# Agenda Item: **3**

#### PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS**

#### AGENDA ITEM SUMMARY

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Meeting Date:	September 27, 2016	[X]	Consent	[ ]	 ]Regular ]Public Hearing	
Department:	partment:		workshop	L	j rubiic nearing	
Submitted By:	Department of Airports					
Submitted For:						
میں بنوںے اور		ي الأخر الأخر	یو سے بین اور این کے کہ کر ان ک		المراح المالة (1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - يومين الملك (1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 - 1966 -	

#### I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: License Agreement with F.B. Enterprise, LLC d/b/a Top Flight Aviation Services (Top Flight), providing for use of space at the Palm Beach International Airport (PBIA) terminal building in connection with Top Flight's airline service operations at PBIA, commencing July 1, 2016, and expiring July 31, 2016, with automatic monthly renewals thereafter, not to exceed 24 months, for payment of a \$1,151 monthly license fee.

Summary: Delegation of authority for execution of the standard County agreement above was approved by the BCC in R-2007-2070. Countywide (AH)

Background and Justification: Top Flight was a tenant at the Tree Town property, purchased by the County (R2016-0392). As a displaced business under Public Law 91-646 (Uniform Act), Top Flight is entitled to business reestablishment benefits which include reimbursement for a portion of additional rental expenses incurred as a result of the displacement. A portion of the monthly license fee will be paid via and offset or credit against Top Flight's relocation assistance benefits, in accordance with a separate claim currently being processed by the Department of Airports' consultant, AECOM, Inc., pursuant to the provisions of the Uniform Act.

Attachments: One (1) License Agreement

ecommended Bv: Department Director Date

Approved By:

County Administrator

#### II. FISCAL IMPACT ANALYSIS

#### A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Capital Expenditures					
Operating Costs					
Operating Revenues	_(\$143)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	<u>(\$143)</u>	<u>\$-0-</u>	<u>\$-0-</u>	<u>\$-0-</u>	
# ADDITIONAL FTE					
POSITIONS (Cumulative)					
Is Item Included in Current B	udaet? Ye	es X N	ο		
Budget Account No: Fund	-	partment	terror and the second se	8430 RS	ource 4414
	ing Category				Juice <u>4414</u>

## B. Recommended Sources of Funds/Summary of Fiscal Impact:

The fiscal impact of this License Agreement is payment of a \$1,151 monthly license fee, offset by a credit of \$1,008.24, in lieu of a cash payment for relocation assistance under the Uniform Act, for a net of \$142.76. The fiscal impact for the initial term of the agreement, (July, 2016) is shown above. Additional license fees, and applicable credits for relocation assistance benefits, will occur if monthly renewal options are exercised.

Top Flight is a displaced business under the Uniform Act and is entitled to payment of business reestablishment expenses incurred as a result of the displacement. A claim for relocation expenses is currently being filed (separately) by Top Flight through AECOM, Inc. Based on the monthly license fee of \$1,151 per month, the anticipated benefit includes reimbursement of additional rental expenses in the amount of \$1,008.24 per month, for a period not to exceed 24 months, for a total of \$24,197.76. Based on the foregoing, Top Flight would receive a credit of \$1,008.24 per month, as a credit or offset against the license fee, resulting in a net of \$142.76 due from Top Flight. The monthly license fee of \$1,151 per month is calculated at the FY2016 rate of \$69.07 per square foot for 200 square feet of office space. The rate is subject to adjustment each October 1 to the terminal rental rate paid by airlines at PBIA. If the agreement continues beyond October 1, the amount of the license fee, and Top Flight's relocation assistance claim, are subject to adjustment.

#### C. Departmental Fiscal Review:

#### III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

B. Legal Sufficiency:

Welfant 9/13/16 **Assistant County Attorney** 

9/12/16

C. Other Department Review:

**Department Director** 

REVISED 9/03 ADM FORM 01 (THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT)

#### LICENSE AGREEMENT

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THIS LICENSE AGREEMENT (this "Agreement") made and entered into JUN 2 7 2016, by and between Palm Beach County, a political subdivision of the State of Florida, ("County") F.B. Enterprise, LLC d/b/a Top Flight Aviation Services, a Limited Liability Company, having its office and principal place of business at 925 South B Street, Lake Worth, Florida 33460 ("Licensee").

