Agenda Item #:

3H-6

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file:

A) Standard License Agreement for Use of County-Owned Property dated June 24, 2016, with Florida Department of Children and Families Southeast Region and Florida Department of Health Palm Beach County (810 Datura Street Parking Surface Lot);

B) Standard Equipment Use Agreement dated July 7, 2016, with the Palm Beach County Sports Commission, Inc. (Kids Fitness Festival);

C) Standard License Agreement for Use of County-Owned Property dated July 7, 2016, with Wanda I. Serbia' (North County Senior Center);

D) Standard License Agreement for Use of County-Owned Property dated August 18, 2016, with Safety Council of Palm Beach County, Inc. (North County Senior Center); and

E) Standard License Agreement for Use of County-Owned Property dated September 13, 2016, with the Palm Beach Chapter of the Florida Engineering Society (Vista Center).

Summary: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached standard Agreements, dated from June 24, 2016 to September 13, 2016, have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator or her designee. The Standard License Agreements were approved in accordance with R2010-0333, as amended and approved by the Board on October 1, 2013 (the "Resolution"). These executed documents are now being submitted to the Board to receive and file. (FDO Admin) <u>Countywide</u> (LDC)

Background & Justification: The Resolution which provided authority for the County Administrator or her designee to execute standard license agreements was designed to expedite and streamline the process for commercial use of county owned property after submission of an application for use and after determination of whether a license fee should be charged for the use. There is no license fee if the applicant demonstrates that (i) the activity is for the purpose of promoting community interest and welfare and (ii) the applicant will not realize a profit based on the use.

Attachments:

- A. Standard License Agreement with Florida Department of Children and Families Southeast Region and Florida Department of Health Palm Beach County (810 Datura Street Parking Surface Lot)
- **B.** Standard Equipment Use Agreement with the Palm Beach County Sports Commission, Inc. (Kids Fitness Festival);
- C. Standard License Agreement for Use of County-Owned Property with Wanda I. Serbia' (North County Senior Center);
- **D.** Standard License Agreement for Use of County-Owned Property with Safety Council of Palm Beach County, Inc. (North County Senior Center); and
- E. Standard License Agreement for Use of County-Owned Property with the Palm Beach Chapter of the Florida Engineering Society (Vista Center).

Recommended By:	Mr my Worf	10/4/16
	Department Director	Date
Approved By:	1CBaller	10/27/16
	County Administrator	Date /

II. FISCAL IMPACT ANALYSIS

Five Year Summary of Fiscal Impact:

А.

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County					
NET FISCAL IMPACT		0.00			0.00
# ADDITIONAL FTE POSITIONS (Cumulative)					
Is Item Included in Cu	ırrent Budget:	Yes	No	_	
Budget Account No:FundDeptFundDept		nit Rev nit Rev	venue Source _ venue Source _		
 B. Recommended Source No Fiscal Impac C. Departmental Fiscal 	t.	• •	0act: 16-14-16		
C. Departmental Fiscal		. <u>REVIEW COMM</u>	***		
A. OFMB Fiscal and/or	Contract Develop		htract Developmen	t and Control	6
B. Legal Sufficiency: Additional Assistant County Atto	rney		(per)	ie in J	
C. Other Department R	eview:				
Department Director					

This summary is not to be used as a basis for payment.