

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: November 01, 2016 Consent Regular
 Ordinance Public Hearing

Department: _____
 Submitted By: County Administration
 Submitted For: DOH/Palm Beach County Health Department

I. EXECUTIVE BRIEF

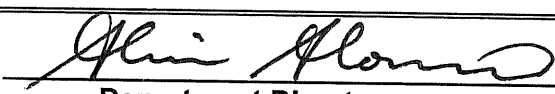
Motion and Title: Staff recommends motion to approve:

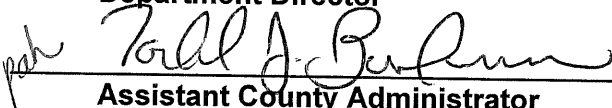
- A) A Contract with the Department of Health (DOH) in the amount of \$2,114,162 for Environmental Health and Engineering programs provided by the Palm Beach County Health Department (CHD) for the period October 1, 2016, through September 30, 2017; and
- B) An Addendum to the Contract to clarify:
 - 1) Paragraph 6.a. – as State employees/personnel, CHD employees are not “officers, agents, or employees of the County”;
 - 2) Paragraph 7.c. – The County shall assure that insurance coverage for vehicles is available through either a self-insurance program or insurance purchased by the County except for insurance referenced in paragraph 7.e.;
 - 3) Paragraph 7.d. – The County shall be named as additional insured on any agreement in which the CHD contracts or subcontracts any work to be performed on the premises to a third party; and
 - 4) Paragraph 7.e. – As a State agency, the CHD agrees to be responsible for its own, its officers’, employees’, or agents’ negligent acts, or omissions, or tortuous acts, which result in claims or suits against the parties, and agrees to be liable for any damages proximately caused by said acts or omissions.

Summary: This Contract sets forth the funding responsibilities of the DOH and the County for the operation of the Palm Beach County Health Department. The State and County share in the funding of the \$7,848,709 Environmental Health Budget. The State’s share is \$2,878,961 (36.7%), primarily from State general revenue and fees. Funding from the County’s FY 2017 budget is \$2,114,162 (26.9%) that includes Childcare Enforcement & Control Funding of \$126,888 and is equal to FY 2016 funding. The remaining local share (36.4%) is comprised of County Authorized Fees of \$1,292,970 (16.5%), Federal Funds of 432,618 (5.5%), Department of Environmental Protection (DEP) Funds of \$103,998 (1.3%), and the Air Pollution Tag Fees of \$1,026,000 (13.1%). County funding is used primarily for salaries and benefits. The environmental staffing is responsible for surveillance of public drinking water systems, permitting and inspection of septic tanks, regulation of air pollution sources, inspection and licensing of child care and other group care facilities, and other duties related to environmental health. The Childcare Enforcement & Control Funding provides for a full time Attorney/Hearing Officer and a half-time paralegal position to provide counsel for the Child Care Advisory Council and to serve as Acting Environmental Control Officer for the Environmental Control Hearing Board. County funds are included in the FY 2017 budget. No additional funds are requested. County staff requested certain changes to the State’s standard contract in order to clarify the insurance and liability provisions. The State preferred including these in an Addendum instead of revising the standard contract Countywide (HH)

Background and Justification: (Continued on Page 3)

- Attachments:**
- 1. State/County Contract
 - 2. Addendum

Recommended By:  10/13/16
Department Director Date

Approved By:  10/25/16
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	\$2,114,162	-0-	-0-	-0-	-0-
External Revenues					
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)-	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	\$2,114,162	-0-	-0-	-0-	-0-
#ADDITIONAL FTE					
POSITIONS (Cumulative)	-0-	-0-	-0-	-0-	-0-

Is Item Included In Current Budget? Yes
 Budget Account No: Fund: 0001 Agency: 480 Org: VAR. Object: 8101
 Reporting Category:

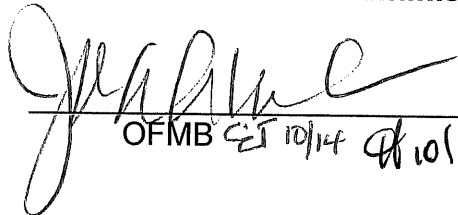
B. Recommended Sources of Funds/Summary of Fiscal Impact:

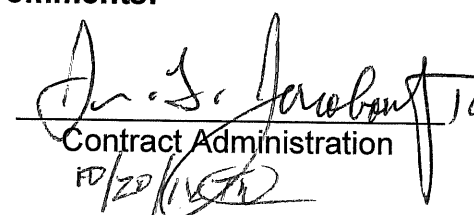
Net fiscal impact: \$2,114,162

C. Departmental Fiscal Review: _____

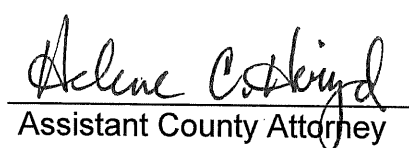
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:


 OFMB ~~ET~~ 10/14 of 10/14

 10/21/16
 Contract Administration
 FD/20/16/16

B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:


 Department Director

Background and Justification (Continued from Page 1): Pursuant to the provisions of Section 154.01, Florida Statutes, the Board of County Commissioners has historically provided ad valorem funding to support environmental health programs. Section 154.01, F.S., specifies that functional system of public health services shall be established which shall include the following levels of service: environmental health, communicable disease control and primary care services. With the establishment of the Health Care District of Palm Beach County (HCD), local support of communicable disease control and primary care services came under the purview of the HCD, while support of the environmental program remained with the County.

