

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

Draft, Subject to Change

AGENDA ITEM SUMMARY

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Meeting Date: November 22, 2016 [X] Consent [] Regular
[] Ordinance [] Public Hearing
Department: Palm Tran

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) Receive and File the electronically executed Federal Transit Administration (FTA) Application FL-2016-035-00 for \$6,637,601 (R2016-0821), and

B) Approve a Budget Amendment of \$6,637,601 in Palm Tran's Grants Fund 1341 to recognize the grant award.

Summary: On June 21, 2016, the application for Section 5339 funds for \$6,637,601 was approved by the Board of County Commissioners (BCC) (R2016-0821). The application requested funds for planning, engineering, permitting and a portion of the construction for the expansion of Palm Tran's South County administrative and maintenance facility. The document has been fully executed on behalf of the BCC by the Palm Tran Director of Support Services through the County Administrator in accordance with R2016-0821, which delegated authority to execute, on behalf of the BCC, and to transmit electronically the BCC's approval of the grant application, award and resulting grant agreement. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File agenda item. The executed document is now being submitted to the BCC to allow the Clerk's Office to receive and file it. Countywide (DR)

Background and Justification: Execution of the FTA award represents the County's legal affirmation to abide by FTA and other federal requirements as described in the Master Agreement FTA MA (22) dated October 1, 2015 and approved by the BCC on June 7, 2016 (R2016-0716). All grant documentation was submitted and executed through the Transit Award Management System (TrAMS), FTA's platform to award and manage federal grants.

Attachments:

- 1) Board Approved Program of Projects
- 2) FL-2016-035-00 Electronic Executed Record
- 3) Budget Amendment

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Recommended By: 
Executive Director FOR CLINTON FORBES Date

Approved By: _____
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital	\$6,637,601				
Expenditures					
Operating Costs					
External Revenues	\$6,637,601				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$0				
No. ADDITIONAL FTE POSITIONS (Cumulative)	0				

Is Item Included In Current Budget?

Yes, Fund 1341 Dept 542 Unit

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review: *M. Williams* 10/25/16
 Palm Tran, Finance Manager

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

 OFMB

 Contract Dev. and Control

B. Legal Sufficiency:

 Assistant County Attorney

C. Other Department Review:

 Department Director

Palm Tran – Section 5339 FY 2013-2014-2015-2016 Grant Summary

- Grantor: Federal Transit Administration (FTA)
- Amount: Total Grant Application \$6,637,601

FY2013 \$1,598,755

FY2014 \$1,686,583

FY2015 \$1,719,480

FY2016 \$1,632,783

Program of Projects (POP)

The POP is a summary of the intended use of funding that will be programmed into the application of Section 5339 funds and subsequently approved by the BCC. Changes to the POP require approval by the BCC and FTA.

1) Palm Tran South County Expansion Design	\$659,857
2) Palm Tran South County Expansion Construction	\$5,977,744
Total Section 5339 FY 2013-2014-2015-2016	\$6,637,601

DOT

FTA

U.S. Department of Transportation

Federal Transit Administration

Award

Federal Award Identification Number (FAIN)	FL-2016-035-00
Temporary Application Number	1098-2016-1
Award Name	Palm Tran South County Expansion
Award Status	Active (Executed)
Award Budget Number	0

Part 1: Recipient Information**Name: County Of, Palm Beach**

Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS
1098	County Agency	PALM BEACH CO BD OF COMMISSIONERS - PALM BEACH CO TRANSIT AUTHORITY	078470481

Location Type	Address	City	State	Zip
Headquarters	301 N OLIVE AVE FRNT	WEST PALM BEACH	FL	334014705
Physical Address	301 N OLIVE AVE FRNT	WEST PALM BEACH	FL	33401
Mailing Address	P O BOX 4036	WEST PALM BEACH	FL	33402

Union Information

Union Name	AMALGAMATED TRANSIT UNION LOCAL 1577
Address 1	Legal Department
Address 2	5025 Wisconsin Avenue, NW
City	Washington
State	District of Columbia
Zipcode	20016
Contact Name	Leo Wetzel
Telephone	2025371645
Fax	2022447824
E-mail	lw@atu.org
Website	

Part 2: Award Information**Title: Palm Tran South County Expansion**

FAIN	Award Status	Award Type	Date Created	Last Updated Date	From TEAM?
FL-2016-035-00	Active (Executed)	Grant	6/27/2016	6/27/2016	No

Award Executive Summary

Palm Beach County is a Designated Recipient of 5307 funding. This application is for \$6,637,601 in Section 5339 Capital Funds, of the allocation apportioned to the Miami UZA. Uploaded on TEAM are the letters detailing the distribution of funds among the parties that conform the Miami UZA. The grant will fund the planned expansion of Palm Tran's South County Facility, located in Delray Beach, FL.

