

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: November 1, 2016

Consent  
 Ordinance

Regular  
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to: **A) approve** Budget Amendment of \$3,670 in the Cooperative Extension fund to establish budget for the Read a Recipe program; and **B) approve** a Budget Transfer of \$3,670 from the Park Improvement Fund to the Cooperative Extension Fund.

**Summary:** The Parks and Recreation Department operated the Read a Recipe for Literacy Program (RRL) from 2008 to 2015 and has transferred operation of the program to the Cooperative Extension Service. The Park Improvement Fund has \$3,670 left from donations from the Weinig Foundation and staff is requesting approval to transfer these funds to the Cooperative Extension Service to continue funding the program. Countywide (AH)

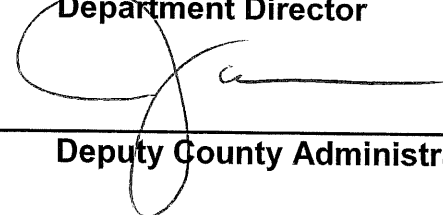
**Background and Justification:** In 2008, the Parks and Recreation Department was contacted by the Weinig Foundation to start a Read a Recipe for Literacy Program (RRL) for children at the Westgate and West Jupiter Recreation Centers. RRL was founded in 2007 under the auspices of the Weinig Foundation. Established in 1995, this fully-accredited 501 c (3) organization promotes education and literacy in innovative and engaging ways. RRL works to strengthen the community by empowering its members with better communication skills and use recipes – literal and figurative ones – to build literacy. RRL primarily emphasizes the importance of communication, literacy, and the community. RRL was run at Westgate and West Jupiter between 2008 and 2012 through generous donations from the Weinig Foundation totaling \$23,000. In 2015, the Parks and Recreation Department and the Weinig Foundation agreed that the program could better serve the community operated by the Cooperative Extension Service. The Parks and Recreation Department is now requesting approval to transfer the remaining program funds of \$3,670 to the Cooperative Extension Service so that they may establish budget for this program.

**Attachments:**

1. Budget Amendment
2. Budget Transfer

Recommended by:   
Department Director

10-3-16  
Date

Approved by:   
Deputy County Administrator

10-24-16  
Date

**II. FISCAL IMPACT ANALYSIS**


**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>NET FISCAL IMPACT</b>	* <u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	<u>0</u>				

Is Item Included in Current Budget? Yes  No   
 Budget Account No.: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_  
 Object \_\_\_\_\_ Program \_\_\_\_\_

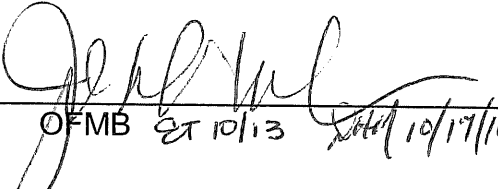
**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

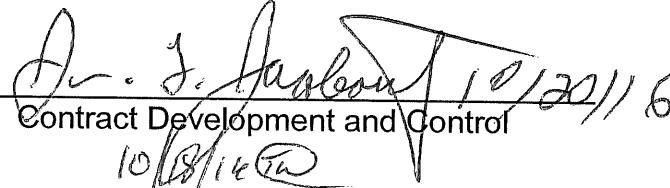
\*No Fiscal Impact – Moving funds between Funds only.

C. Departmental Fiscal Review:  \_\_\_\_\_

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

  
 OFMB 2/10/13 10/17/16

  
 Contract Development and Control  
 10/18/16

**B. Legal Sufficiency:**

  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

REVISED 10/95  
 ADM FORM 01

This summary is not to be used as a basis for payment

17-0077

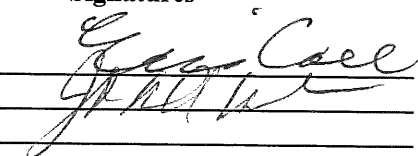
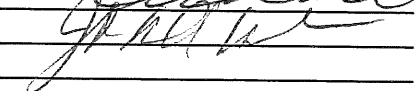
BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

BGRV 100316\*3  
BGEX 100316\*8

1482 Cooperative Extension Revenue Fund

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 9/15/16	REMAINING BALANCE
<b><u>REVENUES</u></b>								
800-8000-8184	Transfer fr Park imprv Fd 3600	0	0	3,670	0	3,670		
	<b>Total</b>	<u>343,365</u>	<u>343,365</u>	<u>3,670</u>	<u>0</u>	<u>347,035</u>		
<b><u>EXPENDITURES</u></b>								
310-1202-5201	Materials/Supplies Operating	0	0	3,670	0	3,670	0	3,670
	<b>Total</b>	<u>343,365</u>	<u>343,365</u>	<u>3,670</u>	<u>0</u>	<u>347,035</u>		

INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures \_\_\_\_\_ Date \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

By Board of County Commissioners  
At Meeting of  
November 1, 2016  
Deputy Clerk to the  
Board of County Commissioners

17-0078

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET TRANSFER

BGEX 100316-12


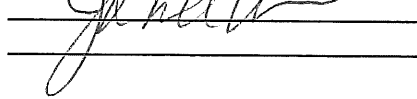
3600 Park Improvement Fund

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 9/15/16	REMAINING BALANCE
<b><u>EXPENDITURES</u></b>								
581-P442-5250	Recreation Supplies	21,657	21,657	0	3,670	17,987	542	17,445
820-9100-9362	Tfr to Cooperative Ext Rev Fd 1482	0	0	3,670	0	3,670	0	3,670
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INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures

Date

10/17/16

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