The Statute defines “environmental health services” as those that are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment, which may contribute to the occurrence or transmission of disease. The Statute further provides that environmental health services shall be supported by available federal, state and local funds. Examples of services include: inspection and permitting of wells, septic tanks and public swimming pools; inspection and licensing of child care facilities, migrant labor housing and migrant labor camps; plan reviews; regulation of air pollution sources, investigation of complaints and permitting of tanning facilities; biochemical waste services; inspections of solid waste management facilities and hazardous waste generators; lead and radon gas monitoring services; inspection and licensing of mobile home parks; inspection of adult entertainment facilities; rabies surveillance and control; inspection of food service in child care facilities, bars and lounges, schools, hospitals, nursing homes, detention facilities and other locations; investigation of food-borne illness outbreaks; surveillance for mosquito-transmitted encephalitis. Additional services include providing counsel for the Child Care Advisory Council and serving as Environmental Control Officer.

Increases (decreases) in various funding sources for the Health Department’s environmental programs are shown below:

<u>Source:</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>% Change</u>
State Share	\$2,968,336	\$2,878,961	-3.0%
County Share			
County Ad Valorem	1,656,569	1,656,569	.0%
Arbo Virus	169,427	169,427	.0%
Right-To-Know	161,278	161,278	.0%
Childcare Enforcement & Control	<u>126,888</u>	<u>126,888</u>	.0%
Total County Share	2,114,162	2,114,162	.0%
County Authorized Fees	1,161,008	1,292,970	11.4%
Federal Funds	341,770	432,618	26.6%
Dept of Environmental Protection Funds	104,000	103,998	.0%
Air Pollution Tags	<u>940,000</u>	<u>1,026,000</u>	9.1%
Total Other Funding	<u>2,546,778</u>	<u>2,855,586</u>	12.1%
Total Funding:	<u>\$7,629,276</u>	<u>\$7,848,709</u>	2.9%

**CONTRACT BETWEEN
PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
PALM BEACH COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2016-2017**

This contract is made and entered into between the State of Florida, Department of Health ("State") and the Palm Beach County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2016.

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Palm Beach County Health Department ("CHD") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract in order to ensure coordination between the State and the County in the operation of the CHD.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the forgoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2016, through September 30, 2017, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated pursuant to the termination provisions set forth in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as set forth on Part III of Attachment II hereof, in order to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services which are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment which may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state and local funds

and shall include those services mandated on a state or federal level. Examples of environmental health services include, but are not limited to, food hygiene, safe drinking water supply, sewage and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services which protect the health of the general public through the detection, control, and eradication of diseases which are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include, but are not limited to: first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is set forth in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

- i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$ 26,694,807 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.
- ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$ 2,114,162 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase/decrease, the CHD will revise the Attachment II and send a copy of the revised pages to the County and the Department of Health, Office of Budget and Revenue Management. If the County initiates the increase/decrease, the County shall notify the CHD. The CHD will then revise the Attachment II and send a copy of the revised pages to the Department of Health, Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
Palm Beach County
800 Clematis Street
West Palm Beach, FL 33401

5. CHD DIRECTOR/ADMINISTRATOR. Both parties agree the director/administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the Deputy Secretary for County Health Systems. The director/administrator shall be selected by the State with the concurrence of the County. The director/administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long Range Program Plan. A report detailing the status of public health as measured by outcome measures and similar indicators will be sent by the CHD director/administrator to the parties no later than October 1 of each year (*This is the standard quality assurance "County Health Profile" report located on the Division of Public Health Statistics and Performance Management Intranet site*).

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide Department of Health purchasing contract has been implemented for those goods or services. In such cases, the CHD director/administrator must sign a justification therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD in accordance with the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records and documents in accordance with the Generally Accepted Accounting Principles (GAAP), as promulgated by the Governmental Accounting Standards Board (GASB), and the requirements of federal or state law. These records shall be maintained as required by the Department of Health Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which are subject to the confidentiality provisions of paragraph 6.i., below. Books, records and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting Information Resource (FLAIR) System;
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet;
- iii.* Financial procedures specified in the Department of Health's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda;
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Palm Beach County.

e. That any surplus/deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited/debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus/deficit funds accruing to the State and County is determined each month and at contract year-end. Surplus funds may be applied toward the funding requirements of each participating governmental entity in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner which clearly illustrates the amount which has been credited to each participating governmental entity. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director/administrator determines that an emergency exists wherein a time delay would endanger the public's health and the Deputy Secretary for County Health Systems has approved the transfer. The Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record keeping requirements.

h. At the request of either party, an audit may be conducted by an independent CPA on the financial records of the CHD and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133 and may be in conjunction with audits performed by County government. If audit exceptions are found, then the director/administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings.

k. The CHD shall maintain confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65 and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the Department of Health Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice with respect to client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD, except as otherwise permitted for some purchases using County procedures pursuant to paragraph 6.b.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Certificate, hereby incorporated into this contract as Attachment III.

o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i.* The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report;
- ii.* A written explanation to the County of service variances reflected in the year end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the Department of Health, Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports is delayed due to circumstances beyond the CHD's control:

- i.* March 1, 2017 for the report period October 1, 2016 through December 31, 2016;
- ii.* June 1, 2017 for the report period October 1, 2016 through March 31, 2017;
- iii.* September 1, 2017 for the report period October 1, 2016 through June 30, 2017; and
- iv.* December 1, 2017 for the report period October 1, 2016 through September 30, 2017.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and for all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be

used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than one-hundred eighty (180) calendar days notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

c. Termination for Breach. This contract may be terminated by one party, upon no less than thirty (30) days notice, because of the other party's failure to perform an obligation hereunder. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery. Waiver of breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance or payment hereunder, extends beyond the fiscal year beginning July 1, 2017, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, in accordance with section 287.0582, Florida Statutes.

