

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures					
Operating Costs	93,177				
External Revenue					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	93,177				

No. ADDITIONAL FTE POSITIONS (Cumulative)					
-------------------------------------------	--	--	--	--	--

Is Item Included In Current Budget? Yes No

Budget Account No.:

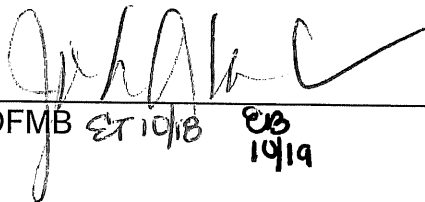
Fund 0001 Dept 740 Unit Var. Object Var. Program Code _____ Program Period _____

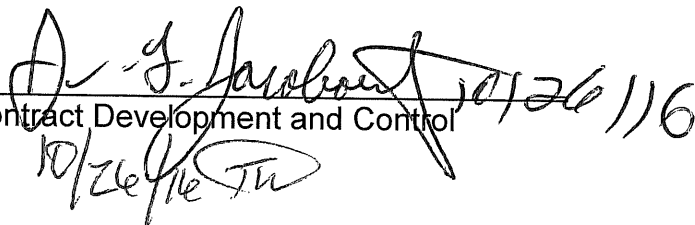
**B. Recommended Sources of Funds/Summary of Fiscal Impact:
Funding Source is Palm Beach County**

C. Departmental Fiscal Review: 
Julie Dowe, Director of Finance and Support Services

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:


OFMB ET 10/18 EB 10/19


Contract Development and Control 10/26/16

B. Legal Sufficiency:


Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT TO FINANCIALLY ASSISTED AGENCIES
CONTRACT FOR PROVISION OF FINANCIAL ASSISTANCE**

THIS AMENDMENT TO THE FINANCIALLY ASSISTED AGENCIES CONTRACT

(R2014-1680) made and entered into in Palm Beach County Florida, on this ____ day of _____ 2016 by and between Palm Beach County, a Political Subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY, and **Mental Health Association of Palm Beach County, Inc.**, hereinafter referred to as the AGENCY, a not-for-profit corporation authorized to do business in the State of Florida, whose Federal Tax I.D. is **59-0760220**.

WITNESSETH:

WHEREAS, the parties entered in a contract on **November 18, 2014** which provided for the Agency which provides services under the Service Area of Behavioral Health, and

WHEREAS, the contract currently has an expiration date of September 30, 2016 and the parties desire to extend the contract to September 30, 2017, in the amount of NINETY THREE THOUSAND ONE HUNDRED AND SEVENTY SEVEN DOLLARS (\$93,177).

WHEREAS, the parties agree that certain other amendments to the contract are necessary and appropriate.

NOW THEREFORE, the above named parties hereby mutually agree that the contract is hereby amended as follows:

1. So much of Article 2 - Schedule that says September 30, 2016 shall be amended to read September 30, 2017.
2. **So much of Article 3 - Payments that says ONE HUNDRED EIGHTY ONE THOUSAND AND EIGHT HUNDRED DOLLARS (\$181,800) SHALL BE AMENDMENT TO READ TWO HUNDRED SEVENTY FOUR THOUSAND NINE HUNDRED AND SEVENTY SEVEN DOLLARS (\$274,977).**
3. **So much of Article 3 - Payments** The program and unit cost definitions for this contract year are set forth in Exhibit B-2. All requests for payments of this Contract shall include an original cover memo on AGENCY letterhead signed by the Chief Executive Officer, Chief Financial Officer or their designee.
4. **So much of Exhibit A-2** is attached hereto and made a part of hereof showing a revised SCOPE OF WORK & SERVICE UNITS and such exhibit supersedes and replaces Exhibit A-1.
5. **So much of Exhibit B-2 for FY 2017** is attached hereto and made a part hereof showing new units service rate and definition and such exhibit supersedes and replaces Exhibit B-1.