The application includes the 5339 allocation for four (4) fiscal years; \$1,598,755 in Fiscal Year 2013, \$1,686,583 in Fiscal Year 2014, \$1,719,480 in Fiscal Year 2015, and \$1,632,783 in Fiscal Year 2016.

Award Start Date: March 1, 2016

Award End Date: Completion of the Project is projected by November 15, 2018

This Application does NOT include funds for Research and/or Development Activities.

Indirect Costs Will NOT be applied to this application and its scope of work.

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

Subject to Pre-Award Authority

Yes, this application is subject to Pre-Award Authority.

Will this Grant be using Lapsing Funds?

Yes, this Grant will use Lapsing Funds.

Frequency of Milestone Progress Reports (MPR)

Quarterly

Frequency of Federal Financial Reports (FFR)

Quarterly

Award Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Claudia	Salazar	Grants Coordinator	csalazar@pbcgov.com	561-841-4241
			jerimiah.easley@dot.gov	
		Local Security Manager	richelle.gosman@dot.gov	

Award Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5339 - (MAP 21) Bus and Bus Facilities Formula (FY2013 & Fwd)	5339-1	20526	\$6,637,601
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$1,659,400
Total Eligible Cost			\$6,637,601

Award Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
FL-2016-035-01-00	114-00 (114-A1) BUS SUPPORT EQUIP AND FACILITIES	\$6,637,601.00	\$0.00	\$6,637,601.00	2
FL-2016-035-01-00	11.41.03 ENG/DESIGN - ADMIN/MAINTENANCE FACILITY	\$659,857.00	\$0.00	\$659,857.00	1

FL-2016-035-01-00	11.44.03	REHAB/RENOVATE - ADMIN/MAINT FACILITY	\$5,977,744.00	\$0.00	\$5,977,744.00	1
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Earmark and Discretionary Allocations

This application does not contain earmarks or discretionary allocations.

Sources of Federal Financial Assistance

PO Number	Project Number	Scope Name	Scope Number	Scope Suffix	UZA Code	Area Name	Account Class Code	FP C	Description	Amendment Amount	Cumulative Amount
FL-34-0049	FL-2016-035-01-00	BUS: SUPPO RT EQUIP AND FACILITIES	114-00 (114)	A1	120180	Miami, FL	2013.25.34. BF.2	00	Bus Form - Formula Alloc	\$1,598,755	\$1,598,755
FL-34-0049	FL-2016-035-01-00	BUS: SUPPO RT EQUIP AND FACILITIES	114-00 (114)	A1	120180	Miami, FL	2014.25.34. BF.2	00	Bus Form - Formula Alloc	\$1,686,583	\$1,686,583
FL-34-0049	FL-2016-035-01-00	BUS: SUPPO RT EQUIP AND FACILITIES	114-00 (114)	A1	120180	Miami, FL	2015.25.34. BF.2	00	Bus Form - Formula Alloc	\$1,719,480	\$1,719,480
FL-34-0049	FL-2016-035-01-00	BUS: SUPPO RT EQUIP AND FACILITIES	114-00 (114)	A1	120180	Miami, FL	2016.25.34. BF.2	00	Bus Form - Formula Alloc	\$1,632,783	\$1,632,783

Part 3: Project Information

Project Title: South County Expansion

Project Number	Temporary Project Number	Date Created	Start Date	End Date
FL-2016-035-01-00	1098-2016-1-P1	6/27/2016	9/27/2015	11/30/2018

Project Description

Palm Tran is expanding the South County (SC) facility located at 100 N Congress Ave, Delray Beach, FL 33445; to accommodate Palm Tran's growth. Both North and South County facilities are operating beyond capacity. On November 5, 2013, Palm Beach County acquired land adjacent to the SC facility; on March 1, 2016 the contract for architectural and engineering services for the SC expansion was awarded to Colome and Associates Inc., a DBE Company.

The grant will fund the architectural and engineering services for the design, permitting, and construction phase services for expansion and renovation of the Palm Tran South County Facility which includes: addition of approximately 28,000 square feet of building space consisting of offices, locker rooms, training center for bus operators and ancillary support space, addition of a new 135 vehicle parking lot for employees on the south side, and addition of a bus lift at the existing maintenance building. This grant will cover the cost of design and construction; future grants will cover the cost of the equipment.

Palm Beach County will use other grants in the funding of this project:

FL-90-X812 – The grant will be amended to include \$1,131,316 for construction, the funds were obligated for land acquisition for the North County Facility, Palm Beach County will concentrate available funds on the South County expansion.