b. Contract Managers. The name and address of the contract managers for the parties under this contract are as follows:

For the State:

James Andrew (Andy) Edwards
Name
CHD Financial Administrator
Title
800 Clematis Street
West Palm Beach, FL 33401
Address
(561) 671-4121
Telephone

For the County:

Todd Bonlarron
Name
Assistant County Administrator
Title
301 Olive Avenue
West Palm Beach, FL 33401
Address
(561) 355-4019
Telephone

If different contract managers are designated after execution of this contract, the name, address and telephone number of the new representative shall be furnished in writing to the other parties and attached to originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

In WITNESS THEREOF, the parties hereto have caused this eight page contract, with its attachments as referenced, including Addendum (two pages), Attachment I (two pages), Attachment II (seven pages), Attachment III (one pages), Attachment IV (one pages), and Attachment V (one pages), to be executed by their undersigned officials as duly authorized effective the 1st day of October, 2016.

**BOARD OF COUNTY COMMISSIONERS
FOR PALM BEACH COUNTY**

**STATE OF FLORIDA
DEPARTMENT OF HEALTH**

SIGNED BY: _____

NAME: Mary Lou Berger

TITLE: Mayor

DATE: _____

SIGNED BY: _____

NAME: Celeste Philip, MD, MPH

TITLE: Surgeon General and Secretary

DATE: _____

ATTESTED TO:

SIGNED BY: _____

NAME: Tracey Powell

TITLE: Deputy Clerk

DATE: _____

SIGNED BY: *Alina Alonso*

NAME: Alina Alonso, MD

TITLE: CHD Director

DATE: 9/20/16

ATTACHMENT I
PALM BEACH COUNTY HEALTH DEPARTMENT
PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING
COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

	<u>Service</u>	<u>Requirement</u>
1.	Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2.	Dental Health	Periodic financial and programmatic reports as specified by the program office.
3.	Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4.	Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5.	Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6.	Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

ATTACHMENT I (Continued)

- levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health
Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
 8. HIV/AIDS Program
Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.

Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
 9. School Health Services
Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
 10. Tuberculosis
Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
 11. General Communicable Disease Control
Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
 12. Refugee Health Program
Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II
PALM BEACH COUNTY HEALTH DEPARTMENT
PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/16			
2. Drawdown for Contract Year October 1, 2016 to September 30, 2017	0	1,579,924.00	1,579,924.00
3. Special Capital Project use for Contract Year October 1, 2016 to September 30, 2017	0	872,129.00	872,129.00
4. Balance Reserved for Contingency Fund October 1, 2016 to September 30, 2017	0	0	0
	0	2,452,053.00	2,452,053.00

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II

PALM BEACH COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2016 to September 30, 2017

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 AIDS PATIENT CARE	770,000	0	770,000	0	770,000
015040 AIDS PREVENTION & SURVEILLANCE - GENERAL REVENUE	136,313	0	136,313	0	136,313
015040 AIDS NETWORK REIMBURSEMENT	616,645	0	616,645	0	616,645
015040 CHD - TB COMMUNITY PROGRAM	563,475	0	563,475	0	563,475
015040 SEXUALLY TRANSMITTED DISEASE CONTROL PROGRAM GR	98,892	0	98,892	0	98,892
015040 DENTAL SPECIAL INITIATIVE PROJECTS	5,805	0	5,805	0	5,805
015040 FAMILY PLANNING GENERAL REVENUE	259,056	0	259,056	0	259,056
015040 HEPATITIS AND LIVER FAILURE PREVENTION & CONTROL	55,693	0	55,693	0	55,693
015040 PRIMARY CARE PROGRAM	790,578	0	790,578	0	790,578
015040 SCHOOL HEALTH SERVICES - GENERAL REVENUE	861,083	0	861,083	0	861,083
015040 ALG/CHD SOVEREIGN IMMUNITY	32,373	0	32,373	0	32,373
015050 CHD GENERAL REVENUE NON-CATEGORICAL	10,246,868	0	10,246,868	0	10,246,868
GENERAL REVENUE TOTAL	14,436,781	0	14,436,781	0	14,436,781
2. NON GENERAL REVENUE - STATE					
015010 STATE UNDERGROUND PETROLEUM RESPONSE ACT	25,000	0	25,000	0	25,000
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	40,706	0	40,706	0	40,706
015010 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	20,000	0	20,000	0	20,000
015010 SAFE DRINKING WATER ACT - HEADQUARTERS	42,811	0	42,811	0	42,811
015010 TOBACCO STATE AND COMMUNITY INTERVENTIONS	334,416	0	334,416	0	334,416
NON GENERAL REVENUE TOTAL	462,933	0	462,933	0	462,933
3. FEDERAL FUNDS - STATE					
007000 AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	289,035	0	289,035	0	289,035
007000 AIDS SURVEILLANCE - CORE	183,646	0	183,646	0	183,646
007000 AFRICAN AMERICAN HIV TESTING INITIATIVE/CLINICAL	402,360	0	402,360	0	402,360
007000 WIC BREASTFEEDING PEER COUNSELING PROG	131,879	0	131,879	0	131,879
007000 COASTAL BEACH WATER QUALITY MONITORING	18,818	0	18,818	0	18,818
007000 MINORITY AIDS FUNDING - PREVENTION - SERVICES	48,208	0	48,208	0	48,208
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	48,700	0	48,700	0	48,700
007000 FAMILY PLANNING TITLE X - GRANT	456,031	0	456,031	0	456,031
007000 ADULT VIRAL HEPATITIS PREVENTION & SURVEILLANCE	12,249	0	12,249	0	12,249
007000 IMMUNIZATION ACTION PLAN	221,650	0	221,650	0	221,650
007000 MCH SPECIAL PRJCT UNPLANNED PREGNANCY	54,000	0	54,000	0	54,000
007000 MCH SPECIAL PROJECT PRAMS	54,000	0	54,000	0	54,000
007000 MCH SPEC PRJ SOCIAL DETERMINANTS HLTH COMM EDU	10,688	0	10,688	0	10,688
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	91,254	0	91,254	0	91,254
007000 BASE PUB HLTH SURVEILLANCE & EPI INVESTIGATION	289,759	0	289,759	0	289,759
007000 CRI MEDICAL COUNTERMEASURES DISPENSING	152,393	0	152,393	0	152,393
007000 AIDS PREVENTION	1,278,078	0	1,278,078	0	1,278,078
007000 RYAN WHITE TITLE II CARE GRANT	76,791	0	76,791	0	76,791
007000 RYAN WHITE TITLE II GRANT/CHD CONSORTIUM	703,130	0	703,130	0	703,130
007000 MORBIDITY AND RISK BEHAVIOR SURVEILLANCE	68,532	0	68,532	0	68,532
007000 IMPROVING STD PROGRAMS	180,290	0	180,290	0	180,290

