

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years:	2017	2018	2019	2020	2021
Capital Expenditures					
Operating Costs	242,226				
External Revenues	(210,631)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	31,595	N/A	N/A	N/A	N/A

ADDITIONAL FTE
POSITIONS (Cumulative) _____

Is Item Included In Current Budget? Yes X No _____

Budget Account No: 0001-180-1109-9021

B. Recommended Sources of Funds/Summary of Fiscal Impact:
The County match is included in the FY 2017 budget.

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

J. Phelan 10/4/16
OFMB SET 10/3 @ 10/3 10/4

Dr. J. Janssen 10/11/16
Contract Dev. and Control

B. Legal Sufficiency:

M. Memon 10/11/16
County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



Palm Beach County

SUSAN BUCHER
Supervisor of Elections

240 SOUTH MILITARY TRAIL
WEST PALM BEACH, FL 33415
POST OFFICE BOX 22309
WEST PALM BEACH, FL 33416

TELEPHONE: (561) 656-6200
FAX NUMBER: (561) 656-6287
WEBSITE: www.pbcelections.org

October 3, 2016

Amy Karpf
Office of Financial Management and Budget
301 N Olive Avenue
West Palm Beach, FL 33401

Amy,

Attached is the fiscal year 2016-2017 request for Federal Election Activities Funds. This request will be submitted by this office to the Florida Department of State upon completion. A requirement of the application is that we provide a signed Certificate Regarding Matching Funds, DS-DE 127 by the Mayor of the County Commissioners. The signature certifies that the Board of County Commissioners will provide at least 15% of the HAVA Grant awarded by the state in the fiscal year.

I request that you submit this information as required to the Mayor and Board of County Commissioners and return the signed page, Attachment D of MOA 2015-2016-0001 (DS-DE 127), to me. Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Tatoul", is written over a horizontal line.

Mark Tatoul
Business Affairs Manager

Susan Bucher, Supervisor of Elections
Lisa Pontius, OFMB

This is an e-mail from Maria Matthews, Division of Elections Director.

Dear Supervisors of Elections and Staff,

We are pleased to announce that the 2016 – 2017 Help America Vote Act Federal Election Activities grant funds totaling \$3,000,000 are now available for distribution to counties for FY 2016-2017. Each county's allocation is based on the number of active registered voters as of book closing for the 2016 Presidential Preference Primary Election.

- **Documents.** The following documents are available on the <https://soe.dos.state.fl.us> webpage and contain further details about the terms and conditions for receipt and use of these funds:
 - Template for Memorandum of Agreement, *Receipt and Use of HAVA Funds for Federal Election Administration Activities (MOA #2016-2017-0001_____)*. When completing the MOA, please make sure to insert your county information in the first paragraph of the MOA and enter your 3-letter county code at the bottom of the MOA.
 - Attachment A, *General Appropriations Act Proviso Language*
 - Attachment B, *Federal Election Administration Activities Plan (Form DS-DE 126, rev. 8/2016)*
 - Attachment C, *Federal Election Activities Funds—Funds Allocation per County/County Matching Funds*
 - Attachment D, *Certificate Regarding Matching Funds (Form DS-DE 127, rev. 8/2016)*. Do not forget to enter your county information as well as the amount of county matching funds on this form. This amount is provided on Attachment C which lists the Federal Election Activities Funding and the County Matching Funds for each county.
 - Attachment E, *Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions, ED Form GCS-009, v 6/88*
 - Attachment F, *Certificate of Equipment for Casting and Counting Ballots (Form DS-DE 135, Rev. 8/2016)*. This form is not required in all circumstances. If you do use it, fill in county information at the top of the page.
 - Attachment G, *Florida Single Audit Act Requirements*

- **Requirements to Receive Funds:** Before a county can receive any funds under this appropriation, you must execute and return to the Division of Elections the documents listed above. Please read the documents carefully as the format, labeling and content of the memorandum of agreement and FEA Plan form have changed since last fiscal year. The Division of Elections will provide you a copy of the agreement upon full execution. Double-sided copies of documents are acceptable.

- **Scope of Use:** The funds requested can ONLY be spent for federal election administration activities in the following categories:
 - Voter Education;
 - Poll Worker Training;
 - Standardizing Election Results Reporting;
 - Other Federal Election Administration Activities, as approved by the Department of State.

- **Deadline to Request:** *The deadline to request these funds with executed documentation is **June 2, 2017**.* Processing requests can take up to a month in order to get the warrants issued. No distribution can or will be made after June 30 for these funds. If you do not intend to apply for the 2016-2017 FEA grant funds, please let us know in writing as soon as possible.

- **Receipt:** We strongly encourage you to sign up to have your payments made via direct deposit. Go to: http://www.myfloridacfo.com/aadir/direct_deposit_web/vendors.htm; print and mail the Direct Deposit Authorization form back to the **Department of Financial Services** at the address listed on the form. You must do this if you have not received direct deposit from the state in the past.

- **Expenditures:** Please expend and exhaust any older HAVA fund accounts first. For example, expenses for sample ballots is an expense allowed in every annual grant distributed since FY 2003-04. Also if your plan has changed for how you want to use the funds, you can always amend your plan to reflect another activity, provided that activity was allowed during the specific grant year. The amended plan must be submitted and approved by the Division of Elections prior to expenditures. The benefits to expending all prior distributed funds first is that you will have fewer reports to submit, fewer funds to track, and fewer potential bank fees to pay for multiple accounts, and the sooner you can dispose of your records that reach retention period.

As always, we appreciate your cooperation to help us get you the funds your county needs as soon as possible. If you have any questions, please do not hesitate to contact me or the HAVA team.

Maria Matthews, Director
Division of Elections

**RECEIPT AND USE OF HAVA FUNDS
FOR FEDERAL ELECTION ADMINISTRATION ACTIVITIES**

This agreement is between the State of Florida, Department of State, Division of Elections ("Department"), R.A. Gray Building, 500 South Bronough Street, Tallahassee, FL 32399-0250 and The Honorable Susan Bucher, Supervisor of Elections ("Supervisor"), on behalf of Palm Beach County, 240 S Military Trail, West Palm Beach, FL 33415. This agreement is effective as of the date fully executed by the parties.

I. GOVERNING LAW

Funds provided under this agreement are made available by the Department as a pass-through entity. The U.S. Elections Assistance Commission originally awarded these funds in fiscal year 2003-2004, pursuant to section 251 of the Help America Vote Act of 2002 (HAVA) and the Catalog of Federal Domestic Assistance (CFDA) 90.401 ("Help America Vote Act Requirements Payments") to improve the administration of federal elections. Through specific appropriation 3064 of the 2016-2017 General Appropriations Act (see Section 6, Chapter 2016-66, Laws of Florida) the Department is authorized to disburse up to \$3,000,000 from the Federal Grants Trust Fund (HAVA Account # 261011) to the county supervisors of elections for the fiscal year 2016-2017 ("FY2016-2017 funds"). Because the State of Florida on August 28, 2006, certified that Subchapter III requirements of HAVA have been met, the funds can be used to carry out other activities to improve the administration of federal elections, pursuant to section 251(b)(2) of HAVA.

Specific Appropriation 3064 proviso language authorizing the use of funds is attached hereto as **Attachment A**.

II. SCOPE OF USE AND RESTRICTIONS

A. Scope of Work. The Supervisor shall only use the FY2016-2017 funds for programs to improve the administration of federal elections, in one or more of the following categories:

- *Voter Education*
- *Poll Worker Training*
- *Standardizing Election Results Reporting*
- *Other Federal Election Administration Activities, as approved in advance by the Department of State.*

B. Deliverable.

Payment 1, Deliverable/Task 1:

- Payment will be an advance payment in a fixed amount up to the amount identified for the Supervisor's county in **Attachment C**. The advance fixed amount will be the amount requested by the Supervisor in the Federal Election Activities Plan submitted to and approved by the Department prior to the payment being made. Any expenditures from the advance payment must be made pursuant to the budget set out in the Federal Election Activities Plan to accomplish the program or activity described in detail therein.

Any amendments to the Plan must be approved by the Department, and no expenditures or obligations may be incurred regarding an amendment until approved by the Department.

- C. Length of Agreement.** This agreement shall begin on the date the Supervisor and the Department sign the agreement and continue until all grant funds distributed pursuant to this agreement have been expended or the Supervisor chooses to revert remaining distributed HAVA funds including accrued interest (but excluding county match) to the Department. The award date for the funds will be the day the funds are transferred to the Supervisor.
- D. Minimum Performance Administration Standards.** In order to receive grant funds under this agreement, the Supervisor shall include as part of the required detailed Federal Election Administration Activities Plan (DS-DE 126) referenced in Section III.A., performance measures and goals including milestones for how the funds will be used. Additionally, the Supervisor shall show report on how those goals and measures were achieved or are outstanding using the annual expenditure report ((DS-DE 128, rev. 1/16) required under Section V.B.1
- E. Interest bearing account/public depository and accounting.** The Supervisor must establish and maintain the FY2016-2017 funds in an interest bearing account in a “qualified public depository” as defined by section 280.02, Florida Statutes, and otherwise must comply with the applicable requirements of chapter 280. The Supervisor must segregate federal funds and required county matching dollars in a separate account established to hold only such funds.

