

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: September 13, 2016

Department

Submitted By: Community Services

Advisory Board: Citizens Advisory Committee on Health and Human Services

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: reappointments and appointments to the Citizens Advisory Committee on Health and Human Services (CAC/HHS) for a three (3) year term, effective October 1, 2016:

<u>Seat No.</u>	<u>Reappointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
2	Sharon Greene	Knowledge of HHS System of Care - Florida Department of Health	09/30/2019	Vice Mayor Valeche Comm. Burdick Comm. Taylor CAC/HHS
9	Sandra Chamblee	Knowledge of HHS System of Care – Resident west of 20 Mile Bend	09/30/2019	Vice Mayor Valeche Comm. Burdick Comm. Taylor CAC/HHS
<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
6	Thomas Cleare	Knowledge of HHS System of Care	09/30/2019	Vice Mayor Valeche Comm. Burdick Comm. Taylor CAC/HHS

**Summary:** The Citizens Advisory Committee on Health and Human Services consists of eleven (11) at-large members with at least one (1) member being a resident west of the 20 Mile Bend and at least one (1) member being a representative of the Palm Beach County League of Cities, per Resolution R-2013-1563. Founding members were appointed for 1, 2 and 3 year terms with subsequent terms of three (3) years. The Resolution creating the CAC/HHS requires the Executive Committee of the Citizens Advisory Committee to solicit and recommend member nominations for transmittal to the Board of County Commissioners. The Board of County Commissioners was notified by memos dated June 3, 2016 and July 6, 2016, and requested to provide nominations for appointments. The CAC/HHS Executive Committee on July 11, 2016, recommended Sharon Greene and Sandra Chamblee be reappointed and Dr. Nate Nichols and Thomas Cleare be appointed. At the regular CAC Committee Meeting held on September 8, 2016, Dr. Nichols advised he wished to withdraw his application. Ms. Sandra Chamblee has disclosed at a duly noticed public meeting that she is a board member of The Glades Initiative, Inc., which contracts with the County for services. The Glades Initiative, Inc. is seeking Financially Assisted Agencies (FAA) funding for FY2017. Ms. Chamblee currently serves as a member of the Citizens Advisory Committee on Health and Human Services (CAC/HHS) and is seeking reappointment to the CAC/HHS. The CAC/HHS makes recommendations to the Board of County Commissioners annually during the FAA process regarding service and funding priorities, outcomes and contract requirements. This disclosure is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. Including the current request for reappointments and appointments, the CAC/HHS is comprised of one (1) African American female, five (5) Caucasian females and four (4) Caucasian males. Ex-officio membership consists of one (1) African American male, one (1) African American female and one (1) Caucasian male. (CSD) Countywide (HH)

**Background and Justification:** (On page 3)

**Attachments:**

1. Board Committees Applications
2. Resolution No. R-2013-1563
3. Current Membership List
4. CAC/HHS Attendance

Recommended By: [Signature]

Department Director

Date

Legal Sufficiency: [Signature]

Assistant County Attorney

Date

**Background and Justification:** The Palm Beach County Citizens Advisory Committee on Health and Human Services was established in 1990. The committee is currently charged with assisting the Board of County Commissioners in the assessment of need, planning, implementation and evaluation of a system of care, as defined in the Health and Human Services Element of the Palm Beach County Comprehensive Plan. The committee has the responsibility to: 1) make recommendations on an annual basis during the Financially Assisted Agency funding process regarding services and funding priorities, outcomes and contract requirements; 2) create a forum for citizen participation; 3) make recommendations to the Planning Commission and Board of County Commissioners regarding amendments to the Health and Human Services Element of the Comprehensive Plan; 4) serve as a link to local and regional health and human service planning organization; and 5) make recommendations on the collection of data necessary to analyze the health and human service needs of people in Palm Beach County. Section 163.3181, Florida Statutes requires the local planning agencies and local government units adopt procedures designed to provide effective public participation in the comprehensive planning process. The Citizens Advisory Committee on Health and Human Services has been designated to meet this requirement.

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Citizens Advisory Committee On Health And Human Services Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: October 1, 2016 To: September 30, 2019

Seat Requirement: Florida Department of Health-A component of the Health & Human Services System of Care Seat #: #2

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Greene Sharon Lynette  
Last First Middle

Occupation/Affiliation: Health Education Program Director

Owner  Employee  Officer

Business Name: Florida Department of Health Palm Beach County

Business Address: 800 Clematis Street, Room 2-226

City & State West Palm Beach, FL Zip Code: 33401

Residence Address: 5130 Elmhurst Road, #B

City & State West Palm Beach, FL Zip Code: 33417

Home Phone: (561) 640-9299 Business Phone: (561) 671-4081 Ext. \_\_\_\_\_

Cell Phone: (561) 722-8890 Fax: (561) 837-5329

Email Address: Sharon.Greene@flhealth.gov

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- X  By watching the training program on the Web, DVD or VHS on June 1, 2016  
 \_\_\_\_\_ By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Sharon Greene Printed Name: Sharon Greene Date: June 1, 2016

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Hel A. Valente Date: 6/16/16

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Section II Continued:

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{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Paula Burdick Date: 7-25-2016

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Revised 02/01/2016

Section II Continued:

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{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: [Signature]

Date: 7/11/16

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Revised 02/01/2016

# Sharon Lynette Greene, MBA, CHES, CWWPM

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## EDUCATION:

- ◆ Master in Business Administration • May 2014  
Northcentral University • Prescott Valley, Arizona
- ◆ Bachelor of Science in Health Education • August 1983  
Florida State University • Tallahassee, FL
- ◆ Associate of Arts in General Education • May 1977  
Saint Petersburg Junior College • Saint Petersburg, FL

