

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

Meeting Date: September 27, 2016
Submitted By: Office of Small Business Assistance
Advisory Board: Small Business Assistance Advisory Committee

EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: Re-appoint three individuals to the Small Business Assistance (SBA) Advisory Committee for the seats and terms indicated below.

<u>NOMINEE</u>	<u>SEAT</u>	<u>DESIGNATION</u>	<u>TERM</u>	<u>NOMINATED BY</u>
Aida Veronica Vidal	2	Certified Hispanic Business Owner	9/27/2016 – 9/26/2019	Vice Mayor Valeche Commissioner Burdick Commissioner Abrams Commissioner McKinlay Commissioner Taylor
Joseph D. Anderson	10	Minority Contractor	9/27/2016 – 9/26/2019	Vice Mayor Valeche Commissioner Burdick Commissioner Abrams Commissioner McKinlay Commissioner Taylor
Scott Johnson	11	Associated General Contractors	9/27/2016 – 9/26/2019	Vice Mayor Valeche Commissioner Burdick Commissioner Abrams Commissioner McKinlay Commissioner Taylor

Summary: The SBA Advisory Committee is established pursuant to Section 2.80.32, of the Palm Beach County Code as amended on March 12, 2013. The committee consists of fifteen (15) members representing one (1) black business owner certified as a small business by the County; one (1) Hispanic business owner certified as a small business by the County; one (1) woman business owner certified as a small business by the County; one (1) white male business owner certified as a small business by the County; one (1) business owner domiciled in Palm Beach County; one (1) representative of a business incubator program; one (1) representative of the Hispanic business organization; one (1) representative of the National Association of Women in Construction; one (1) representative of a Women's Business Organization; one (1) certified minority contractor; one (1) representative of the Associated General Contractors of America; one (1) representative of the Small Business Development Center; one (1) representative of a financial institution that assists small businesses; one (1) representative of the Black Chamber of Commerce; and one (1) representative of a professional services organization. Scott Johnson has disclosed that Johnson-Davis, Inc. is under contract to provide services to the Water Utilities Department. The SBA Advisory Committee provides **no** regulation, oversight, management or policy-setting recommendations regarding the subject contracts. The SBA Advisory Committee supports the nominations and a memo was sent to the Board of County Commissioners on August 18, 2016 requesting approval of the recommendations. No other nominations were received. The current diversity count is: Hispanic 2; White 6; and African American 7. **Countywide** (HH).

Background and Justification: Section 2.80.32, as amended, of the Palm Beach County Code, provided for appointments to be made from specific organizations and representative of the small business community. The SBA Advisory Committee consists of fifteen (15) members and the terms of the seats are for three (3) years. The SBA Advisory Committee reviews and evaluates the effectiveness of small business programs within County Government.

Attachments:

- Boards/Committees Applications
- Resumes of Nominees
- Current List of Board Members

Recommended By: Tonya Davis Johnson 9/8/2016
Tonya Davis Johnson, Director Date
Legal Sufficiency: Helene Hvizd 9/9/2016
Helene Hvizd, Senior Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

BOARDS/COMMITTEES APPLICATIONS

ATTACHMENT 1

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Small Business Advisory Committee Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3 Years. From: 10/1/2016 To: 9/30/2019

Seat Requirement: Certified Hispanic Business Owner Seat #: 2

☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ Other (Attendance)

Completion of term to expire on: *

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Vidal Aida Veronica
Last First Middle

Occupation/Affiliation: Owner/President
Owner ☒ Employee ☐ Officer ☐

Business Name: Custom Cleaning & Management Services

Business Address: 21 North Hepburn Avenue, Suite 24

City & State Jupiter Zip Code: 33458

Residence Address: 7016 Edgemere Terrace

City & State Palm Beach Gardens Zip Code: 33410

Home Phone: (561) 839-5121 Business Phone: (561) 746-2600

Cell Phone: (561) 305-0041 Fax: (561) 746-2037

Email Address: vvidal@ccmspb.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

See Attached Sheet

(Attach Additional Sheet(s), if necessary)
OR

NONE

☐

NOT APPLICABLE/
(Governmental Entity)

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☒ By watching the training program on the Web, DVD or VHS on 7/22/16.
☐ By attending a live presentation given on _____