#### WITNESSETH:

WHEREAS, County, by and through its Department of Airports (the "Department"), is the owner and operator of Palm Beach International Airport (the "Airport"); and

**WHEREAS**, County is the owner of that certain real property as more particularly described on the attached Exhibit "A"; and

**WHEREAS**, County is willing to grant Licensee a revocable license to use the Property for the purposes hereinafter defined.

**NOW THEREFORE**, in consideration of the covenants and agreements hereinafter set forth on the part of the Licensee to be observed and performed, the County hereby grants the Licensee a non-exclusive, revocable license to use the Property (as hereinafter defined) upon the following terms and conditions:

#### ARTICLE 1 BASIC PROVISIONS

1.01 <u>Recitals.</u> The foregoing recitals are true and correct and incorporated herein.

1.02 <u>Property.</u> The Property located on the third floor of the main terminal in the ticketing offices, which is the subject of this Agreement, is more particularly identified in Exhibit "A", attached hereto and incorporated herein (the "Property").

#### ARTICLE 2 LENGTH OF TERM AND COMMENCEMENT DATE

The term of this Agreement shall commence on July 1, 2016 (the "Commencement Date") and expire on July 31, 2016 (the "Term"), unless terminated earlier as provided for herein. This License Agreement shall automatically be renewed on a month-to-month basis thereafter for no more than 24 months unless either party, with the Department acting on behalf of County, elects not to renew this Lease by providing no less than thirty (30) days advance written notice to the other party prior to the expiration of the then current term.

#### ARTICLE 3 LICENSE FEE

3.01 <u>License Fee.</u> Licensee shall pay to County of the Property a license fee for the use and occupancy of 200 square feet of space at the then current Terminal Rental Rate as determined in accordance with Exhibit "E" to the Signatory Airline Agreement (R2014-1033), as may be amended or replaced.

#### **ARTICLE 4**

# CONDUCT OF BUSINESS AND USE OF PROPERTY BY LICENSEE

4.01 <u>Use of Property</u>. Licensee shall use the Property solely and exclusively for office and clerical purposes. Licensee shall not use, permit or suffer the use of the Property for any other business or purpose whatsoever.

4.02 <u>Improvements.</u> Licensee shall make no improvements, alterations or additions to the Property whatsoever, without the prior written consent of the Department, which may be granted or withheld in the Department's sole and absolute discretion.

4.03 <u>Condition of Property.</u> Licensee accepts the Property in its "As is", "Where is" condition as of the Commencement Date. Licensee further acknowledges that County has not made any warranties or representations of any nature whatsoever regarding the Property including, but not limited to, any warranties or representations relating to the physical condition of the Property or any improvements located therein, or the suitability of the Property or any improvements for the Licensee's intended use.

4.04 <u>Waste or Nuisance.</u> Licensee shall not commit or suffer to be committed any waste upon the Property or any nuisance or other act or thing which may result in damage or depreciation of value of the Property.

4.05 <u>Compliance with Laws.</u> Licensee shall, at its sole cost and expense, secure any and all required licenses and permits and shall comply with all local, state and federal laws pertaining to Licensee or its use of the Property, including all applicable zoning, building and fire laws and regulations. Licensee acknowledges and agrees that County has made no representations whatsoever regarding Licensee's ability to use the Property for the purposes set forth in this Agreement. Licensee shall ensure that its invitees, guests and any all other persons entering the Property with or without Licensee's consent or knowledge comply with all applicable laws on the Property. Licensee shall indemnify, defend and save County harmless from any and all penalties, fines, costs, expenses, suits, claims, or damages resulting from Licensee's failure to perform its obligations specified in this Section. The foregoing indemnification agreement shall survive the expiration or earlier termination of this Agreement.

