

BOARD SERVICES – MINUTES DIVISION

ROUTING INFORMATION - PURCHASING

DATE ROUTED: Thursday, September 8, 2016

ROUTED TO: Maxine Goldson/Carol Richmond

ROUTED FROM: Tim Montiglio, Board Services. 355-2958

DESCRIPTION: Purchasing Contract List

MEETING DATE: September 13, 2016

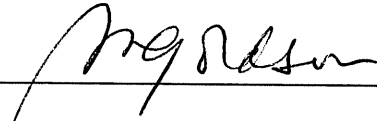
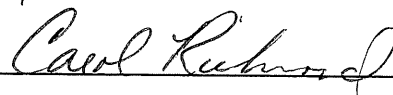


MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, Sept. 9, before 9:00 AM.

REQUESTED ACTION:

- Review & Signature
- Review & Information
- Other: _____

**DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT THESE
SIGNATURES:**

Maxine Goldson	
Carol Richmond	
Cathy Anderson	
Christine Sagers-Bautz	

PROCESSING INSTRUCTIONS:

- Return to Originator
- Forward for Additional Processing to:

- Other: _____

BOARD SERVICES – MINUTES DIVISION

ROUTING INFORMATION – TDC/RISK MGMT

DATE ROUTED: Thursday, August 18, 2016

ROUTED TO: Maxine Goldson/Carol Richmond

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council/Risk Management Contracts

MEETING DATE: September 13, 2016

MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, Sept. 9, before 9:00 AM

RISK

Memorandum date	# of Contracts	Reviewed by	Date
August 11, 2016	1	<i>M Goldson</i>	8/19/2016
August 12, 2016	1	<i>M Goldson</i>	8/19/2016
AUGUST 18, 2016	1	<i>M Goldson</i>	8/31/2016

**DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT THESE
SIGNATURES:**

Maxine Goldson *M Goldson*
Christine Sagers-Bantz
Carol Richmond *Christine Sagers Bantz*

September 13, 2016

CONSENT AGENDA

3.B.3. – CONTINUED

A)

Renewal of term contract with Kentron Healthcare, Inc.; Midwest Medical Supply Co., LLC; Bound Tree Medical, LLC; Southeastern Emergency Equipment; Guardian Medical Products; Quadmed, Inc., for \$355,404 for medical supplies from September 25, 2016 through September 24, 2017.

B)

Renewal of term contract with Tencarva Machinery Co. d/b/a Hudson Pump and Equipment for \$1,256,450 for the purchase and delivery of ITT Goulds pumps from October 19, 2016 through October 18, 2017.

C)

Renewal of term contract with Norred and Associates, Inc., for \$3,475,323 for uniformed security guard services at judicial locations from October 14, 2016 through October 13, 2017.

D)

Renewal of term contract with Motorola Solutions, Inc., for \$999,200 for the maintenance, repair and support of the County's 800 MHz radio system from October 1, 2016 through September 30, 2017.

E)

Term contract with Mac Papers, Inc., for \$1,264,500 for virgin and recycled office paper from September 13, 2016 through July 19, 2021.

F)

Term contract with Electric Motors of the Glades for \$757,428 for pump, motor and equipment maintenance and repair services from September 19, 2016 through September 18, 2017.

G)

One-time purchase with Powerscreen of Florida, Inc., for \$240,000 to deliver and install screen plant scalping and MGL track conveyor.

H)

One-time sole source purchase with Avail Technologies, Inc., for \$2,233,696 for an automatic vehicle locating and passenger counting system upgrade.

I)

Extension and increase of a term contract of \$22,752 with NEC Corporation of America for a total of \$246,351 for post warranty maintenance for an NEC 2400 Series PBX Telephone System including associated ancillary systems for Emergency Operations Center, Four Points Complex, and Supervisor of Elections Facility and remote nodes from September 23, 2011 through March 22, 2017.

