

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY**

Meeting Date: November 1, 2016

Department: Community Services
Advisory Board: Palm Beach County HIV CARE Council

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: reappointments to the Palm Beach County HIV Comprehensive AIDS Resources Emergency (CARE) Council for three (3) year terms effective, November 15, 2016:

<u>Seat No.</u>	<u>Reappointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>
7	Kimberly Rommel-Enright	Social Service Providers	11/14/2019
10	Thomas McKissack	Mental Health and/or Substance Abuse Provider	11/14/2019
20	Donald Hilliard	Affected Community Representative	11/14/2019
29	Mitchell Durant	State Part B Agency	11/14/2019

Summary: The total membership shall be no more than 33 members, per Resolution No. 2011-1560. The HIV CARE Council nominations process is an open process with publicized criteria and legislatively defined conflict of interest standards. The four (4) reappointments successfully completed the HIV CARE Council's nomination process and the HIV CARE Council recommends their reappointment. Ms. Rommel-Enright has disclosed that she is employed by Legal Aid Society of Palm Beach County, which contracts with the County for services. Mr. McKissack has disclosed that he is employed by The Jerome Golden Center for Behavioral Health, Inc., which contracts with the County for services. The HIV CARE Council provides no regulation, oversight, management, or policy-setting recommendations regarding contracts. Disclosure of these contractual relationships is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. The Board has 33 seats; 19 seats are currently filled with a diversity count of African American: 9 (47%), Caucasian: 8 (42%), and Hispanic: 2 (11%). The gender ratio (female:male) is 10:9. Two (2) of the reappointments are Caucasian males, one (1) is an African American male, and one (1) is a Caucasian female. The Ryan White Program Manager and staff will conduct targeted outreach in an effort to proffer candidates for appointments that will improve the diversity composition of the Board. (Ryan White) Countywide (HH)

Background and Justification: In accordance with the Ryan White Comprehensive AIDS Resources Emergency Act of 1990 (P.L.101-381), Palm Beach County was designated an eligible metropolitan area disproportionately affected by the HIV epidemic and having a demand for services exceeding the capacity of local resources to meet that demand. The federal government, through the Department of Health and Human Services, has made funds available to Palm Beach County to meet such demand. In order to access these funds, it is legally mandated by Title I (Part A) of the Ryan White Care Act that Palm Beach County designate a Title I (Part A) HIV Services Planning Council. To that end, the Board established the Palm Beach County HIV CARE Council, per Resolution No. R-2011-1560, dated October 18, 2011. The Ryan White CARE Act Amendments of 1996 mandate a nomination process for appointments to Title I (Part A) Planning Councils. As vacancies occur on the CARE Council, replacements are selected in accordance with the HIV CARE Council nominations process that was adopted by the CARE Council and approved by the Board on June 25, 2012.

Attachments:

1. Board/Committee Applications
2. Proposed Inventory of Seats List
3. HIV CARE Council Nominations Policy No. 10
4. CARE Council Members Attendance

Recommended By: *[Signature]*
 Department Director Date

Legal Sufficiency: *[Signature]* 10-18-16
 Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or resumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach HIV CARE Council ^(County) Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: November 2016 To: November 2019

Seat Requirement: Social Service Providers, incl. housing and homeless services providers. Seat #: 7

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Rommel-Enright Kimberly
Last First Middle

Occupation/Affiliation: Attorney- Legal Aid Society of PBC
Owner Employee Officer

Business Name: Legal Aid Society of PBC

Business Address: 423 Fern St., Ste. 200

City & State: West Palm Beach, FL Zip Code: 33401

Residence Address: 7101 182nd Rd N

City & State: Jupiter, FL Zip Code: 33458

Home Phone: (561) 352-5671 Business Phone: (561) 655-8944 Ext. 265

Cell Phone: () " " Fax: ()

Email Address: KENRIGHT@legalaidpbc.org

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>R2016-0488</u>	<u>Community Services</u>	<u>Ryan White</u>	<u>3/1/2016 - 2/28/2017</u>
<u>BCC 10/18/16 Meeting</u>	<u>Community Services</u>	<u>FAA</u>	<u>10/1/16 - 9/30/17</u>
(Attach Additional Sheet(s), if necessary)			
OR			
NONE <input type="checkbox"/>		NOT APPLICABLE/ (Governmental Entity) <input type="checkbox"/>	

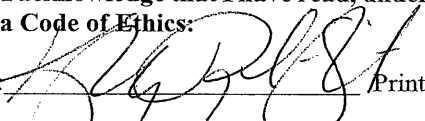
ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS on Jan. 25 2016
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Kimberly Rommel-Enright Date: 7/20/16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Kimberly Rommel-Enright

7101 182nd Rd North

Jupiter, Florida 33458

561-352-5671

kenright@legalaidpbc.org

EDUCATION:

NOVA UNIVERSITY LAW CENTER Ft. Lauderdale, FL
Juris Doctorate Degree, Cum Laude, May 1992
Nova Law Review Staff 1990-1992

FLORIDA ATLANTIC UNIVERSITY Boca Raton, FL
Bachelor of Arts, With Honors, Social Science, April 1989