- 4.06 Non-Discrimination.
  - A. <u>Non-Discrimination in County Contracts.</u> Licensee warrants and represents to County that all of its employees are treated equally during employment without regard to race, color, national origin, religion, ancestry, sex, age, familial status, marital status, sexual orientation, gender identity and expression, disability, or genetic information. Licensee has submitted to County a copy of its non-discrimination policy, which is consistent with the above, as contained in Resolution R-2014-1421, as may be amended, or in the alternative, if Licensee does not have a written non-discrimination policy, it has acknowledged through a signed statement provided to County affirming their non-discrimination policy conforms to R-2014-1421, as may be amended.
  - B. <u>Federal Non-Discrimination Covenants</u>.
    - 1. Licensee, for its heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that:
      - a. In the event facilities are constructed, maintained, or otherwise operated on the Property for a purpose for which a Federal Aviation Administration activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, Licensee will maintain and operate such facilities and services in compliance with all requirements imposed by the nondiscrimination acts and regulations listed in the Nondiscrimination Authorities (as hereinafter defined), as may be amended, such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.

b. No person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of County property, including, but not limited to, the Property.

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- c. In the construction of any improvements on, over, or under the Property and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination.
- d. Licensee will use the Property in compliance with all other requirements imposed by or pursuant to the Nondiscrimination Authorities.
- 2. In the event of breach of any of the above nondiscrimination covenants, County shall have the right to terminate this License and to enter, re-enter, and repossess the Property, and hold the same as if this License had never been made or issued.
- 3. For purposes of this Article, the term "Non-Discrimination Authorities" includes, but is not limited to, the non-discrimination statutes, regulations and authorities listed in Appendix "E" of Appendix "4" of FAA Order 1400.11, Non-discrimination in Federally-Assisted Programs at the Federal Aviation Administration, as may be amended.

4.07 <u>Surrender of Property.</u> Upon expiration or earlier termination of Licensee's license to use the Property, Licensee, at its sole cost and expense, shall surrender the Property to the County in at least the same condition as the Property was in as of the Commencement Date of this Agreement.

4.08 <u>County's Right to Enter.</u> County shall have the right to enter the Property at any time, without notice, for any purpose whatsoever. County agrees to exercise reasonable efforts to minimize interference with or disruption of Licensee's operations on the Property; provided, however, County shall not be required to expend additional sums of money in order to comply with the foregoing requirement. In the event that a County work activity must take place within the Property during Licensee's operating hours, which will disrupt or interfere with the Licensee's operations, County will endeavor to provide prior notice to Licensee. The notice requirements provided under Section 10.04 shall not apply to this Section.

#### ARTICLE 5 REPAIRS AND MAINTENANCE OF PROPERTY/SECURITY

5.01 <u>Repairs & Maintenance.</u> County shall not be obligated or required to make or conduct any maintenance or repairs whatsoever to the Property. All portions of the Property and all improvements erected on the Property shall be kept in good repair and condition by Licensee. Licensee shall maintain the Property free of trash and debris. Upon expiration or earlier termination of this Agreement, Licensee shall deliver the Property to County in good repair and condition as specified herein, free of all improvements constructed by Licensee, if any. In the event of any damage to the Property, County may complete the necessary repairs or maintenance of the Property and Licensee shall reimburse County for all expenses incurred by County in doing so, plus a twenty five percent (25%) overhead, within fifteen (15) days after written request for reimbursement from County.

5.02 <u>Security</u>. Licensee acknowledges and accepts full responsibility for the security and protection of the Property and any and all personal property and improvements now existing or hereafter placed on or installed in or upon the Property, and for the prevention of unauthorized access to the Property. Licensee fully understands that the

police security protection provided by County is limited to that provided to any other business situated in Palm Beach County by the Palm Beach County Sheriff's Office and expressly acknowledges that any special security measures deemed necessary or desirable for additional protection of the Property, shall be the sole responsibility of Licensee and shall involve no additional cost to County.

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# ARTICLE 6

6.01 <u>Maintenance of Insurance.</u> Licensee agrees to maintain, on a primary basis and at its sole expense, at all times during the Term of this Agreement, and any extension thereof, the insurance coverages and limits set forth in Exhibit "B", attached hereto and incorporated herein. The requirements contained herein, as well as County's review or acceptance of insurance maintained by Licensee is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Licensee under this Agreement.

