

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

3H-1

Meeting Date: September 13, 2016

Consent
 Ordinance

Regular
 Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Annual contracts for low voltage construction services on an "as-needed" basis for projects typically under \$100,000 each.

- | | |
|---|--|
| A) Active Alarms, Inc. | G) GNM Hough, Inc. |
| B) Audio Video Systems, Inc. (SBE) | H) Meisner Electric, Inc. |
| C) Fasdish, Inc. | I) Protect Video, Inc. (SBE) |
| D) Fire and Security Solutions, Inc. (SBE) | J) Security & Sound Systems, Inc. (SBE) |
| E) Gator Electric and Communications, Inc. | K) SimplexGrinnell, LP |
| F) Global Communications & Electrical Systems, Inc. (SBE) | L) Universal Cabling Systems, Inc. (SBE) |

Summary: These continuing contracts have an initial term of two (2) years and are indefinite-quantity contracts with a cumulative maximum value of \$600,000 for the term. The work consists of the low voltage construction services associated with repairs, improvements and renovations to County properties. Work is to be awarded as work orders on a lump-sum, competitively quoted basis among the pool of twelve (12) pre-qualified contractors. Contracts will terminate when a total of \$600,000 in work orders is issued to any combination of all contractors or when the two-year time frame has expired, whichever occurs first. These contracts provide for up to three (3) – one (1) year renewals, at the sole option of the County. All are Palm Beach County businesses or have Palm Beach County offices with the exception of Fasdish, Inc. and GNM Hough, Inc. The goal for Small Business Enterprise (SBE) participation is 15%. When bids are received from the pre-qualified firms under this contract, local and SBE preferences will be evaluated and applied at that time. **(Capital Improvements) Countywide (LDC)**

Background and Justification: Each listed company submitted a pre-qualification package that met the established criteria. The contract is effective for a period of two (2) years or at the point where the total contract amount of \$600,000 is reached.

Attachments:

- | | |
|---|--|
| A) 001 Active Alarms, Inc. contracts | G) 007 GNM Hough, Inc. contracts |
| B) 002 Audio Video Systems, Inc. contracts | H) 008 Meisner Electric, Inc. contracts |
| C) 003 Fasdish, Inc. contracts | I) 009 Protect Video, Inc. contracts |
| D) 004 Fire and Security Solutions, Inc. contracts | J) 010 Security & Sound Systems, Inc. contracts |
| E) 005 Gator Electric and Communications, Inc. contracts | K) 011 SimplexGrinnell, LP contracts |
| F) 006 Global Communications & Electrical Systems, Inc. contracts | L) 012 Universal Cabling Systems, Inc. contracts |

Contract is more than 100 pages and may be viewed in minutes.

Recommended by: *Jac for Audrey Wolf* Department Director Date

Approved by: *VP Baker* County Administrator Date *9/6/16*

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Year	2016	2017	2018	2019	2020
Capital Expenditures	0	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	0	0	0	0	0
# Additional FTE Positions (Cumulative)	0	0	0	0	0

Is Item Included in Current Budget? Yes No

Budget Account No: **Not applicable**

Reporting Category

Recommended Sources of Funds/Summary of Fiscal Impact:

Potential maximum fiscal impact is \$600,000. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

Departmental Fiscal Review: W 8-16-16

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:

OFMB *et 8/22 8/23*

Contract Administrator
9/11/16

A. Legal Sufficiency:

Assistant County Attorney

A. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.