Funds in this account must be used only for the purposes identified in the Federal Election Administration Activities Plan. Funds shall remain in the account to be used for the purposes identified in the Federal Election Administration Activities Plan for subsequent years or until such funds are expended or returned to the department.

Please note that separate public depository requirements apply under chapter 280, Florida Statutes, but are outside the scope of enforcement of this agreement. The Supervisor will be required to execute and retain in the official records a Public Deposit Identification and Acknowledgment Form (DFS-J1-1295) and to submit a Public Depositor Annual Report to the Chief Financial Officer (DFS-J1-1009) to the Public Deposits Program, Florida Department of Financial Services. Refer to The Department of Financial Services Collateral Management for Governmental Units page for more information, or contact the Program Administrator at 850-413-3360.

The Supervisor shall maintain separate accounting records for each of the funding sources identified under its plan submitted pursuant to this agreement.

- F. Restrictions.** Funds must be used only for programs to improve federal election administration activities, pursuant to section 251 of HAVA, as detailed in the Supervisor’s

Federal Election Administration Activities Plan, as approved by the Department.). If any of these funds are used for any other purpose, the cost must be pro-rated for the portion of the expenditure that is allocable to improvement of federal election activities.

Funds may not be used to support state or federal lobbying activities but this does not affect the right, or that of any other organization to petition Congress, or any other level of Government, through the use of other resources.

III. DISBURSEMENT

The Department shall distribute to each eligible county supervisor of elections upon request up to an amount equal to the funding level per voter multiplied by the number of active registered voters as of book closing in the county for the 2016 Presidential Preference Primary Election (12,060,748). The Supervisor shall receive grant funds in an amount not to exceed the sum specified for Supervisor's county in **Attachment C**, and the actual amount disbursed will be the amount requested by the Supervisor in the Federal Election Administration Activities Plan and approved by the Department.

A. Submissions. Prior to the Department disbursing FY 2016-2017 funds to the Supervisor under this agreement, the Supervisor must submit to the Department the following for approval:

1. A completed Federal Election Administration Activities Plan utilizing Form DS-DE 126(Attachment B) as a template and incorporating by reference a separate, detailed description of each program that will be implemented for every category checked on Form DS-DE 126, and a timeline and budget for each program. Each description shall include program goals and performance measures for those goals. The Supervisor shall also indicate on Form DS-DE 126, for each category checked, all sources of funding that apply, i.e. include the source of funds (federal, county matching funds, other county funds, and interest earned for each federal election administration activity set forth in the plan. Where applicable, the Supervisor shall provide SAMPLES of all publications, including voter education printed documents, and transcripts of audio and video recordings or clips to be used in any program.
2. A written certification from the county governing body (e.g. Board of County Commissioners) (DS-DE 127, Revised 8/16) that it will provide in addition *matching funds in an amount equal to fifteen percent (15%) of the amount to be received from the state*. This form is attached hereto as **Attachment D**. If the county governing body fails to appropriate the matching funds, the Supervisor must return or repay to the Department the portion of the funds for which the matching funds would have applied.
3. A completed ED Form GCAS-009 (6/88), entitled "*Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion Lower Tier Covered Transactions*", and attached hereto as **Attachment E**. [Executive Order 12549, Debarment and Suspension, 45 CFR 1183.35, prohibits the disbursement of federal funds to the intended recipient of such funds or to any sub-recipient thereunder unless such recipient and each sub-

recipient, if any, certify that they are not excluded or disqualified from receiving federal funds by any federal department or agency.]

4. A *completed* "Certificate of Equipment for Casting and Counting Ballots" (DS-DE 135, Effective 8/16), attached hereto as **Attachment F**. This is required if the request, in part or in full, is to use HAVA funds for the purpose of purchasing emerging or enhancing software and hardware technology.

IV. Electronic Payments

The Supervisor may choose to use electronic funds transfer (EFT) to receive grant payments. All Supervisors wishing to receive their award through electronic funds transfer must submit a Direct Deposit Authorization form to the Florida Department of Financial Services. If EFT has already been set up for your organization, you do not need to submit another authorization form unless you have changed bank accounts. To download this form visit <http://www.myfloridacfo.com/Division/AA/Forms/DFS-A1-26E.pdf>. This page also includes tools and information that allow you to check on payments.

V. MONITORING, AUDITS, AND REPORTS

The administration and use of funds are subject to monitoring, audits, and reports as follows:

A. Monitoring.

In addition to reviews of audits conducted in accordance with OMB Circular A-133, Subpart B, as revised, and Section 215.97, F.S., monitoring procedures may include, but are not limited to, on-site visits by Department staff, limited scope audits as defined by OMB Circular A-133, Subpart B, as revised, and/or other procedures (**see Attachment G**). By entering into this agreement, the Recipient agrees to comply and cooperate with any monitoring procedures/processes the Department deems appropriate.

The Department shall closely monitor the Supervisors' annual expenditure reports to ensure that the Supervisors expend HAVA funds in accordance with the approved Federal Election Administration Activities Plan, applicable law, and this agreement, and will require reimbursement for all expenditures not approved or otherwise authorized. Also, the Department shall ensure that Supervisors report the expenditures made with HAVA funds separately from expenditures made with county funds.

For additional guidance to state and federal monitoring and auditing requirements, refer to: <http://election.dos.state.fl.us/hava/index.shtml> and <http://www.eac.gov>.

B. Financial reports. The Supervisor shall submit the following written financial reports to the Department:

1. Expenditure report. The Supervisor shall submit an annual report (DS-DE 128, Revised 1/16) by December 31 of every year until the funds are expended or returned to the Department, as described in section II.D. of this agreement.

- If expenses are made at any time from the date of initial receipt of the FY2016-2017 Federal Election Activities grant funds through September 30 of the year received, the first report is due on December 31 of that year.
- Thereafter, an expenditure report is only due on December 31 of every year in which expenditures were made and/or funds remain to cover the preceding October 1st through September 30th period until all funds are fully expended.

The Supervisor shall indicate on the report if the funds are fully expended during the expenditure period being reported. The report must include the detailed information required in section II. D ("Minimum Performance Administration Standards"), e.g., an explanation of how grant funds were spent on each program identified in the approved Federal Election Administration Activities Plan, goals, timeline and milestones met or outstanding, and performance measures. The Supervisor must attach to the report Additionally, the Supervisor must include documentation (such as appropriation statement, committee meeting minutes approving appropriation, or account statement) that shows that the county governing body appropriated matching funds as certified in Section III. A. 2. "Disbursements." The county's failure to appropriate the matching funds or reversion of those funds back to the county for any reason must be reported to the Department.

Each financial report shall include complete documentation detailing expenditures made, including billing or itemized receipts, invoices, paid bills, payroll records and employee time sheets or semi-annual certifications, to account for the expenditures identified in Attachment B. The voter education publications must provide voter education concerning voting procedures, voting rights or voting technology. If deemed necessary after review of a financial report, the Supervisor may be required to provide any requested supplemental documentation. For products, documentation may include a copy of or the actual product or publication and an indication of how many individual items were produced or printed. For services, documentation may include a copy of or the actual newspaper article, audio recording, or video clip and/or template or transcript thereof, and an indication of how many times it was published, aired, or accessed, or a copy of the graphics template and content layout for a special created webpage. Documentation must account for all expenditures made from grant funds awarded under this agreement.

2. Remaining balance report. The Supervisor shall report annually to the Department any unspent funds remaining on June 30 of each fiscal year. The Department will provide the report form (DS-DE 129, Revised 7/16). The Supervisor shall submit the annual report no later than July 31 of every year until such HAVA funds are fully expended or returned.

C. Reporting Requirements

Copies of financial reporting packages as described in section .320(c), 2 CFR §200.328 (as revised) for audits conducted by or on behalf of the Recipient pursuant to **Attachment G** of this agreement, shall be submitted as required to:

<i>Department of State Division of Elections R.A. Gray Building, Ste 316 500 S. Bronough St. Tallahassee, FL 32399-0250</i>	<i>Department of State Office of Inspector General R.A. Gray Bldg., Rm. 114-A 500 S. Bronough Street Tallahassee, FL 32399-0250</i>	<i>Auditor General's Office Room 401, Pepper Bldg. 111 West Madison St. Tallahassee, FL 32399-1450</i>	<i>Federal Audit Clearinghouse Bureau of the Census 1201 East 10th St. Jeffersonville, IN 47132</i>
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Other Federal agencies and pass-through entities in accordance with Sections .320 (e) and (f), 2 CFR 2 §200.328(as revised).