ATTACHMENT II

PALM BEACH COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2016 to September 30, 2017

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
007000 FLORIDA STD SURVEILLANCE NETWORK PART A	3,963	0	3,963	0	3,963
007000 WIC PROGRAM ADMINISTRATION	4,943,461	0	4,943,461	0	4,943,461
015075 INSPECTIONS OF SUMMER FEEDING PROGRAM - DOE	9,000	0	9,000	0	9,000
015075 SUPPLEMENTAL SCHOOL HEALTH	350,924	0	350,924	0	350,924
015075 REFUGEE HEALTH SCREENING REIMBURSEMENT	1,727,011	0	1,727,011	0	1,727,011
FEDERAL FUNDS TOTAL	11,805,850	0	11,805,850	0	11,805,850
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	1,031,302	0	1,031,302	0	1,031,302
001020 SAFE DRINKING WATER ACT-COUNTY HEALTH DEPARTMENT	202,950	0	202,950	0	202,950
001092 CHD STATEWIDE ENVIRONMENTAL FEES	347,317	0	347,317	0	347,317
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	20,168	0	20,168	0	20,168
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	9,636	0	9,636	0	9,636
001206 SEPTIC TANK RESEARCH SURCHARGE	1,765	0	1,765	0	1,765
001206 SEPTIC TANK VARIANCE FEES 50%	700	0	700	0	700
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	52,662	0	52,662	0	52,662
001206 DRINKING WATER PROGRAM OPERATIONS	1,364	0	1,364	0	1,364
001206 REGULATION OF BODY PIERCING SALONS	428	0	428	0	428
001206 TANNING FACILITIES	928	0	928	0	928
001206 ONSITE SEWAGE TRAINING CENTER	2,115	0	2,115	0	2,115
001206 TATTO PROGRAM ENVIRONMENTAL HEALTH	5,576	0	5,576	0	5,576
001206 MOBILE HOME & RV PARK FEES	3,129	0	3,129	0	3,129
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	1,680,040	0	1,680,040	0	1,680,040
5. OTHER CASH CONTRIBUTIONS - STATE:					
	0	0	0	0	0
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	0	0	0	0
OTHER CASH CONTRIBUTION TOTAL	0	0	0	0	0
6. MEDICAID - STATE/COUNTY:					
001057 CHD CLINIC FEES	0	2,766,414	2,766,414	0	2,766,414
001147 CHD CLINIC FEES	0	178,844	178,844	0	178,844
001148 CHD CLINIC FEES	0	919,936	919,936	0	919,936
MEDICAID TOTAL	0	3,865,194	3,865,194	0	3,865,194
7. ALLOCABLE REVENUE - STATE:					
001004 CHD LOCAL ENVIRONMENTAL FEES	1,477	0	1,477	0	1,477
004010 CHD CLINIC FEES	7	0	7	0	7
004010 VITAL STATISTICS CERTIFIED RECORDS	13	0	13	0	13
018000 VITAL STATISTICS CERTIFIED RECORDS	80	0	80	0	80
031005 ZIKA VIRUS NON-FUNDED COSTS	15,600	0	15,600	0	15,600
037000 VITAL STATISTICS CERTIFIED RECORDS	2,450	0	2,450	0	2,450
ALLOCABLE REVENUE TOTAL	19,627	0	19,627	0	19,627
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					

ATTACHMENT II

PALM BEACH COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2016 to September 30, 2017