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: _____ Printed Name: Aida Veronica Vidal Date: 8/8/16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Vicky Cronell, Administrative Secretary
Office of Small Business Assistance
50 S. Military Trail, Suite 202
West Palm Beach, FL 33415

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: _____

Date: 8/25/16

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

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Last First Middle

Occupation/Affiliation: Owner/President
Owner ☒ Employee ☐ Officer ☐

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City & State Palm Beach Gardens Zip Code: 33410

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Cell Phone: (561) 305-0041 Fax: (561) 746-2037

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Mailing Address Preference: ☒ Business ☐ Residence

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(Governmental Entity)

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Vicky Cronell, Administrative Secretary
Office of Small Business Assistance
50 S. Military Trail, Suite 202
West Palm Beach, FL 33415

Section III (Commissioner, if applicable):

Appointment to be made at BOC Meeting on: _____

Commissioner's Signature: Paula B. Burdick Date: 8/22/2016

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Revised 01/14/2014

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Commissioner's Signature:  Date: 8/28/16

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Revised 01/14/2014

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Commissioner's Signature: Melissa M. Kinkley

Date: 8/25/16

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Revised 01/14/2014

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Name: Anderson Joseph D.
Last First Middle
Occupation/Affiliation: President
Owner ☒ Employee ☐ Officer ☐
Business Name: JD Anderson Construction, Inc.
Business Address: 331 West 16th Way
Riviera Beach Zip Code: 33404
Residence Address: 430 West 28th Street
City & State Riviera Beach Zip Code: 33404
Home Phone: () N/A Business Phone: (561) 856-9079
Cell Phone: () Fax: (561) 841-3390
Email Address: jdandersonconst@aol.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountvethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

☐ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

X By watching the training program on the Web, DVD or VHS on August 8th, 2016.
By attending a live presentation given on _____, 20____.

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Joseph Anderson Date: 8/18/16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountvethics.com or contact us via email at ethics@palmbeachcountvethics.com or (561) 233-0724.

Return this FORM to:
Vicky Cronell, Administrative Secretary
Office of Small Business Assistance
50 S. Military Trail, Suite 202
West Palm Beach, FL 33415

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 8/25/16

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Small Business Advisory Committee Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3 Years. From: 10/01/2016 To: 9/30/2019

Seat Requirement: Minority Contractor Seat #: 10

☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ Other (Attendance)

Completion of term to expire on: *

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Anderson Joseph D.
Last First Middle

Occupation/Affiliation: President
Owner ☒ Employee ☐ Officer ☐

Business Name: JD Anderson Construction, Inc.

Business Address: 331 West 16th Way
Riviera Beach Zip Code: 33404

Residence Address: 430 West 28th Street

City & State Riviera Beach Zip Code: 33404

Home Phone: () N/A Business Phone: (561) 856-9079

Cell Phone: () Fax: (561) 841-3390

Email Address: jdandersonconst@aol.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountylethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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 _____ By attending a live presentation given on _____, 20____.

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Joseph Anderson Date: 8/18/16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 233-0724.

Return this FORM to:
Vicky Cronell, Administrative Secretary
 Office of Small Business Assistance
 50 S. Military Trail, Suite 202
 West Palm Beach, FL 33415

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 8/22/2016

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Small Business Advisory Committee Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3 Years. From: 10/01/2016 To: 9/30/2019

Seat Requirement: Minority Contractor Seat #: 10

☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ Other (Attendance)

Completion of term to expire on: *

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Anderson Joseph D.
Last First Middle

Occupation/Affiliation: President
Owner ☒ Employee ☐ Officer ☐

Business Name: JD Anderson Construction, Inc.

Business Address: 331 West 16th Way
Riviera Beach Zip Code: 33404

Residence Address: 430 West 28th Street
City & State Riviera Beach Zip Code: 33404

Home Phone: () N/A Business Phone: (561) 856-9079

Cell Phone: () Fax: (561) 841-3390

Email Address: jdandersonconst@aol.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountvethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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By attending a live presentation given on _____, 20____.

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Joseph Anderson Date: 8/18/16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountvethics.com or contact us via email at ethics@palmbeachcountvethics.com or (561) 233-0724.