J)

Increase of term contract of \$72,600 with Odums Sod, Inc.; King Ranch, Inc., for a total of \$340,450 for the pickup, delivery, installation and/or replacement of sod from February 11, 2016 through February 10, 2017.

K)

Increase of term contract of \$32,500 with Unifirst Corp., for a total of \$227,500 for uniform rental from September 16, 2015 through September 15, 2016.

L)

Increase of term contract of \$104,000 with Tuff Coat Paint and Body, Inc.; Direct Hit, Inc.; Alvin Matthews Paint and Body; A1 Body and Glass; Anthony's Auto Body, Inc.; Al Packer, Inc.; Murphy's Paint and Body Shop, LLC; National Collision and Truck Center; Southeast Truck Specialist, Inc.; Palm Truck Centers, Inc.; A1 Body and Glass of West Palm Beach for a total of \$1,099,000 for pre-qualification of vendors for auto body repairs and painting from April 1, 2012 through March 31, 2017.

M)

Amend and increase term contract for \$600,000 with Hy-Byrd, Inc; C.A.P. Government, Inc.; and M.T. Causley, Inc., for a total of \$1,000,000 for building inspection and plan review services from December 15, 2015 through December 14, 2018.

N)

Term contract with West Construction, Inc., for \$289,200 to design, fabricate and install ballpark bus stop shelters from September 13, 2016 through September 12, 2017.

O)

Tourist Development Council category "G" grant agreement with the Women's Senior Golf Association, Inc., dba The Legends Tour, for \$5,000.

P)

Tourist Development Council category "G" grant agreement with the American Junior Golf Associations, Inc., for \$10,000 for the American Junior Golf Association Polo Golf Junior Classic.

Q)

Risk Management – Worker's Compensation Settlement for Samuel Millner for \$62,500.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
09/13/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

Kentron Healthcare, Inc.; Midwest Medical Supply Co., LLC; Bound Tree Medical, LLC; Southeastern Emergency Equipment; Guardian Medical Products; Quadmed, Inc.	Renewal of term contract for medical supplies for the period 09/25/2016 through 09/24/2017 per Master Agreement #12056C.	\$355,404.00 SBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$310,977 (\$29,617/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. Based upon historical usage, \$355,404 is needed to meet the requirements of Fire Rescue, Public Safety and the Purchasing Warehouse for general medical supplies (e.g. bandages, dressings and IV prep kits) through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. One (1) Awardee is located outside Palm Beach County in the City of Jacksonville, Florida and five (5) Awardees are located out of State. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

EXHIBIT B

Tencarva Machinery Co. d/b/a Hudson Pump & Equipment	Renewal of term contract for the purchase and delivery of ITT Goulds pumps for the period 10/19/2016 through 10/18/2017 per Master Agreement #SS555374A.	\$1,256,450.00 SBE: \$0	Water Utilities Department 4001-720-2532-4615	Scarlett	
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The County has expended or encumbered \$1,020,866 (\$107,704/month) during the previous nine and three quarter (9.75) months of the current twelve (12) month term contract. Based upon historical usage, \$1,256,450 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the City of Lakeland, Florida. This is a sole source provider who is not a certified SBE.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
09/13/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor Minutes #
EXHIBIT C				
Norred & Associates, Inc.	Renewal of term contract for uniformed security guard services, judicial locations, for the period 10/14/2016 through 10/13/2017 per Master Agreement #13063B.	\$3,475,323.00 SBE: \$0	Facilities Development & Operations Department 0001-410-4130-3405	Scarlett

The County has expended or encumbered \$2,811,747 (\$281,175/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon historical usage; a three percent (3%) cost of living increase as set forth in the existing contract; and an increase of post order hours, \$3,475,323 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. The original bid was established by a competitive selection process. Awarded to non SBE vendor utilizing an SBE subcontractor, General Security Services Company LLC.