Any reports, management letter, or other information required to be submitted to the Department pursuant to this agreement shall be submitted timely and in accordance with 2 CFR §200.328, the Florida Statutes, and Chapter 10.550 (local governmental entities) of the Rules of the Auditor General, whichever is applicable (<http://www.myflorida.com/audgen/pages/localgovt.htm>). The correspondence accompanying the financial reporting package forwarded to the Department must include the date the Recipient received the reporting package.

VI. RECORD RETENTION

The Supervisor shall keep and maintain accurate and detailed records (e.g., invoices, receipts, and other documentation) sufficient to identify how and whether expenditures were used for authorized purposes, in accordance with **Attachment A**, to support financial reporting, and to conduct audits as may be required or requested. These records must be retained for five fiscal years after the last report that all funds have been fully expended or funds are returned by the county, or three years after the date an audit report is issued, whichever is earlier (See GS-01 General Records Retention Schedule). The Supervisor shall allow the Department or its designee, CFO, or Auditor General access to such records, including the audit working papers upon request. **Failure to provide adequate documentation shall result in a request to return the funds to the Department.**

VII. INCORPORATED DOCUMENTS

This agreement incorporates by reference the following documents:

- **Attachment A:** General Appropriations Act Proviso Language
- **Attachment B:** Federal Election Administration Activities Plan (Form DS-DE 126, rev. 8/2016)
- **Attachment C:** Federal Election Administration Activities-Funds Allocation per County/County Matching Funds
- **Attachment D:** Certificate Regarding Matching Funds (Form DS-DE 127, rev. 8/2016).
- **Attachment E:** Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions (ED federal form GCS-009, v. 6/88)
- **Attachment F:** Certificate of Equipment for Casting and Counting Ballots (Form DS-DE 145, rev. 8/2016)

- **Attachment G:** Single Audit Act Requirements, Exhibit I and Compliance Requirements for Agreements and Exhibit 2 CFO Memorandum No. 03

VIII. ENTIRETY OF THE AGREEMENT

All terms and conditions of this agreement are fully set forth in this document and attachments incorporated by reference and shall be governed by the laws of the State of Florida regardless of any conflict of laws provisions. In any proceeding or action brought under this section, the parties agree that proper venue will be in Leon County, Florida. The Department shall not be liable for attorney fees, interest, late charges or service fees, or costs of collection related to this agreement.

IN WITNESS THEREOF, the parties have caused this agreement to be executed by their undersigned officials as duly authorized.

County Supervisor of Elections:

FL Department of State/Division of Elections

By: *Susan Bucher*
Susan Bucher, Supervisor of Elections
(print name/title)

By: _____

(print name/title)

County FEID Number: 74-3196272

Witness: *[Signature]*

Witness: _____

Date: 10/03/16

Date: _____

Please complete, sign & return this agreement, the required detailed plan, and the required certifications to:

HAVA Unit, Florida Department of State, Division of Elections,
R.A. Gray Building, Room 316, 500 South Bronough Street, Tallahassee, Florida 32399-0250

ATTACHMENT A to MOA # 2016-2017-0001

3064 SPECIAL CATEGORIES

GRANTS AND AIDS - FEDERAL ELECTION ACTIVITIES (HELP AMERICA VOTE ACT)

FROM FEDERAL GRANTS TRUST FUND . . . \$3,000,000

Funds in Specific Appropriation 3064 shall be distributed to county supervisors of elections to be used for election administration activities such as voter education; poll worker training; standardizing elections results reporting; or other federal election administrative activities as approved by the Department of State.

County supervisors of elections will receive funds only after providing the Department of State a detailed description of the programs that will be implemented. Funds distributed to county supervisors of elections require a certification from the county that matching funds will be provided in an amount equal to fifteen percent of the amount to be received from the state.

Also, before a county supervisor of elections receives funds for any software or hardware technology, including, but not limited to any emerging technology that enhances or facilitates the delivery of absentee ballots, the casting and counting of valid votes, voting system audits or recount processes, and the certification of accurate and complete official election results, the software or technology must first be certified or approved, whichever is applicable by the Department of State. Additionally, before the Supervisor can receive funds for emerging or enhancing technology, the county supervisor of elections and the chairperson of the county governing body must certify that the county has purchased and made available sufficient equipment for casting and counting ballots to meet the needs of the county electors including reducing the wait time at the polls during the early voting period and on election day for the next regularly scheduled general election.

To be eligible, a county must segregate federal funds and required county matching dollars in a separate account established to hold only such funds. Funds in this account must be used only for the activities for which the funds were received. Funds shall remain in the account to be used for the same purposes for subsequent years or until such funds are expended. Supervisors of elections shall report to the Department of State any unspent funds remaining on June 30 of each fiscal year.

Plan for HAVA Funds For Federal Election Administration Activities - Fiscal Year 2016-17

COUNTY NAME: PALM BEACH

Part 1 Instructions: Columns B - N, put an X in boxes to indicate your county intent to expend that category of funds to support that activity
 Column P, for each activity you have indicated you intend to spend funds on, insert the % of funds you intend to spend on that activity
 Descriptions of the various activities is found in Tab 2 entitled "Details"

Activities	FY 16 - 17 FEDERAL ELECTION ADMINISTRATION ACTIVITIES FUNDS				PRIOR YEARS' FEDERAL ELECTION ADMINISTRATION ACTIVITIES ROLL OVER FUNDS			PRIOR YEARS' VOTER EDUCATION ROLL OVER FUNDS			PRIOR YEARS' POLL WORKER TRAINING ROLL OVER FUNDS			ANTICIPATED % OF FUNDS TO BE SPENT
	Federal HAVA Funds	County Matching Funds	Other County Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	Federal HAVA Funds	County Matching Funds	Interest	
Voter Education														
<i>Mailing or Publishing Sample Ballots</i>	X	X		X	X									94
<i>Voter Information Cards</i>	X	X		X										3
<i>Advertising or Publications</i>	X	X		X										3
<i>Voting System Demonstrations</i>														
<i>Voter Guides</i>														
Poll Worker Training														
<i>Training Salaries</i>														
<i>Training Materials</i>														
Standardizing Election Results Reporting														
Other Federal Election Administration Activities as Approved by Department of State														
<i>MOVE Act Implementation and Maintenance</i>														
<i>Software or Hardware Technology</i>														

See page 2 for Performance Measures and Goals

Plan for HAVA Funds For Federal Election Administration Activities - Fiscal Year 2016-17	
Part 2 Instructions: For each of the activity areas you have indicated you plan to spend funds on in Part 1, provide a performance goal, performance measure, timeline, and budget for the funds requested under this agreement. Attach additional pages if needed.	
Voter Education	
<i>Performance Goals:</i>	Educate voters about voting procedures, voting rights, or voting technology. This will include the use of Sample Ballots, Voter Information Cards, & Advertising.
<i>Performance Measures:</i>	Compare with previous election: greater use of Early Voting & Vote By Mail; fewer voters at wrong polling locations; decr'd waiting times; fewer mistakes on ballots
<i>Timeline:</i>	Period leading up to and including the 11/08/2016 General Election.
<i>Budget:</i>	FEA funding of \$210,631.46, plus Palm Beach County match of \$31,594.72, for a total of \$242,226.18.
Poll Worker Training	
<i>Performance Goals:</i>	
<i>Performance Measures:</i>	
<i>Timeline:</i>	
<i>Budget:</i>	
Standardizing Election Results Reporting	
<i>Performance Goals:</i>	
<i>Performance Measures:</i>	
<i>Timeline:</i>	
<i>Budget:</i>	
Other Federal Election Administration Activities as Approved by Department of State	
<i>Performance Goals:</i>	
<i>Performance Measures:</i>	
<i>Timeline:</i>	
<i>Budget:</i>	
Total Budget:	FEA funding of \$210,631.46, plus Palm Beach County match of \$31,594.72, for a total of \$242,226.18.

