

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: October 18, 2016       Consent       Regular  
 Ordinance       Public Hearing  
Department: Palm Tran

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve:

**(A) Approve** the filing of Federal Transit Administration (FTA) Grant Application (FL-95-X063-01) for capital funds allocated to Palm Beach County Board of County Commissioners (BCC) in the amount of \$820,000;

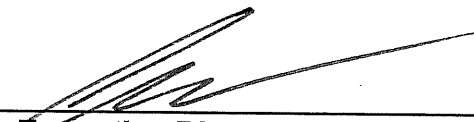
**(B) Approve** the filing of Standard Form LLL - Disclosure of Lobbying Activities; and

**(C) Authorize** Palm Tran's Executive Director or Assistant Executive Director through the County Administrator to execute, on behalf of the BCC, and to transmit electronically the BCC's approval of the Grant Application, award, and the resulting grant agreement.

**Summary:** In FY 2014, Palm Beach County was allocated \$1,320,000 to implement new fare collection technologies. On May 19, 2015 (R2015-0672), the BCC approved the executed grant application FL-95-X063 for \$500,000, which represented the available Grant funds allocated at the time for this project. The remaining funding is now available and this Application will allocate the remaining \$820,000. Execution of the FTA award represents the County's legal affirmation to abide by FTA and other federal requirements as described in the Master Agreement FTA MA (22) dated October 1, 2015 and approved by the BCC on June 7, 2016 (R2016-0716). The grant requires a 20% local match and execution of Standard Form LLL - Disclosure of Lobbying Activities. The Florida Department of Transportation (FDOT) approved the use of toll revenue credits as the required local 20% match; therefore, the projects budget lists the capital projects at 100% cost for the federal share, **no county funds are required.**  
Countywide (DR)

**Background and Policy Issues:** The Master Agreement is incorporated by reference and made part of each FTA grant award, and amendment thereto. In September 2011, the Florida Department of Transportation (FDOT) sponsored an assessment of fare Interoperability options for all the transit Agencies in South Florida. The fare systems used by the agencies do not interface making regional travel complex because of the separate fare media, different fares, and transfer policies. The study team, consisting of representatives from all four (4) transit agencies, successfully reached concurrence on a phased approach to achieve Interoperability.

- Attachments:**
1. FTA Grant Application FL-95-X063-01
  2. Standard Form LLL – Disclosure of Lobbying Activities
  3. Notice of Public Hearing

Recommended By:       9/22/16  
Executive Director      Date

Approved By:       10/11/16  
Assistant County Administrator      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2017	2018	2019	2020	2021
Capital	\$820,000				
Expenditures					
Operating Costs					
External Revenues	(\$820,000)				
Program Income (County)					
In-Kind Match (County)					
<b>NET FISCAL IMPACT</b>	\$0				
No. ADDITIONAL FTE POSITIONS (Cumulative)	0				

Is Item Included In Proposed Budget?      Yes   X        No \_\_\_\_\_  
 Budget Account No.:      Fund   1341        Dept.   542        Unit \_\_\_\_\_  
 Object   Various        Reporting Category \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

FTA – FL-95-X063-01 Grant Amendment – Requires 20% local match

Florida Department of Transportation (FDOT) toll revenue credits are used as the local 20% match of the federal dollars for the capital funds. No county funds are required.

C. Departmental Fiscal Review: William 8/29/16  
 Finance Manager

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

[Signature] 9/7/16  
 9/16 OFMB SET 9/01/16

[Signature] 9/13/16  
 Contract Dev. and Control  
 9/13/16 TW

**B. Legal Sufficiency:**

[Signature] 9/30/16  
 9/19/16  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**DOT****FTA**

U.S. Department of Transportation

Federal Transit Administration

**Application**

Recipient ID:	1098
Recipient Name:	PALM BEACH CO BD OF COMMISSIONERS - PALM BEACH CO TRANSIT AUTHORITY
Project ID:	FL-95-X063-01
Budget Number:	1 - Budget Pending
Project Information:	Palm Tran/ Fare Interoperability

**Part 1: Recipient Information**

Project Number:	FL-95-X063-01
Recipient ID:	1098
Recipient Name:	PALM BEACH CO BD OF COMMISSIONERS - PALM BEACH CO TRANSIT AUTHORITY
Address:	3201 ELECTRONICS WAY , WEST PALM BEACH, FL 33407 4618
Telephone:	(561) 841-4200
Facsimile:	(561) 841-4291