6. **So much of Exhibit C-2 for FY 2017** is attached hereto and made a part hereof showing new units service rate and definition and such exhibit supersedes and replaces Exhibit C-1

7. **So much of ARTICLE 7 - INSURANCE Professional Liability**

AGENCY shall agree to maintain Professional Liability, or equivalent Errors & Omissions Liability, at a limit of liability not less than \$1,000,000 Per Occurrence. When a self-insured retention (SIR) or deductible exceeds \$10,000, the COUNTY reserves the right, but not the obligation, to review and request a copy of AGENCY most recent annual report or audited financial statement. For policies written on a "Claims-Made" basis, AGENCY warrants the Retroactive Date equals or precedes the effective date of this contract. In the event the policy is canceled, non-renewed, switched to an Occurrence Form, retroactive date advanced; or any other event triggering the right to purchase a Supplemental Extended Reporting Period (SERP) during the life of this contract, AGENCY shall agree to purchase a SERP with a minimum reporting period not less than two (2) years. The requirement to purchase a SERP shall not relieve AGENCY of the obligation to provide replacement coverage.

8. **So much of ARTICLE 7 - INSURANCE Certificate of Insurance**

AGENCY shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Contract, insurance coverages and limits (including endorsements), as described herein. AGENCY shall agree to provide the COUNTY with at least ten (10) day prior notice of any cancellation, non-renewal or material change to the insurance coverages. The requirements contained herein, as well as COUNTY'S review or acceptance of insurance maintained by AGENCY are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by AGENCY under the contract. Simultaneously with the AGENCY execution of this Contract, it shall be the responsibility of the AGENCY to provide initial evidence of the following minimum amounts of insurance coverage to:

Palm Beach County
c/o Insurance Tracking Services, Inc. (ITS)
P.O. Box 20270
Long Beach, CA 90801

Subsequently, the AGENCY shall, during the term of this Contract and prior to each renewal thereof, provide such evidence to ITS at pbc@instracking.com or fax (562) 435-2999, which is Palm Beach County's insurance management system, prior to the expiration date of each and every insurance required herein.

9. **So much of ARTICLE 13 - AGENCY'S PROGRAMMATIC REQUIREMENTS**

The AGENCY agrees to specific programmatic requirements, including but not limited to, the following:

A. AGENCY shall maintain separate financial records for Financially Assisted Agencies (FAA) Contract funds and account for all receipts and expenditures including direct and indirect cost allocations in accordance with Generally

Accepted Accounting Principles (GAAP), by individual service categories, by administration and program costs. Financially Assisted Agencies' cost allocations are to be completed and posted by service category, delineating program and administrative costs, to the general ledger on a monthly basis. The backup documentation-copies of paid receipts, copies of checks, invoices, or any other applicable documents acceptable to the Palm Beach County Department of Community Services will be requested as desk and/or on-site monitoring on a periodic basis. Allowable administrative expenses shall not exceed fifteen percent (15%) and shall be inclusive with the unit cost of service. The administrative cost to be maintained at individual service category and to be available as in the detailed general ledger. These costs must support the unit rate and number of units billed.

- B. AGENCY must be chartered or registered with the Florida Department of State, have been incorporated for at least one agency fiscal year and have provided services for at least six months. COUNTY assistance shall not exceed 25% of the agency's total operating budget, unless otherwise approved by the Board of County Commissioners. If approved for funding, a formal agreement shall be executed, and payment will be made by reimbursement of documented expenses. The Agency must provide a report at the end of the fiscal year showing that it is within the 25% of the FAA Administrative code.
- C. AGENCY shall promptly reimburse the COUNTY for any funds which are misused, misspent or unspent or are for any reason deemed to have been spent on ineligible expenses.
- D. AGENCY shall Maintain records in accordance with the Public Records Law, Chapter 119, Florida Statutes.
- E. AGENCY shall ensure that no private or confidential data collected, maintained or used during the course of the contract period shall be disseminated except as authorized by statute during the contract period or thereafter.
- F. AGENCY shall allow COUNTY through the DEPARTMENT to both fiscally and programmatically monitor to assure that its fiscal and programmatic goals and conduct as outlined in the Scope of Work, Exhibit A and Units of Service Rate and Definition, Exhibit B are adhered to. All contracted programs/services will be monitored at least yearly and possibly twice-yearly. The DEPARTMENT staff will utilize and review other Funder's licensing or accreditation monitoring results. A copy of all grant audits and monitoring reports by other funding entities are required to be provided to the COUNTY. Services will be monitored against administrative and programmatic standards designed to measure program efficiency and effectiveness. The AGENCY shall maintain business and accounting records detailing the performance of the contract. Authorized representatives or agents of the COUNTY and/or the DEPARTMENT shall have access to records upon reasonable notice for purposes of review, analysis, inspection and audit.
- G. AGENCY will be monitored by the information within the contract, Exhibit A, Exhibit B, and current FAA monitoring tool.
- H. AGENCIES with findings during the monitoring phase will need to complete a Grant Compliance Agreement within 30 days outlining how and when findings will be resolved.
- I. AGENCY shall provide the DEPARTMENT with client level data as stated in the FAA Program Data Reporting Instructions. Outcomes are to be entered for