Return this FORM to:
Vicky Cronell, Administrative Secretary
Office of Small Business Assistance
50 S. Military Trail, Suite 202
West Palm Beach, FL 33415

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abrams (b) Date: 8/20/16

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01/14/2014

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Small Business Advisory Committee Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3 Years. From: 10/01/2016 To: 9/30/2019

Seat Requirement: Minority Contractor Seat #: 10

☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ Other (Attendance)

Completion of term to expire on: *

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Anderson Joseph D.
Last First Middle

Occupation/Affiliation: President
Owner ☒ Employee ☐ Officer ☐

Business Name: JD Anderson Construction, Inc.

Business Address: 331 West 16th Way
Riviera Beach Zip Code: 33404

Residence Address: 430 West 28th Street

City & State Riviera Beach Zip Code: 33404

Home Phone: () N/A Business Phone: (561) 856-9079

Cell Phone: () Fax: (561) 841-3390

Email Address: jdandersonconst@aol.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

☒

NOT APPLICABLE/
(Governmental Entity)

☐

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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X By watching the training program on the Web, DVD or VHS on August 8th, 20 16.
 _____ By attending a live presentation given on _____, 20 ____.

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Joseph Anderson Date: 8/8/16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
 Vicky Cronell, Administrative Secretary
 Office of Small Business Assistance
 50 S. Military Trail, Suite 202
 West Palm Beach, FL 33415

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Melissa McKinley Date: 8/25/16

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.*

Section I (Department): (Please Print)

Board Name: Small Business Advisory Committee Advisory ☒ Not Advisory ☐
[☒] At Large Appointment or [☐] District Appointment /District #: _____
Term of Appointment: 3 Years. From: 10/01/2016 To: 9/30/2019
Seat Requirement: Minority Contractor Seat #: 10
[☒] *Reappointment or [☐] New Appointment

or [☐] to complete the term of _____ Due to: [☐] resignation [☐] Other (Attendance)
Completion of term to expire on: *

***When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____**

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Anderson Joseph D.
Last First Middle

Occupation/Affiliation: President
Owner ☒ Employee ☐ Officer ☐

Business Name: JD Anderson Construction, Inc.

Business Address: 331 West 16th Way
Riviera Beach Zip Code: 33404

Residence Address: 430 West 28th Street

City & State: Riviera Beach Zip Code: 33404

Home Phone: () N/A Business Phone: (561) 856-9079

Cell Phone: () Fax: (561) 841-3390

Email Address: jdandersonconst@aol.com

Mailing Address Preference: [☒] Business [☐] Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: [☒] Male [☐] Female
[☐] Native-American [☐] Hispanic-American [☐] Asian-American [☒] African-American [☐] Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

(Attach Additional Sheet(s), if necessary)
OR

NONE ☒ NOT APPLICABLE/ (Governmental Entity) ☐

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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☒ By watching the training program on the Web, DVD or VHS on August 8th, 2016.

☐ By attending a live presentation given on _____, 20____.

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Joseph Anderson Date: 8/18/16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Vicky Cronell, Administrative Secretary
Office of Small Business Assistance
50 S. Military Trail, Suite 202
West Palm Beach, FL 33415

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 8/24/16

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Revised 01/14/2014

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Small Business Advisory Committee Advisory ☒ Not Advisory ☐
☒ At Large Appointment or ☐ District Appointment /District #: _____
Term of Appointment: 3 Years. From: 10/1/2016 To: 9/30/2019
Seat Requirement: Associated General Contractor Seat #: 11
☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ Other (Attendance)
Completion of term to expire on: *

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Johnson Scott J.
Last First Middle
Occupation/Affiliation: Owner/President
Owner ☒ Employee ☐ Officer ☐
Business Name: Johnson-Davis, Inc.
Business Address: 604 Hillbrath Drive
City & State Lantana Zip Code: 33462

Residence Address: 18843 Se Jupiter River Drive
City & State Jupiter Zip Code: 33458
Home Phone: (561) 718-4505 Business Phone: (561) 588-1170
Cell Phone: N/A Fax: (561) 585-5252
Email Address: sjohnson@johnsondavis.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>See Attached Sheet</u>	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

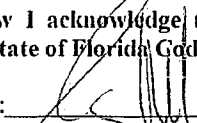
☐ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

 X By watching the training program on the Web, DVD or VHS on 10/22/2014.

 By attending a live presentation given on _____.