**Union Information**

Recipient ID:	1098
Union Name:	AMALGAMATED TRANSIT UNION LOCAL 1577
Address 1:	Legal Department
Address 2:	5025 Wisconsin Avenue, NW
City:	Washington, DC 20016
Contact Name:	Leo Wetzel
Telephone:	(202) 537-1645
Facsimile:	(202) 244-7824
E-mail:	lw@atu.org
Website:	

**Part 2: Project Information**

Project Type:	Grant	Gross Project Cost:	\$820,000
Project Number:	FL-95-X063-01	Adjustment Amt:	\$0
Project Description:	Palm Tran/ interface w/ MDT / SFRTA	Total Eligible Cost:	\$820,000
Recipient Type:	County Agency	Total FTA Amt:	\$820,000
FTA Project Mgr:	Lauren Pessoa 404-865-5488	Total State Amt:	\$0
Recipient Contact:	Claudia Salazar - (561) 841-4241	Total Local Amt:	\$0
New/Amendment:	New	Other Federal Amt:	\$0
Amend Reason:	Initial Application	Special Cond Amt:	\$0
		Special Condition:	None Specified
Fed Dom Asst. #:	20507	S.C. Tgt. Date:	None Specified
Sec. of Statute:	5307-3	S.C. Eff. Date:	None Specified

State Appl. ID:	None Specified	Est. Oblig Date:	None Specified
Start/End Date:	Jan. 17, 2017 - Nov. 30, 2018	Pre-Award Authority?:	Yes
Recvd. By State:		Fed. Debt Authority?:	No
EO 12372 Rev:	Not Applicable	Final Budget?:	No
Review Date:	None Specified		
Planning Grant?:	NO		
Program Date (STIP/UPWP/FTA Prm Plan) :	Nov. 06, 2012		
Program Page:	697		
Application Type:	Electronic		
Supp. Agreement?:	No		
Debt. Delinq. Details:			

### Urbanized Areas

UZA ID	UZA Name
120180	MIAMI, FL

### Congressional Districts

State ID	District Code	District Official
12	18	Patrick Murphy
12	20	Alcee L Hastings
12	21	Theodore E Deutch
12	22	Lois Frankel

### Project Details

This application is for \$820,000 in Fiscal Year 2015 FHWA Surface Transportation Funds. This project is listed on the STIP for FY2013 page 697 under project number 431761-1.

Background:

Four major transit agencies serve the Miami UZA (South Florida):

- South Florida Regional Transportation Authority (SFRTA)
- Miami-Dade Transit (MDT)
- Broward County Transit (BCT)
- Palm Tran (Palm Beach County)

SFRTA and MDT utilize the EasyCard system; BCT and Palm Tran do not currently interface with EasyCard. Regional travel is complex due to separate fare media that do not interface.

The funds awarded under this grant will be spent as follows:

Fare Interoperability Project:

Implement fare collection infrastructure that interfaces with the existing EasyCard and tests new fare collection technologies.

Procure a new fare collection system that allows for seamless transition between South Florida transportation systems, and provide customers with increased pay options.

### Earmarks

**No information found.**

### Security

No – We will not expend at least 1% of the 5307 funds in this grant application for security purposes.

3. Other, please describe below.

### Part 3: Budget

#### Project Budget

	Quantity	FTA Amount	Tot. Elig. Cost
SCOPE			
SCOPE			
114-00 BUS: SUPPORT EQUIP AND FACILITIES	0	\$820,000.00	\$820,000.00
ACTIVITY			
11.42.10 ACQUIRE - MOBILE FARE COLL EQUIP	0	\$820,000.00	\$820,000.00
<b>Estimated Total Eligible Cost:</b>			<b>\$820,000.00</b>
<b>Federal Share:</b>			<b>\$820,000.00</b>
<b>Local Share:</b>			<b>\$0.00</b>

OTHER (Scopes and Activities not included in Project Budget Totals)

