



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget?                      Yes                       No

Budget Account No.: Fund 1228/0001 Department 380 Unit 3242/3241 Object var  
Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**  
No Fiscal Impact

**C. Department Fiscal Review:**

*S. Neary*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and /or Contract Dev. and Control Comments:**

<p><i>[Signature]</i> 8/29/16 OFMB 1 8/24 8/24 8/29</p>	<p><i>[Signature]</i> 9/1/16 Contract Development and Control 8/31/16</p>
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**B. Legal Sufficiency:**

*Anne DeFand* 9/2/16  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

ATTACHMENT 1



ADAM H. PUTNAM  
COMMISSIONER

Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

ARTHROPOD CONTROL BUDGET AMENDMENT

Section 388.361, F.S. and 5E-13.027, F.A.C.  
Telephone (850) 617-7995 Fax (850) 617-7999

RECEIVED

JUL 14 2016

Submit to:  
Mosquito Control Program  
3125 Conner Blvd, Bldg 6  
Tallahassee, FL 32389-1850

BY: *Stacey W. Keesep*

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 1 Fiscal Year: 2015-2016 Date: \_\_\_\_\_  
Amending: Local Funds X State Funds \_\_\_\_\_ (Check appropriate fund account to be amended. Use a separate form for each fund). The Board of Commissioners for Palm Beach County District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows **Agreement No. 022266**

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 2,169,721.00	\$ -	\$ 2,169,721.00	\$ 20,550.00	\$ 20,550.00	\$ 2,169,721.00

NAME SOURCE OF INCREASE: (Explain Decrease)

BUDGETED RECEIPTS

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 2,169,721.00	\$ -	\$ -	\$ 2,169,721.00
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
381	Interest Earnings	\$ -	\$ -	\$ -	\$ -
384	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
389	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RECEIPTS</b>		\$ 2,169,721.00	\$ -	\$ -	\$ 2,169,721.00
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ -
<b>Total Budgetary Receipts &amp; Balances</b>		\$ 2,169,721.00	\$ -	\$ -	\$ 2,169,721.00

BUDGETED EXPENDITURES

NOTE: Total Increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 681,911.00	\$ -	\$ -	\$ 681,911.00
20	Personal Service Benefits	\$ 294,204.00	\$ -	\$ -	\$ 294,204.00
30	Operating Expense	\$ 418,857.00	\$ -	\$ -	\$ 418,857.00
40	Travel & Per Diem	\$ 1,176.00	\$ 200.00	\$ -	\$ 1,376.00
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ 30.00	\$ 50.00	\$ -	\$ 80.00
43	Utility Service	\$ 11,000.00	\$ -	\$ -	\$ 11,000.00
44	Rentals & Leases	\$ 57,455.00	\$ -	\$ -	\$ 57,455.00
45	Insurance	\$ 90,038.00	\$ -	\$ -	\$ 90,038.00
48	Repairs & Maintenance	\$ 32,378.00	\$ -	\$ -	\$ 32,378.00
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ 377,734.00	\$ -	\$ -	\$ 377,734.00
51	Office Supplies	\$ 3,399.00	\$ -	\$ 20,550.00	\$ 367,184.00
52.1	Gasoline/Oil/Lube	\$ 40,102.00	\$ -	\$ -	\$ 40,102.00
52.2	Chemicals	\$ 153,250.00	\$ -	\$ -	\$ 153,250.00
52.3	Protective Clothing	\$ 1,980.00	\$ -	\$ -	\$ 1,980.00
52.4	Misc. Supplies	\$ 6,250.00	\$ 10,000.00	\$ -	\$ 16,250.00
52.5	Tools & Implements	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
54	Publications & Dues	\$ 960.00	\$ -	\$ -	\$ 960.00
65	Training	\$ -	\$ -	\$ -	\$ -
60	Capital Outlay	\$ -	\$ 10,300.00	\$ -	\$ 10,300.00
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGET AND CHARGES</b>		\$ 2,169,721.00	\$ 20,550.00	\$ 20,550.00	\$ 2,169,721.00
0 001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0 002	Reserves - Self Insurance	\$ -	\$ -	\$ -	\$ -
0 003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0 004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
<b>TOTAL RESERVES</b>		\$ -	\$ -	\$ -	\$ -
<b>TOTAL BUDGETARY EXPENDITURES and BALANCES</b>		\$ 2,169,721.00	\$ 20,550.00	\$ 20,550.00	\$ 2,169,721.00
<b>ENDING FUND BALANCE</b>		\$ -	\$ (20,550.00)	\$ (20,550.00)	\$ -

APPROVED: *[Signature]* DATE 7/14/16  
Environmental Resources Management, Director  
APPROVED: *Stacey W. Keesep* DATE 7/25/16  
Mosquito Control Program