EXHIBIT D				
Motorola Solutions, Inc.	Renewal of term contract for the maintenance, repair and support of the County's 800 MHz radio system for the period 10/01/2016 through 09/30/2017 per Master Agreement #SS750663B.	\$999,200.00 SBE: \$0	Facilities Development & Operations Department/Electronic Services & Security Division 0001-410-4150-3401	Scarlett

The County has expended or encumbered \$1,452,744 (\$132,068/month) during the previous eleven (11) months of the current twelve (12) month term contract. \$999,200 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This thirty-seven percent (37%) decrease from historical usage is due to removal of retired radio equipment from the service agreement and replacement radio equipment being covered under warranty. This term contract has no renewal options remaining. Awardee is located outside Palm Beach County in the City of Plantation, Florida. This is a sole source provider who is not a certified SBE.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
09/13/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT E					
Mac Papers, Inc.	Term contract for virgin and recycled office paper for the period 09/13/2016 through 07/19/2021 per Master Agreement #700107.	\$1,264,500.00 SBE: \$0	Purchasing Department - Purchasing Warehouse 0001-680-6810-5281	Scarlett	

The County has expended or encumbered \$98,108 (\$21,802/month) during the previous four and one half (4.5) months of the previous term contract. \$1,264,500 is needed to meet the County's requirements through the expiration of this new fifty-eight (58) month term contract for office paper. This purchase is off the State of Florida Contract #14111500-15-1. This contract has no renewal options. Awardee is located in Palm Beach County. There is no SBE currently certified for this commodity or service.

EXHIBIT F					
Electric Motors of the Glades	Term contract for pump, motor and equipment maintenance and repair services for the period 09/19/2016 through 09/18/2017 per Master Agreement #16005.	\$757,428.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$1,230,823 (\$63,119/month) during the previous nineteen and one half (19.5) months of the current twenty-one (21) month term contract. \$757,428 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract for pump, motor and equipment maintenance and repair services. This contract has four (4) twelve (12) month renewal options. Awardee is located in Palm Beach County. No responsive SBE vendor bid within 10% of the low bidder.

EXHIBIT G					
Powerscreen of Florida, Inc.	One-time purchase to deliver and install screen plant scalping and track conveyor, MGL (no substitutes) per Purchase Order Number JM081116-53.	\$240,000.00 SBE: \$0	Facilities Development & Operations Department/Fleet Management Division 5000-410-7250-6401	Scarlett	

Fleet Management Division requests a one-time purchase of an MGL #EX1t scalping screen plant and an MGL #7436T track conveyor, as replacement equipment, required to meet the needs of the County. Awardee is located outside Palm Beach County in the City of Lakeland, Florida. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
09/13/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor Minutes #
<u>EXHIBIT H</u> Avail Technologies, Inc.	One-time sole source purchase for an automatic vehicle locating and passenger counting system upgrade per Purchase Order Number MB082516-25.	\$2,233,696.00 SBE: \$0	Palm Tran 1341-542-5537-5121-A410-GY11 1341-542-5542-5121-C407-GY13 1341-542-5543-5121-D407-GY14	Scarlett

Palm Tran requests a one-time purchase of an automatic vehicle locating and passenger counting system upgrade. Awardee is located out of State. Because of Federal funding, this project must adhere to the Federal DBE program rather than the County's SBE program.