each program as clients are served into the designated reporting system. Data submitted shall clearly document all client admissions and discharges which occurred under this Contract and documents all program participants, programs and strategies which occurred under this Contract, if applicable. Data entered in the designated website reporting system shall be consistent with the data maintained in the AGENCY'S client files. Data that is entered incorrectly must be corrected within the timeframe designated by the DEPARTMENT upon discovery of error or notification of error, whichever occurs first. Failure to provide this information in a timely fashion and in the format required will be grounds for financial reimbursements to be held by the COUNTY until such information is submitted.

For Behavioral Health contracts, the Concordia Portal and any other data reporting system designated by COUNTY will be used as the source for all data used to determine compliance with programmatic contractual requirements.

Agencies receiving COUNTY funds to provide homeless and shelter related services agree to be a partner in the community's Client Management Information System and to execute the necessary Partner and User Agreements and shall fully comply with the terms and conditions as set forth in these documents, unless otherwise directed by the DEPARTMENT.

Final client data entry shall be completed by October 15th of each year in order to be in contract compliance and also to be able to determine AGENCY'S progress in attaining its goals as outlined in the Scope of Work, Exhibit A.

- J. All Behavioral Health Agencies providing care coordination services shall provide documentation of executed Memorandum of Understanding (MOU) with behavioral health providers required to meet the needs of families in multiple areas of the COUNTY. If new Behavioral Health service agencies are needed, the care coordination shall get approval from the Community Services Department Director.
- K. AGENCY agrees to submit a demographic report based on the clients served by the COUNTY funding. This report will be due yearly no later than September 15. All data must be submitted via the Department of Community Services designated reporting system.
- L. AGENCY shall not use or disclose protected health information, defined as individually identifiable health information other than permitted or required by this Contract or as required by law.
- M. AGENCY shall have clearly written eligibility criteria and process that includes the following:
 - a. Client must be a resident of Palm Beach COUNTY.
 - b. Eligibility for Economic Stability and Poverty Program must be income based.
 - c. Eligibility for Homelessness must be according to the Federal HUD Guidelines.
- N. Disclosure of Incidents:
AGENCY shall inform Funder by telephone of all unusual incidents that involved any FAA Clients within 4 - 8 hours of the occurrence of the incident, and follow

up with the FAA Incident Notification Form within twenty four (24) hours of the occurrence of the incident. This includes incidents occurring in or out of the facilities or on approved trips away from the facility. An unusual incident is defined as any alleged, suspected, or actual occurrence of an incident that adversely affects the health and safety of the FAA Clients. All of the incidents require that immediate action is taken to protect FAA Clients from further harm, that an investigation is conducted to determine the cause of the incident and contributing factors, and that a prevention plan is developed to reduce the likelihood of further occurrences. Examples include but are not limited to physical, verbal or sexual abuse.

- O. For FAA Clients who are children or adolescent, the AGENCY must inform Funder by telephone of all unusual incidents that involved any FAA Clients within 2-4 hours of the occurrence of the incident and follow up with the FAA Incident Notification Form within twenty four (24) hours of the occurrence of the incident. This includes incidents occurring in or out of the facilities or on approved trips away from the facility. A written report must follow within 24 hours of the incidents. An unusual incident is defined as any alleged, suspected, or actual occurrence of an incident that adversely affects the health and safety of the FAA Clients. All of the incidents require that immediate action is taken to protect FAA Clients from further harm, that an investigation is conducted to determine the cause of the incident and contributing factors, and that a prevention plan is developed to reduce the likelihood of further occurrences. Examples include but are not limited to physical, verbal or sexual abuse.
- P. AGENCY that provide services or will be around children, the elderly and other vulnerable adult populations, shall comply with policy that requires them to conduct a Level 1 or Level 2 Criminal Background Check every five (5) years for applicants and volunteers being considered or currently in positions.
- Q. AGENCY must have an approved Succession Plan indicating how they plan to communicate to Funders if Key Personnel of Senior Management plans on leaving the Agency. Provide an action plan and timeline for replacement.
- R. AGENCY must notify Funder through the FAA Incident Notification Process and follow up with the FAA Incident Notification Form within fourteen (14) business days of the following:
 - a. Resignation/Termination of CEO, President and/or CFO.
 - b. Resignation/Termination of Key FAA funded staff.
 - c. FAA Funded Staff vacancy position over 90 days.
 - d. Loss of funding from another Funder that could impact service delivery.
 - e. Temporary interruption of services delivery due to emergency, natural or unnatural disaster.
 - f. Other incidents that may occur unexpectedly and is not covered above.
- S. For existing Key Personnel and volunteers that provide services or will be around children, the elderly and other vulnerable adult populations, AGENCY will conduct a Level 1 or Level 2 Criminal Background Check.
- T. AGENCY shall provide Key Personnel appropriate training according to their staff qualifications.
- U. AGENCY shall provide a roster of Board of Directors, with titles, addresses, phone numbers and a copy of the Board By-Laws.