FLORIDA DEPARTMENT OF STATE-DIVISION OF ELECTIONS
County Allocation of Help America Vote Act Funds - Federal Election Administration Activities
FY 2016-2017

County	2016 Presidential Preference Primary - Active Registered Voters	Amount - Federal Election Activities Funds Per County	Amount - 15% Match By County Funds
Alachua	162,326.00	\$ 40,377.10	\$ 6,056.56
Baker	13,918.00	\$ 3,461.97	\$ 519.30
Bay	109,212.00	\$ 27,165.48	\$ 4,074.82
Bradford	15,638.00	\$ 3,889.81	\$ 583.47
Brevard	393,307.00	\$ 97,831.49	\$ 14,674.72
Broward	1,103,115.00	\$ 274,389.70	\$ 41,158.45
Calhoun	8,326.00	\$ 2,071.02	\$ 310.65
Charlotte	122,379.00	\$ 30,440.65	\$ 4,566.10
Citrus	100,309.00	\$ 24,950.94	\$ 3,742.64
Clay	140,633.00	\$ 34,981.16	\$ 5,247.17
Collier	188,849.00	\$ 46,974.45	\$ 7,046.17
Columbia	36,776.00	\$ 9,147.69	\$ 1,372.15
DeSoto	15,041.00	\$ 3,741.31	\$ 561.20
Dixie	9,564.00	\$ 2,378.96	\$ 356.84
Duval	549,872.00	\$ 136,775.60	\$ 20,516.34
Escambia	199,365.00	\$ 49,590.21	\$ 7,438.53
Flagler	75,664.00	\$ 18,820.72	\$ 2,823.11
Franklin	7,328.00	\$ 1,822.77	\$ 273.42
Gadsden	28,687.00	\$ 7,135.63	\$ 1,070.34
Gilchrist	11,015.00	\$ 2,739.88	\$ 410.98
Glades	6,355.00	\$ 1,580.75	\$ 237.11
Gulf	9,785.00	\$ 2,433.93	\$ 365.09
Hamilton	7,820.00	\$ 1,945.15	\$ 291.77
Hardee	11,284.00	\$ 2,806.79	\$ 421.02
Hendry	16,574.00	\$ 4,122.63	\$ 618.39
Hernando	126,980.00	\$ 31,585.11	\$ 4,737.77
Highlands	58,974.00	\$ 14,669.24	\$ 2,200.39
Hillsborough	789,930.00	\$ 196,487.81	\$ 29,473.17
Holmes	10,830.00	\$ 2,693.86	\$ 404.08
Indian River	101,768.00	\$ 25,313.85	\$ 3,797.08
Jackson	28,089.00	\$ 6,986.88	\$ 1,048.03
Jefferson	9,377.00	\$ 2,332.44	\$ 349.87
Lafayette	4,301.00	\$ 1,069.83	\$ 160.48
Lake	209,578.00	\$ 52,130.60	\$ 7,819.59
Lee	424,777.00	\$ 105,659.37	\$ 15,848.91
Leon	192,497.00	\$ 47,881.86	\$ 7,182.28
Levy	25,615.00	\$ 6,371.50	\$ 955.72
Liberty	4,418.00	\$ 1,098.94	\$ 164.84
Madison	11,204.00	\$ 2,786.89	\$ 418.03
Manatee	214,993.00	\$ 53,477.53	\$ 8,021.63
Marion	219,416.00	\$ 54,577.71	\$ 8,186.66
Martin	106,915.00	\$ 26,594.12	\$ 3,989.12
Miami-Dade	1,253,788.00	\$ 311,868.22	\$ 46,780.23
Monroe	53,350.00	\$ 13,270.32	\$ 1,990.55
Nassau	58,776.00	\$ 14,619.99	\$ 2,193.00
Okaloosa	125,437.00	\$ 31,201.30	\$ 4,680.19
Okeechobee	19,208.00	\$ 4,777.81	\$ 716.67

FLORIDA DEPARTMENT OF STATE-DIVISION OF ELECTIONS
 County Allocation of Help America Vote Act Funds - Federal Election Administration Activities
 FY 2016-2017

County	2016 Presidential Preference Primary - Active Registered Voters	Amount - Federal Election Activities Funds Per County	Amount - 15% Match By County Funds
Orange	694,985.00	\$ 172,871.12	\$ 25,930.67
Osceola	174,206.00	\$ 43,332.14	\$ 6,499.82
Palm Beach	846,791.00	\$ 210,631.46	\$ 31,594.72
Pasco	314,292.00	\$ 78,177.24	\$ 11,726.59
Pinellas	626,775.00	\$ 155,904.51	\$ 23,385.68
Polk	383,002.00	\$ 95,268.22	\$ 14,290.23
Putnam	46,091.00	\$ 11,464.71	\$ 1,719.71
St. Johns	163,882.00	\$ 40,764.14	\$ 6,114.62
St. Lucie	183,427.00	\$ 45,625.78	\$ 6,843.87
Santa Rosa	124,431.00	\$ 30,951.07	\$ 4,642.66
Sarasota	287,399.00	\$ 71,487.85	\$ 10,723.18
Seminole	272,993.00	\$ 67,904.49	\$ 10,185.67
Sumter	87,792.00	\$ 21,837.45	\$ 3,275.62
Suwannee	25,583.00	\$ 6,363.54	\$ 954.53
Taylor	11,867.00	\$ 2,951.81	\$ 442.77
Union	6,964.00	\$ 1,732.23	\$ 259.83
Volusia	339,347.00	\$ 84,409.44	\$ 12,661.42
Wakulla	19,250.00	\$ 4,788.26	\$ 718.24
Walton	43,531.00	\$ 10,827.94	\$ 1,624.19
Washington	14,777.00	\$ 3,675.64	\$ 551.35
TOTAL	12,060,748	\$ 3,000,000.00	\$ 450,000.00

Formual for Allocation: Based on FY 2016-2017 appropriation for Federal Election Administration Activities divided by the total number of registered voters in the state as of bookclosing for the 2016 Presidential Preference Primary Election.

FY 2016-2017 Appropriation - Federal Election Administration Activities	\$3,000,000
Total Number of active registered voters in the state - 2016 Presidential Preference Primary Election	12,060,748
Funding level per individual voter	\$0.2487

ATTACHMENT D of MOA 2016-2017-0001

Certificate Regarding Matching Funds

I, Mary Lou Berger, Mayor of the Board of County Commissioners of Palm Beach County, Florida, do hereby certify that the Board of County Commissioners will provide a specific county match fund in FY 2016-17 in an amount equal to or greater than 15% of the amount of the Federal Election Activities grant that the county Supervisor of Elections receives from the state, which for Palm Beach County is \$31,594.72. I understand that if the Board fails to appropriate the additional matching funds, all funds received from the state for this grant during the 2016-2017 state fiscal year will be required to be returned to the Department of State.

Mayor, Board of County Commissioners

Date

**CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
LOWER TIER COVERED TRANSACTIONS**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 45 CFR 1183.35, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211). Copies of the regulations may be obtained by contacting the person to which this proposal is submitted.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Susan Bucher, Supervisor of Elections

Name and Title of Authorized Representative

Susan Bucher

Signature

10/3/16

Date

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List (Telephone Number).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

(Not applicable for Palm Beach County)

ATTACHMENT F of MOA 2016-2017-0001

Certificate of Equipment for Casting and Counting Ballots

We, _____, Supervisor of Elections and _____ Chairperson of Board of County Commissioners, of _____ County, Florida, do hereby certify that prior to the receipt and use of fiscal year 2016-2017 HAVA funds for the purchase of State-approved or certified (whichever is applicable) emerging or enhancing software or hardware technology as allowable per Attachment A, the county has purchased and made available sufficient equipment for casting and counting ballots to meet the needs of the county electors for the next regularly scheduled general election. If the Florida Department of State determines that there is insufficient equipment for casting and counting ballots for the next regularly scheduled general election as herein certified, we shall return the HAVA funds that were used to purchase other emerging or enhancing software and hardware technology to the State.

Supervisor of Elections

Chairman, Board of County Commissioners

Date

Date

Florida Single Audit Act Requirements

The administration of resources awarded by the Department of State to the Supervisor may be subject to audits and/or monitoring by the Department of State, as described in this section.

MONITORING

In addition to reviews of audits conducted in accordance with OMB Circular A-133 and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by Department of State staff, limited scope audits as defined by OMB Circular A-133, as revised, and/or other procedures. By entering into this agreement, the Supervisor agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of State." In the event the Department of State determines that a limited scope audit of the Supervisor is appropriate, the Supervisor agrees to comply with any additional instructions provided by the Department of State staff to the Supervisor regarding such audit. The Supervisor further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

AUDITS

PART I: FEDERALLY FUNDED

This part is applicable if the Supervisor is a State or local government or a non-profit organization as defined in OMB Circular A-133, as revised.