LEGAL EMPLOYMENT:

LEGAL AID SOCIETY OF PALM BEACH COUNTY

West Palm Beach, FL

Supervising Attorney: May 1998- Present

Staff Attorney: September 1992- April 1998

Practiced Juvenile Law in the Juvenile Advocacy Project of Legal Aid. Cases included representation of minors in juvenile dependency, delinquency, and family law cases. Supervised the Legal Aid Society HIV/ AIDS Legal Project and Project Permanent Placement. Supervisory duties included overseeing staff of two attorneys and four paralegals; conducting case reviews with staff and representing clients in the Ryan White Project of Legal Aid and Project Permanent Placement. Case handling involved issues of employment and insurance discrimination, confidentiality, dissolution of marriage, paternity, child support modification and various civil matters. Current caseload concentration is in adoption, guardianship, and third party custody. Currently supervising the Pro Bono Project. Primary responsibility is managing pro bono legal services for the 15th Judicial Circuit. Administrative duties include assigning cases to attorneys(approximately 400 per year), reporting pro bono participation (yearly reports to Florida Bar), recruiting attorneys, providing support for ongoing cases (approximately 1200), managing the information about the 1700 attorneys who participate in the pro bono program, and supervising all aspects of the Pro Bono Program.

THOMAS KINGCADE, P.A. West Palm Beach, FL

Clerk: Summer 1991 & August 1992

Researched and drafted memorandums of law and pleadings for personal injury, insurance, employment, defamation, and Worker's Compensation cases.

OFFICE OF THE STATE ATTORNEY

FIFTEENTH JUDICIAL CIRCUIT

Internship: January 1992-April 1992

Worked in County Court as a Certified Legal Intern. Responsible for case load. Duties included preparing discovery, conducting plea negotiations, case dispositions, and trials.

PROFESSOR MICHAEL BURNS Ft. Lauderdale, FL

Research Assistant: January 1991-January 1992

Researched and drafted memorandums on Constitutional issues. Also researched and edited an article for publication.

TEACHING EXPERIENCE: COOPER CAREER INSTITUTE, Paralegal Studies Program
West Palm Beach, Florida
Instructor, Intermittently 1997 to 1999
Instructed paralegal students in the following courses: Criminal Law;
Property Law; Torts; Probate; Legal Research and Legal Terminology.

SOUTH COLLEGE, Bachelor of Legal Studies Program
West Palm Beach, Florida
Instructor, Fall 1999
Instructed students in Domestic Law course

LECTURING EXPERIENCE:

In-service programs conducted for: Connor's Nursery; Jupiter Farms Elementary; Grove Park Elementary; Washington Elementary; United Way; Comprehensive AIDS Program; Palm Beach County Home, Palm Beach County School Board Nurses, Florida Atlantic University, Staff Builders (Home Health Care), Foster Parents Association of Palm Beach County, and Hope House.

Presenter at "Care of the HIV Child and Young Adult" Second Annual Conference, October 1994

Presenter at the Sixth and Seventh Annual Florida HIV Conferences, June 1997 and April 1998

Panelist at the First Annual Pediatric HIV/AIDS Conference, October 1997

Panelist/Presenter at the First and Second Annual Women's Studies Institute Conferences "Solidarity for Our Survival", March 1998 and May 1999

Presenter at the Florida Legal Services Family Law Training, September 1999

Presenter at the Annual HIV/AIDS Statewide Conference (Pediatric), October 2000

Presenter at FCAN Conference, October 2002

Presenter at Guardian Ad Litem Accelerated Adoption Pro Bono Attorney Training, May 2003

PUBLICATION:

"Someone to Watch Over Me: A Parent's Planning Guide"
Co-Editor

PROFESSIONAL ASSOCIATIONS/COMMUNITY AFFILIATIONS:

Florida Bar Association - Admitted 1992
Palm Beach County Bar Association - Law Week Committee 2000-Present (Chair 2003, 2005, 2006, 2007, 2009)
Florida Association of Women Lawyers- Palm Beach County Chapter 2003-Present (Secretary 06-07; President Elect 07-08; President 08-09)
Palm Beach County HIV CARE Council 1994- Present - (Secretary 1997; 2002-2005; 2007-2009; 2011-2013)
Florida Legal Services Statewide AIDS Taskforce - Co-Chair
Florida Pro Bono Coordinators Association 2002-Present (President 2005)
Family Law Section of the Florida Bar 2003-Present

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Section I (Department): (Please Print)

Board Name: Palm Beach HIV CARE Council ^{Group} Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: 11-15-16 November 2016 To: 11-14-19 November 2019

Seat Requirement: Substance Abuse and/or mental Health Seat #: 10

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: 7-7

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Meki ssact Thomas Edward
Last First Middle

Occupation/Affiliation: Jerome Golden Center

Owner Employee Officer

Business Name: 1041 45TH ST / Jerome Golden Center

Business Address: 1041 45TH ST

City & State: West Palm Beach Zip Code: 33407

Residence Address: 1045 35TH

City & State: West Palm Beach Zip Code: 33407

Home Phone: (561) 848-9504 Business Phone: (561) 383-5747 Ext.