- V. AGENCY shall provide a copy of their revised budget if there are programmatic changes. This needs to be reviewed, discussed and approved by Community Services Department Program and Fiscal Staff.
- W. AGENCY shall submit annually on a periodic basis to 211 Palm Beach/Treasure Coast, Inc. information regarding available services and related information about Impact Partner and the funded program(s), as requested by 211 Palm Beach/Treasure Coast, Inc.
- X. AGENCY shall verify that the insurance information is in compliance by contacting Insurance Tracking System (ITS) website at www.instracksing.com prior to submitting the signed contracts.

Failure to provide this information in a timely fashion and in the format required will be grounds for financial reimbursements to be held by the COUNTY until such information is received.

Copies of the required COUNTY forms have been supplied as attachments to this contract.

10. So much of ARTICLE 14 – AGENCY CERTIFICATION/NONPROFITS FIRST

It is the policy of the COUNTY that all agencies receiving funding through the Financially Assisted Agencies Program must participate in the Agency Certification process developed by Nonprofits First (CENTER). All new FAA funded agencies will complete certification within eighteen (18) months of their initial COUNTY contract and make significant progress towards achievement of certification standards within the first six (6) months. To comply with this policy, AGENCY will provide written documentation of completion of the agency-wide self-assessment from the CENTER, by April 15th of each year. AGENCY will work in collaboration with the CENTER using the certification assessment tool provided by the CENTER and approved by the DEPARTMENT. AGENCY understands that self-assessment is an initial step towards agency certification. All currently certified agencies will be required to maintain their certification status throughout their contract period.

Nonprofits First Certification will be optional for Agencies that request and are approved through the FAA Nonprofits First Exemption Process. This request must be received by the FAA Grant Compliance Specialist by December 31st of each year. Agencies not requesting an exemption must go through the Nonprofit First Certification stated above.

The FAA Nonprofits First exemption requires documentation of certification from another funding or oversight body recognized by their industry, or if there Agency has received two (2) consecutive monitoring reports from FAA with no findings. This exemption is valid for one year and must be requested on a yearly basis. If the Agency is funded by another funder, they may require the Nonprofit First Certification. The FAA Nonprofits First exemption only exempts the Agency from FAA program requirements.

11. So much of ARTICLE 15 – ACCESS AND AUDIT REQUIREMENTS

Two bound originals (electronic or hard copy) of the audit are due within 30 days after receipt of the financial audit report by the Independent Certified Public

Accountant or a Public Accountant licensed under Chapter 473, Fla. Stat. or nine (9) months after the close of the fiscal year. The complete financial audit report, including all items specified herein, shall be sent directly to:

**Community Services Department
Attn: FAA Program Monitor
Palm Beach County
810 Datura Street
West Palm Beach, Florida 33401**

12. So much of ARTICLE 31 - SCRUTINIZED COMPANIES (when contract value is greater than \$1 million)

As provided in F.S. 287.135, by entering into this Contract or performing any work in furtherance hereof, the AGENCY certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the Scrutinized Companies With Activities in Sudan List or Scrutinized Companies With Activities in The Iran Petroleum Energy Sector List created pursuant to F.S. 215.473, or on the Scrutinized Companies that boycott Israel List, or is engaged in a boycott of Israel, pursuant to F.S. 215.4725, or is engaged in business operations in Cuba or Syria.