None

#### SOURCES OF FEDERAL FINANCIAL ASSISTANCE

UZA ID	Accounting Classification	FPC	FY	SEC	Previously Approved	Amendment Amount	Total
120180	2013.45.95.SX.2	00	2014	95	\$500,000.00	\$820,000.00	\$1,320,000.00
<b>Total Previously Approved:</b>						<b>\$500,000.00</b>	
<b>Total Amendment Amount:</b>						<b>\$820,000.00</b>	
<b>Total from all Funding Sources:</b>						<b>\$1,320,000.00</b>	

#### Alternative Fuel Codes

#### Extended Budget Descriptions

11.42.10	ACQUIRE - MOBILE FARE COLL EQUIP	0	\$820,000.00	\$820,000.00
<p>The estimated cost for the readers/validators is \$5,000 per unit. It all depends on the features selected to accomplish the goal of the project.</p> <p>Estimated useful life for the readers is 10 years.</p> <p>The RFP includes all applicable Federal third party contract provisions to ensure all equipment acquired will meet FTA requirements.</p>				

### Changes since the Prior Budget

No information found.

## Part 4. Milestones

11.42.10 ACQUIRE - MOBILE FARE COLL EQUIP 0 \$820,000.00 \$820,000.00

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	RFP/IFB Issued	Mar. 27, 2017
2.	Contract Award	Jun. 5, 2017
3.	Contract Complete	Apr. 30, 2018

## Part 5. Environmental Findings

114210 ACQUIRE - MOBILE FARE COLL EQUIP 0 \$820,000.00 \$820,000.00

### Finding No. 1 - Class II(c)

#### **C07 - Acquisition, Maintenance of Vehicles / Equipment**

Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

## Part 6: Fleet Status

### Fixed Route

		<u>Before</u>	<u>Change</u>	<u>After</u>
<b>I.</b>	<b>Active Fleet</b>			
	A. Peak Requirement	130	0	130
	B. Spares	26	0	26
	C. Total (A+B)	156	0	156
	D. Spare Ratio (B/A)	20.00%	0.00%	20.00%
<b>II.</b>	<b>Inactive Fleet</b>			
	A. Other	10	0	10
	B. Pending Disposal	0	0	0
	C. Total (A+B)	10	0	10
<b>III.</b>	<b>Total (I.C and II.C)</b>	166	0	166

The project funded by this grant does not include bus procurement and it will not result in any changes on the fleet status.

## Part 8: Results of Reviews

The reviewer did not find any errors

**Disclosure of Lobbying Activities**

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352  
(See reverse for public burden disclosure)

<p><b>1. Type of Federal Action:</b> a. contract <b>b. grant</b> c. cooperative agreement d. loan e. loan guarantee f. loan insurance</p>	<p><b>2. Status of Federal Action:</b> <b>c</b> a. bid/offer/application b. initial award c. post-award</p>	<p><b>3. Report Type:</b> a. initial filing <b>b. material change</b></p> <p><b>For material change only:</b> Year _____ quarter _____ Date of last report _____</p>
<p><b>4. Name and Address of Reporting Entity:</b> <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if Known:  Palm Beach County Board of County Commissioners 301 N. Olive Ave West Palm Beach, FL 33401  <b>Congressional District, if known: 18, 20, 21, 22.</b></p>	<p><b>5. If Reporting Entity in No. 4 is Subawardee,</b> Enter Name and Address of Prime:  N/A  <b>Congressional District, if known:</b></p>	
<p><b>6. Federal Department/Agency:</b>  U.S. Department of Transportation Federal Transit Administration</p>	<p><b>7. Federal Program Name/Description:</b>  CFDA Number, if applicable: <u>20.507</u></p>	
<p><b>7. Federal Action Number, if known:</b>  Interoperability</p>	<p><b>8. Award Amount, if known:</b>  \$1,320,000</p>	
<p><b>10. a. Name and Address of Lobbying Registrant</b> <i>(if individual, last name, first name, MI):</i>  <u>Two Companies, see Attachment A for this information.</u></p>	<p><b>b. Individuals Performing Services</b> <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>  <b>See Attachment A</b></p>	
<p><b>11.</b> Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty or not more than \$10,000 and not more than \$100,000 for each such failure.</p>	<p><b>Signature:</b> _____  <b>Print Name:</b> <u>Mary Lou Berger</u> Authorized Representative  <b>Title:</b> <u>Mayor</u> of Authorized Representative  <b>Telephone No.:</b> (561) 355-2205 <b>Date:</b> <u>10/18/2016</u></p>	
<p><b>Federal Use Only</b></p>	<p>Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)</p>	