1. In the event that the Supervisor expends \$300,000 (*\$500,000 for fiscal years ending after December 31, 2003*) or more in Federal awards in its fiscal year, the Supervisor must have a single or program-specific audit conducted in accordance with the provisions of OMB Circular A-133, as revised. EXHIBIT I to this agreement indicates Federal resources awarded through the Department of State by this agreement. In determining the Federal awards expended in its fiscal year, the Supervisor shall consider all sources of Federal awards, including Federal resources received from the Department of State. The determination of amounts of Federal awards expended should be in accordance with the guidelines established by OMB Circular A-133, as revised. An audit of the Supervisor conducted by the Auditor General in accordance with the provisions OMB Circular A-133, as revised, will meet the requirements of this part.
2. In connection with the audit requirements addressed in Part I, paragraph 1, the Supervisor shall fulfill the requirements relative to auditee responsibilities as provided in Subpart C of OMB Circular A-133, as revised.
3. If the Supervisor expends less than \$300,000 (*\$500,000 for fiscal years ending after December 31, 2003*) in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, is not required. In the event that the Supervisor expends less than \$300,000 (*\$500,000 for fiscal years ending after December 31, 2003*) in Federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of OMB Circular A-133, as revised, the cost of the audit must be paid from non-Federal resources (i.e., the cost of such an audit must be paid from Supervisor resources obtained from other than Federal entities).

PART II: STATE FUNDED

This part is applicable if the Supervisor is a nonstate entity as defined by Section 215.97(2), Florida Statutes.

1. In the event that the Supervisor expends a total amount of state financial assistance equal to or in excess of \$500,000 in any fiscal year of such Supervisor (for fiscal years ending September 30, 2004 or thereafter), the Supervisor must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, Florida Statutes; applicable rules of the Department of Financial Services; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this agreement indicates state financial assistance awarded through the Department of State by this agreement. In determining the state financial assistance expended in its fiscal year, the Supervisor shall consider all sources of state financial assistance, including state financial assistance received from the Department of State, other state agencies, and other nonstate entities. State financial assistance does not include Federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.
2. In connection with the audit requirements addressed in Part II, paragraph 1, the Supervisor shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the Supervisor expends less than \$500,000 in state financial assistance in its fiscal year (for fiscal years ending September 30, 2004 or thereafter), an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the Supervisor expends less than \$500,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the Supervisor's resources obtained from other than State entities).

The Internet web addresses listed below will assist recipients in locating documents referenced in the text of this agreement and the interpretation of compliance issues.

State of Florida Department Financial Services (Chief Financial Officer)
www.fldfs.com/

State of Florida Legislature (Statutes, Legislation relating to the Florida Single Audit Act)
www.leg.state.fl.us/

PART III: REPORT SUBMISSION

1. Copies of reporting packages for audits conducted in accordance with OMB Circular A-133, as revised, and required by PART I of this agreement shall be submitted, when required by Section .320 (d), OMB Circular A-133, as revised, by or on behalf of the Supervisor directly to each of the following:

- A. The Department of State at each of the following addresses:

Department of State
Division of Elections
R.A. Gray Building, Ste 316
500 S. Bronough St.
Tallahassee, FL 32399-0250

- B. The Federal Audit Clearinghouse designated in OMB Circular A-133, as revised (the number of copies required by Sections .320 (d)(1) and (2), OMB Circular A-133, as revised, should be submitted to the Federal Audit Clearinghouse), at the following address:

Federal Audit Clearinghouse
Bureau of the Census
1201 East 10th Street
Jeffersonville, IN 47132

- C. Other Federal agencies and pass-through entities in accordance with Sections .320 (e) and (f), OMB Circular A-133, as revised.
2. In the event that a copy of the reporting package for an audit required by PART I of this agreement and conducted in accordance with OMB Circular A-133, as revised, is not required to be submitted to the Department of State for the reasons pursuant to Section .320 (e)(2), OMB Circular A-133, as revised, the Supervisor shall submit the required written notification pursuant to Section .320 (e)(2) and a copy of the Supervisor's audited schedule of expenditures of Federal awards directly to each of the following:

Department of State
Division of Elections
R.A. Gray Building, Ste 316
500 S. Bronough St.
Tallahassee, FL 32399-0250

3. Copies of financial reporting packages required by PART II of this agreement shall be submitted by or on behalf of the Supervisor directly to each of the following:
- A. The Department of State at each of the following addresses:

Department of State
Division of Elections
R.A. Gray Building, Ste 316
500 S. Bronough St.
Tallahassee, FL 32399-0250

- B. The Auditor General's Office at the following address:

Auditor General's Office
Room 401, Pepper Building
111 West Madison Street
Tallahassee, Florida 32399-1450

4. Any reports, management letter, or other information required to be submitted to the Department of State pursuant to this agreement shall be submitted timely in accordance with OMB Circular A-133, Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
5. Supervisors, when submitting financial reporting packages to the Department of State for audits done in accordance with OMB Circular A-133 or Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the Supervisor in correspondence accompanying the reporting package.

PART IV: RECORD RETENTION

1. The Supervisor shall retain sufficient records demonstrating its compliance with the terms of this agreement for a period of 5 years from the date the audit report is issued, and shall allow the Department of State, or its designee, CFO, or Auditor General access to such records upon request. The Supervisor shall ensure that audit working papers are made available to the Department of State, or its designee, CFO, or Auditor General upon request for a period of 3 years from the date the audit report is issued, unless extended in writing by the Department of State.
NOTE: Records need to be retained for at least five years to comply with record retention requirements related to original vouchers prescribed by the Department of State, Division of Library and Information Services, Bureau of Archives and Records Management.

EXHIBIT – 1

FEDERAL RESOURCES AWARDED TO THE SUPERVISOR PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

NOTE: If the resources awarded to the Supervisor represent more than one Federal program, provide the same information shown below for each Federal program and show total Federal resources awarded.

Federal Help America Vote Act—Catalog of Federal Domestic Assistance (CFDA) § 90.401 Help America Vote Act Requirements Payments

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

CFDA Number 90.401, Help America Vote Act Requirements Payments

Part 1 of Subtitle D of Title II (Sections 251-258) and Title III of Public Law 107-252, the Help America Vote Act of 2002, Sections 301-305, and Sections 902 and 906. EAC has determined that the following Office of Management and Budget guidelines apply: Cost Principles for State, Local, and Indian Tribal Governments, 2 § CFR Part 225; Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, OMB Circular A-110 (amended 9/30/99).

State resources awarded to the recipient pursuant to this agreement consist of the following:

Not Applicable.

Matching resources for federal programs:

Not Applicable.

Subject to section 215.97, Florida Statutes:

Not Applicable.

Compliance requirements applicable to state resources awarded pursuant to this agreement are as follows:

Not Applicable.

Exhibit - 2

December 3, 2014

CHIEF FINANCIAL OFFICER'S MEMORANDUM NO. 03 (2014 - 2015)

SUBJECT: COMPLIANCE REQUIREMENTS FOR AGREEMENTS

This memorandum supersedes the Chief Financial Officer's Memorandum No. 4 (2005-2006) **minimum** requirements and confirms state agencies must follow for proper accountability over state and federal resources. While the State is accountable to the federal government, sub-recipients of federal financial assistance must be accountable to the State. Recipients/sub-recipients of state financial assistance must also be accountable to the State.

FEDERAL FUNDS

This memorandum is applicable to discretionary grants, which the State receives from the federal government. Applicability to federal entitlement programs or formula based awards should be determined on a case by case basis pursuant to federal regulations for these programs.

State agencies must determine whether they are passing on federal awards in the form of federal financial assistance to sub-recipients or procuring goods and services from a contractor. This determination is critical for the proper accountability over federal financial assistance, which is passed on to sub-recipients. State agencies will use the criteria established in Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, Code of Federal Regulations Title 2, Part 200.330 to make this determination. Agencies must retain documentation to support this determination.

In 2005 the Office of Federal Financial Management confirmed to the Department of Financial Services, if the State receives an award of federal financial assistance in the form of a grant or cooperative agreement, any sub-award for the purpose of the grant is subject to the rules applicable to the grant, **even if the sub-award is on a fixed price basis**. Agreements (sub-awards) with sub-recipients of federal financial assistance must require compliance with the published requirements entitled Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (also known as the Super Circular), Code of Federal Regulations Title 2, Part 200 (2 CFR, Part 200). This guidance supersedes and consolidates the requirements from the Office of Management and Budget (OMB) Circulars A-21, A-87, A-110, A-122, A-89, A-102 and A-133 and is effective for awards or increments of awards issued on or after December 26, 2014.

The Super Circular also applies to **sub-awards** made by State and local governments to an organization covered by the circular and provides that:

- a. A grant may be charged only allowable costs resulting from obligations incurred during the specified funding period.

- b. Any balance of unobligated cash that has been advanced or paid that is not authorized to be retained for other projects must be refunded to the federal government.
- c. Any funds paid in excess of the amount to which the recipient is finally determined to be entitled, under the terms and conditions of the award, constitutes a debt to the Federal government.

