

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: September 27, 2016 [X] Consent [ ] Regular  
[ ] Workshop [ ] Public Hearing  
Department:  
Submitted By: Department of Airports  
Submitted For:

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:**

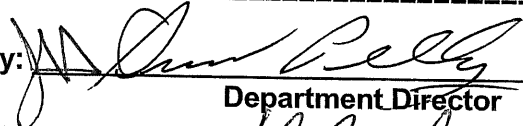

- (A) the Professional Services Agreement with RS&H, Inc. in the amount of \$1,339,272.39 for the performance of professional airfield design and engineering services in support of airfield pavement rehabilitation and reconstruction improvements at Palm Beach International Airport (PBI); and
- (B) a Budget Amendment of \$402,000 in the Airport's Improvement and Development Fund to recognize Passenger Facility Charge (PFC) revenue and to provide budget for the North Terminal/East Remote Apron portion of the RS&H contract; and
- (C) a Budget Transfer of \$402,000 in the Airport's PFC Fund to transfer PFC funds to the Airport's Improvement and Development Fund, including a transfer from Reserves of \$402,000.

**Summary:** In order to carry out the airfield pavement improvements project at PBI, the Department of Airports requires professional design and engineering services. In accordance with Florida Statutes 287.055 and the Federal Aviation Administration's Advisory Circular 150/5100-14 (current edition), RS&H, Inc. was one of two competitively selected firms to provide these services. This agreement, in the amount of \$1,339,272.39, will provide the Department of Airports with the needed professional services to implement this approved Capital Improvement Project. The improvements included in the development of the scope of services for these airfield design and engineering services are as follows: Rehabilitate Terminal Apron and Taxiway east of Concourse C; Rehabilitate/Reconstruct East Remote Ramp; Rehabilitate/Reconstruct Taxiway G, from the terminal apron to Taxiway C; Relocate/Reconstruct Connector Taxiway H; Relocate/Reconstruct Connector Taxiway D; Rehabilitate Taxiway M, from the Aircraft Rescue and Firefighting (ARFF) Station to the air cargo Taxiway; Rehabilitate Connector Taxiway C6; and, Install drainage pipe/culvert at Taxiway C drainage canal. RS&H, Inc. is a Jacksonville, Florida based firm, however, the work will be completed from their Jacksonville and Fort Lauderdale offices, in conjunction with several Palm Beach County subconsultants and firms. The services performed during the term of this contract will be eligible for State and Federal grant participation; as such, the proposed fee for these tasks has been verified in accordance with FAA Advisory Circular 150/5100-14C by use of an Independent Fee Analysis conducted by a neutral third party firm (AECOM Technical Services, Inc.). A Disadvantaged Business Enterprise (DBE) goal of 16% was set for this contract. RS&H, Inc. has committed to 17% DBE participation for this contract, which exceeds the established goal. **Countywide (AH)**

**Background and Justification:** In accordance with Florida Statutes 287.055, "The Florida Consultants Competitive Negotiations Act and the Federal Aviation Administration's Advisory Circular 150/5100-14 (current edition)", proposals were requested from interested firms and individuals to provide professional design and engineering services to Palm Beach County associated with carrying out this approved capital project for the County. On February 25, 2016, the Countywide Selection Committee selected RS&H, Inc. and HDR Engineering, Inc. to provide the required professional services for the Palm Beach County Department of Airports. This selection and project setup arrangement was approved by the BCC approximately ten (10) business days after selection.

**Attachments:**

1. Contract with RS&H, Inc. – 3 Originals
2. Budget Amendment
3. Budget Transfer

Recommended By:  8/1/16  
Department Director Date  
Approved By:  9/16/16  
County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2016	2017	2018	2019	2020
Capital Expenditures	\$402,000	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues (Grants)	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<b>\$402,000</b>	_____	_____	_____	_____
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget?    Yes \_\_\_\_\_ No X

Budget Account No: Fund 4111 Department 121 Unit A350/A341/A343 Object 6504  
Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

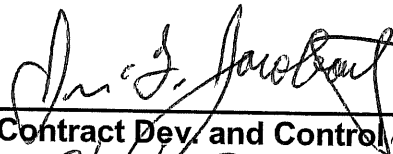
Funds for the project in the RS&H contract are currently budgeted in Units A341 and A343. The Budget Amendment will provide additional funding for the project in Unit A350. Funding sources consist of Florida Department of Transportation grant funds in the amount of \$468,746 and PFC funding of \$870,527. There are no Local Airport Revenues being utilized to fund this project.

C. Departmental Fiscal Review: 

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

 9/2/16  
OFMB 029901

 9/13/16  
Contract Dev. and Control  
9/13/16

**B. Legal Sufficiency:**

Anne Delgant 9/14/16  
Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
Department Director

REVISED 9/03  
ADM FORM 01

(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)