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
ADAP	0	0	0	8,220,319	8,220,319
PHARMACY DRUG PROGRAM	0	0	0	145,714	145,714
WIC PROGRAM	0	0	0	23,367,561	23,367,561
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	203,557	203,557
IMMUNIZATIONS	0	0	0	988,212	988,212
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	32,925,363	32,925,363
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008005 CHILDCARE ENFORCEMENT & CONTROL - BD OF CTY COMM	0	126,888	126,888	0	126,888
008005 ENVIRONMENTAL HEALTH COUNTY SUPPORT	0	1,987,274	1,987,274	0	1,987,274
008020 HEALTH CARE DISTRICT PREVENTIVE HEALTH CARE	0	4,049,440	4,049,440	0	4,049,440
008040 SEC 403-182 AIR POLLUTION TAG FEE TO COUNTY	0	879,572	879,572	0	879,572
008040 CHD FEDERAL & LOCAL INDIRECT EARNINGS	0	86,428	86,428	0	86,428
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	7,129,602	7,129,602	0	7,129,602
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001077 CHD CLINIC FEES	0	464,305	464,305	0	464,305
001094 CHD LOCAL ENVIRONMENTAL FEES	0	1,265,791	1,265,791	0	1,265,791
001110 VITAL STATISTICS CERTIFIED RECORDS	0	2,025,000	2,025,000	0	2,025,000
FEES AUTHORIZED BY COUNTY TOTAL	0	3,755,096	3,755,096	0	3,755,096
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001029 CHD CLINIC FEES	0	422,140	422,140	0	422,140
001029 GENERAL CLINIC RABIES SERVICES & DRUG PURCHASES	0	26,400	26,400	0	26,400
001029 HEALTH CARE DISTRICT UNINSURED CLIENTS	0	848,290	848,290	0	848,290
001029 HEALTH CARE DISTRICT COUNTY HOME	0	15,000	15,000	0	15,000
001029 HEALTH CARE DISTRICT FEE REVENUE	0	3,848,980	3,848,980	0	3,848,980
001090 CHD CLINIC FEES	0	345,551	345,551	0	345,551
007010 EPA SECTION 103 AIR MONITORING	0	36,293	36,293	0	36,293
007010 FEDERAL AIR POLLUTION EPA 105	0	218,047	218,047	0	218,047
007099 CHD FEDERAL & LOCAL INDIRECT EARNINGS	0	101,249	101,249	0	101,249
010300 FL DEP AIR POLLUTION MONITORING TITLE V	0	83,059	83,059	0	83,059
010300 CHD FEDERAL & LOCAL INDIRECT EARNINGS	0	20,939	20,939	0	20,939
010500 HEALTH CARE DISTRICT BUILDING/FACILITY	0	831,980	831,980	0	831,980
010500 WPB WATER TREATMENT PLANT - CONSENT ORDER	0	3,000	3,000	0	3,000
011000 CHILDREN'S SERVICE COUNCIL-DATA ENTRY PB CHD	0	452,846	452,846	0	452,846
011000 CHILDRENS SERVICES COUN- NURSE FAMILY PRTRNSHIP	0	625,187	625,187	0	625,187
011000 DENTAL VAN	0	187,334	187,334	0	187,334
011000 CSC HEALTHY BEGINNINGS NURSES	0	1,606,562	1,606,562	0	1,606,562
011000 HEALTHY MOTHERS HEALTHY BABIES PREGNANCY CENTER	0	35,244	35,244	0	35,244
011000 CHD FEDERAL & LOCAL INDIRECT EARNINGS	0	763,562	763,562	0	763,562
011000 VITAL STATISTICS CERTIFIED RECORDS	0	200	200	0	200
011000 RYAN WHITE PART A HIV HEALTH SUPP SVCS	0	1,106,767	1,106,767	0	1,106,767
011000 WHIN WOMEN'S HEALTH INITIATIVE HEALTHY BEG	0	425,906	425,906	0	425,906
011000 FETAL - INFANT MORTALITY REVIEW PROJECT	0	36,724	36,724	0	36,724
011001 CHILDRENS SERVICES COUN- NURSE FAMILY PRTRNSHIP	0	600,000	600,000	0	600,000

ATTACHMENT II

PALM BEACH COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2016 to September 30, 2017

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
011001 CSC HEALTHY BEGINNINGS NURSES	0	1,200,000	1,200,000	0	1,200,000
011001 WHIN WOMEN'S HEALTH INITIATIVE HEALTHY BEG	0	54,000	54,000	0	54,000
012020 CHD LOCAL ENVIRONMENTAL FEES	0	24,225	24,225	0	24,225
015020 CHILD DAY CARE FACILITIES LICENSE	0	200,022	200,022	0	200,022
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	-872,129	-872,129	0	-872,129
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	13,247,978	13,247,378	0	13,247,378
12. ALLOCABLE REVENUE - COUNTY					
001004 CHD LOCAL ENVIRONMENTAL FEES	0	1,477	1,477	0	1,477
004010 CHD CLINIC FEES	0	7	7	0	7
004010 VITAL STATISTICS CERTIFIED RECORDS	0	13	13	0	13
018000 VITAL STATISTICS CERTIFIED RECORDS	0	80	80	0	80
031005 ZIKA VIRUS NON-FUNDED COSTS	0	15,600	15,600	0	15,600
037000 VITAL STATISTICS CERTIFIED RECORDS	0	2,450	2,450	0	2,450
COUNTY ALLOCABLE REVENUE TOTAL	0	19,627	19,627	0	19,627
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	3,574,175	3,574,175
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	1,026,943	1,026,943
GROUNDS MAINTENANCE	0	0	0	0	0
INSURANCE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	4,601,118	4,601,118
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	0	0
GRAND TOTAL CHD PROGRAM	28,405,231	28,016,897	56,422,128	37,526,481	93,948,609

ATTACHMENT II

PALM BEACH COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2016 to September 30, 2017

