





ATTACHMENT 1



Florida Department of Agriculture and Consumer Services  
Division of Agricultural Environmental Services

RECEIVED

Submit to:  
Mosquito Control Program  
3125 Conner Blvd, Bldg 6  
Tallahassee, FL 32399-1850

ARTHROPOD CONTROL BUDGET AMENDMENT

AUG 24 2016

ADAM R. HAYDON  
COMMISSIONER  
Section 388.381 F.S. and SE 13.027, F.A.C.  
Telephone (850) 817-7095 Fax (850) 617-7099

BY: *Stacey D. Keay*

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT USE PAGE TWO FOR THIS PURPOSE.

Amendment No. 3 Fiscal Year: 2015-2016 Date: 8/18/2016  
Amending: Local Funds X State Funds (Check appropriate fund account to be amended Use a separate form for each fund) The  
Board of Commissioners for Palm Beach County District hereby submits to the Department of Agriculture and Consumer Services,  
for its consideration and approval, the following amendment for the current fiscal year as follows

Agreement No. 022266

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 2,169,721.00	\$ -	\$ 2,169,721.00	\$ 89,001.00	\$ -	\$ 2,258,722.00

NAME SOURCE OF INCREASE: (Explain Decrease)

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 2,169,721.00	\$ -	\$ -	\$ 2,169,721.00
334 1	State Grant	\$ -	\$ 89,001.00	\$ -	\$ 89,001.00
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ -	\$ -	\$ -	\$ -
361	Interest Earnings	\$ -	\$ -	\$ -	\$ -
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
368	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ -	\$ -	\$ -	\$ -
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 2,169,721.00	\$ 89,001.00	\$ -	\$ 2,258,722.00
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ -
Total Budgetary Receipts & Balances		\$ 2,169,721.00	\$ 89,001.00	\$ -	\$ 2,258,722.00

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 681,911.00	\$ 28,700.00	\$ -	\$ 708,611.00
20	Personal Service Benefits	\$ 294,204.00	\$ -	\$ -	\$ 294,204.00
30	Operating Expense	\$ 416,857.00	\$ -	\$ -	\$ 416,857.00
40	Travel & Per Diem	\$ 1,375.00	\$ -	\$ -	\$ 1,375.00
41	Communication Services	\$ -	\$ -	\$ -	\$ -
42	Freight Services	\$ 80.00	\$ -	\$ -	\$ 80.00
43	Utility Service	\$ 11,000.00	\$ -	\$ -	\$ 11,000.00
44	Rentals & Leases	\$ 57,455.00	\$ -	\$ -	\$ 57,455.00
45	Insurance	\$ 90,038.00	\$ -	\$ -	\$ 90,038.00
46	Repairs & Maintenance	\$ 32,378.00	\$ -	\$ -	\$ 32,378.00
47	Printing and Binding	\$ -	\$ -	\$ -	\$ -
48	Promotional Activities	\$ -	\$ -	\$ -	\$ -
49	Other Charges	\$ 357,184.00	\$ -	\$ -	\$ 357,184.00
51	Office Supplies	\$ 3,399.00	\$ -	\$ -	\$ 3,399.00
52.1	Gasoline/Oil/Lube	\$ 40,102.00	\$ -	\$ -	\$ 40,102.00
52.2	Chemicals	\$ 153,250.00	\$ 22,250.00	\$ -	\$ 175,500.00
52.3	Protective Clothing	\$ 1,980.00	\$ -	\$ -	\$ 1,980.00
52.4	Misc. Supplies	\$ 18,250.00	\$ 4,451.00	\$ -	\$ 20,701.00
52.5	Tools & Implements	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
54	Publications & Dues	\$ 980.00	\$ -	\$ -	\$ 980.00
55	Training	\$ -	\$ -	\$ -	\$ -
60	Capital Outlay	\$ 10,300.00	\$ 35,600.00	\$ -	\$ 45,900.00
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ -	\$ -	\$ -	\$ -
89	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 2,169,721.00	\$ 89,001.00	\$ -	\$ 2,258,722.00
0.001	Reserves - Future Capital Outlay	\$ -	\$ -	\$ -	\$ -
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ -	\$ -	\$ -	\$ -
0.004	Reserves - Sick and Annual Leave	\$ -	\$ -	\$ -	\$ -
TOTAL RESERVES		\$ -	\$ -	\$ -	\$ -
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 2,169,721.00	\$ 89,001.00	\$ -	\$ 2,258,722.00
ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ -

APPROVED: *[Signature]*  
Environmental Resources Management, Director

DATE: 8-23-16

APPROVED: *[Signature]*  
Mosquito Control Program

APPROVED AS TO FORM LEGAL SUFFICIENCY

DATE: 8/25/16

MAILED

AUG 25 2016

*Anne Deland* BY: *Stacey D. Keay*

ATTACHMENT 2



INTEROFFICE MEMORANDUM  
Palm Beach County  
Environmental Resources Management

DATE: November 4, 2015

TO: Verdenia C. Baker  
County Administrator

THROUGH: Jon Van Arnam  
Deputy County Administrator

FROM: Robert Robbins, Director  
Environmental Resources Management

SUBJECT: REQUEST FOR DELEGATION OF APPROVAL AUTHORITY:  
Contractual Services Agreement No. 022266 with the Florida  
Department of Agriculture and Consumer Services (FDACS) for  
mosquito control services.

On October 20, 2015, agenda item 3L2 (R2015-1498) the County Commission approved the County Administrator or her designee to sign all future time extensions, task assignments, certifications and other forms associated with this Agreement, and any necessary minor amendments that do not substantially change the scope of work, terms or conditions of this Agreement.

This memorandum is my formal request for delegation of signatory authority for the Director or Deputy Director of Environmental Resources Management (ERM) to sign all future extensions, task assignments, certifications and other forms associated with this Agreement, and any necessary minor amendments that do not substantially change the scope of work, terms or conditions of this Agreement. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED: Verdenia C. Baker DATE: 11/6/15  
Verdenia C. Baker, County Administrator

RR:mc  
Attachment