## WORK EXPERIENCE:

### Florida Department of Health Palm Beach County

#### *Health Promotion and Education Program Director* • 2006 - present

- ◆ Assists in the planning and coordination of large community events
- ◆ Assists the agency as needed in grant writing activities
- ◆ Contract manager
- ◆ Grants manager
- ◆ Injury Prevention Liaison
- ◆ Manages a \$500,000 program budget
- ◆ Manages staff providing health promotion and health education
- ◆ Minority Health Liaison
- ◆ Prepares annual program and/or work plans using evidence-based and health promotion practices
- ◆ Prepares annual program plans based on agency's strategic plan and health status indicators
- ◆ Provides technical assistance and guidance to agency staff on health promotion programming
- ◆ Region 7 Special Needs Shelter Strike Team Unlicensed Team Leader
- ◆ Represents the agency on statewide and local committees in a consultative role for community health problems and concerns
- ◆ Serves as a consultant to the media, professional organizations and community groups involved with health promotion activities and initiatives
- ◆ Teaches in the Public Health/Preventive Medicine Residency Program

#### *Health Promotion and Education Division Director* • 1995 – 2006

- ◆ Assessed and coordinated the implementation of a pre-natal clinic for teens who required a specialized program focusing on their unique circumstances and requirements
- ◆ Contract management responsibilities
- ◆ Coordinated placement of professional students for field experience
- ◆ Directed and supported the implementation of Staff Development & Training
- ◆ Identifies quality management criteria for all programs and activities and ensures standards are met
- ◆ Implemented quality management initiatives within the division
- ◆ Managed division and program budgets

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5130-E Elmhurst Road ◆ West Palm Beach, FL 33417 ◆ 561-640-9299 ◆ [gree4180@bellsouth.net](mailto:gree4180@bellsouth.net)

# Sharon Lynette Greene, MBA, CHES, CWWPM

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- ◆ Managed staff providing health promotion and health education needs
- ◆ Planned, implemented and coordinated health promotion and education activities and programs with emphasis on chronic disease prevention, injury prevention, HIV prevention, teen pregnancy prevention, and maternal and child health issues
- ◆ Women's Health Liaison
- ◆ Prepared annual business and operational plans
- ◆ Prepared annual work plans based on community health needs
- ◆ Represented the agency on statewide and local committees and boards for assessing, developing, implementing and evaluating programs
- ◆ Taught in the Preventive Medicine/Public Health Residency Program

## *Health Education Program Supervisor* • 1993-1995

- ◆ Coordinated data collection necessary to document program integrity
- ◆ Coordinated with community organizations and agencies involved in health education
- ◆ Insured quality assurance standards were developed and met by staff
- ◆ Provided guidance, technical assistance and supervision to staff assigned to six health centers
- ◆ Represented the agency in the community by serving on committees, task forces, and advisory boards
- ◆ Worked with staff to plan, implement and evaluated health education programs based on agency, health center, and community needs

## *Health Education Supervisor* • 1989-1993

### *Health Educator II* • 1985-1989

- ◆ Compiled demographic and statistical data for health center and agency reports
- ◆ Completed annual objectives for the division, health center, and community
- ◆ Conducted community needs assessments and identified needs for program implementation
- ◆ Coordinated the development and implementation of health education programs
- ◆ Interviewed, selected, and oriented new staff, including conducting performance appraisals
- ◆ Participated on the Quality Assurance team for medical record reviews
- ◆ Planned and coordinated large community events

### *Health Educator I* • 1983-1985

- ◆ Designed health promotion campaigns
- ◆ Facilitated health education classes for "High Risk" Maternity, Adult Medical, Social Hygiene and Family Planning clinics
- ◆ Identified health education needs for the area served by the Northeast and Jupiter Health Centers
- ◆ Maintained the health center's resource materials
- ◆ Planned and implemented large health awareness campaigns

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# Sharon Lynette Greene, MBA, CHES, CWWPM

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**Bayfront Medical Center** • Employee Good Health Program • Saint Petersburg, FL  
*Health Education Internship* • May-August 1983

- ◆ Designed a needs assessment for seniors
- ◆ Designed brochures for the Employee Good Health Program and hypertensive patients
- ◆ Participated in a community health screening during National Hospital Week
- ◆ Participated in health screenings for local businesses
- ◆ Planned and implemented a Sun Safety Program for seniors

## **COMMUNITY INVOLVEMENT:**

American Lung Association in Florida Leadership Board  
Palm Beach County Citizens Advisory Committee on Health & Human Services  
Transportation Disadvantaged Local Coordinating Advisory Board  
Equity Institute Group  
Women's Health Initiative Advisory Committee  
Palm Beach County Drowning Prevention Coalition  
Palm Beach County Safe Kids Coalition  
Palm Beach County Substance Awareness Coalition  
International American Medical Mission-IAMM –medical missions to Jamaica

## **CERTIFICATIONS AND HONORS:**

Certified Health Education Specialist (CHES) • National Commission for Health Education Credentialing, Inc  
Delta Mu Delta International Honor Society in Business • Lambda Eta Chapter • Northcentral University  
Eta Sigma Gamma • Health Education Honor Society • Florida State University  
Clinical Instructor • College of Osteopathic Medicine • Department of Preventive Medicine • Nova Southeastern University  
Certified to teach the American Lung Association's Freedom from Smoking Curriculum  
Certificate of Completion for the National Diabetes Prevention Program (NDPP) Lifestyle Coach Training  
Certified Worksite Wellness Program Specialist (CWWS) • National Wellness Institute  
Certified Worksite Wellness Program Manager (CWWPM) • National Wellness Institute

## **SKILLS:**

32 years of public health and health promotion planning experience  
Ability to coach and inspire others  
Ability to communicate effectively  
Ability to manage budgets and resources efficiently and effectively  
Excellent organizational skills  
Excellent community mobilization skills  
Proficient in health promotion and health education program implementation and evaluation

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5130-E Elmhurst Road ♦ West Palm Beach, FL 33417 ♦ 561-640-9299 ♦ [gree4180@bellsouth.net](mailto:gree4180@bellsouth.net)