Cell Phone: (561) 718-2525 Fax: ()

Email Address: Jerome Golden Center

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>R2015-1235</u>	<u>Community Services</u>	<u>Human + Veteran</u>	<u>10/1/15 - 9/30/16</u>
<u>BCC 10/18/16</u>	<u>Community Services</u>	<u>Services " "</u>	<u>10/1/16 - 9/30/17</u>
<u>meeting</u>	<u>(Attach Additional Sheet(s), if necessary)</u>		
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII**, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on _____ 20_____
 By attending a live presentation given on Nov, 2015

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Thomas E. Maki Printed Name: Thomas E. Maki Date: 7-21-16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

THOMAS E. MCKISSACK

1045 35TH STREET · WEST PALM BEACH, FL 33407 · (561) 848-9594

OBJECTIVE

To work with an agency that will enhance my social work skills and increase my effectiveness in dealing with persons with dual disorders and HIV/AIDS.

EMPLOYMENT

SUPERVISOR, RESIDENTIAL PROGRAM (1996 – present)
Jerome Golden Center
1041 45th Street
West Palm Beach, FL 33407

Supervise employees and clients at residential housing units for clients who are mentally ill, and multiply diagnosed, including substance abuse and AIDS/HIV+. Handle employee scheduling for a 24/7 facility. Arrange for clients to move in or out, arrange for transportation of clients for treatment and medical appointments. Resolve interpersonal differences between employees and clients. Ensure that all federal and stated standards for housing are met.

Success is measured by the number of clients who have successfully moved into their own apartments, secured jobs, and regained a normal life.

SUPERVISOR, FORENSIC DAY TREATMENT PROGRAM (1990 – 1996)
Jerome Golden Center
1041 45th Street
West Palm Beach, FL 33407

Apply advanced skills and expertise in directing a Dual Diagnosis Day Treatment program. Screen clients for admission, plan, supervise and implement various treatment approaches through a group format. Coordinate service provision with other Day Treatment, PHP, Residential, Medical Staff and Case Managers for successful implementation and attainment of clients' service plan goals. Clinically supervise staff. Provide individual therapy and crisis counseling as indicated.

CASE MANAGER (1987 - 1990)
Jerome Golden Center
1041 45th Street
West Palm Beach, FL 33407

Perform thorough assessment of the needs of each client assigned to caseload. Link clients with community resources, as needed coordinating all services for each client assigned to caseload. Employ effective listening skills determining client needs. Develop Service Implementation Plans and conduct periodic reviews of these plans for each client to determine progress toward established goals. Ensure appropriate documentation related to each case is recorded in the service record and the service record is kept up-to-date. Involve significant others (family, boarding homeowner, etc.) in assessment, service planning, and implementation processes as appropriate.

PRIMARY COUNSELOR (1987 – present)
Second or Third Shift and Per Diem
Drug Abuse Treatment Association
West Palm Beach, FL 33407

Maintain close supervision in a lock down environment for 13 to 17 year olds with alcohol and drug addiction problems. Help them with anger management and coping

skills. Plan and organize social activities for the clients. Also supervise outside activities for these clients.

EDUCATION

BACHELOR OF SCIENCE / SOCIAL WELFARE (1977-1982)
Tennessee State University
Nashville, TN

Successfully completed course of study in Social Welfare.

MASTERS DEGREE / SOCIAL WORK (1982-1984)
Atlanta University
Atlanta, GA

Completed Masters Thesis on Diverse Attitudes in Voting.

SKILLS

- Ability to converse with both co-workers and clients in their own terms so that full communication is established.
- Ability to adhere to both Federal and State regulations in my field.
- Excellent listener, Computer literate
- Ability to delegate task and manage department personnel

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

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Section I (Department): (Please Print)

Board Name: Palm Beach ^{County} HIV CARE Council Advisory Not Advisory

At Large Appointment or District Appointment /District #: _____

Term of Appointment: 3 Years. From: November 13 2016 To: November 14 2019

Seat Requirement: Affected Communities, including people living with HIV/AIDS and historically under-served sub populations and/or individuals co-infected with Hepatitis B/C Seat #: 20

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Hilliard Donald Robert
Last First Middle

Occupation/Affiliation: Member
Owner Employee Officer

Business Name: _____

Business Address: _____

City & State _____ Zip Code: _____

Residence Address: _____

City & State 1042 Francis St WPB, FL Zip Code: 33405

Home Phone: () Business Phone: () Ext. _____

Cell Phone: 860 667 2210 Fax: ()

Email Address: Hilliard.Donald@gmail.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes No
If Yes, state the court, nature of offense, disposition of case and date: Orange County Sexual Guilty 9/91

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

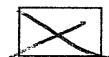
Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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- By watching the training program on the Web, DVD or VHS on 8-01 2016
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Printed Name: Donald R. Hill Date: 8-01-2016

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

Don Hilliard Bio

I was diagnosed with HIV in March of 2000, after I had applied for insurance when I bought a home. I received my care at the VA hospital in Riviera Beach, FL. In 2005 I became a Care Council member after attending meetings for two years. Due to my work experience as a small business owner and skills in finance, I was accepted onto the Priorities & Allocations committee before I was a full CARE Council member.