Agreements with vendors must be procured in a manner that ensures a fair and reasonable price to the Federal government and compliance with applicable rules and regulations, including, but not limited to:

- a. 2 CFR, Part 200
- b. Section 287.057, Florida Statutes (F.S.)
- c. Section 215.917, F.S.
- d. Section 216.3475, F.S.

- (1) Non-competitive procurements and competitive procurements that result in less than 2 responses must be supported by a detailed cost analysis. Cost must be reasonable, necessary and allowable in accordance with state and federal laws, rules and regulations. Agencies must maintain documentation to evidence the agency's review of individual cost elements included on the detailed budget submitted by the person or entity awarded funding.

STATE FUNDS

State agencies must determine whether they are awarding state financial assistance to a recipient or procuring goods and services from a vendor. State agencies will use the Florida Single Audit Checklist for Non-state Organizations – Recipient/Sub-recipient vs Vendor Determination to make this determination. Agencies must retain copy of the checklist.

Agreements with recipients of state financial assistance, **even if awarded on a fixed price basis**, must require:

- a. Compliance with Section 215.97, F.S.
- b. Compliance with Section 215.971, F.S.
- c. Expenditures of state financial assistance be in compliance with laws, rules and regulations applicable to expenditures of State funds, including, but not limited to, the Reference Guide for State Expenditures

Agreements involving the State University System, the Florida Community College System, district school board, or charter schools using state funds must be procured in a manner that ensures a fair and reasonable price to the State and compliance with applicable rules and regulations, including, but not limited to:

- a. Section 216.3475, F.S.
 - (1) Non-competitive procurements and competitive procurements that result in less than two (2) responses must be supported by a detailed cost analysis. Cost must be reasonable, necessary and allowable in accordance with state laws, rules and regulation. Agencies must maintain documentation to evidence the agency's review of individual cost elements included on the detailed budget submitted by the person or entity awarded funding.

- b. May be fixed price contract that entitles the provider to receive compensation of the fixed contract amount upon completion of all deliverables.
- c. May be fixed rated per unit contract that entitles the provider to receive compensation for each deliverable provided.
- d. May be a cost reimbursable contract that entitles the provider to receive compensation for actual allowable costs incurred in performing contract deliverables.
- e. May be a combination of b, c and d.

Agreements with vendors must be procured in a manner that ensures a fair and reasonable price to the State and compliance with applicable rules and regulations, including, but not limited to:

- a. Section 287.057, F.S.
- b. Section 216.3475, F.S.
 - (1) Non-competitive procurements and competitive procurements that result in less than two (2) responses must be supported by a detailed cost analysis. Costs must be reasonable, necessary and allowable in accordance with state laws, rules and regulations. Agencies must maintain documentation to evidence the agency's review of individual cost elements included on the detailed budget submitted by the person or entity awarded funding.

Please contact the Bureau of Auditing at (850) 413-5512 if you have any questions.

EXAMPLES OF ITEMS HAVA GRANT FUNDS WILL BE ALLOCATED TO

(SEE ATTACHED)

1. SAMPLE BALLOT PRINTING AND POSTAGE- Copy of an early draft of the 2016 sample ballot is attached for reference. The 2016 General Election sample ballot will include similar information to inform the voter, and will include the actual candidates for the General Election. The sample ballot will be prepared and mailed about three weeks prior to the election.
2. VOTER INFORMATION CARD – Mailed to the voter for various reasons, e.g., a voter is newly registered, a voter changes address or party affiliation, redistricting. Important information is provided to assist the voter in the voting process.

How to Properly Mark Your Ballot

It is important to know how to properly mark your ballot. The image shows how to correctly make your selections, however, if a mistake is made or if you decide to change a selection, a replacement ballot can be requested.

Draw a line connecting the head and tail of the arrow that points to your choice.

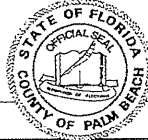


La Técnica Apropiada para Marcar su Boleta Electoral

Es importante saber cómo marcar correctamente su boleta de voto. La siguiente imagen muestra cómo hacer las selecciones correctamente, sin embargo, si comete un error o si decide cambiar una selección, puede solicitar una boleta de reemplazo para votar.

Trace una línea conectando los dos extremos de la flecha que señalan su elección.

MUESTRA OFICIAL DE BOLETA ELECTORAL



**CONDADO DE PALM BEACH FLORIDA
ELECCIÓN PRIMARIA**

MARTES, 30 DE AGOSTO, 2016

TODOS LOS CENTROS DE VOTACIÓN
ESTARÁN ABIERTOS DE 7:00 A.M. A 7:00 P.M.

PREPARADO POR:
Susan Bucher, Supervisora de Elecciones
Palm Beach County, Florida
www.pbcselections.org

Para más información llamar al (561) 656-6200
Llamada Gratis: (866) 868-3321



PREPARED BY:
Susan Bucher, Supervisor of Elections
Palm Beach County, Florida
www.pbcselections.org
Toll Free: (866) 868-3321
For additional information (561) 656-6200



ALL POLLING PLACES ARE OPEN
FROM 7:00 A.M. TO 7:00 P.M.

TUESDAY, AUGUST 30, 2016



**PRIMARY ELECTION
PALM BEACH COUNTY, FLORIDA**

OFFICIAL SAMPLE BALLOT

Palm Beach County Supervisor of Elections Offices
Condado de Palm Beach Supervisor de Elecciones Oficinas

Main Office
240 S. Military Trail
West Palm Beach
(561) 656-6200
Toll free: 1-866-868-3321

North County Office
County Courthouse
3188 PGA Blvd, Room 2401
Palm Beach Gardens
(561) 624-6555

South County Office
County Complex
345 S. Congress Ave, Room 103
Delray Beach
(561) 276-1226

Glades Office
County Complex
2976 State Road 15, 2nd Floor
Belle Glade
(561) 992-1114

Oficina Principal
240 S. Military Trail
West Palm Beach
(561) 656-6200
Llamada gratis:
1-866-868-3321

Oficina Norte del Condado
Tribunal del Condado
3188 PGA Blvd, Sala 2401
Palm Beach Gardens
(561) 624-6555

Oficina Sur del Condado
County Complex
345 S. Congress Ave, Sala 103
Delray Beach
(561) 276-1226

Oficina de Glades
County Complex
2976 State Road 15, 2º Piso
Belle Glade
(561) 992-1114

REMINDER: Your Polling Place is listed on your Voter Information Card. You will be required to show a photo ID with your signature at the Poll. If you do not have a photo ID, you will be required to vote a provisional ballot.

RECORDATORIO: La dirección de su centro de votación debe estar en su tarjeta de votante. Se le pedirá una identificación con foto al firmar en el centro de votación. Si no tiene una identificación, podrá emitir un voto en una boleta provisional.

Political Party Affiliation

Florida is a closed primary state. If you wish to vote in a partisan primary election, you must be a registered voter in the political party for which the primary is being held 29 days before the election. If all candidates for an office have the same political party affiliation and the winner of the primary election will not have opposition in the general election, all voters, regardless of political party affiliation, may vote in the primary election for that office. All registered voters, regardless of political party affiliation, may vote on issues and nonpartisan candidates in a primary election.

Keep your information current!

You are required to vote at the polling location that is assigned to your legal residence for which you are a registered voter. If you are already a registered voter in the State of Florida, you may update your name, address, signature and political party affiliation by going to the Supervisor of Elections website at www.pbcelections.org and downloading and completing a Voter Registration Form. You may also contact our office by telephone and we will mail you an application. If only updating your address within Palm Beach County, use the back of your Voter Information Card, or fax or e-mail your address change to us (must include your date of birth).

New voter registrations and political party affiliation changes must be submitted on Voter Registration Forms with an original signature. New voter registration forms must be postmarked 29 days prior to Election Day and voter signature updates must be postmarked prior to the start of canvassing.

Bring Proper Identification to Vote

Florida law requires voters to present a current and valid picture/signature ID when voting early or at the polls on Election Day. If you do not have one of the picture/signature ID's listed below, you may still vote by provisional ballot. The current and valid ID's that are allowable are the following:

Florida Driver's License	Florida ID Card issued by Dept. of Highway Safety	United States Passport
Military Identification	Student Identification	Neighborhood Association Identification
Retirement Center Identification	Public Assistance Identification	Current Debit or Credit Card
Veteran's Health I.D.	Employee I.D. issued by federal, state or municipal government	Concealed Weapons Permit

If the picture identification does not contain your signature, or your signature identification does not contain your picture, an additional identification that provides your picture or your signature will be required.

Voting Election Day at your Polling Location

Your Voter Information Card will provide your polling location address. Your polling location is also printed on the address panel of this sample ballot. You may also go to our website at www.pbcelections.org and click on "Where Do I Vote." Polling locations are open from 7:00 a.m. to 7:00 p.m. on Election Day.