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.**

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Board Name: Citizens Advisory Committee on Health and Human Services Advisory  Not Advisory

At Large Appointment or  District Appointment / District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: October 1, 2016 To: September 30, 2019

Seat Requirement: Resident West of 20 Mile Bend Seat #: 9

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or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Chamblee Sandra Gove  
Last First Middle

Occupation/Affiliation: Retired

Owner  Employee  Officer

**Business Name:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

City & State \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Residence Address:** 1045 Tabit Road

City & State Belle Glade, FL Zip Code: 33430

Home Phone: ( ) Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: ( 561 ) 449-6042 Fax: ( )

Email Address: sandrachamblee@ymail.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:**  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

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(Attach Additional Sheet(s), if necessary)  
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NOT APPLICABLE/  
(Governmental Entity)

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X  By watching the training program on the Web, DVD or VHS on May 25, 2016  
    By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Sandra G. Chamblee Printed Name: Sandra G. Chamblee Date: May 25, 2016

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

**Return this FORM to:**  
**David Rafaidus, Department of Community Services**  
**810 Datura Street**  
**West Palm Beach, FL 33401**

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: José R. Valero

Date: 6/16/16

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Revised 02/01/2016

**Section II Continued:**

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- X  By watching the training program on the Web, DVD or VHS on May 25, 2016  
 \_\_\_ By attending a live presentation given on \_\_\_\_\_, 20\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Sandra G. Chamblee Printed Name: Sandra G. Chamblee Date: May 25, 2016

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
 David Rafaidus, Department of Community Services  
 810 Datura Street  
 West Palm Beach, FL 33401

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: Paula B. Burdick Date: 7-25-2016

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

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**AND**

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\*Applicant's Signature: Sandra G. Chamblee Printed Name: Sandra G. Chamblee Date: May 25, 2016

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810 Datura Street  
West Palm Beach, FL 33401

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_

Date: 7/16/16

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Revised 02/01/2016

# SANDRA GOVE CHAMBLEE

Home  
1045 Tabit Road  
Belle Glade, FL 33430  
Phone 561-449-6042  
Email: Sandrachamblee@ymail.com

Glades Health Initiative, Inc  
Retired

## PROFILE

**Born:** Eustis, Florida 1940  
**Residence:** Belle Glade, Florida, 1947-current  
**Education:**

- Primary & Secondary Education, Belle Glade, FL
- Florida State University, Tallahassee, FL 1959
- Numerous health-related seminars acceptable as continuing education units, 1977-current

**Marital Status:** Widow  
**References:** Furnished upon request

## HONORS

Belle Glade Citizen of the Year	1980
Farm Bureau Farm Family of the Year	1994
Women of Distinction Award, March of Dimes	2006
Palm Beach County Medical Society Heroes In Medicine Award	2007
Families First, The Harriot Goldstein Children's Day Award	2010
Arc of the Glades Founders Award	2013

## PROFESSIONAL EXPERIENCE

**Glades Health Survey** **1997-2000,**  
Program Administrator for an HIV/TB study conducted by  
the Centers for Disease Control and Prevention (C.D.C.).

**Glades Health Initiative** **2000 to 2010**  
Executive Director for a Community Based Organization  
that provides HIV/AIDS Prevention Services. These  
services include free HIV tests using Orasure and  
Community HIV Prevention Education to youth and  
adults. Comprehensive Risk Counseling Services for HIV  
Positive/Negative individuals has been provided.

## COMMUNITY INVOLVEMENT

Member First Baptist Church of Belle Glade since 1949  
PEO Sisterhood Chapter AG Belle Glade 1974-current  
Beta Sigma Phi Sorority, Xi Zeta Mu Chapter  
Belle Glade 1964-current

## Community and Public Health Activities

- I. Palm Beach County Health & Human Services Planning Association Board 1990-97
- II. Comprehensive AIDS Program Board of Directors 1990-2001
- III. Palm Beach County Emergency Medical Services Council 1990-93
- IV. Visiting Nurses Association Board of Directors
  - a. *Member 1982-1998*
  - b. *Chairman 1988-90*
- V. Palm Beach County Health Facilities Authority Board of Directors (Appointment by Palm Beach County Commissioners)
  - a. *Member 1988-92*
  - b. *Officer 1990-92*
- VI. Glades Planned Approach to Community Health (PATCH)
  - a. *Member 1985-current*
  - b. *President 1994-97*
  - c. *Chair Health Manpower Committee 1989-1996*
- VII. Association for Retarded Citizens (ARC)
  - a. *Glades Area Founding Board 1977-current*
  - b. *Glades Area Board President 1978-80 and 1992-93 and 2010-2012*
  - c. *Florida Vice President for Membership 1995-1997*
  - d. *Florida Vice President for Administration 1998-1999*
- VIII. Women Involved in Farm Economics (WIFE)
  - a. *Member 1985 through 1998*
  - b. *State of Florida President 1989-92*
  - c. *National WIFE Sugar Commodity Chairman 1990-92 through 1998*
- IX. American Cancer Society
  - a. *Member 1970-Honorary Life Member*
  - b. *President Palm Beach County Unit 1982-84*
  - c. *Member Florida Division ACS Training Committee 1984-1996*
  - d. *Honorary Life Member Board of Directors, Palm Beach County Unit, since 1985*
  - e. *Palm Beach County Unit Nominating Committee Chairman 1995-99*
- X. Glades General Hospital Board, 1977-88; Board Chairman 1979-81, 1983-88
- XI. Palm Beach County Health Care District
  - a. *SW Sub-District Board (Glades General Hospital) 1990-96*
  - b. *SW Sub-District Board Chairman 1990-92, 1994-96*
  - c. *Health Care District Board 1991-92*
- XII. Palm Beach County Commission Advisory Committee on Health and Human Services 1986-current; Chairman 1992-94
- XIII. Palm Beach County Comprehensive AIDS Program (CAP) Board 1990-2001
- XIV. Lake Okeechobee Rural Health Network Board 1995-current; Chairman 1995-96 and 2006-2008
- XV. Palm Beach County Directions Conferences Participant 1985 and 1994
- XVI. Palm Beach County Directions 21<sup>st</sup> Century Board of Trustees 1995-1997
- XVII. Kellogg Foundation, Fellows Track Leader, Belle Glade, Florida, April 1996
- XVIII. General Federation of Women's Clubs
  1. *Junior Women's Club of Belle Glade 1965-80; President 1969-70*
  2. *Women's Club of Belle Glade 1980-current; President 1980-82, 1986-88, 1992-94, 1996-current*
  3. *Florida Federation of Women's Clubs*
    - a. *Jr. District Director 1974-76*
    - b. *District Director 1984-86*
    - c. *Jr. Home Life Chairman 1986-88*
    - d. *CDC National Award for Best State Preventive Medicine Program 1986-88*
    - e. *State Special Olympics Chairman 1986-88*
    - f. *State Education Chairman 1994-96*
    - g. *State Health Chairman 1996-98*
    - h. *State Protocol Chairman 1998-2000*