If the COUNTY determines, using credible information available to the public, that a false certification has been submitted by AGENCY, this Contract may be terminated and a civil penalty equal to the greater of \$2 million or twice the amount of this Contract shall be imposed, pursuant to F.S. 287.135.

13. ARTICLE 32 - PUBLIC RECORDS

Notwithstanding anything contained herein, as provided under Section 119.0701, F.S., if the Agency: (i) provides a service; and (ii) acts on behalf of the COUNTY as provided under Section 119.011(2) F.S., the AGENCY shall comply with the requirements of Section 119.0701, Florida Statutes, as it may be amended from time to time. The AGENCY is specifically required to:

- A. Keep and maintain public records required by the COUNTY to perform services as provided under this Contract.
- B. Upon request from the COUNTY's Custodian of Public Records, provide the COUNTY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or as otherwise provided by law. The AGENCY further agrees that all fees, charges and expenses shall be determined in accordance with Palm Beach County PPM CW-F-002, Fees Associated with Public Records Requests, as it may be amended or replaced from time to time.

- C. Ensure that public records that are exempt, or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Contract, if the AGENCY does not transfer the records to the public agency.
- D. Upon completion of the Contract the AGENCY shall transfer, at no cost to the COUNTY, all public records in possession of the AGENCY unless notified by COUNTY's representative/liaison, on behalf of the COUNTY's Custodian of Public Records, to keep and maintain public records required by the COUNTY to perform the service. If the AGENCY transfers all public records to the COUNTY upon completion of the Contract, the AGENCY shall destroy any duplicate public records that are exempt, or confidential and exempt from public records disclosure requirements. If the AGENCY keeps and maintains public records upon completion of the Contract, the AGENCY shall meet all applicable requirements for retaining public records. All records stored electronically by the AGENCY must be provided to COUNTY, upon request of the COUNTY's Custodian of Public Records, in a format that is compatible with the information technology systems of COUNTY, at no cost to COUNTY.

Failure of the AGENCY to comply with the requirements of this article shall be a material breach of this Contract. COUNTY shall have the right to exercise any and all remedies available to it, including but not limited to, the right to terminate for cause. AGENCY acknowledges that it has familiarized itself with the requirements of Chapter 119, F.S., and other requirements of state law applicable to public records not specifically set forth herein.

IF THE AGENCY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE AGENCY'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, PLEASE CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT RECORDS REQUEST, PALM BEACH COUNTY PUBLIC AFFAIRS DEPARTMENT, 301 N. OLIVE AVENUE, WEST PALM BEACH, FL 33401, BY E-MAIL AT RECORDSREQUEST@PBCGOV.ORG OR BY TELEPHONE AT 561-355-6680.

14. So much of ARTICLE 33 OTHER PROVISIONS

All provisions in the Contract or exhibits to the Contract in conflict with this SECOND Amendment to the Contract shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and AGENCY has hereunto set his/her hand the day and year above written.

ATTEST:

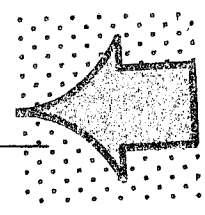
Sharon R. Bock, Clerk & Comptroller

**PALM BEACH COUNTY, FLORIDA, a
Political Subdivision of the State of
Florida**

**BOARD OF COUNTY
COMMISSIONERS**

BY: _____
Deputy Clerk

BY: _____
Mary Lou Berger, Mayor



WITNESS:

BY: Maryann Roman
Signature

AGENCY:

BY: Mental Health Association of Palm
Beach County, Inc.

BY: Maryann Roman
Name Typed

BY: Pamela Gionfriddo
Signature

59-0760220
AGENCY's Federal ID Number

Pamela Gionfriddo
AGENCY's Signatory Name Typed

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

**APPROVED AS TO TERMS AND
CONDITIONS
Department of Community Services**

BY: _____
Assistant County Attorney

BY: Mal
~~Chancellor~~ Willing, Director

**SCOPE OF WORK & SERVICE UNITS
2017 FINANCIAL ASSISTANCE CONTRACT**

Agency Name: Mental Health Association of Palm Beach County, Inc.