#### ARTICLE 7 INDEMNIFICATION

Licensee shall indemnify, defend and save County harmless from and against any and all claims, actions, damages, liability and expense in connection with: (i) loss of life, personal injury and/or damage to or destruction of property arising from or out of any occurrence in, upon or at the Property; (ii) the occupancy or use by Licensee of the Property or any part thereof; or (iii) any act or omission of Licensee, its agents, contractors, employees or invitees. In the event the County is made a party to any litigation commenced against Licensee or by Licensee against any third party, then Licensee shall protect and hold County harmless and pay all costs and attorney's fees incurred by County in connection with such litigation, and any appeals thereof. Licensee recognizes the broad nature of this indemnification provision and specifically acknowledges the receipt of good and value separate consideration in support thereof. This provision shall survive expiration or earlier termination of this Agreement.

#### ARTICLE 8 ASSIGNMENT

Licensee may not assign, sublet or rent any portion of the Property.

#### ARTICLE 9 REVOCATION OF LICENSE/DEFAULT

9.01 <u>Revocation of License.</u> Notwithstanding any provision of this Agreement to the contrary, the rights granted to Licensee hereunder amount only to a non-exclusive license to use the Property, which license is expressly revocable by County for any reason whatsoever upon notice to Licensee. Upon notice from County of the revocation of the license granted hereby, this Agreement shall terminate and County shall be relieved of all further obligations hereunder accruing subsequent to the date of such termination.

9.02 <u>Termination for Convenience by Licensee</u>. Licensee may terminate this Agreement for convenience upon five (5) days prior written notice to County, whereupon the parties shall be relieved of all further obligations hereunder with the exception of those obligations accruing prior to the date of such termination and those obligations which expressly survive termination of this Agreement.

9.03 <u>Default.</u> Failure to perform or observe any of the agreements, covenants or conditions contained in this Agreement to be performed or observed by such party upon five (5) days prior written notice shall constitute a default of this Agreement.

#### ARTICLE 10 MISCELLANEOUS

10.01 <u>Subordination to Bond Resolution</u>. This Agreement and all rights granted to Licensee hereunder are expressly subordinated and subject to the lien and provisions of the pledge, transfer, hypothecation or assignment made by County in the Palm Beach County Airport System Revenue Bond Resolution dated April 3, 1984 (R-84-427), as amended and supplemented (the "Bond Resolution"), and County and Licensee agree that to the extent permitted by authorizing legislation, the holders of the Bonds or their designated representatives shall exercise any and all rights of County hereunder to the extent such possession, enjoyment and exercise are necessary to insure compliance by Licensee and County with the terms and provisions of this Agreement and Bond Resolution.

10.02 <u>Subordination to State/Federal Agreements.</u> This Agreement shall be subject and subordinate to all the terms and conditions of any instrument and documents under which the County acquired the land or improvements thereon, of which the Property are a part, and shall be given only such effect as will not conflict with nor be inconsistent with such terms and conditions. Licensee understands and agrees that this Agreement shall be subordinate to the provisions of any existing or future agreement between County and the United States of America, the State of Florida or any of their respective agencies, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the Airport.

10.03 <u>Entire Agreement.</u> This Agreement and any Exhibits attached hereto and forming a part thereof as if fully set forth herein, constitute all agreements, conditions and understandings between County and Licensee concerning the Property. All representations, either oral or written, shall be deemed to be merged into this Agreement. Except as herein otherwise provided, no subsequent alteration, waiver, change or addition to this Agreement shall be binding upon County or Licensee unless reduced to writing and signed by them.