XIX. Osteoporosis Prevention and Intervention activities

- a. *Strong Women Inside and Out, Florida Spokeswoman 1997 - 1999*
- b. *State of Florida Department of Health Osteoporosis Council Public Education*
  - a. *Committee 1997-1998*
- c. *National Osteoporosis Foundation Public Policy Leadership Forums -*
  - a. *Washington, D.C. 1997 and 1999*
- d. *Elder Floridians Foundation, \*Project Osteoporosis Florida Federation*
  - a. *Chairman 1997 – 1998*
- e. *Woman's Club of Belle Glade – Chairperson of Glades Area Osteoporosis*
  - a. *Screening and Education Day May, 1998*
- f. *Elder Floridians Foundation Board of Directors 1999 through 2000, chairman Board of Directors.*

XX. United Way of Palm Beach County

- a. *Agency Relations Committee 1995-1999*
- b. *Fund Distribution Team Leader 1994-1998*

XXI. Glades Health Survey Board 1996-Aug. 1998

- XXII Leadership Glades Graduate Class of 1999 *Class spokesman*
- a. *Leadership Glades Board of Directors 1999-2007*

XXII. Leadership Palm Beach County participant

*Class of 2000*

XXIII. Toward a More Perfect Union

*Board of Directors 2000 to 2009 (Palm Beach County Race Relations Board)*

XXIV. Healthy Start Coalition 2009-current

- XXVI. Palm Beach County HIV Prevention Community Planning Group *2000 -2010*  
Community Co-Chair *2001- 2003, 2008-2010*

XXVII. Glades Community Development Corp.

- a. *Vision to Action and Acting on the Vision 1999*

XXVIII. Board of Directors 211 of PBC and Treasure Coast 2010-2016

XXIX. Board of Directors Minority Development and Empowerment 2010-July 2012

XXX. Board of Directors Florida Community Health Centers 2012-Current

XXI. Lakeside Medical Center, Glades Rural Area Support Board 2012-Current

XXII. Glades Initiative, Inc,

Founding Member

1998-Current-Advisory Board Member

## Publications

J GEN INTERN MED 2003;18:586-588

Integration of a Participatory Research Strategy into a Rural Health Survey

2004 American Journal of Epidemiology, by the Johns Hopkins Bloomberg School of Public Health.  
Human Immunodeficiency Virus Infection in a Rural Community in the United States

2007 Taylor & Francis

Social organization of sexual-economic networks and the persistence of HIV in a rural area in the USA

Public Health Action 2012 21 March Vol 2 No 1

Sustained reduction in Tuberculosis incidence following a community based participatory intervention.



**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

**Section I (Department):** (Please Print)

Board Name: Citizens Advisory Committee on Health & Human Services Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: October 1, 2016 To: September 30, 2019

Seat Requirement: A Component of the Health & Human Services System of Care Seat #: 6

\*Reappointment or  New Appointment

or  to complete the term of N/A Due to:  resignation  other

Completion of term to expire on: N/A

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: N/A

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: CLEARE THOMAS WILLIAM  
Last First Middle

Occupation/Affiliation: VICE PRESIDENT OF STRATEGY

Owner  Employee  Officer

Business Name: HEALTH CARE DISTRICT OF PALM BEACH COUNTY

Business Address: 2601 10TH AVENUE NORTH, SUITE 100

City & State: PALM SPRINGS, FL Zip Code: 33461

Residence Address: 4413 FUSCHIA CIRCLE SOUTH

City & State: PALM BEACH GARDENS, FL Zip Code: 33410

Home Phone: (561) 624-1008 Business Phone: (561) 659-1270 Ext. 5865

Cell Phone: (661) 346-1790 Fax: ( )

Email Address: tcleare@hcdpbc.org

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

<u>NONE EXIST</u>	_____	_____	_____
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(Attach Additional Sheet(s), if necessary)  
OR

NONE



NOT APPLICABLE/  
(Governmental Entity)



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By watching the training program on the Web, DVD or VHS on JULY 5 2016  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Thomas W. Cleare Printed Name: THOMAS W. CLEARRE Date: 7/5/2016

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:

Todd Bonlarron, Assistant County Administrator, County Administration  
 301 N. Olive Avenue, Suite 1101, West Palm Beach, FL 33401  
 Telephone: (561) 355-4019/Fax: (561) 355-3982/Email: [tbonlarr@pbcgov.org](mailto:tbonlarr@pbcgov.org)

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: John R. Voloch

Date: 7/19/16

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**Section II Continued:**

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Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

NONE EXIST			
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(Attach Additional Sheet(s), if necessary)  
OR

NONE



NOT APPLICABLE/  
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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: Pauletta Burdick Date: 7-25-2016

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Revised 02/01/2016

**Section II Continued:**

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<u>NONE EXIST</u>	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: [Signature] Date: 7/1/16

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Revised 02/01/2016

**Thomas W. Cleare, PhD, MBA**  
4413 Fuschia Circle South  
Palm Beach Gardens, FL 33410  
561-346-1790  
tomcleare@gmail.com

---

## SUMMARY

Dynamic professional who has repeatedly demonstrated the ability to operate highly effective programs serving vulnerable populations including children, homeless, and uninsured adults while utilizing creative operational efficiencies to stay with budget.