Over the years, I spent time learning Robert's Rules of Order, the CARE Council's financial structure, and the needs of HIV treatment in Palm Beach County. In addition, I have a love of helping others and I have a unique perspective of living on disability and being a long-term survivor of HIV. I am proud of the connections I have built with the members of the CARE Council and have had the opportunity to learn a lot.

**PALM BEACH COUNTY
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At Large Appointment or District Appointment / District #: _____

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Seat Requirement: State Part B Agency Seat #: 29

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Durant Mitchell John
Last First Middle

Occupation/Affiliation: HIV/AIDS Program Coordinator / FDOH-PBC

Owner Employee Officer

Business Name: Florida Department of Health in Palm Beach County

Business Address: 1050 W 15th Street

City & State: Riviera Beach, Florida Zip Code: 33404

Residence Address: 5715 Pine Cay

City & State: West Palm Beach, Florida Zip Code: 33411

Home Phone: (561) 795-8617 Business Phone: (561) 804-7817 Ext.

Cell Phone: (708) 285-0573 Fax: ()

Email Address: mitchjd@gate.net

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No

If Yes, state the court, nature of offense, disposition of case and date: N/A

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

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<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE

NOT APPLICABLE/
(Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII**, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on July 27 20 16
 By attending a live presentation given on _____, 20 _____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Michelle J. Durant* Printed Name: Michelle J. Durant Date: 7/27/2016

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 {Insert Liaison Name Here}, {Insert Department/Division Here}
 {Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: _____ Date: _____

MITCHELL J. DURANT
8715 Pine Cay
West Palm Beach, Florida 33411
Home - (561) 795-8687
Work - (561) 804-7947

EDUCATION:

PhD, University of Wisconsin-Madison
Educational Psychology (Life Span Development and Gerontology)
MASTER of Science, University of Wisconsin-Madison
Human Development and School Psychology
BACHELOR of Science, Magna Cum Laude,
City College of the City University of New York
Psychology

LICENSURE:

Nursing Home Administrator, State of Florida, License Number: 0003160

WORK EXPERIENCE:

8/01 - Present

Florida Health, Palm Beach County, Riviera Beach, Florida
HIV/AIDS Program Coordinator, Public Health Services Manager F-SES

- Serves as the countywide Administrator for the Florida Health, Palm Beach County HIV/AIDS Program.
- Responsible for the preparation and administration of the HIV/AIDS Program budgets.
- Assures that all business associated with the HIV/AIDS Program and clinics is conducted in compliance with applicable state, federal, local and Health Department's policies and procedures.

10/96 – 8/01

Council on Aging of Martin County, Inc., Stuart, Florida
Director of Programs

- Planned and administered the managerial, operational, fiscal and reporting components of agency related programs
- Secured allocations from various funding sources to develop and expand services
- Developed new Request for Proposals (RFPs) for in-home and nutrition services

9/91 - 9/96

Treasure Coast Community AIDS Network (TCCAN), Fort Pierce, Florida
Executive Director

- Administered and executed the affairs of TCCAN, a non-profit agency, through planning and day-to-day oversight of operations
- Secured funding opportunities (fundraising and grant writing) and maximized revenue from funding sources
- Maintained favorable public image of TCCAN by sustaining ties with media representatives and other community organizations

6/88 - 6/91

Alois Alzheimer Center, Cincinnati, Ohio
Nursing Home Administrator

- Directed the overall operations of the Center's activities to insure compliance with federal, state and local standards for nursing home operation

- 10/87 - 6/88 **Caracole, Inc.**, Cincinnati, Ohio
Executive Director
- Administered and executed the affairs of Caracole, a non-profit agency, providing alternative housing for persons living with AIDS, through planning and day-to-day oversight of operations
- 7/84 - 10/87 **Eagle Creek Nursing Center**, West Union, Ohio
Nursing Home Administrator
- Directed the overall operations of the facility's activities in accordance with federal, state and local standards
- 9/78 - 8/81 **Ohio State University**, Columbus, Ohio
Lecturer, Department of Psychology
- Developed and presented course curricula in the Psychology of Adolescence and the Adult Years
 - Established and maintained a gerontology curriculum

HONORS:

- Outstanding Educator of 1979 - House of Representatives of the 113th General Assembly of Ohio
- University of Wisconsin Scholarship, Spring 1974 - University of Wisconsin-Madison
- Phi Beta Kappa, 1972 - City College of the City University of New York

PROFESSIONAL MEMBERSHIPS:

- American Psychological Association
- Gerontological Society of America

FLORIDA PROFESSIONAL AFFILIATIONS:

- Florida Gay Men's HIV/AIDS Workgroup
- Florida Patient Care Planning Group (Public Health Representative)
- Palm Beach County Community Prevention Partnership (CPP)

BOARDS:

- Andros Isle Property Owner's Association, Inc., Board of Directors – appointed 2013 and continues to serve as Board Liaison to the Rules & Regulation Committee
- Palm Beach County HIV CARE Council – appointed 2013-2016 (Palm Beach County Board of County Commissioners)

Palm Beach County HIV CARE Council

Proposed Inventory of Seats

Updated 06-22-2016

Grey Shading = Federally Mandated Seat Pastel Shading = Federally Mandated Category **Bold = OPEN CHAIR**

[Recently approved by BCC - renewal member](#)

SEAT	PROVIDERS - SEATS 1-11	OCCUPANT	POSITION/ORGANIZATION	TERM EXPIRES	DEMOGRAPHIC INFO.
1	Health care provider, including federally qualified health centers	OPEN CHAIR		11/14/2016	
2	Community-Based Organizations serving affected populations/AIDS Service Organizations	Vicki Ann Krusel	Legal AID Society of Palm Beach County, Inc.	4/15/2019	WF
3	Community-Based Organization serving affected populations/AIDS Service Organizations	OPEN CHAIR		08/13/2017	
4	Community-Based Organizations serving affected population/AIDS Service Organizations	Wisny Marcellus	Genesis Community Health	05/16/2019	BM
5	Social Service Providers, including housing and homeless service providers	Quinton Dames	FoundCare, Inc.	09/21/2018	BM
6	Social Service Providers, including housing and homeless service providers	Lilia Perez	FoundCare, Inc.	10/06/2017	HF
7	Social Service Providers, including housing and homeless services providers	Kimberly Rommel-Enright	Legal AID Society of Palm Beach County, Inc.	11/14/2016	WF
8	Social Service Providers, including housing and homeless service providers	Mark White	City of West Palm Beach	05/16/2019	WM
9	Mental Health and/or Substance Abuse Provider			9/21/2018	
10	Substance Abuse and/or Mental Health Providers	Thomas McKissack	Jerome Golden Center for Behavioral Health	11/14/2016	BM
11	Local Public Health Agencies	Mary Piper Kannel	PBC Health Department	4/15/2019	WF

Palm Beach County HIV CARE Council

Proposed Inventory of Seats

SEAT	AFFECTED COMMUNITIES, INCLUDING PLWH AND HISTORICALLY UNDER-SERVED SUBPOPULATIONS AND/OR INDIVIDUALS CO-INFECTED WITH HEPATITIS B/C – SEATS 12 - 22	OCCUPANT	POSITION/ ORGANIZATION	TERM EXPIRES	DEMOGRAPHIC INFO.
12	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Mary Jane Reynolds	Community Member	4/15/2019	BF
13	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	OPEN CHAIR		11/14/2016	
14	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Glenn Krabec, PhD	Community Member	4/15/2019	WM
15	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	OPEN CHAIR		11/14/2016	
16	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Cecil Smith	Community Member	4/15/2019	BM
17	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	OPEN CHAIR		05/05/2017	
18	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	OPEN CHAIR		11/14/2016	
19	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Shirley Samples	Community Member	4/15/2019	BF
20	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	Don Hilliard	Community Member	11/14/2016	WM
21	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	OPEN CHAIR			
22	Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C	OPEN CHAIR			

Palm Beach County HIV CARE Council

Proposed Inventory of Seats

SEAT	NON-ELECTED COMMUNITY LEADERS – SEATS 23 - 33	OCCUPANT	POSITION/ ORGANIZATION	TERM EXPIRES	DEMOGRAPHIC INFO.
23	Non-Elected Community Leaders	OPEN CHAIR		07/21/2017	
24	Non-Elected Community Leaders	Chris Dowden	Skyemed	9/21/2018	WM
25	Non-Elected Community Leaders	Denise St. Joy	Nursing Services of Palm Beach	10/06/2017	CF
26	Non-Elected Community Leaders	OPEN CHAIR		09/21/2018	
27	Non-Elected Community Leaders	OPEN CHAIR		05/05/2017	
28	State Medicaid Agency	OPEN CHAIR			
29	State Part B Agency	Mitchell Durant	Florida Health, Palm Beach County	11/14/2016	WM
30	Hospital Planning Agencies or other health care planning agencies	OPEN CHAIR		08/13/2017	
31	Part D, or if none present, representatives of organizations addressing the needs of children, youth, and families with HIV	Jeannette Tomici	Families First of Palm Beach County	04/15/2019	HF
32	Other federal HIV Programs, including HIV Prevention Program	Patrice Huntley	Compass, Inc.	01/25/2019	BF
33	Representative of/or formerly incarcerated People Living with HIV/AIDS	Stephanie Jordan	Community Member	04/15/2019	BF

Demographic Info Key: BF= Black Female, BM= Black Male, HAIF= Haitian Female, HAIM= Haitian Male, WF= White Female, WM= White Male, HISF= Hispanic Female, HISM= Hispanic Male, M= Multi-Race

Palm Beach County HIV CARE Council

CARE Council Policy

Policy Number: **10**
 Approved: **April 30, 2001**
 Amended: **January 26, 2004**
 Amended: **November 16, 2009**
 Amended: **November 22, 2010**
 Amended: **June 27, 2011**
 Amended: **June 25, 2012**

Issue: **Nominations Process for CARE Council Membership**

This policy is adopted by the CARE Council (CARE Council), for the purpose of ensuring there is an open and fair nomination process which will provide for a CARE Council membership which is reflective of the AIDS epidemic in Palm Beach County, Florida. In addition, it is the intention of the CARE Council to maintain a nomination policy which complies with directives of the Division of HIV Services (DHS) and HRSA as those directives relate to the Ryan White Act.