	Quarterly Expenditure Plan							State	County	Grand Total
	FTE's (0.00)	Clients Units	Services/ Visits	1st	2nd (Whole dollars only)	3rd	4th			
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	24.27	14,246	18,561	407,720	475,556	407,720	475,554	981,456	785,095	1,766,551
SEXUALLY TRANS. DIS. (102)	35.54	5,278	7,367	526,651	614,275	526,651	614,275	1,153,777	1,128,075	2,281,852
HIV/AIDS PREVENTION (03A1)	31.65	314	638	657,186	766,527	657,186	766,526	2,177,466	669,959	2,847,425
HIV/AIDS SURVEILLANCE (03A2)	8.18	27	38	135,055	157,525	135,055	157,525	451,072	134,088	585,160
HIV/AIDS PATIENT CARE (03A3)	61.92	1,573	12,083	1,356,148	1,581,780	1,356,148	1,581,780	3,320,528	2,555,328	5,875,856
ADAP (03A4)	10.76	5	292	148,941	173,722	148,941	173,722	479,417	165,909	645,326
TUBERCULOSIS (104)	36.95	1,063	3,375	638,051	744,209	638,051	744,209	1,337,643	1,426,878	2,764,521
COMM. DIS. SURV. (106)	10.66	0	30,431	209,830	244,741	209,830	244,741	150,723	758,419	909,142
HEPATITIS (109)	1.30	170	202	19,563	22,818	19,563	22,818	65,040	19,722	84,762
PREPAREDNESS AND RESPONSE (116)	9.28	0	10,692	176,546	205,919	176,546	205,920	742,854	22,077	764,931
REFUGEE HEALTH (118)	26.44	3,492	7,427	489,721	571,200	489,721	571,199	2,026,844	94,997	2,121,841
VITAL RECORDS (180)	10.78	45,134	128,381	160,833	187,593	160,833	187,593	872	695,980	696,852
COMMUNICABLE DISEASE SUBTOTAL	267.73	71,302	219,487	4,926,245	5,745,865	4,926,245	5,745,862	12,887,692	8,456,527	21,344,219
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	2.07	7,063	214	35,677	41,613	35,677	41,614	152,401	2,180	154,581
WIC (21W1)	89.00	51,682	347,118	1,301,760	1,518,344	1,301,760	1,518,343	5,546,140	94,069	5,640,209
TOBACCO USE INTERVENTION (212)	4.17	0	3,389	86,995	101,470	86,995	101,470	372,534	4,396	376,930
WIC BREASTFEEDING PEER COUNSELING (21W2)	5.77	0	30,020	54,142	63,150	54,142	63,149	228,485	6,098	234,583
FAMILY PLANNING (223)	50.93	9,904	18,059	1,022,903	1,193,092	1,022,903	1,193,093	2,122,472	2,309,518	4,431,990
IMPROVED PREGNANCY OUTCOME (225)	85.70	5,392	30,136	1,658,152	1,934,032	1,658,152	1,934,031	1,634,249	5,550,118	7,184,367
HEALTHY START PRENATAL (227)	36.94	8,587	30,839	561,768	655,234	561,768	655,235	0	2,434,005	2,434,005
COMPREHENSIVE CHILD HEALTH (229)	2.02	34	43	34,254	39,953	34,254	39,953	78,504	69,910	148,414
HEALTHY START CHILD (231)	35.44	2,934	16,488	661,921	772,050	661,921	772,051	0	2,867,943	2,867,943
SCHOOL HEALTH (234)	15.87	0	1,373,465	308,091	359,351	308,091	359,350	1,318,104	16,779	1,334,883
COMPREHENSIVE ADULT HEALTH (237)	15.36	2,789	4,006	264,829	308,891	264,829	308,891	526,100	621,340	1,147,440
COMMUNITY HEALTH DEVELOPMENT (238)	0.22	0	63	11,991	13,987	11,991	13,987	51,956	0	51,956
DENTAL HEALTH (240)	8.75	3,623	6,059	169,892	198,158	169,892	198,159	162,349	573,752	736,101
PRIMARY CARE SUBTOTAL	352.24	92,008	1,859,899	6,172,375	7,199,325	6,172,375	7,199,326	12,193,294	14,550,108	26,743,402
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.30	422	424	6,733	7,854	6,733	7,854	25,661	3,513	29,174
LIMITED USE PUBLIC WATER SYSTEMS (357)	2.02	175	1,144	30,420	35,481	30,420	35,480	71,871	59,930	131,801
PUBLIC WATER SYSTEM (358)	8.90	42	1,988	143,405	167,265	143,405	167,265	341,872	279,468	621,340
PRIVATE WATER SYSTEM (359)	2.15	1,969	3,692	34,659	40,425	34,659	40,425	27	150,141	150,168
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	11.71	1,657	9,223	192,218	224,199	192,218	224,198	480,970	351,863	832,833
Group Total	25.08	4,265	16,471	407,435	475,224	407,435	475,222	920,401	844,915	1,765,316
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.92	0	236	13,322	15,539	13,322	15,540	47,853	9,870	57,723
FOOD HYGIENE (348)	9.92	917	3,536	152,183	177,502	152,183	177,502	499,429	159,941	659,370

ATTACHMENT II

PALM BEACH COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service
October 1, 2016 to September 30, 2017