## WORK EXPERIENCE

October 2003                      **Health Care District of Palm Beach County**  
- Present                              Palm Springs, Florida

### **Vice President of Strategy**

Repeatedly recognized for top performance through fast-track promotions and selection for high-priority initiatives. Held progressively responsible positions including Director of Research and Planning, Administrator of Health Services and Outreach, and Chief Program Officer.

- Managed \$90 million managed care operations within budget including annual \$2 million positive variance within the Medicaid HMO lines of business
- Secured over \$5 million in funds for indigent health coverage programs through the state legislative / grant process
- Developed contract management and monitoring processes for funding relationships under the District's Sponsored Programs grant funding initiatives.
- Assessed performance capacity for potential funding recipients, managed reporting requirements, and directed funding initiative to achieve desired outcomes.
- Coordinated the District's Strategic Planning efforts, grant writing and funding pursuits for District programs, rural hospital, and community partners.
- Responsibilities included direct support for all District programs including the Maternity Care Program that provides expectant mothers the prenatal and postnatal care they need to stay healthy and ensure the health of their newborn.
- Directly responsible for the management of over 100 staff within the managed care division including marketing, community outreach, communications, claims, utilization review, risk management, case management, quality management, and pharmacy functions.
- Specific administrative functions include staff selection, training and development along with departmental budget development and management.

May 1994                              **Physical Therapy Provider Network (PTPN) / Physical Therapy Institute, Inc.**  
- October 2003                      Delray Beach, Florida

### **Executive Director**

Progressively responsible positions managing the operations of a specialty preferred provider organization for physical, occupational, and speech therapy. Functions included marketing, provider relations and network development.

## PUBLICATIONS and RESEARCH

Treasure in Paradise. Children and young adult fiction book published in 2014. Author: Thomas Cleare.

An Analysis of Accountability in Public – Private Health Care Programs Serving Vulnerable Populations. Dissertation published May 2011. Author: Thomas Cleare.

Establishing a Healthcare Emergency Response Coalition. Published September 2010 by Government Institutes Press. Authors: Jay Lee, Thomas W. Cleare, and Mary Russell.

Multiple journal and conference publications including: Rural Hospital Emergency Preparedness: A Case Study of Glades General Hospital and Hurricane Wilma; Sustainability Funding for Your Coalition; Impact of Medicare Part D on Low Income Populations: A Case Study from Palm Beach County, Florida; Community Coordination for Emergency Preparedness; Local Government Coordination for Emergency Preparedness: A Focus on Healthcare.

## INSTRUCTIONAL EXPERIENCE

Spring 2007, Adjunct Faculty. Course: Public Budgeting and Finance (PAD 4223). Florida Atlantic University, School of Public Administration.

Multiple Guest Lecture Engagements on the following topics: Corporate Social Responsibility, Business in Politics, Civil Rights at Work, and Industrial Pollution and Environmental Policy, Florida Atlantic University; Marketing, Advertising, and Contract Negotiations in a Managed Care Environment, University of Miami, School of Medicine.

## EDUCATION

PhD – Public Administration - Florida Atlantic University (2011)

MBA – Master of Business Administration - Florida Atlantic University (1997)

BS – Sports Administration - University of Florida (1993)

## RESOLUTION NO. R- 2013-1563

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION R-2001-0913; PROVIDING FOR THE CITIZENS ADVISORY COMMITTEE ON HEALTH AND HUMAN SERVICES**

**WHEREAS**, the Florida Statutes and the Florida Administrative Code recognize the importance of citizen participation in the development and evaluation of comprehensive plans; and

**WHEREAS**, the Board of County Commissioners of Palm Beach County, Florida, established the Citizens Advisory Committee on Health and Human Services on November 13, 1990, pursuant to Resolution R-90-1978; and

**WHEREAS**, Resolution R-90-1978 was subsequently amended by Resolutions R-93-317 and R-99-54, which were repealed and replaced by Resolution R-2001-0193; and

**WHEREAS**, there is a need to further amend the resolution pertaining to the Citizens Advisory Committee on Health and Human Services to more clearly define the Committee's roles and responsibilities and bring the resolution into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided in Resolution R-2013-0193; and

**WHEREAS**, repealing and replacing Resolution R-2001-0193, pertaining to the Citizens Advisory Committee on Health and Human Services, will simplify future reference.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA**, that:

- I. **Repeal and Replacement of Prior Resolution;** Resolution R-2001-0913 is hereby repealed and replaced with the following:

**Section 1. Creation of the Palm Beach County Citizens Advisory Committee on Health and Human Services.** There is hereby established an Advisory Committee to be known as the "Palm Beach County Citizens Advisory Committee on Health and Human Services" herein referred to as the "Committee."

**Section 2. Mission Statement.** The mission of the Committee shall be to assist the Board of County Commissioners in the assessment of need, planning, implementation and evaluation of a System of Care, as defined in the Health and Human Services Element of the Palm Beach County Comprehensive Plan.