<u>EXHIBIT I</u> NEC Corporation of America	Extension and increase of a term contract for post warranty maintenance for an NEC 2400 Series PBX Telephone System including associated ancillary systems for Emergency Operations Center, Four Points Complex, and Supervisor of Elections Facility and remote nodes for the period 09/23/2011 through 03/22/2017 per Master Agreement #11021RR.	Increased Amount: \$ 22,752.00 Total with Increase: \$246,351.00 SBE: \$0	Information Systems Services 0001-490-1316-4622	Scarlett
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The County has expended or encumbered \$221,860 (\$3,792/month) during the previous fifty-eight and one half (58.5) months of the current sixty (60) month term contract. A six (6) month extension to the current contract is necessary for the system migration which is projected to be completed in February 2017. An increase of \$22,752 over the previously authorized amount of \$223,599 is required through this extended period. This term contract has no renewal options remaining. Awardee is located out of State. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
09/13/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT J					
Odums Sod, Inc.; King Ranch, Inc.	Increase of term contract for the pickup, delivery, installation and/or replacement of sod for the period 02/11/2016 through 02/10/2017 per Master Agreement #16010.	Increased Amount: \$ 72,600.00 Total with Increase: \$340,450.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$244,372 (\$37,596/month) during the previous six and one half (6.5) months of the current twelve (12) month term contract. A total increase of \$72,600 over the previously authorized amount of \$267,850, inclusive of the Purchasing Director's ten percent (10%) authority, is necessary for the installation/replacement of sod during the remaining four and one half (4.5) months of the term contract. This increased amount is due to unanticipated rehab construction, renovation projects and landscape modifications (WUD \$50,000); unanticipated repairs at various Parks and Recreation facilities (Parks & Recreation Department \$15,000); unanticipated restoration projects (Engineering/Road & Bridge Division \$6,600); and necessary repairs due to airfield erosion (Department of Airports \$1,000). This term contract has four (4) twelve (12) month renewal options remaining. Awardees are located in Palm Beach County. No SBE vendor submitted a bid on this project.

EXHIBIT K					
Unifirst Corp.	Increase of term contract for uniform rental for the period 09/16/2015 through 09/15/2016 per Master Agreement #13028RA.	Increased Amount: \$ 32,500.00 Total with Increase: \$227,500.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$194,991 (\$16,956/month) during the previous eleven and one half (11.5) months of the current twelve (12) month term contract. A total increase of \$32,500 over the previously authorized amount of \$195,000 is necessary for the rental of uniforms during the remaining two (2) weeks of the term contract. This increased amount is due to unanticipated damage to uniforms and new employee uniforms (WUD \$26,000); new employee uniforms (Palm Tran \$3,000); new employee uniforms and additional charges (Department of Airports \$2,000); cleaning and replacement of uniforms (Engineering/Traffic Division \$1,000); and unanticipated damage to uniforms (Fire Rescue Department \$500). This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located outside Palm Beach County in the City of Pompano Beach, Florida. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
09/13/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT L

Tuff Coat Paint & Body, Inc.; Direct Hit, Inc.; Alvin Matthews Paint & Body; A1 Body & Glass; Anthony's Auto Body, Inc.; Al Packer, Inc.; Murphy's Paint & Body Shop, LLC; National Collision & Truck Center; Southeast Truck Specialist, Inc.; Palm Truck Centers, Inc.; A1 Body & Glass of West Palm Beach	Increase of term contract for pre-qualification of vendors for auto body repairs and painting for the period 04/01/2012 through 03/31/2017 per Master Agreement #12039.	Increased Amount: \$ 104,000.00 Total with Increase: \$1,099,000.00 SBE: \$0	Countywide	Scarlett	
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The County has expended or encumbered \$905,540 (\$17,086/month) during the previous fifty-three (53) months of the current sixty (60) month term contract. A total increase of \$104,000 over the previously authorized amount of \$995,000 is necessary for auto body repairs and painting during the remaining seven (7) months of the term contract. The requested increase is due to unanticipated repairs to two (2) engines and one (1) vehicle (Fire Rescue \$99,000); and unanticipated repairs to buses (Palm Tran \$5,000). This term contract has no renewal options remaining. Seven (7) Awardees are located in Palm Beach County and four (4) Awardees are located in the cities of Ft. Lauderdale, Pompano Beach, and Deerfield Beach, Florida. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
09/13/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT M					
Hy-Byrd, Inc; C.A.P. Government, Inc.; M.T. Causley, Inc.	Amend and increase term contract for building inspection and plan review services for the period 12/15/2015 through 12/14/2018 per Master Agreement #15071.	Increased Amount: \$ 600,000.00 Total with Increase: \$1,000,000.00 SBE: \$0	Planning, Zoning & Building 1400-600-6107-3401	Scarlett	