I. Legislative Background

Section 2602(b) of the reauthorized Ryan White Act states: "Nominations to the planning council (CARE Council) shall be identified through an open process and candidates shall be selected based upon locally delineated and published criteria. Such criteria shall include a conflict of interest standard for each nominee."

II. Expectations

An open nominations process, in combination with other legislative requirements and existing DHS policy on PLWH participation, shall result in broad and diverse community inclusion and culturally competent deliberations in CARE Council processes. The CARE Council will only approve and/or appoint members who have gone through the nominations process and shall appoint members on a timely basis to ensure minimum disruption to CARE Council activities.

Nominations to the CARE Council shall be sought from a wide spectrum of potential members. Recruitment shall be made through existing CARE Council committees and

through ongoing solicitation through existing CARE Council members, service providers, outreach through advertising, and staff working with consumers of HIV/AIDS services. Particular consideration shall be given to disproportionately affected and historically underserved groups and sub-populations.

Every member of the CARE Council is encouraged to actively recruit members to fill gaps in CARE Council membership. Recruitment is not just the Membership Committee's responsibility. CARE Council members should use their own network and seek key contacts in other communities to help identify potential members to fill gaps and to provide individuals to participate in CARE Council committee activities.

III. Steps in the Nominations Process:

1. When necessary advertising may be placed in various publications countywide notifying the public of the need for participation through membership on the CARE Council. Included in the advertising shall be notification of the need to fill membership positions based upon the demographics of the epidemic in Palm Beach County, and to ensure legislatively mandated positions are filled. A time limit for return of applications shall be included in the notification.
2. Potential applicants shall be provided a nominations packet containing a letter describing roles and responsibilities of the CARE Council, duties of membership, time expectations, gaps in representations, conflict of interest standards, HIV disclosure requirements, and an overview of the selection process and timeline; within three (3) business days of request. There shall also be an application form used to gather information about: relevant experience, expertise, skills, the person's interest in serving, the perspective he or she might bring to the CARE Council, how his or her peer group might relate to groups affected by HIV, and other related information.
3. Each returned application will be issued a document number, and receipt shall be logged in for tracking purposes.
4. CARE Council staff will review all application forms and will recommend a list of persons for the Membership Committee to interview per "Procedure for Applicant Interviews". When two or more persons apply for the same slot, the committee will interview at least two applicants for the slot. Interviews shall be conducted by at least two committee members-one of which must be the Chair or Vice Chair and a staff member, according to a structured interview format. Open ended questions about past experience on boards, ideas about significant HIV/AIDS issues and professional or affected community linkages shall be incorporated into the interview.
5. After the interviews are completed, the results of each interview are discussed at the next regularly scheduled Membership Committee meeting. When reviewing

candidates for membership the committee will consider the following factors: attendance at CARE Council meetings, involvement at Membership Development Sessions and involvement on committees. The Membership Committee may also consider activities as involvement in Membership Development Sessions. In addition, seat availability, the demographics of the board and candidate qualification will be taken into consideration. The final committee recommendations will be forwarded to the Executive Committee and if approved to the CARE Council. If the recommendation is accepted by the CARE Council, the individual's name will then be forwarded to the Palm Beach County Board of County Commissioners for appointment. The candidate must document completion of the Palm Beach County ethics training prior to submission of their name to the Palm Beach County Board of County Commissioners. In the event a recommended candidate is not acceptable to the Palm Beach County Board of County Commissioners, a request for a replacement candidate, if available, will be forwarded to the Membership Committee and the Membership Committee will provide the name of another candidate to the CARE Council. If the recommendation is accepted by the CARE Council, the individuals name will then be forwarded to the Palm Beach County Board of County Commissioners for appointment.

1. **Candidates must fulfill the following requirements prior to being forwarded for CARE Council Membership:** Candidates must join one (1) committee and attend at least three (3) meetings. one (1) of which must be either a CARE Council meeting, or CARE Council sponsored training (inclusive of annual retreat) within a one (1) year period.
2. Documented exceptions to these requirements may be made, based upon the need of the CARE Council or in an extenuating circumstance, at the discretion of the Membership Committee Chair with the approval of the Executive Committee.