**Section 3. Roles and Responsibilities.** The Committee shall have the following roles and responsibilities:

- A. To make recommendations on the collection of data necessary to analyze the health and human service needs of the people of Palm Beach County.
- B. To create a forum for citizen participation for all phases of the Health and Human Services Element of the Palm Beach County Comprehensive Plan development and amendment process. Further, the Committee shall make recommendations to the Planning Commission and the Board of County Commissioners regarding amendments to the Health and Human Services Element of the Palm Beach County Comprehensive Plan, and shall review the implementation status of the Health and Human Services Element of the Comprehensive Plan on an annual basis.
- C. To create a forum for citizen participation, the Committee shall specifically provide for consumer, minority and affected party input on an issue by issue basis to allow for those affected to be involved in the Committee's activities.
- D. To make recommendations on an annual basis during the Financially Assisted Agency funding process regarding service and funding priorities, outcomes and contract requirements.
- E. To serve as a link to local and regional health and human service planning organizations. Linkages may include ex-officio member appointments of the Committee, participation in other agency planning processes, and multi-agency task forces to resolve specific problems. Further, all agencies and staff within the auspices of the Board of County Commissioners shall provide data, information and such support as reasonably required, and shall otherwise work in cooperation with the Committee in pursuing the Board of County Commissioner's health and human service goals, objectives and policies. The purpose of such linkages is to facilitate the Committee in achieving its mission.
- F. Submit an annual narrative report to the Agenda Coordinator. The form, substance and submittal dates for annual narrative reports are established by PPM-CW-O-060.
- G. To perform such other duties as may be required from time to time assigned by the Board of County Commissioners.

**Section 4. Membership.** The Committee shall be comprised of eleven (11) members. The total membership of the Committee shall, at a minimum, represent the components of the Health and Human Services System of Care: public health, physical health, behavioral health, developmental services, children and family services, adult and elderly services, education, recreation, workforce development, municipalities, business and economic development, planning/research & evaluation, transportation, and housing. All members must reside in Palm Beach County at the time of appointment and while serving on the Board, and have knowledge of at least one component of the System of Care. Membership shall be representative of the racial, ethnic and geographic diversity of Palm Beach County. At least one member shall be a resident of west of 20 mile bend. At least one member shall be a representative of the Palm Beach County League of Cities. At least one member shall be a representative of the Florida Department of Health in Palm Beach County.

- A. Appointment. Members shall be appointed at large by the Board of County Commissioners, and serve for staggered terms of three (3) years, with a limit of three (3) consecutive terms. Terms shall begin on October 1st, and end on September 30th.



Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count towards the member's term limits.

- B. Member Nominations. The nomination process shall begin ninety (90) days prior to the expiration of a member's term, or immediately in the event of an unplanned vacancy. The Board of County Commissioners shall be notified and requested to provide nominations for committee appointment. The Palm Beach County Health Department and the Palm Beach County League of Cities will each be requested to submit a nomination. Nominees submitted by the Committee, the Palm Beach County League of Cities, the Palm Beach County Health Department and individual Commissioners will be transmitted to the Board of County Commissioners. An approved board appointment form, with attached resume, must be completed for all nominees prior to transmittal.
- C. Ex-officio Members. Ex-officio members may be appointed by a majority vote of the Committee, or as directed by the Board of County Commissioners, for the purpose of assisting the Committee in achieving its mission.
- D. Conflict of Interest. Members shall be governed by the applicable provisions of Florida Code of Ethics for Public Officers and Employees and the applicable provisions of the Palm Beach County Code of Ethics.
- E. Compensation. Members shall receive no compensation for services, but may be entitled to travel reimbursement incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities and only when sufficient funds have been budgeted and available as set forth in PPM CW-O-038. Approval Authority for pre-authorized board member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with PPM CW-F-009. No other expenses will be reimbursable except documented long distance telephone calls to the liaison County department.
- F. Attendance. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as a failure to attend a meeting. Members removed pursuant to this paragraph shall not continue to serve on the Committee and such removal shall create a vacancy.

**Section 5. Officers.** A chair and vice-chair shall be elected by a majority vote of the Committee and shall serve for a term of one year, but not to exceed two consecutive terms in any one office. The duties of the chair shall be to:

- (A) Call Committee meetings and organize the agenda for the same;
- (B) Preside at committee meetings;
- (C) Establish subcommittees, appoint subcommittee chairs, and charge subcommittee with specific tasks;
- (D) Serve as primary liaison with staff; and
- (E) Perform other functions as the committee may assign.

The vice-chair shall perform the duties of the chair in the chair's absence and such other duties as the chair may assign.

If a vacancy occurs in the office of the chair, then the position shall be assumed by the vice-chair for the remainder of the term. Any remaining vacancies shall be filled through a majority vote of the Committee.

Any officer may be removed from office by a majority vote of the Committee whenever the best interest of the Committee and public would be served.

**Section 6. Meetings.** The Committee shall meet on a regular basis. A quorum must be present for the conduct of all regular meetings. A majority of the members appointed shall constitute a quorum. The chairperson may call a meeting or a meeting may be called upon the written request of three members.

- A. Subcommittees. The Committee will conduct its business through one (1) standing sub-committee, the Executive Committee, and ad hoc sub-committees, work groups, and other appropriate forums as needed. The Executive Committee will consist of the Officers, the Immediate Past Chair, a representative whose residence is west of 20 mile bend and a representative of the Palm Beach County League of Cities. The purpose of the Executive Committee is to review and evaluate matters arising between regular Committee meetings, and to solicit and recommend member nominations for transmittal to the Board of County Commissioners. Ad hoc sub-committees shall be chaired by a Committee member.
- B. Conduct of Meetings. All meetings shall be governed by Robert's Rules of Order and shall comply with the Sunshine Law. Reasonable public notice of all meetings shall be provided. All meetings of the Committee shall be open to the public at all times and minutes shall be taken at each meeting.

**Section 7. Administration.** Staff for the Committee shall be provided through the Department of Community Services.

**Section 8. Uniform Policies and Procedures of Advisory Boards.** The Committee shall be subject to the uniform policies and procedures established by the Board of County Commissioners for Advisory Boards as currently set forth in Resolution No. 2013-0193, as may be further amended by action of the Board of County Commissioners.