	Quarterly Expenditure Plan									
	FTE's (0.00)	Clients Units	Services/ Visits	1st	2nd (Whole dollars only)	3rd	4th	State	County	Grand Total
BODY PIERCING FACILITIES SERVICES (349)	0.13	24	50	2,366	2,759	2,366	2,759	6,694	3,556	10,250
GROUP CARE FACILITY (351)	27.17	1,362	5,058	425,940	496,807	425,940	496,806	174,971	1,670,522	1,845,493
MIGRANT LABOR CAMP (352)	1.55	46	565	23,341	27,225	23,341	27,226	49,248	51,885	101,133
HOUSING & PUB. BLDG. (353)	0.29	0	314	4,285	4,997	4,285	4,997	8,296	10,268	18,564
MOBILE HOME AND PARK (354)	1.07	124	387	16,529	19,280	16,529	19,280	43,790	27,828	71,618
POOLS/BATHING PLACES (360)	9.99	3,884	10,355	141,110	164,588	141,110	164,587	516,085	95,310	611,395
BIOMEDICAL WASTE SERVICES (364)	5.49	2,522	3,128	84,346	98,379	84,346	98,379	264,319	101,131	365,450
TANNING FACILITY SERVICES (369)	0.09	31	55	1,259	1,468	1,259	1,469	4,855	600	5,455
Group Total	56.62	8,910	23,684	864,681	1,008,544	864,681	1,008,545	1,615,540	2,130,911	3,746,451
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.31	31	85	5,047	5,886	5,047	5,886	19,047	2,819	21,866
Group Total	0.31	31	85	5,047	5,886	5,047	5,886	19,047	2,819	21,866
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	1.71	0	1,284	27,929	32,576	27,929	32,576	56,814	64,196	121,010
INJURY PREVENTION (346)	0.00	0	0	0	0	0	0	0	0	0
LEAD MONITORING SERVICES (350)	0.04	5	7	663	774	663	774	1,417	1,457	2,874
PUBLIC SEWAGE (362)	2.10	2,478	1,220	39,604	46,193	39,604	46,192	17	171,576	171,593
SOLID WASTE DISPOSAL SERVICE (363)	0.94	0	753	17,711	20,658	17,711	20,658	13,612	63,126	76,738
SANITARY NUISANCE (365)	0.94	1,262	233	13,409	15,639	13,409	15,639	25,611	32,485	58,096
RABIES SURVEILLANCE (366)	0.26	0	0	5,566	6,492	5,566	6,492	12,222	11,894	24,116
ARBORVIRUS SURVEIL. (367)	0.92	0	296	29,819	34,780	29,819	34,781	110,296	18,903	129,199
RODENT/ARTHROPOD CONTROL (368)	0.09	0	55	1,202	1,402	1,202	1,402	2,388	2,820	5,208
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	16.39	0	2,935	347,757	405,616	347,757	405,617	8,771	1,497,976	1,506,747
RADIOLOGICAL HEALTH (372)	0.02	0	7	333	388	333	387	683	758	1,441
TOXIC SUBSTANCES (373)	3.27	1,136	1,258	50,327	58,700	50,327	58,700	51,628	166,426	218,054
Group Total	26.68	4,881	8,048	534,320	623,218	534,320	623,218	283,459	2,031,617	2,315,076
ENVIRONMENTAL HEALTH SUBTOTAL	108.69	18,087	48,288	1,811,483	2,112,872	1,811,483	2,112,871	2,838,447	5,010,262	7,848,709
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.95	0	0	40,222	46,914	40,222	46,913	174,271	0	174,271
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	22,727	26,508	22,727	26,507	98,469	0	98,469
MEDICAID BUYBACK (611)	0.00	0	0	49,173	57,355	49,173	57,355	213,056	0	213,056
NON-OPERATIONAL COSTS SUBTOTAL	0.95	0	0	112,122	130,777	112,122	130,775	485,796	0	485,796
TOTAL CONTRACT	729.61	181,397	2,127,674	13,022,225	15,188,839	13,022,225	15,188,834	28,405,229	28,016,897	56,422,126

ATTACHMENT III
PALM BEACH COUNTY HEALTH DEPARTMENT
CIVIL RIGHTS CERTIFICATE

The applicant provides this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance. The provider agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the department.

The applicant assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C., 2000 Et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. All regulations, guidelines and standards lawfully adopted under the above statutes. The applicant agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contracts, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the applicant understands that the grantor may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

Attachment IV
Fiscal Year - 2016 - 2017
Palm Beach County Health Department
Facilities Utilized by the County Health Department

Complete Location (Street Address, City, Zip)	Facility Description And Official Building Name (if applicable) (Admin, Clinic, Envrn Hlth, etc.)	Lease/ Agreement Number	Type of Agreement (Private Lease thru State or County, other - please define)	Complete Legal Name of Owner	SQ Feet	Employee Count (FTE/OPS/ Contract)
38754 State Road 80, Belle Glade, FL 33430	C.L. Brumback Health Center	N/A	County Owned	Palm Beach County Board of County Commissioners	37,479	44 Excludes sub-lease space (HCD, PBC, etc.)
225/345 Congress Avenue, Delray Beach, FL 33444	Delray Beach Health Center	N/A	County Owned	Palm Beach County Board of County Commissioners	53,035	111 Excludes sub-lease space (HCD, PBC, DOH TB etc.)
1250 Southwinds Drive, Lantana FL 33462	Lantana/LakeWorth Health Center	N/A	County Owned	Palm Beach County Board of County Commissioners	33,800	74 Excludes sub-lease space (HCD, PBC, DOH TB, etc.)
6405 Indiantown Road, Jupiter, FL33458	Jupiter Health Center	N/A	County Owned	Palm Beach County Board of County Commissioners	4,434	7
851 Avenue "P", Riviera Beach, FL 33404	Northeast Health Center	N/A	County Owned	Palm Beach County Board of County Commissioners	14,210	65
1050 West 15th Street, Riviera Beach, FL 33404	General Services Facility/Office	640:0220	Lease	Vecchiarello, Inc.	27,490	40
5985 10th Avenue North, Greenacres, FL 33463	WIC Administration and Client Service	640:0341	Lease	City of Greenacres	10,857	31
800 Clematis Street, West Palm Beach FI 33401	Administration, Environmental Public Health, Healthy Beginnings, Epidemiology, Vital Statistics, etc.	N/A	State Owned	State of Florida	92,000	296 (Excludes sub-lease DOH CO)
1150 45th Street, West Palm Beach, FL 33407	West Palm Beach Health Center	N/A	State Owned	State of Florida	61,022	142 Excludes sub-lease space (HCD, PBC, DOH TB etc.)
1839 East Main Street, Pahokee, FL 33476	Pahokee Glades Health Center	N/A	State Owned	State of Florida	3,300	0 - closed

Facility - a fixed site managed by DOH/CHD personnel for the purpose of providing or supporting public health services. Includes county-owned, state-owned, and leased facilities. Includes DOH/CHD warehouse and administrative sites. Includes facilities managed by DOH/CHD that may be shared with other organizations. Does not include schools, jails or other facilities where DOH/CHD staff are out-posted or sites where services are provided on an episodic basis.