AND

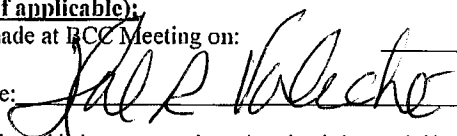
☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Scott J. Johnson Date: 7/20/16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Vicky Cronell, Administrative Secretary
Office of Small Business Assistance
50 S. Military Trail, Suite 202
West Palm Beach, FL 33415

Section III (Commissioner, if applicable):
Appointment to be made at RCC Meeting on: _____

Commissioner's Signature:  Date: 8/25/16

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public. Revised 01/14/2014

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
R2013-0550	Water Utilities Department	Installation of raw water mains, potable water mains, reclaimed water mains, wastewater force mains and water service lines throughout the Water Utilities Department's service area.	5/7/13 thru 5/6/16
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**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Section I (Department): (Please Print)

Board Name: Small Business Advisory Committee Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3 Years. From: 10/1/2016 To: 9/30/2019

Seat Requirement: Associated General Contractor Seat #: 11

☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ Other (Attendance)

Completion of term to expire on: *

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Johnson Scott J.
Last First Middle

Occupation/Affiliation: Owner/President
Owner ☒ Employee ☐ Officer ☐

Business Name: Johnson-Davis, Inc.

Business Address: 604 Hillbrath Drive

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Residence Address: 18843 Se Jupiter River Drive

City & State: Jupiter Zip Code: 33458

Home Phone: (561) 718-4505 Business Phone: (561) 588-1170

Cell Phone: N/A Fax: (561) 585-5252

Email Address: sjohnson@johnsondavis.com

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

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Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
See Attached Sheet			
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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*Applicant's Signature: [Signature] Printed Name: Scott J. Johnson Date: 7/20/16

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 Office of Small Business Assistance
 50 S. Military Trail, Suite 202
 West Palm Beach, FL 33415

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Paula Burdick Date: 8/22/2016

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Revised 01/14/2014

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(Attach Additional Sheet(s), if necessary)

OR

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Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abrams (16) Date: 8/20/16

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Revised 01/14/2014

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Section III (Commissioner, if applicable):

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Commissioner's Signature: Melissa McKenley

Date: 8/25/16

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Revised 01/14/2014

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Revised 01/14/2014

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RESUMES OF NOMINEES

ATTACHMENT 2

AIDA VERONICA VIDAL

21 North Hepburn Ave. suite 24, Jupiter, Florida 33458 | H: 561-839-5182 | C: 561-305-0041 |
ccservices_corp@msn.com

EXECUTIVE PROFILE

Women Business Entrepreneur with more than eleven (11) years of solid experience managing all levels of a diverse range of projects
Knowledge on administration, budgeting, quality control and resource management.
Implemented strategies to train and motivate skilled service professionals.

KEY SKILLS

- Small Business Development
- New Business Development
- Government Contracts
- Project Management
- Budgeting Expertise
- Project Planning
- Client Account Management
- Operations Management
- Training and Development
- Team Building and Leadership
- Problem Resolution

SKILLS AND ACCOMPLISHMENTS

- Proved Leadership and professional relationship skills
- Successfully grew Custom Cleaning and Management Services
- Directed the successful effort to get the Custom Cleaning and Management Services headquarters LEED certified US green Business Council -LEED Certification.

Developed and implemented efficient accounting, financial and operational systems, including determining short and long-term goals to support the overall profit and growth objectives. Sought after lecturer on financial management and problem resolution Identified strategic partnerships and gathered market information to gain a competitive advantage. Negotiated and reviewed business contracts , commercial and governmental and financial models with profitability and financial success in mind.

Leadership:

- Member of NAWIC National Association of Women in Construction
- Director of Public Relations - Puerto Rican Hispanic Chamber of Palm Beach County 2011
- Chairman for the PRHCHoC on Government Workshops
- Fostering Community and service professional as an Ambassador for the Puerto Rican/Hispanic Chamber of Commerce of Palm Beach since 2007 to 2010.

PROFESSIONAL EXPERIENCE

07/2004 to Current **FOUNDER /CHIEF EXECUTIVE Custom Cleaning and Management Services, Corp.** — Jupiter, Florida

Founded CCMS and develop it into a successful, well respected service industry within the Small Business Community
Developed and implemented a strong business plan gaining and ever growing customer base trough precise marketing and planning

Analyzed complex regulation and policy documents that directly impacted budgetary and financial matters.
Recommended innovative alternatives to generate revenue and reduce unnecessary costs.