10.04 <u>Notices.</u> All notices and elections (collectively, "notices") to be given or delivered by or to any party hereunder, shall be in writing and shall be (as elected by the party giving such notice) hand delivered by messenger, courier service or overnight mail, telecopied or faxed (provided in each case a receipt is obtained), or alternatively shall be sent by United States Certified Mail, with Return Receipt Requested. The effective date of any notice shall be the date of delivery of the notice if by personal delivery, courier services or overnight mail, or on the date of transmission with confirmed answer back if by telecopier or fax if transmitted before 5PM on a business day and on the next business day if transmitted after 5PM or on a non-business day, or if mailed, upon the date which the return receipt is signed or delivery is refused or the notice designated by the postal authorities as non-deliverable, as the case may be. The parties hereby designate the following addresses as the addresses to which notices may be delivered, and delivery to such addresses shall constitute binding notice given to such party:

(a) If to the County at:

Palm Beach County Department of Airports 846 Palm Beach International Airport West Palm Beach, FL 33406-1470 Attn: Deputy Director, Airports Business Affairs Fax: (561) 471-7427

(b) If to the Licensee at:

, . **.** 

F.B. Enterprise, LLC d/b/a Top Flight Aviation Services 925 South B Street Lake Worth, Florida 33460 Email: Jamas@TopFlightAirlineServices.com

Either party may from time to time change the address to which notice under this

Agreement shall be given such party, upon three (3) days prior written notice to the other party.

. . .

10.05 <u>Recording.</u> Licensee shall not record this Agreement or any memorandum or short form thereof.

10.06 <u>Waiver of Jury Trial.</u> The parties hereto waive trial by jury in connection with proceedings or counterclaims brought by either of the parties hereto against the other, in connection with this Agreement.

10.07 <u>Governing Law and Venue.</u> This Agreement shall be governed by and interpreted according to the laws of the State of Florida and venue shall be in Palm Beach County.

10.08 <u>Time of Essence.</u> Time is of the essence with respect to the performance of every provision of this Agreement in which time of performance is a factor.

10.09 <u>Captions.</u> The captions and section designations set forth herein are for convenience only and shall have no substantive meaning.

10.10 <u>Severability.</u> In the event that any section, paragraph, sentence, clause or provision of this Agreement is held by a court of competent jurisdiction to be invalid, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect.

10.11 <u>Waiver</u>. No waiver of any provision of this Agreement shall be effective against any party hereto unless it is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

10.12 <u>Inspector General.</u> Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General's authority includes but is not limited to the power to review past, present and proposed County contracts, transactions, accounts and records, to require the production of records, and to audit, investigate, monitor, and inspect the activities of the Licensee, its officers, agents, employees and lobbyists in order to ensure compliance with contract requirements and detect corruption and fraud. Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be in violation of Palm Beach County Code, Section 2-421 - 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

10.13 <u>No Third Party Beneficiaries.</u> No provision of this Agreement is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Agreement, including but not limited to any citizen or employees of County and/or Licensee.

10.14 <u>Effective Date.</u> This Agreement shall become effective when executed by the parties hereto and approved by the Palm Beach Board of County Commissioners.

### (REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

**IN WITNESS WHEREOF,** County and Licensee have executed this Agreement, or have caused the same to be executed as of the day and year first above written.

WITNESSES:

Signature

, I **T** 

Jeffrey S. Bolton Typed or Printed Name

lπa 0000 Signature

Debra Reese Typed or Printed Name PALM BEACH COUNTY, FLORIDA, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

( By: Director, Department of Airports

#### APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Inne I Bv: / County Attorhey

WITNESSES:

Signature

Jeffrey S. Bolton

Typed or Printed Name Name

Signature plantha Laverch

Typed or Printed Name

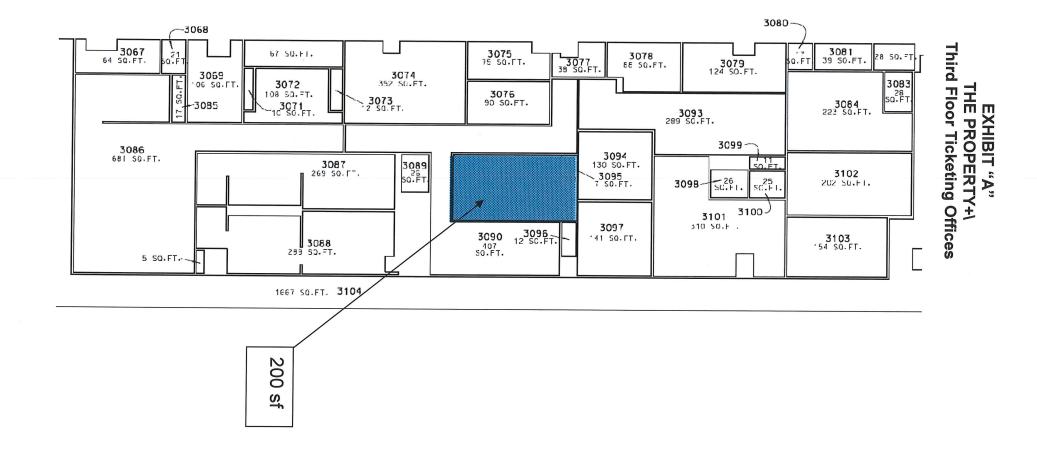
LICENSEE: F.B. Enterprise LLC d/b/a Top Flight Aviation Services

By: milit Signature

AMAS WARD Typed or Printed

Title:

(Corporate Seal)



#### EXHIBIT "B" INSURANCE

<u>Commercial General Liability</u>. Licensee shall maintain Commercial General Liability Insurance at a limit of liability of not less than One Million Dollars (\$1,000,000) each occurrence. Coverage shall not contain any endorsement(s) excluding or limiting Premises/Operations, Damage to Rented Property, Personal Injury, Product/Completed Operations, Contractual Liability, Severability of Interests or Cross Liability. Coverage shall be provided on a primary basis.

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<u>Business Automobile Liability.</u> Licensee shall maintain Business Automobile Liability Insurance at a limit of liability of not less than One Million Dollars (\$1,000,000) each occurrence. Coverage shall include liability for Owned, Non-Owned & Hired automobiles. In the event the Licensee does not own automobiles, Licensee agrees to maintain coverage for Hired & Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy. Coverage shall be provided on a primary basis.

<u>Worker's Compensation & Employers Liability.</u> Licensee shall maintain Worker's Compensation & Employers Liability in accordance with Chapter 440, Florida Statutes, and Federal law. This coverage shall be provided on a primary basis.

Additional Insured. Licensee shall endorse the County as an Additional Insured with a "CG026 Additional Insured - Designated Person or Organization" endorsement to the Commercial General Liability policy. The additional insured endorsement shall read: "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, and Employees, c/o Insurance Tracking Services, Inc., P.O. Box 20270, Long Beach, CA 90801", or as otherwise approved or modified by County. Coverage shall be provided on a primary basis.

<u>Waiver of Subrogation.</u> Licensee agrees by entering into this Agreement to a Waiver of Subrogation for each policy required herein. When required by the insurer, or should a policy condition not permit Licensee to enter into any pre-loss agreement to waive subrogation without an endorsement, then Licensee agrees to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy, which includes a condition specifically prohibiting such an endorsement, or voids coverage should Licensee enter into such an agreement on a pre-loss basis.

<u>Certificate(s) of Insurance.</u> Licensee shall provide the County with Certificate(s) of Insurance evidencing that all coverages, limits and endorsements required herein are maintained and in full force and effect. The Certificate(s) of Insurance shall include a minimum thirty (30) day endeavor to notify due to cancellation (ten (10) days for nonpayment of a premium) or non-renewal of coverage. The Certificate Holder address shall read: "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, and Employees, c/o Insurance Tracking Services, Inc., P.O. Box 20270, Long Beach, CA 90801", or as otherwise approved or modified by County.