CARE COUNCIL MEMBERS
ATTENDANCE COMPLIANCE TRACKING FORM –TALLIED January 2016 to December 2016
Palm Beach County HIV CARE Council Committee

CARE Council Members	JAN. Regular 1-25-16	FEB. Regular 2-22-16	MAR. Regular 03-28-16	APRIL Regular 4-25-16	MAY Regular 5-23-16	JUNE Regular 6-27-16	JULY Regular 7-25-16	AUG. Regular 08-29-16	SEPT. Regular 09-26-16	OCT. Regular 10-31-16	NOV. Regular 11-28-16	DEC. Regular 12-19-16
OPEN CHAIR (Seat 1)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
KRUSEL, Vicki (Seat 2)	YES	NO MEETING	NO	YES	YES	NO MEETING	YES					
OPEN CHAIR (Seat 3)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
MARCELLUS, Wisny (Seat 4)	N/A	N/A	N/A	N/A	YES	NO MEETING	YES					
DAMES, Quinton (Seat 5)	YES	NO MEETING	YES	YES	EX	NO MEETING	YES					
PEREZ, Lilia (Seat 6)	YES	NO MEETING	YES	YES	YES	NO MEETING	YES					
ENRIGHT, Kim (Seat 7)	YES	NO MEETING	YES	YES	NO	NO MEETING	YES					
WHITE, Mark (Seat 8)	N/A	N/A	N/A	N/A	YES	NO MEETING	YES					
BAUTISTA, Jesus (Seat 9)	YES	NO MEETING	YES	YES	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
MCKISSACK, Thomas (Seat 10)	YES Seat 33	YES Seat 33	YES	YES	YES	NO MEETING	YES					

CARE Council Members	JAN. Regular 1-25-16	FEB. Regular 2-22-16	MAR. Regular 03-28-16	APRIL Regular 4-25-16	MAY Regular 5-23-16	JUNE Regular 6-27-16	JULY Regular 7-25-16	AUG. Regular 08-29-16	SEPT. Regular 09-26-16	OCT. Regular 10-31-16	NOV. Regular 11-28-16	DEC. Regular 12-19-16
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KANNEL, Mary <i>(Seat 11)</i>	YES	NO MEETING	YES	YES	NO	NO MEETING	YES					
REYNOLDS, Mary Jane <i>(Seat 12)</i>	YES	NO MEETING	YES	NO	YES	NO MEETING	YES					
OPEN CHAIR <i>(Seat 13)</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
KRABEC, Dr. Glenn <i>(Seat 14)</i>	YES	NO MEETING	YES	YES	YES	NO MEETING	YES					
OPEN CHAIR <i>(Seat 15)</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
SMITH, Cecil <i>(Seat 16)</i>	YES	NO MEETING	YES	YES	YES	NO MEETING	YES					
OPEN CHAIR <i>(Seat 17)</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
OPEN CHAIR <i>(Seat 18)</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
SAMPLES, Shirley <i>(Seat 19)</i>	YES	NO MEETING	YES	YES	YES	NO MEETING	YES					
HILLIARD, Don <i>(Seat 20)</i>	YES	NO MEETING	YES	YES	YES	NO MEETING	YES					
OPEN CHAIR <i>(Seat 21)</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
OPEN CHAIR <i>(Seat 22)</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

CARE Council Members	JAN. Regular 1-25-16	FEB. Regular 2-22-16	MAR. Regular 03-28-16	APRIL Regular 4-25-16	MAY Regular 5-23-16	JUNE Regular 6-27-16	JULY Regular 7-25-16	AUG. Regular 08-29-16	SEPT. Regular 09-26-16	OCT. Regular 10-31-16	NOV. Regular 11-28-16	DEC. Regular 12-19-16
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OPEN CHAIR <i>(Seat 23)</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
DOWDEN, Chris <i>(Seat 24)</i>	YES	NO MEETING	YES	YES	YES	NO MEETING	YES					
ST. JOY, Denise <i>(Seat 25)</i>	NO	NO MEETING	YES	NO	YES	NO MEETING	YES					
OPEN CHAIR <i>(Seat 26)</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
OPEN CHAIR <i>(Seat 27)</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
OPEN CHAIR <i>(Seat 28)</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
DURANT, Mitchell <i>(Seat 29)</i>	YES	NO MEETING	YES	YES	YES	NO MEETING	YES					
OPEN CHAIR <i>(Seat 30)</i>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
TOMICI, Jeanette <i>(Seat 31)</i>	NO	NO MEETING	YES	YES	NO	NO MEETING	NO					
PATRICE HUNTLEY <i>(Seat 32)</i>	YES	NO MEETING	YES	YES	YES	NO MEETING	YES					
JORDAN, Stephanie <i>(Seat 33)</i>	N/A	NO MEETING	YES	YES	YES	NO MEETING	EX					

CARE COUNCIL MEMBERS
ATTENDANCE COMPLIANCE TRACKING FORM –TALLIED January 2015 to December 2015
Palm Beach County HIV CARE Council Committee