Execute and track RFPs and bids to develop new business opportunities.
Optimized current revenue streams by networking for additional business prospects with established clients.
Developed growth plans by identifying key clients, key targets and priority service lines.
Leveraged existing network of contacts with new commercial prospects.
Coordinated and managed major proposal processes from initiation to implementation.

Providing High Quality Services by High Quality Service Professionals

EDUCATION

2015	Florida State University – Small Business Executive program
2013	Palm Beach State College — Lake Worth, fl, United States Business
2013	Palm Beach State College — Lake Worth, fl, Unites States Business writing and Proofreading -Palm Beach State College,Center for Business and Entrepreneurship- Business Law for Small Business -Palm Beach State College,Center for Business and Entrepreneurship- Employment Law for Small Business -Palm Beach State College,Center for Business and Entrepreneurship- 2013
2012	LEED Associate: LEED CERTIFICATION
2007	US Green Building Council — Online United States Business
	Florida Atlantic University — Lake Worth, fl, united States <ul style="list-style-type: none">▪ Marketing your Business-SBDC Small Business Development Center-College of Business, FAU -2007▪ Bids and Business in Palm Beach County-SBDC Small Business Development Center-College of Business, FAU -2007▪ Basic Bookkeeping for your small Business-SBDC Small Business Development Center-College of Business, FAU -2007▪ Anatomy of a Government Proposal-SBDC Small Business Development Center-College of Business, FAU -2007▪ Basic of Investment -Vivian Cubilla from Edwards Jones Jupiter Community Center-2007▪ Searching the Internet and Government Websites for Business Opportunities -SBDC Small Business Development Center-College of Business, FAU -2008
1996	Master of Arts: Arts
1992	Universidad de Buenos Aires — Buenos Aires , Buenos Aires , Argentina Bachelor of Arts: Arts Universidad del Salvador — Buenos Aires, Buenos Aires, Argentina

Joseph D. Anderson

Objective

To obtain and continue a position or appointment on the Small Business Advisory Committee.

Summary

- Extensive knowledge of billing, issues investigation & resolutions as well as worked with an assortment of clientele.
- Reliable, quality focused licensed contractor (CBC1257604)
- 19 years of experience with AT&T, which included experience in customer service, credit, fraud investigation, numbering analyst for North America, revenue assurance, monitoring billing to ensure accuracy and project management.

Professional Experience

2009— Present

JD Anderson Construction,
Inc

Riviera Beach, Florida

President/Owner/Contractor

Responsible for day to day business operations, which includes obtaining permits, project management on job sites and assisting with completion of Request for Proposal (RFP's) and Request for Qualifications (RFQ's) for procuring jobs. Also, responsible for networking, continuing education courses in construction & inspection and financial aspect of the company. Overseeing subcontractors for efficient completion of projects and working with customers to ensure their satisfaction.

1999— 2010

AT&T

North Palm Beach, Florida

Specialist/Analyst

Responsible for implementing NPA/NXX's (Cellular phone numbers) in various systems once procured from Neustar Pooling Administrator. This process included coordinating and being the liaison for different billing and reporting departments to ensure the successful implementing of one thousand block numbers (i.e. 561-308-0000-9999), which are then made available for sale to new or existing customer and resellers. This is a very crucial and important function for AT&T due to the direct impact to activations for new subscribers, which is the primary revenue for wireless division.

1998— 1999

AT&T Wireless Services

North Palm Beach, Florida

Billing Analyst/National Billing & Roaming Department

Documented and created a new spreadsheet for tracking Leading Digits, which helped identify Leading Digits that had been used in a market and to which usage areas they are assigned, also allowed for an on-going record keeping system. Secondly, Identified and rectified issues causing discrepancies in billing long distance for all regions of AT&T Wireless Services. Thirdly, acted as a liaison between Technical Operations and billing vendors (Convergys) resolve all data related issues. Lastly, worked effectively on the following large projects: LD Takeback Issues concerning Mexico, Puerto Rico & Canada; One Rate Issues and National Rate Plan Analyzer.