II. **Effective Date.** The provisions of this resolution shall become effective upon approval of the Board of County Commissioners.

The foregoing Resolution was offered by Commissioner Taylor, who moved its adoption. The motion was seconded by Commissioner Berger, and upon being put to a vote, the vote was as follows:


Commissioner Steven L. Abrams, District 4	-	<u>Aye</u>
Commissioner Priscilla A. Taylor, District 7	-	<u>Aye</u>
Commissioner Hal R. Valeche, District 1	-	<u>Aye</u>
Commissioner Paulette Burdick, District 2	-	<u>Aye</u>
Commissioner Shelly Vana, District 3	-	<u>Aye</u>
Commissioner Mary Lou Berger, District 5	-	<u>Aye</u>
Commissioner Jess R. Santamaria, District 6	-	<u>Aye</u>

The Chair thereupon declared the Resolution duly passed and adopted this 5th day of November 2013.

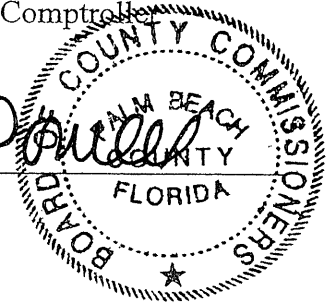
**APPROVED AS TO FORM  
LEGAL SUFFICIENCY**

**PALM BEACH COUNTY, FLORIDA  
BOARD OF COUNTY COMMISSIONERS**

Sharon R. Bock, Clerk & Comptroller  
Palm Beach County

By:   
County Attorney

By:   
Deputy Clerk





**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
CITIZENS ADVISORY COMMITTEE ON HEALTH & HUMAN SERVICES**

**I. AUTHORITY :**

Resolution No. R90-1978, adopted November 13, 1990; amended by Resolution No. R93-317; amended by Resolution No. R2001-0913, adopted on June 19, 2001; Repealed and Replaced by R2013-1563, adopted November 5, 2013.

**II. APPOINTING BODY :**

Board of County Commissioners

**III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :**

This Committee shall consist of eleven members which will represent the components of the Health and Human Service System of Care: public health, physical health, behavioral health, developmental services, children and family services, adult and elderly services; education, recreation, workforce development, municipalities, business and economic development, planning/research and evaluation, transportation and housing. All members must reside in Palm Beach County and have knowledge of at least one component of the System of Care. Membership shall be representative of the racial, ethnic and geographic diversity of PBC. At least one member shall be a resident of west of 20-mile bend. At least one member shall be a representative of the PBC League of Cities. At least one member shall be a representative of the Florida Department of Health in PBC. Members shall be appointed at-large by the BCC, and serve for staggered terms of three years, with a limit of three consecutive terms. Terms shall begin on October 1st and end on September 30th. Vacancies occurring during a term shall be filled for the unexpired portion of the term, and shall not count towards the member's term limits. Members shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three consecutive meetings or failure to attend more than one-half of the meetings scheduled during a calendar year.

**EXTENDED COMPOSITION :**

**IV. MEETINGS :**

Second Thursday of the month, 8:30 a.m. at 810 Datura Street, West Palm Beach.

**V. FUNCTIONS :**

A) To make recommendations on the collection of data necessary to analyze the health and human service needs of PBC; B) To create a forum for citizen participation for all phases of the Health and Human Services Element of the PBC Comprehensive Plan development and amendment process. The Committee shall make recommendations to the Planning Commission and the BCC regarding amendments to the Health & Human Services Element of the PBC Comprehensive Plan, and review the implementation status of the Health & Human Service Element of the Comprehensive Plan on an annual basis; C) To create a forum for citizen participation, to specifically provide for consumer, minority and affected parity input on an issue by issue basis to allow for those affected to be involved in the Committee's activities; D) To make recommendations annually during the Financially Assisted Agency process regarding service and funding priorities, outcomes and contract requirements; E) To serve as a link to local and regional health and human service planning organizations; F) Submit an annual narrative report to the Agenda Coordinator; and G) To perform other duties assigned by the BCC.

\* indicates a member having an action pending

VI. LIAISON INFORMATION :

LIAISON DEPARTMENT

Community Services

CONTACT PERSON

David Rafaidus

ADDRESS

810 Datura St  
West Palm Beach FL 33401  
Phone # 561-355-4705

\* indicates a member having an action pending



**CITIZENS ADVISORY COMMITTEE ON HEALTH & HUMAN SERVICES**

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
<b>Appointed By : At-Large/Palm Beach County Board of County Commissioners</b>									
1	Charles "Randy" R. Palo Children's Services Council of Palm Beach County 2300 High Ridge Rd Boynton Beach FL 33426	Member	CA	M	561-740-7000 X2196	A Component of the Health & Human Services System of Care	10/01/2015		09/30/2018
<b>NOMINATED BY :</b>									
2	Sharon L. Greene Florida Department of Health, Palm Beach County 800 Clematis St West Palm Beach FL 33401	Member	AA	F	561-671-4081	Florida Department of Health Rep.	11/05/2013		09/30/2016
<b>NOMINATED BY :</b> Palm Beach County Health Department									
3	Barbara B. Cox-Gerlock  7716 Spring Creek Dr West Palm Beach FL 33411 5791	Member	CA	F	561-310-5010	A Component of the Health & Human Services System of Care	11/13/1996	11/05/2013	09/30/2016
<b>NOMINATED BY :</b>									
4	Christine E. Koehn The Celia Lipton Farris & Victor W. Farris Foundation, 250 S Australian Ave Ste 1403 West Palm Beach FL 33401	Member	CA	F	561-841-6360	A Component of the Health & Human Services System of Care	12/18/2012	10/01/2015	09/30/2018
<b>NOMINATED BY :</b>									