**ATTACHMENT V
PALM BEACH COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN**

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2015-2016*	\$ <u>0</u>	\$ <u>292,756.00</u>	\$ <u>292,756.00</u>
2016-2017**	\$ <u>0</u>	\$ <u>58,308.00</u>	\$ <u>58,308.00</u>
2017-2018***	\$ <u>0</u>	\$ <u>60,572.00</u>	\$ <u>60,572.00</u>
2018-2019***	\$ <u>0</u>	\$ <u>-</u>	\$ <u>-</u>
PROJECT TOTAL	\$ <u>0</u>	\$ <u>411,636.00</u>	\$ <u>411,636.00</u>

SPECIAL PROJECTS CONSTRUCTION/RENOVATION PLAN

PROJECT NUMBER: _____

PROJECT NAME: Replacement of Dental Van

LOCATION/ADDRESS: _____

PROJECT TYPE:

NEW BUILDING	_____	ROOFING	_____
RENOVATION	_____	PLANNING STUDY	_____
NEW ADDITION	_____	OTHER	_____ X

SQUARE FOOTAGE: 0

PROJECT SUMMARY: *Describe scope of work in reasonable detail.*
 The health department has previously set aside \$39,108 per year for 2 years (FY 2012-13) in the amount of \$78,216. The contractor has put aside \$39,108 per year for three years and has provided that amount to the health department in the amount of \$117,324 (FY 2013-14) as established by the contract. In FY 2014-2015 the health department set aside and additional \$41,063. The remaining savings plans includes \$56,153 during FY 2015-16, \$58,308 during FY 16-17 and the final amount of \$60,572 during FY 17-18 for a project total of \$411,636. The mobile coach is for the replacement of the current mobile coach when it has outlived it's useful life.

START DATE (Initial expenditure of funds) : _____

COMPLETION DATE: _____

DESIGN FEES: \$ 0

CONSTRUCTION COSTS: \$ 0

FURNITURE/EQUIPMENT: \$ 0

TOTAL PROJECT COST: \$ 411,636.00

COST PER SQ FOOT: \$ 0

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.

* Cash balance as of 9/30/16
 ** Cash to be transferred to FCO account.
 *** Cash anticipated for future contract years.

ADDENDUM TO CONTRACT

THIS ADDENDUM TO THE CONTRACT BETWEEN PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AND THE STATE OF FLORIDA DEPARTMENT OF HEALTH FOR OPERATION OF THE PALM BEACH COUNTY HEALTH DEPARTMENT ("Contract") is entered into on this 1st day of October, 2016, by and between the **STATE OF FLORIDA DEPARTMENT OF HEALTH ("State")**, and the **PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS ("County")**.

RECITALS

A. State and County have simultaneously herewith executed the above referenced Contract, and

B. State and County are entering into this Addendum in order to modify certain provisions of said Contract, the purpose of which is to specify certain terms and conditions regarding operation of the Palm Beach County Health Department ("CHD").

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby conclusively acknowledged, the parties hereto, intending to be legally bound, have agreed as follows:

TERMS

1.0 Revised Sections. State and County agree that the Contract is hereby modified as follows:

1.1 Section 6.a. of the Contract is hereby revised to read:

6.a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. As State employees/personnel, CHD employees are not "officers, agents, or employees of the County." Employees will report time in the Client Information System/Health Management Component compatible format by program component as specified by the State.

1.2 Section 7.c. of the Contract is hereby revised to read:

7.c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. All vehicles will be used solely for CHD operations. The County shall assure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County, except for that insurance coverage referenced in paragraph 7.e. below. Vehicles purchased through the CHD trust fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the CHD trust fund.

1.3 Sections 7.d. and 7.e. are hereby added to the Contract as follows:

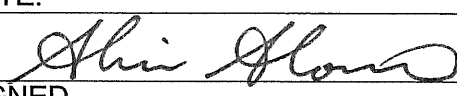
7.d. The CHD shall insure that the County be named as an additional insured on any agreement, in which the CHD contracts or subcontracts any work to be performed on the premises to a third party.

7.e. The CHD, as a State Agency or subdivision as defined by Section 768.28, Florida Statutes, agrees to be responsible for its own, its officers', employees' or agents' negligent acts or omissions, or tortious acts which result in claims or suits against the State, and agrees to be liable for any damages proximately caused by said acts or omissions. In accordance with Chapter 284, Part II, Florida Statutes, CHD, through the State of Florida Risk Management Program will provide General Liability and Auto Liability coverage for negligent acts or omissions or tortious acts by the CHD. Nothing said herein is intended to serve as a waiver of sovereign immunity by the CHD to which sovereign immunity applies. Nothing said herein shall be construed as consent to be sued by third parties in any matter arising out of this Agreement.

2.0 Controlling Provisions. State and County hereby agree that, to the extent that a provision in this Addendum conflicts with any provision in the Contract, the provision in this Addendum shall govern and control.

3.0 Defined Terms. Capitalized terms that are not defined in this Addendum, and that would not otherwise be capitalized for reasons of syntax or grammar, are defined terms whose definitions are provided in the Contract.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum as of the day and year Stated above.

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS:	STATE OF FLORIDA DEPARTMENT OF HEALTH:
SIGNED BY:	SIGNED BY:
NAME: Mary Lou Berger	NAME: Celeste Philip, MD, MPH
TITLE: Mayor	TITLE: Surgeon General & Secretary
DATE:	DATE:
	
	SIGNED BY:
	NAME: Alina Alonso, M.D.
	TITLE: Director, Palm Beach County Health Department
	DATE: 9/20/16