Program Name: Breaking Barriers for Better Behavioral Health/Front Door to Help

Overview:

The Mental Health Association of Palm Beach County, Inc. (MHA) will provide a "Front Door to Help" for people looking for help and will connect them to agencies that provide treatment and resources in the community. Through outreach, information and referrals to direct service partners, MHA will improve coordination of care. Through this initiative, MHA will provide early recognition of children and youth that need help with behavioral health conditions and get them connected to an increasingly coordinated array of integrated behavioral health services. MHA is the best point of entry for community members seeking help with behavioral health concerns.

Service:

Telephone Hotline:

MHA refers people to a growing number of providers throughout the county. In the last year, MHA provided assistance to over 1,300 residents through its telephone hotline, but also through outreach into health clinics, schools, and community centers.

MHA will provide a "Front Door for Help" with appropriate support and referrals to specialists using an extensive database of providers and resources. 1500 children and families will take advantage of this "Front Door to Help" through the MHA telephone hotline which will be staffed 12 hours per day from 8 AM to 8PM, Monday through Friday.

FAA Clients Served:

Telephone Hotline: 1500 clients

Community Screening:

MHA will reach out into the community administering evidence-based behavioral health screening tools in health clinics, schools, community centers, etc. to identify people needing assistance. These outreach activities not only help MHA to identify children sooner who need help, but it also builds more integrated system of care.

MHA will provide free screenings (with parent permission) to children who may have depression, anxiety, addiction or eating disorders. MHA will screen at least 1000 children at various sites in the community and connect families to mentors and care.

FAA Clients Served:

Community Screening: 1000 clients

Referral/Follow-Up:

MHA will provide referrals for care to specialists to

- help in navigating the system,
- follow up with people to make sure they got the assistance they needed,
- connect clients with the Project Access volunteer providers (a collaborative effort with the Medical Society),
- work with all providers including Henderson Behavioral Health (HBH), which has demonstrated expertise in Broward County especially around Wraparound care coordination.

An estimated 200 children screened will be moderate to severe for behavioral health concerns and will receive at least three referrals to services and supports within 48 hrs.

FAA Clients Served:

Referral/Follow-Up: 350 clients

**UNITS OF SERVICE RATE AND DEFINITION 2017
FINANCIAL ASSISTANCE CONTRACT**

Agency: Mental Health Association of Palm Beach County, Inc.

Service Name and Definition of Unit of Service	Unit Cost	Total Cost Of Service
<p>Service: Breaking Barriers for Better Behavioral Health A unit of service is defined as one hour of staff time in direct client services as evidenced by employee time sheets.</p>	\$45.68	\$93,177
<u>TOTAL CONTRACT</u>		<u>\$93,177</u>

The AGENCY is allowed to expend up to \$4,000 for initial certification or \$1,500 for the annual renewal fee out of this FY 2017 contract. This option exercised by the agency will be taken from the approved budget thus reducing the number of units to be provided. Certification is a requirement of contracting with the COUNTY as referenced in Article 14 of this contract.

Summary of Certificates

This report displays detailed Certificate of Insurance information for a selected Insured. Any items shown in red are deficient.

Friday, September 16, 2016

- Simple View
- Certificate Images
- Contracts
- Call Log

Insured: Mental Health Association of Palm Beach County, Inc. **Insured ID:** 035FAA01FY15

Status: **Compliant**

ITS Account Number: **PLC1304**

Project(s): **Palm Beach County - Community Services**

Insurance Policy	Required	Provided	Override
<u>General Liability</u>			
Expiration: 1/1/2017			
General Aggregate:	\$500,000	\$3,000,000	
Products - Completed Operations Aggregate:	\$500,000	\$3,000,000	
Personal And Advertising Injury:	\$500,000	\$1,000,000	
Each Occurrence:	\$500,000	\$1,000,000	
Fire Damage:	\$0	\$0	
Medical Expense:	\$0	\$0	
<u>Automobile Liability</u>	All Owned Autos	not provided	X
Expiration: 1/1/2017	Hired Autos	Hired Autos	
	Non-Owned Autos	Non-Owned Autos	
Combined Single Limit:	\$500,000	\$1,000,000	
<u>Workers Compensation/Employers Liability</u>	WC Stat. Limits	WC Stat. Limits	
Expiration: 1/1/2017			
<u>Professional Liability</u>			
Expiration: 1/1/2017			
Each Occurrence:	\$500,000	\$1,000,000	
Aggregate Limit:	\$500,000	\$3,000,000	

Notifications

There were no deficiency letters issued.

Do you have an updated Certificate? Click the button below to submit a Certificate.

Certificate Submittal