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

\_\_\_\_\_  
Palm Beach County Attorney



**Palm Tran**

**Administrative Offices**

3201 Electronics Way  
West Palm Beach, FL 33407-4618  
(561) 841-4200  
FAX: (561) 841-4291

**Palm Tran Connection**

50 South Military Trail  
Suite 101  
West Palm Beach, FL 33415-3132  
(561) 649-9838  
FAX: (561) 514-8365  
www.palmtran.org



**Palm Beach County  
Board of County  
Commissioners**

Mary Lou Berger, Mayor  
Hal R. Valeche, Vice Mayor  
Paulette Burdick  
Shelley Vana  
Steven L. Abrams  
Melissa McKinlay  
Priscilla A. Taylor

**County Administrator**

Verdenia C. Baker

*"An Equal Opportunity  
Affirmative Action Employer"*

Official Electronic Letterhead

**October 18, 2016**

**Standard Form LLL**

**Attachment A**

**Palm Beach County Board of County Commissioners  
FTA Recipient ID 1098**

**Federal Action Number: FL-95-X063 - Interoperability**

**10.a. Name and Address of Lobbying Registrant:  
(2 Companies have been selected)**

1. Becker & Poliakoff, P.A.  
- **Omar Franco**  
1275 K Street, N.W., Suite 850  
Washington, DC 20005
  
2. Alcalde & Fay  
- **James Davenport**  
2111 Wilson Boulevard, 8<sup>th</sup> Floor  
Arlington, VA 22201



**NOTICE OF PUBLIC HEARING**

**RE: APPLICATION FOR FEDERAL CAPITAL ASSISTANCE GRANTS**

Notice is hereby given that the Palm Beach County Board of Commissioners (BCC) intends to apply for Capital Assistance funds from the Federal Transit Administration (FTA) as generally described below. A Public Hearing has been scheduled for the purpose of receiving comments regarding these projects. The Public Hearing will be held as follows:

DATE: Tuesday, October 18, 2016  
TIME: 9:30 a.m.  
LOCATION: Jane Thompson Memorial Chambers  
6<sup>th</sup> Floor, Robert Weisman Governmental Center  
301 North Olive Avenue  
West Palm Beach, FL 33401

**A. DESCRIPTION OF PROPOSED PROJECTS**

Please Note: The following Proposed Program of Projects for the amendment of Grant Application FL-95-X063, and the submittal of Grant Application FL-95-X092 will be the final application for these programs unless amended by the BCC on October 18, 2016.

**CAPITAL ASSISTANCE**

**FEDERAL SHARE**

**Grant Application Amendment FL-95-X063-01:**

1) Fare Collection Equipment (Interoperability)	\$820,000
<b>Total Amendment FL-95-X063-01</b>	<b>\$820,000</b>

**B. RELOCATION**

No persons families or businesses will be displaced by the projects.

**C. ENVIRONMENT**

The projects will allow Palm Tran to continue providing public transportation services within Palm Beach County that will continue to reduce exhaust emissions from automobiles and reduce air pollution traffic congestion and conserve energy.

**D. COMPREHENSIVE PLANNING**

The projects are in conformance with comprehensive land use and transportation planning in the area. The projects are included in the Five Year Transportation Improvement Program (TIP) adopted by the Palm Beach County Metropolitan Planning Organization (MPO).

**E. ELDERLY AND HANDICAPPED**

Reduced fares for the elderly and handicapped will continue to be in effect at all times of operation.

At the hearing BCC will afford the opportunity for interested parties or agencies to be heard with respect to the social economic and environmental aspects of the projects including requirements under the Clear Air Act the Federal Water Pollution Control Act and other applicable Federal Environmental Statues and consistency with the goals of local urban planning. Interested persons may submit orally or in writing evidence and recommendations with respect to said projects.

Written comments will be received at Palm Tran, 3201 Electronics Way, West Palm Beach, FL 33407 and at Palm-Comments@pbcgov.org until 5:00 p.m. Friday, October 14, 2016. Voice comments will be accepted at 561-841-4360 until 5:00 p.m. October

14, 2016.

A draft copy of the Project Applications will be available for public inspection at the Palm Tran offices located at 3201 Electronics Way, West Palm Beach, FL 33407.

(To be published in the Palm Beach Post on October 9)