Insured Summary Report

Page 1 of 1

Simple View			
Summary of Certificates This report displays detailed Certif Insured. Any items shown in red a update contact informaiton.	icate of Insurance i re deficient. Click o	nformation for a selected n the Insured Name to	
<i>Thursday, August 25, 2016</i> Images	Contracts		
Insured: <u>F.B. Enterprises, LLC</u>	Insu	red ID: FBENTER-PBC	
Status: Compliant (with	overrides)		
ITS Account Number: PLC2137			
Project(s): Palm Beach County -	Airport Properties		
Insurance Policy <u>General Liability</u> Expiration: 2/15/2017	Required	Provided	<u>Override</u>
General Aggregate:	\$1,000,000	\$2,000,000	
Products - Completed Operations Aggregate:	\$1,000,000	\$1,000,000	
Personal And Advertising Injury:	\$1,000,000	\$1,000,000	
Each Occurrence:	\$1,000,000	\$1,000,000	
Fire Damage:	\$0	\$0	
Medical Expense:	\$0	\$0	
<u>Automobile Liability</u> Expiration: 2/15/2017	All Owned Autos Hired Autos Non-Owned Autos	not provided not provided not provided	X X X
Combined Single Limit:	\$1,000,000	\$1,000,000	
<u>Workers Compensation/Employers</u> Liability	WC Stat. Limits	not provided	x
Missing Policy Information			Override
The original Certificate of Insurance rece coverages:	ived did not include po	licies for the following	<u></u>
Workers Compensation/Employer	s Liability		

Notifications

There were no deficiency letters issued.

Do you have an updated Certificate? Click the button below to submit a Certificate.

Certificate Submittal

https://its.insurancetrackingservices.com/clientreports/ProblemsSpecificRpt.asp

8/25/2016

#### AFFIDAVIT OF LIMITED LIABILITY COMPANY

STATE OF Florida COUNTY OF Palm Beach

BEFORE ME, the undersigned authority, personally appeared, the undersigned who by me being first duly sworn, depose(s) and say(s) that:

1. The undersigned is the <u>CEO</u> of <u>F.B. Enterprise</u>, <u>LLC</u> <u>d/b/a</u> <u>Top Flight Aviation Services</u>, a limited liability company organized and existing under the laws of the State of Florida ("Company").

2. Articles of Organization of the Company have been filed, and are on-file with, the Florida Department of State and such articles are incorporated herein by reference.

3. The Company is in good standing and is authorized to transact business in the State of Florida as of the date hereof.

4. The company is a [select (a) or (b)] (a) manager managed or (b) member managed limited liability company.

5. The undersigned is the sole managing member of the Company or has been authorized by majority vote of the managing members to act on behalf of the Company and legally bind the Company and execute contracts and other instruments relating to the transaction of business of the Company.

6. The undersigned has the right and authority to enter into that certain License Agreement between Palm Beach County, a political subdivision of the State of Florida and the Company (the "Agreement"), which is incorporated herein by reference and made a part hereof, and such other instruments as may be necessary and appropriate for the Company to fulfill its obligations under such Agreement, including amendment(s) and termination of such Agreement.

7. Upon execution and delivery of such Agreement and documents by the undersigned, all of the aforesaid shall be valid agreements of and be binding upon the Company.

8. The transactions contemplated herein will not violate any of the terms and conditions of the Company's member agreement, operating agreement certificate of organization or of any other agreement and amendments thereto of whatever kind between the Company and any third person.

9. The undersigned acknowledges that affiant is familiar with the nature of an oath and the penalties provided by the laws of the State of Florida and that this Affidavit is being given to induce Palm Beach County to enter into the Agreement.

FURTHER AFFIANT SAYETH NAUGHT,

Ceras Went , Individually and as

Member

SWORN TO AND SUBSCRIBED before me on this  $\frac{25}{16}$  day of  $\frac{10}{100}$ , 2016, by Jamas A. Ward, Member of F.B. Enterprise, LLC d/b/a Top Flight Aviation Services on behalf of the Company who is personally known to me OR who produced  $\underline{FLDL^{\#}}$ , as identification and who did take an oath.  $\omega 630 - 421 - 75 - 264 - \beta$ 

Marte K Ladey-Notary Signature

Martha K. La Verghetta Print Notary Name

NOTARY PUBLIC

State of Florida at large

12 2 2017

My Commission Expires:

MY COMMISSION # FF 063783 EXPIRES: December 2, 2017 nded Thru Notary Public Underwriters

MARTHA K. LAVERGHETTA