FDACS-13613 Rev 07/13

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

*Arnie P. [Signature]*

ATTACHMENT 2



ADAM H. PUTNAM  
COMMISSIONER

Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services  
**ARTHROPOD CONTROL BUDGET AMENDMENT 14 2016**

Submit to:  
Mosquito Control Program  
3125 Corner Blvd, Bldg 6  
Tallahassee, FL 32309-1650

Section 306.361, F.S. and 5E-13.027 F.A.C.  
Telephone (850) 817-7995 Fax (850) 817-1800

BY: *Stacy D. Reap*

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT. USE PAGE TWO FOR THIS PURPOSE

Amendment No. 2 (ADD) Fiscal Year: 2015-2016 Date \_\_\_\_\_  
Amending Local Funds \_\_\_\_\_ State Funds X (Check appropriate fund account to be amended Use a separate form for each fund) The Board of Commissioners for Palm Beach County District hereby submits to the Department of Agriculture and Consumer Services, for its consideration and approval, the following amendment for the current fiscal year as follows

Agreement No. 022266

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 61,097.00	\$ -	\$ 61,097.00	\$ 450.00	\$ -	\$ 61,547.00

NAME SOURCE OF INCREASE: (Explain Decrease)

BUDGETED RECEIPTS					
ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ -	\$ -	\$ -	\$ -
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ 43,009.00	\$ -	\$ -	\$ 43,009.00
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
381	Interest Earnings	\$ -	\$ -	\$ -	\$ -
384	Equipment and/or Other Sales	\$ -	\$ 450.00	\$ -	\$ 450.00
386	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 43,009.00	\$ 450.00	\$ -	\$ 43,459.00
Beginning Fund Balance		\$ 18,088.00	\$ -	\$ -	\$ 18,088.00
Total Budgetary Receipts & Balances		\$ 61,097.00	\$ 450.00	\$ -	\$ 61,547.00

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

BUDGETED EXPENDITURES					
ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ -	\$ -	\$ -	\$ -
20	Personal Service Benefits	\$ -	\$ -	\$ -	\$ -
30	Operating Expense	\$ -	\$ -	\$ -	\$ -
40	Travel & Per Diem	\$ -	\$ -	\$ -	\$ -
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ -	\$ -	\$ -	\$ -
43	Utility Service	\$ -	\$ -	\$ -	\$ -
44	Rentals & Leases	\$ -	\$ -	\$ -	\$ -
45	Insurance	\$ -	\$ -	\$ -	\$ -
48	Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
46	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ -	\$ -	\$ -	\$ -
51	Office Supplies	\$ -	\$ -	\$ -	\$ -
52.1	Gasoline/Oil/Lube	\$ -	\$ -	\$ -	\$ -
52.2	Chemicals	\$ -	\$ -	\$ -	\$ -
52.3	Protective Clothing	\$ 61,097.00	\$ 450.00	\$ -	\$ 61,547.00
52.4	Misc. Supplies	\$ -	\$ -	\$ -	\$ -
52.5	Tools & Implements	\$ -	\$ -	\$ -	\$ -
54	Publications & Dues	\$ -	\$ -	\$ -	\$ -
65	Training	\$ -	\$ -	\$ -	\$ -
60	Capital Outlay	\$ -	\$ -	\$ -	\$ -
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 61,097.00	\$ 450.00	\$ -	\$ 61,547.00
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVES		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 61,097.00	\$ 450.00	\$ -	\$ 61,547.00
ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

APPROVED: *[Signature]*  
Environmental Resources Management, Director

DATE: 7/14/16  
DATE: 7/25/16

APPROVED: *[Signature]*  
Mosquito Control Program

BY: *Stacy D. Reap*  
COUNTY ATTORNEY

JUL 25 2016

ATTACHMENT 3




**INTEROFFICE MEMORANDUM**  
**Palm Beach County**  
**Environmental Resources Management**

**DATE:** November 4, 2015

**TO:** Verdenia C. Baker  
County Administrator


**THROUGH:** Jon Van Arnam  
Deputy County Administrator

**FROM:**  Robert Robbins, Director  
Environmental Resources Management

**SUBJECT:** REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:  
Contractual Services Agreement No. 022266 with the Florida  
Department of Agriculture and Consumer Services (FDACS) for  
mosquito control services.

On October 20, 2015, agenda item 3L2 (R2015-1498) the County Commission approved the County Administrator or her designee to sign all future time extensions, task assignments, certifications and other forms associated with this Agreement, and any necessary minor amendments that do not substantially change the scope of work, terms or conditions of this Agreement.

This memorandum is my formal request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management (ERM) to sign all future extensions, task assignments, certifications and other forms associated with this Agreement, and any necessary minor amendments that do not substantially change the scope of work, terms or conditions of this Agreement. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED:  DATE: 11/6/15  
Verdenia C. Baker, County Administrator

RR:mc  
Attachment