Vote by Mail

Eligible voters may request to have a ballot mailed to them for any election regardless of the reason. Requests may be made by telephone, fax, letter, e-mail, completing an application on our web site, or by request in person at any of our offices. If you are requesting that your ballot be mailed to an address other than the address where you are registered to vote, you will be required to provide your request in writing with an original signature affixed. Certain limitations apply when someone is requesting a ballot for a voter other than themselves. Our staff can assist you with the requirements.

The deadline to request an absentee ballot is 5:00 p.m. on the 6th day before the election. All voted ballots must be returned to the Supervisor of Elections Main Office no later than 7:00 p.m. on Election Day. You may return your voted absentee ballot to any one of our branch office locations by 5:00 p.m. on Election Day.

Any person who provides or offers to provide, and any person who accepts, a pecuniary or other benefit in exchange for distributing, ordering, requesting, collecting, delivering, or otherwise physically possessing more than two absentee ballots per election in addition to his/her own ballot or a ballot belonging to an immediate family member is in violation of state law. Until 5:00 p.m. on the day before an election, the supervisor shall allow an elector who returned an absentee ballot that does not include the voter's signature to complete and submit an affidavit and a copy of an acceptable ID in order to cure an unsigned absentee ballot so the ballot may be counted. For the affidavit form and further information, please visit our website at www.pbcelections.org or call one of our offices.

Afiliación Partidista

Florida es un estado con elecciones primarias cerradas. Si desea votar en las elecciones primarias de un partido, deberá ser un votante inscrito en el partido para el cual se realizarán las elecciones primarias 29 días antes de la elección. Si todos los candidatos a un cargo están afiliados a un mismo partido y el ganador o ganadora no tendrá oposición en la elección general, todos los votantes, sin importar su afiliación partidista, podrán votar en la elección primaria para el cargo. Todos los votantes inscritos, sin importar la afiliación partidista, pueden votar por asuntos y candidatos no partidistas en una elección primaria.

Prepárese Para VOTAR

Mantenga su información actualizada! Usted deberá votar en los puestos de votación que le corresponde a su domicilio legal, en el que está inscrito para votar. Si ya se ha inscrito para votar en el Estado de Florida, puede actualizar su nombre, dirección, firma y afiliación partidista, visitando el sitio web del Supervisor de Elecciones www.pbcelections.org donde podrá bajar y llenar un Formulario de Inscripción de Votante. Podrá también comunicarse con nuestra oficina por teléfono y le enviaremos por correo un formulario de solicitud. Si solamente necesita actualizar su dirección dentro del condado de Palm Beach, lo puede hacer en el reverso de su Tarjeta de Inscripción de Votante por fax o correo electrónico (debe incluir su fecha de nacimiento).

Las inscripciones nuevas o los cambios de afiliación partidista deben enviarse en formularios de inscripción de votante con la firma original. Los formularios de inscripción de nuevos votantes deben tener el sello del correo fechado a más tardar 29 días antes del día de la elección y los cambios de firma de votantes deben tener el sello del correo fechado a más tardar antes del comienzo del escrutinio.

Preséntese a Votar con la Debida Identificación

La ley de Florida exige que los votantes presenten un documento de identidad con firma y foto vigente si votan temprano o si votan en los puestos de votación el día de las elecciones. Si no tiene uno de los documentos de identidad con foto y firma mencionados a continuación puede aún votar con una boleta electoral provisional. Los documentos de identidad permitidos actualmente para votar son los siguientes:

Licencia de conductor de Florida	Tarjeta de Identificación de Florida emitida por el Departamento de Seguridad de Carreteras
Pasaporte vigente de los Estados Unidos	Identificación Militar
Identificación de centro de Jubilados	Asociación de Vecinos
Identificación de la Salud de los Veteranos	Permiso de las armas encubiertas
Identificación de empleado emitida por el gobierno federal, estatal o municipal	

Si el documento de identidad con foto no contiene su firma, se le solicitará una identificación adicional con su firma

Votación en Las Urnas el Día de Elecciones

Su Tarjeta de Información de Votante contiene la dirección del puesto de votación que le corresponde. La ubicación del puesto de votación que le corresponde a usted también está en el panel de la dirección de esta muestra de boleta. También puede visitar nuestro sitio web en www.pbcelections.org y hacer clic en "Dónde Debo Votar". Los puestos de votación están abiertos de 7:00 a.m. a 7:00 p.m.

Votación por Correo

Cualquier persona que tiene derecho a votar puede solicitar que le envíen una boleta electoral para votar por correo en cualquier elección, sin importar la razón. Las solicitudes se pueden hacer por teléfono, fax, carta, e-mail, en nuestro sitio web o en persona en cualquiera de nuestras oficinas. Si necesita que le envíen la boleta de voto por correo a una dirección diferente a la inscrita en su registro electoral, debe solicitarlo por escrito con su firma original. Hay ciertas limitaciones: cuando alguien solicita una boleta de voto por correo, nuestro personal le ayudará con los requisitos.

La fecha límite de recepción de solicitud de voto por correo es seis días antes de la elección, a las 5:00 pm. Las boletas electorales con el voto se deben devolver a la Oficina Principal del Supervisor de Elecciones, a más tardar a las 7:00 pm del día de elecciones. Usted puede llevar la boleta electoral con su voto por correo a cualquiera de nuestras oficinas, a más tardar a las 5:00 p.m. el día de las elecciones.

Cualquier persona que proporcione u obtenga proporciónar, y cualquier persona que acepte compensación monetaria u otro beneficio a cambio de distribuir, ordenar, solicitar, recolectar, entregar, o que de alguna manera posea físicamente más de dos boletas electorales de voto por correo por elección además de su propia boleta electoral o una boleta que pertenecía a un miembro de su familia inmediata está infringiendo la ley estatal. Hasta las 5:00 p.m. del día antes de las elecciones, el supervisor permitirá que el votante que haya devuelto la boleta electoral del voto por correo sin firmarla, llene y presente una declaración jurada por escrito y una copia de un documento de identidad aceptable con el fin de validar la boleta electoral de voto por correo que no firmó para que su voto pueda ser contado. Para obtener el formulario de la declaración jurada y mayor información, favor visitar nuestro sitio web www.pbcelections.org o llamar a nuestras oficinas.

Getting Ready To VOTE

EARLY VOTING | VOTACIÓN ANTICIPADA

Early voting begins on August 15, 2016 and ends on August 28, 2016. Hours of operation are from 10:00 a.m. to 6:00 p.m. daily at the following locations:
La votación anticipada comienza el 15 de Agosto de 2016 y termina el 28 de Agosto de 2016. El horario de atención es de 10:00 a.m. a 6:00 p.m. todos los días en los siguientes lugares.

Supervisor of Elections Main Office 240 South Military Trail West Palm Beach	Acreage Branch Library 15001 Orange Blvd Loxahatchee	Belle Glade Branch Library 725 NW 4th Street Belle Glade	Essex Hasler Community Center 1901 Saucress Blvd Boynton Beach
Gardens Branch Library 11303 Campus Drive Palm Beach Gardens	Hagen Ranch Road Library 14550 Hagen Ranch Road Delray Beach	Jupiter Community Center 200 Military Trail Jupiter	Lantana Branch Library 4620 Lantana Road Lantana
Boca Raton City Library 400 NW 2nd Avenue Boca Raton	Wells Recreation & Community Center 2409 Avenue H West Riviera Beach	West Boca Branch Library 18685 State Road 7 Boca Raton	Wellington Branch Library 1951 Royal Fern Drive Wellington
City of West Palm Beach Police Community Room 600 Banyan Blvd West Palm Beach		South Florida Fairgrounds 9067 Southern Blvd West Palm Beach	South County Civic Center 16700 Jog Road Delray Beach

Enclosed is your new Voter Information Card. Detach the Voter Information Card and destroy any other Voter Cards in your possession. Please read through the enclosed information carefully.

Adjunto su nueva Tarjeta de Información Electoral. Separe la Tarjeta de Información Electoral y destruya cualquier otra tarjeta electoral que tenga en su posesión. Por favor lea con cuidado la información adjunta.