\* indicates a member having an action pending

**Appointed By : At-Large/Palm Beach County Board of County Commissioners**

5	Patrick J. Halperin, Ph.D., Ed.D. Palm Beach County Sheriff's Office 3228 Gun Club Rd West Palm Beach FL 33406 3001	Member	CA	M	561-688-3758	A Component of the Health & Human Services System of Care	01/13/2015	10/01/2015	09/30/2018
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**NOMINATED BY :**

6	Elizabeth Hernandez-Cayson Health Care District of Palm Beach County-Belle Glade 1201 NW Avenue "L" Belle Glade FL 33430	Member	HA	F	561-659-1270	A Component of the Health & Human Services System of Care	10/01/2004	11/05/2013	09/30/2016
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**NOMINATED BY :**

7	Barbara H. Jacobowitz, M.S.  106 Greenwood Ct Royal Palm Beach FL 33411	Member	CA	F	561-798-2297	A Component of the Health & Human Services System of Care	10/02/2012	10/01/2015	09/30/2018
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**NOMINATED BY :**

8	Anne M. Gerwig Village of Wellington  12300 Forest Hill Blvd Wellington FL 33414	Member	CA	F	561-791-4146	PBC League of Cities Representative	10/01/2014		09/30/2017
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**NOMINATED BY :** Palm Beach County League of Cities

\* indicates a member having an action pending

**Appointed By : At-Large/Palm Beach County Board of County Commissioners**

9	Sandra G. Chamblee	Member	CA	F	561-449-6042	Resident west of 20 Mile Bend	11/13/1998	11/05/2013	09/30/2016
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1045 Tabit Rd  
Belle Glade FL 33430

**NOMINATED BY :**

10	Michael E. Gauger	Member	CA	M	561-688-3000	A Component of the Health & Human Services System of Care	04/10/2007	10/01/2015	09/30/2018
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Palm Beach County  
Sheriff's Office  
3228 Gun Club Rd  
West Palm Beach FL 33406 3001

**NOMINATED BY :**

11	Pamela Gionfriddo	Member	CA	F	561-832-3755	A Component of the Health & Human Services System of Care	11/15/2011	10/01/2014	09/30/2017
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Mental Health Assoc. of  
Palm Beach County, Inc.  
909 Fern St  
West Palm Beach FL 33401

**NOMINATED BY :**

\* indicates a member having an action pending



**CAC COMMITTEE MEMBERS**  
**ATTENDANCE COMPLIANCE TRACKING FORM – TALLIED January, 2016 to December, 2016**  
**Citizens Advisory Committee on Health and Human Services**

<b>CAC MEMBERS</b>	<b>JAN. Regular 1-14-16</b>	<b>FEB. Regular 2-11-16</b>	<b>MAR. Regular 3-10-16</b>	<b>APRIL Regular 4-14-16</b>	<b>MAY Regular 5-12-16</b>	<b>JUNE Regular 6-9-16</b>	<b>JULY Regular 7-14-16</b>	<b>AUG. Regular 8-11-16</b>	<b>SEPT. Regular 9-8-16</b>	<b>OCT. Regular 10-13-16</b>	<b>NOV. Regular 11-10-16</b>	<b>DEC. Regular 12-8-16</b>
<b>PALO, Randy (Seat 1)</b>	Yes	Yes	Yes	Yes	Yes	Yes						
<b>GREENE, Sharon (Seat 2)</b>	Yes	Yes	Yes	Yes	Yes	Yes						
<b>COX GERLOCK, Dr. Barbara (Seat 3)</b>	Yes	Yes	Yes	Yes	Yes	Yes						
<b>KOEHN, Dr. Christine (Seat 4)</b>	Yes	Yes	Yes	NO	Yes	Yes						
<b>HALPERIN, Dr. Patrick (Seat 5)</b>	Yes	Yes	Yes	Yes	Yes	Yes						
<b>HERNANDEZ CAYSON, Elizabeth (Seat 6)</b>	No	Yes	Yes	Yes	Yes	Yes						
<b>JACOBOWITZ, Barbara (Seat 7)</b>	Yes	Yes	Yes	NO	Yes	Yes						
<b>GERWIG, Anne (Seat 8)</b>	Yes	Yes	NO	Yes	NO	Yes						
<b>CHAMBLEE, Sandra (Seat 9 / Glades Rep.)</b>	No	Yes	Yes	Yes	Yes	Yes						
<b>GAUGER, Chief Deputy Michael (Seat 10)</b>	Yes	Yes	Yes	Yes	Yes	NO						
<b>GIONFRIDDO, Pamela (Seat 11)</b>	No	Yes	Yes	Yes	Yes	NO						

**CAC Ex- Officio COMMITTEE MEMBERS**  
**ATTENDANCE COMPLIANCE TRACKING FORM – TALLIED January, 2016 to December, 2016**  
**Citizens Advisory Committee on Health and Human Services**

<b>EX-OFFICIO MEMBERS</b>	<b>JAN. Regular 1-14-16</b>	<b>FEB. Regular 2-11-16</b>	<b>MAR. Regular 3-10-16</b>	<b>APRIL Regular 4-14-16</b>	<b>MAY Regular 5-12-16</b>	<b>JUNE Regular 6-9-16</b>	<b>JULY Regular 7-14-16</b>	<b>AUG. Regular 8-11-16</b>	<b>SEPT. Regular 9-8-16</b>	<b>OCT. Regular 10-13-16</b>	<b>NOV. Regular 11-10-16</b>	<b>DEC. Regular 12-8-16</b>
<b>HOLLOWAY, Edward</b>	Yes	Yes	No	Yes	Yes	Yes						
<b>TATE, Houston</b>	Yes	No	No	Yes	No	Yes						
<b>NICHOLS, Dr. Nate</b>	No	Yes	Yes	Yes	Yes	Yes						
<b>SEPHENSON, Andrea</b>	No	No	No	No	No	No						

dated on 6/9/2016 by DMR at 11:59 am