

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: September 13, 2016 Consent Regular
 Ordinance Public Hearing

Department
 Submitted By: Community Services
 Submitted For: Human Services Division

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) ratify signature of the Mayor on the 2016 Department of Health and Human Services (DHHS) Grant Application, in the amount of \$598,983.86 for transitional living housing and services for Lesbian, Gay, Bisexual, Transgender, Questioning (LGBTQ) runaway and homeless youth, for a grant period of eighteen (18) months upon receipt of funding; and

B) delegate signature authority to the County Administrator, or her designee, to sign the 2016 DHHS Program Grant Agreement, any grant amendments or required forms for transitional living housing and services and any amendments or additional forms for an amount up to \$598,983.86; and



C) delegate signature authority to the County Administrator, or her designee, to sign a sub-contract, any amendments or required forms with Vita Nova, Inc., for an amount up to \$598,983.86.

Summary: DHHS released a demonstration grant that specifically targets LGBTQ runaway youth and youth aging out of foster care. The Division of Human Services (DHS), as the lead agency for the Continuum of Care (CoC), must apply for the funds and accept responsibility for grant management and utilize funds received for the coordination and evaluation of activities related to the grant. These activities involve coordination of grant evaluation, administration of the Homeless Management Information System (HMIS), and technical assistance and monitoring of the local DHHS grant recipient. The CoC has identified Vita Nova, Inc. to provide transitional housing with the goal to assist LGBTQ youth with placement into permanent housing. Vita Nova, Inc. will provide transitional housing and support services to ten (10) youths, ages 16 through 21. DHS will administer and coordinate the management of the grant. A minimum 10% match is required and will be provided through in-kind services from Vita Nova, Inc. DHS will provide an additional 3%. The 18 month grant period is established by DHHS. The emergency signature process was utilized because there was not sufficient time to submit the application process through the regular Board of County Commissioner's agenda process. (Human Services) Countywide (HH)

Background and Justification: This grant is a demonstration project and this is the first time Palm Beach County is applying for this funding. The Division of Human Services serves as the Lead Agency for the Continuum of Care and has extensive experience in administering federal grants and will be coordinating the management of this grant. The Palm Beach County Continuum of Care has identified runaway LGBTQ homeless youth as a target population with limited resources. As a result, the Continuum is seeking to expand funding for services and housing for this population.

Attachments: Grant Application with Walkthrough Memo

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Recommended By:		9/11/16
	Department Director	Date
Approved By:		9/17/16
	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures					
Operating Costs	598,984				
External Revenue	(598,984)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget: Yes No

Budget Account No.:

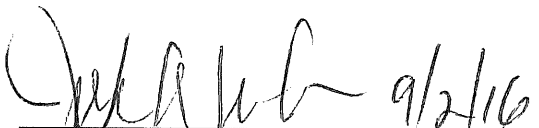
Fund 0001 Dept 148 Unit 1357 Object 3401 Program Code Var. Program Period Var.

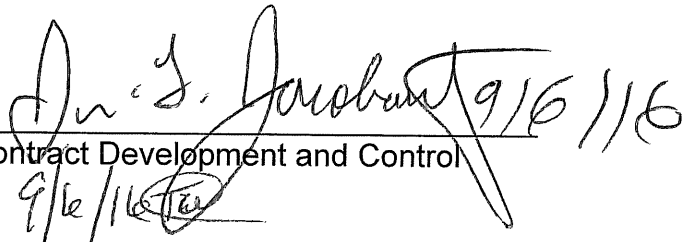
B. Recommended Sources of Funds/Summary of Fiscal Impact:
Funding source is Department of Health and Human Services

C. Departmental Fiscal Review: 
Taruna Malhotra, Assistant Department Director

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 9/2/16
OFMB ✓ 8/30 9/2
9/31 9/11

 9/16/16
Contract Development and Control
9/16/16

B. Legal Sufficiency:


Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.