DO YOU WANT TO BE A POLL WORKER?
 If you are interested, please call the Elections Office at
 (561) 656-6200, Extension 4
¿QUIESIERA SER FUNCIONARIO ELECTORAL Y TRABAJAR EN LAS URNAS?
 Si está interesado, por favor llame a la Oficina de Elecciones al
 (561) 656-6200, Extensión 4

▼ REMOVE VOTER CARD BELOW ▼
 ▼ SEPARAR LA TARJETA ELECTORAL A CONTINUACION ▼

Susan Bucher Supervisor of Elections
 VOTER INFORMATION CARD • PALM BEACH COUNTY, FLORIDA
 TARJETA ELECTORAL, CONDADO DE PALM BEACH, FLORIDA

REGISTRATION NUMBER <i>Numero de Inscripción</i> 112233445	REGISTRATION DATE <i>Fecha de inscripción</i> 02/16/1974	PRECINCT <i>Distrito Electoral</i> 2022
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SMITH, JOHN
 100 MAIN ST
 WEST PALM BEACH FL 33416

Political Party / Partido Político

INDEPENDENT	6/9/2016
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FOLD HERE - DOBLE AQUÍ

YOUR PRECINCT NUMBER *Su Número de Precinto* 2022
 YOUR POLLING LOCATION *Su Centro Electoral*
 CENTURY VILLAGE CLUBHOUSE
 200 CENTURY BLVD
 WEST PALM BEACH

YOU ARE ELIGIBLE TO VOTE FOR A REPRESENTATIVE IN EACH DISTRICT LISTED
 USTED PUEDE VOTAR POR UN REPRESENTANTE DE CADA DISTRITO NOMBRADO

US CONGRESS	STATE SENATE	STATE HOUSE
<i>Congreso de los EE.UU.</i> 18	<i>Senado del Estado</i> 30	<i>Camara de Diputados del Estado</i> 86
COUNTY COMMISSION	SCHOOL BOARD	MUNICIPALITY
<i>Comisión del Condado</i> 2	<i>Junta Escolar</i> 2	<i>Municipalidad</i> WPB

Signature / Firma
10/10/1938

VOTER INFORMATION – PLEASE READ • INFORMACION PARA EL VOTANTE-FAVOR DE LEER

YOUR VOTER REGISTRATION is permanent as long as you remain a legal resident of the State of Florida, and do not lose your voting rights due to a felony conviction or adjudication of mental incompetence.

SU INSCRIPCION ELECTORAL es permanente siempre y cuando siga siendo residente legal del Estado de Florida y no pierda su derecho de votar debido a haber sido condenado de un delito mayor o que se le haya adjudicado mentalmente incapacitado.

PICTURE AND SIGNATURE ID IS REQUIRED Florida law requires voters to present a current and valid Florida Driver's License, a Florida Identification Card, or other acceptable picture/signature ID. If you do not have picture identification, you will be required to vote a Provisional Ballot.

SE REQUIERE DOCUMENTO DE IDENTIDAD CON FOTO Y FIRMA La ley de Florida requiere que los votantes presentar una licencia vigente y válida de conducir de la Florida, una tarjeta de identificación de la Florida, o cualquier otra identificación con foto aceptable / firma. Si no tiene un documento de identidad con foto, tendrá que votar con una Boleta Provisional.

YOUR POLLING LOCATION is listed on your Voter Information Card. Florida law requires you to vote at your assigned polling location on Election Day.

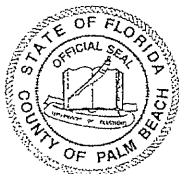
SU CENTRO ELECTORAL lo encuentra en su Tarjeta de Información Electoral. La ley de Florida requiere que votar en su lugar de votación asignado el día de elección.

- FLORIDA IS A CLOSED PRIMARY STATE. IF YOU WISH TO VOTE IN A PARTISAN PRIMARY ELECTION, YOU MUST BE A REGISTERED VOTER IN THE POLITICAL PARTY FOR WHICH THE PRIMARY IS BEING HELD AT LEAST 29 DAYS BEFORE THE DATE OF THE ELECTION.
- FLORIDA ES UN ESTADO DE PRIMARIAS CERRADAS. SI DESEA VOTAR EN UNA ELECCIÓN PRIMARIA PARTIDISTA, TIENE QUE SER UN VOTANTE REGISTRADO EN EL PARTIDO POLÍTICO POR LA CUAL SE LLEVARA A CABO LA PRIMARIA POR LO MENOS 29 DÍAS ANTES DE LA FECHA DE LA ELECCIÓN.

NEED TO UPDATE YOUR SIGNATURE? Please call the Supervisor of Elections Office for an application or download an application from (the/our) website www.pbcelections.org.

¿NECESITA ACTUALIZAR SU FIRMA? Por favor llame a la Oficina del Supervisor de Elecciones para una aplicación o descargar una aplicación desde nuestro sitio web www.pbcelections.org.

SUSAN BUCHER
 SUPERVISOR OF ELECTIONS
 PO Box 22309
 West Palm Beach, FL 33416-2309



IMPORTANT! VOTER INFORMATION CARD ENCLOSED - PLEASE OPEN IMMEDIATELY
¡IMPORTANTE! TARJETA ELECTORAL ADENTRO - FAVOR DE ABRIR INMEDIATAMENTE

SMITH, JOHN
 100 MAIN ST
 WEST PALM BEACH FL 33416

FLORIDA HAS CLOSED PRIMARIES which means that unlike municipal, general and special elections, you may only vote for candidates of the party in which you are registered. There is only one exception - if all candidates running for an office have the same party affiliation, and the winner has no opposition in the general election, then all registered voters may vote for that race in the primary. If there are nonpartisan candidates (such as judicial or school board races) or issues (such as referendums) on the ballot, all voters may vote for these regardless of party affiliation. In general elections, all registered voters may vote for all races and issues. If you are unsure about your eligibility to vote for any races or issues in an election, call the office and our staff will be glad to help.

FLORIDA TIENE PRIMARIAS CERRADAS, lo cual quiere decir que a diferencia de elecciones municipales, generales y especiales, sólo puede votar por los candidatos del partido en el que está inscrito. Sólo existe una excepción - si todos los candidatos a un puesto son miembros del mismo partido político, y el ganador no tiene oposición en las elecciones generales, entonces todo elector inscrito puede votar en esa contienda en las elecciones primarias. Si hay candidatos no partidarios (tal como contiendas judiciales o de la junta escolar) o asuntos (tales como referendos) en la boleta, todo elector puede votar por éstos sin importar su afiliación política. En las elecciones generales, todo elector puede votar por toda contienda y asunto. Si no está seguro acerca de su elegibilidad de votar por alguna contienda asunto en las elecciones, llame a nuestra oficina y nuestro personal le ayudará con gusto.

CENTRAL OFFICE OFICINA CENTRAL656-6200
NORTH COUNTY NORTE DEL CONDADO624-6555
SOUTH COUNTY SUR DEL CONDADO276-1226
GLADES AREA AREA DE GLADES992-1114
TOLL FREE FROM SOUTH COUNTY AND GLADES AREA ... 1-(866) 868-3321
LLAMADA GRATIS DESDE EL SUR DEL CONDADO Y AREA DE GLADES
OFFICE HOURS: 8:30 AM TO 5:00 PM, MONDAY-FRIDAY
HORAS HABILES: 8:30 AM A 5:00 PM, LUNES-VIERNES

IF YOUR ADDRESS HAS CHANGED WITHIN PALM BEACH COUNTY
PLEASE COMPLETE, SIGN AND MAIL TO:
FOR FAVOR COMPLETE, FIRMAR Y ENVIAR A:
Supervisor of Elections PO Box 22309 West Palm Beach, FL 33416-2309
Tel. No. (561) 656-6200 www.pbcelections.org

Name/Nombre _____ Birth Date/Fecha de Nacimiento _____

Palm Beach County legal residence address
Dirección de residencia legal en el Condado de Palm Beach

Mailing address, Dirección postal
If you are providing a mailing address outside of Palm Beach County, check the appropriate box:
Si proporciona una dirección postal fuera del Condado de Palm Beach, marque el cuadro debido:
 Military / Militar Overseas / En Extranjero Student / Estudiante
 Temporary Residence / Residencia Temporal

Other Otro _____ Telephone Number/Número de Teléfono _____
Specify/Especifique _____

Requests must be signed. Solicitud tiene que ser firmada

Signature/Firma X _____

ADJUNTO
ENCLOSED
Tarjeta de información electoral
VOTER INFORMATION CARD
¡IMPORTANTE! / ¡IMPORTANTE!

3 EASY WAYS TO VOTE
3 maneras fáciles para votar

VOTE BY MAIL
VOTO POR CORREO

VOTE AT EARLY VOTING LOCATION
VOTACIÓN EN lugar de votación anticipada

VOTE AT YOUR POLLING LOCATION ON ELECTION DAY
VOTACIÓN EN LUGAR DE VOTACIÓN EN SU DÍA DE LA ELECCIÓN

www.pbcelections.org * (561) 656-6200 * 1-866-868-3321

Feed Direction ↑

Florida is a closed primary election state. If you wish to vote in a partisan primary election, you must be a registered voter in the political party for which the primary is being held at least 29 days before the date of the election.

Florida es un estado de primarias cerradas. Si desea votar en una elección primaria partidista, tiene que ser un votante registrado en el partido político por la cual se llevara a cabo la primaria por lo menos 29 días antes de la fecha de la elección.