CARE Council Members	JAN. Regular 1-26-15	FEB. Regular 2-23-15	MAR. Regular	APRIL Regular 4-27-15	MAY Regular 5-18-15	JUNE Regular 6-29-15	JULY Regular 7-27-15	AUG. Regular	SEPT. Regular 09-28-15	OCT. Regular 10-26-15	NOV. Regular	DEC. Regular
OPEN CHAIR (Seat 1)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
TUCCI, Vicki (Seat 2)	NO	YES	No Meeting	YES	YES	YES	NO	No Meeting	YES	YES	No Meeting	No Meeting
CHRONICLE, Marsharee – OPEN SEAT (Seat 3)	YES	YES	Resigned	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
OPEN CHAIR (Seat 4)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
DAMES, Quinton (Seat 5)	YES (Seat 15)	YES (Seat 15)	N/A	YES (Seat 15)	EX	YES (Seat 15)	YES (Seat 15)	N/A	YES	YES	No Meeting	No Meeting
PEREZ, Lilia (Seat 6)	YES	YES	No Meeting	NO	YES	YES	YES		YES	YES	No Meeting	No Meeting
ENRIGHT, Kim (Seat 7)	YES	YES	No Meeting	YES	YES	YES	YES	No Meeting	YES	YES	No Meeting	No Meeting
OPEN SEAT (Seat 8)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
JESUS BAUTISTA (Seat 9)	NEW MEMBER								N/A	YES	No Meeting	No Meeting

CARE Council Members	JAN. Regular 1-26-15	FEB. Regular 2-23-15	MAR. Regular	APRIL Regular 4-27-15	MAY Regular 5-18-15	JUNE Regular 6-29-15	JULY Regular 7-27-15	AUG. Regular	SEPT. Regular 9-28-15	OCT. Regular 10-26-15	NOV. Regular	DEC. Regular
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OPEN CHAIR (Seat 10)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
KANNEL, Mary (Seat 11)	YES	YES	No Meeting	YES	YES	NO	YES	No Meeting	YES	YES	No Meeting	No Meeting
REYNOLDS, Mary Jane (Seat 12)	Medical Leave	Medical Leave	No Meeting	YES	YES	YES	YES	No Meeting	YES	YES	No Meeting	No Meeting
OPEN CHAIR (Seat 13)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
KRABEC, Dr. Glenn (Seat 14)	YES	YES	No Meeting	YES	YES	YES	YES	No Meeting	YES	YES	No Meeting	No Meeting
OPEN CHAIR (Seat 15)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
SMITH, Cecil (Seat 16)	YES	NO	No Meeting	YES	YES	YES	YES	No Meeting	YES	EX	No Meeting	No Meeting
OPEN CHAIR (Seat 17)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
MCGEE, Melissa – OPEN SEAT (Seat 18)	EX	NO	No Meeting	NO	NO	NO	NO	No Meeting	Removed	N/A	N/A	N/A
SAMPLES, Shirley (Seat 19)	YES	EX	No Meeting	YES	NO	EX	EX	No Meeting	YES	NO	No Meeting	No Meeting
HILLIARD, Don (Seat 20)	YES	YES	No Meeting	YES	YES	YES	YES	No Meeting	YES	NO	No Meeting	No Meeting
OSBAND, Larry - OPEN SEAT (Seat 21)	YES	YES	No Meeting	YES	YES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

CARE Council Members	JAN. Regular 1-26-15	FEB. Regular 2-23-15	MAR. Regular	APRIL Regular 4-27-15	MAY Regular 5-18-15	JUNE Regular 6-29-15	JULY Regular 7-27-15	AUG. Regular	SEPT. Regular 9-28-15	OCT. Regular 10-26-15	NOV. Regular	DEC. Regular
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OPEN CHAIR (Seat 22)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
BROOKS, Charles - OPEN SEAT (Seat 23)	NO	NO	No Meeting	NO	NO	NO	NO	No Meeting	Removed	N/A	N/A	N/A
DOWDEN, Chris (Seat 24)	NEW MEMBER								N/A	YES	No Meeting	No Meeting
ST. JOY, Denise (Seat 25)	YES	YES	No Meeting	YES	NO	YES	YES	No Meeting	YES	YES	No Meeting	No Meeting
OPEN CHAIR (Seat 26)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
OPEN CHAIR (Seat 27)	NEW MEMBER								N/A	N/A	N/A	N/A
MARTES, Kelly - OPEN SEAT (Seat 28)	YES	YES	No Meeting	Resigned	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
DURANT, Mitchell (Seat 29)	YES	YES	No Meeting	YES	YES	YES	YES	No Meeting	YES	YES	No Meeting	No Meeting
OPEN CHAIR (Seat 30)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
TOMICI, Jeanette (Seat 31)	YES	YES	No Meeting	YES	NO	YES	YES	No Meeting	YES	YES	No Meeting	No Meeting
WHITE, Tony Martez - OPEN SEAT (Seat 32)	NO	NO	No Meeting	NO	NO	YES	NO	No Meeting	Removed	N/A	N/A	N/A
MCKISSACK, Thomas (Seat 33)	YES	YES	No Meeting	NO	YES	YES	NO	No Meeting	YES	YES	No Meeting	No Meeting

CARE Council Members	JAN. Regular 1-26-15	FEB. Regular 2-23-15	MAR. Regular	APRIL Regular 4-27-15	MAY Regular 5-18-15	JUNE Regular 6-29-15	JULY Regular 7-27-15	AUG. Regular	SEPT. Regular 9-28-15	OCT. Regular 10-26-15	NOV. Regular	DEC. Regular
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