The County has expended or encumbered \$175,255 (\$21,907/month) during the previous eight (8) months of the current thirty-six (36) month term contract for building inspection and plan review services. This First Amendment increased the authorized total contract amount by \$600,000 for additional inspection services due to an increase in building activity in Palm Beach County and a shortage of staff in the Planning, Zoning & Building Department's Permit Section. This term contract is currently awarded to three (3) vendors and will be re-solicited and re-awarded to up to five (5) vendors due to the increased demand for services. This term contract has two (2) twelve (12) month renewal options remaining. One (1) Awardee is located in Palm Beach County and two (2) Awardees are located outside Palm Beach County in the cities of Coral Gables and Homestead, Florida. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardees.

EXHIBIT N					
West Construction, Inc.	Term contract to design, fabricate and install ballpark bus stop shelters for the period 09/13/2016 through 09/12/2017 per Master Agreement #16036.	\$289,200.00 SBE: \$0	Palm Tran 1341-542-5532-6401 1341-542-5537-6401	Scarlett	

Palm Tran is requesting a new twelve (12) month term contract to design, fabricate and install two (2) ballpark bus stop shelters, with an option for one (1) additional shelter at the Ballpark of the Palm Beaches located in the City of West Palm Beach. \$289,200 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has no renewal options. Awardee is located in Palm Beach County. Because of Federal funding, this project must adhere to the Federal DBE program rather than the County's SBE program.

TOTAL AMOUNT OF ALL AWARDS \$11,703,053.00



**DISCOVER
THE PALM BEACHES
FLORIDA**

**Tourist Development Council
INTEROFFICE MEMORANDUM**

DATE: August 11, 2016
TO: Janel Larvin
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreements:

- Women's Senior golf Association, Inc., dba The Legends Tour \$5,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2016/minutes.sports.Women'sSeniorGolfTheLegendsTour

Tourist Development Council of Palm Beach County

1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401
TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment



INTEROFFICE MEMORANDUM

DATE: August 12, 2016
TO: Janel Larvin
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- American Junior Golf Associations, Inc., for the American Junior Golf Association Polo Golf Junior Classic \$10,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2016.minutes.sports.AmericanJuniorGolfPoloGolfJuniorClassic

Tourist Development Council of Palm Beach County
1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401
TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment



Palm Beach County

INTER-OFFICE COMMUNICATION

Risk Management Department

100 Australian Avenue, Suite 200

West Palm Beach, FL 33406

(561) 233-5400

Fax: (561) 233-5420

www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

Mary Lou Berger, Mayor

Hal R. Valeche, Vice Mayor

Paulette Burdick

Shelley Vana

Steven L. Abrams

Melissa McKinlay

Priscilla A. Taylor

County Administrator

Verdenia C. Baker

To: Gretel Sarmiento
Minutes Department

From: Scott Marting *SM*
Director - Risk Management

Date: August 18, 2016

Subject: **Workers' Compensation Settlements for
Board Approval**

Please add the attached schedule of Settlements for Approval to the list for BCC approval at the next meeting. Following Board approval, please return one copy of the approved agenda item summary and the schedule of settlements to my attention. Please call Harry George at 233-5417 if you have any questions regarding this matter.

Thank you.

Attachment(s)

c. Nancy Bolton, Assistant County Administrator
David Ottey, Chief Assistant County Attorney

*"An Equal Opportunity
Affirmative Action Employer"*

Official Electronic Letterhead

**RISK MANAGEMENT DEPARTMENT SETTLEMENTS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING
9/13/2016**

Exhibits	Name	Type of Claim	Date of Claim	Amount
A.	Samuel Millner	Workers' Compensation	1/30/2014 & 7/21/2014	\$62,500.00

CLAIM SETTLEMENTS TOTAL:

\$62,500.00

NOTE: Workers' Comp claims settlements must be reviewed and approved by a Judge of Compensation Claims prior to payment.