1995— 1998 *AT&T Wireless Services* *North Palm Beach, Florida*

Credit & Financial Analyst/Revenue Assurance
During my Credit Analyst tenure, I reviewed and analyzed credit and activation applications for service to all new and existing customers in a timely and efficient manner. Interfaced with Sales, Customer Care, Account Receivables and external credit bureau sources to ensure policy and procedures were in place for Cellular One. Promoted to Financial Analyst and prevented loss of \$30,000 in revenue by monitoring credits, adjustments, promotions and features. Identified all issues causing unbilled airtime and communicated resolution information to the appropriate departments as well as worked the ESN Cross Reference and ESN Mismatch Reports to capture unbilled airtime. Performed cyclic pre-bill approval to insure billing vendors were meeting expectations. Partnered with IBS to test to test new rate plans, features and promotions before changes are put into production. Lastly, performed and reviewed standard monthly test calls for billing accuracy on various switches.

1992— 1994 *Home Depot* *Palm Beach Gardens, Florida*

Loader/Cashier/Sales and Customer Service Representative for Plumbing and Inside Gardening
Started employment assisting customers with merchandise loading and promoted to cashier working at a merchandise checkout position. Then promote and received training to work in plumbing and inside gardening to give contractors and residential customers assistance on home improvements.

Education

1988— 1992 *Bethune Cookman College* *Daytona Beach, Florida*

Bachelor of Science, Accounting

1990— 1991 *Palm Beach Community College* *Palm Beach Gardens, FL*

Accounting Courses

1984— 1988 *Suncoast High School* *Riviera Beach, FL*

High School Diploma

Licenses & Certifications

2009— 2009

H.M.H Control Systems, Inc

Palm Beach Gardens, FL

Security Officer for State of Florida License # D2925796

2007— 2008

Palm Construction School, Inc

Orlando, FL

Certification/License Building Contractor # CBC1257604

2008— 2009

Gold Coast School of Construction

Miami, FL

Certified Residential Home Inspection & Construction License # HI4964

2010-

Seagull Environmental Management Company, Ft Lauderdale FL

Certified Renovator #143744 (Renovation, Repair & Painting)

Professional, Community Memberships and Trainings

Florida Department of Transportation (FDOT) Construction Management Development Program and Bond Guarantee Program (CMDP-BGP)

Board member of Together We Stand

Member of Riviera Beach Civic Association

Member of Bethune Cookman University Alumni Chapter in Palm Beach County

Member of Omega Psi Phi Fraternity

Personal Interests

My personal interests are umpiring and coaching Little League Baseball Games as well as volunteering for GOTV (Get out to Vote) Campaigns.

References

References available upon request.

EMPLOYEE PROFILE

SCOTT J. JOHNSON

EDUCATION: Bucknell University, Lewisburg, PA
BS – Civil Engineering

EXPERIENCE:

1992 – Present	Johnson-Davis, Inc., Lantana, FL President Underground utility construction contractor specializing in water, sewer, storm drainage systems, as well as some highway and road construction.
1981 – 1992	Project Manager/Estimator
1997 – 1981	Pipe Foreman
1976 – 1977	Palm Beach Utilities, Palm Beach Gardens, FL Utility Inspector/Land Surveyor

MEMBERSHIPS & ASSOCIATIONS

National Underground Contractors Association
(Past President 1987, 1989, 1993, 1998 and 1999)

Associated General Contractors
(Past President FL East Coast Chapter – 1995)

Certified Underground Utility and Excavation Contractor
State of Florida – License # CU-C04J087

CURRENT LIST OF BOARD MEMBERS

SMALL BUSINESS ADVISORY COMMITTEE

<u>Seat</u>	<u>Incumbent</u>	<u>Seat Requirement</u>
1	John Elliott (B)	Certified Black Business Owner
2	Veronica Vidal (H)	Certified Hispanic Business Owner
3	E. Ann McNeill (B)	Certified Woman Business Owner
4	Robert Geoff Waite (W)	Certified White Male Business Owner
5	Angela D. Randolph (B)	Business Owner Domiciled in PBC
6	Jerry Steinberg (W)	Business Incubator Program
7	Samuel Roman (H)	Hispanic Business Organization
8	Rachelle Wood (W)	Nat'l Assoc. of Women in Construction
9	Jane Bloom (W)	Women's Business Organization
10	Joseph Anderson (B)	Certified Minority Contractor
11	Scott Johnson (W)	Associated General Contractors
12	Vincent Nolan (W)	Small Business Development Center
13	Pamela Stewart (B)	Financial Institution that assists small businesses
14	Thais Sullivan (B)	Black Chamber of Commerce
15	Evelyn Looney (B)	Professional Services Organization