

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

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<b>Meeting Date:</b>	<b>November 22, 2016</b>	<input checked="" type="checkbox"/> <b>Consent</b>	<input type="checkbox"/> <b>Regular</b>
		<input type="checkbox"/> <b>Ordinance</b>	<input type="checkbox"/> <b>Public Hearing</b>
<b>Department:</b>	<b>Department of Economic Sustainability</b>		

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**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to: **A) Receive and File** a revised application form SF-424 as required by the U.S. Department of Housing and Urban Development (HUD) under the Fiscal Year 2016-2017 HOME Investment Partnership (HOME) Program; and **B) Approve** a Budget Amendment of \$8,736 to the HOME Program FY 2016-2017 budget to recognize the funding increase.


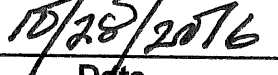
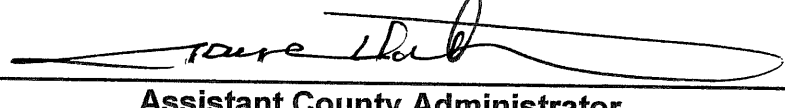
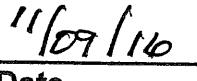
**Summary:** On July 12, 2016, the Board of County Commissioners (Board) approved application form SF-424 (R2016-0931) under the HOME Program as part of the FY 2016-2017 Action Plan (R2016-0928). Recently, HUD revised the County's HOME Program entitlement amount from \$1,637,604 to \$1,646,340, necessitating a revision to the form to reflect the funding increase. The form has been signed by the Mayor and resubmitted to HUD for approval. The additional funds of \$8,736 will be proportionally distributed among BCC-approved HOME Program activities. The HOME required local match will be provided from the State Housing Initiatives Partnership Program, Countywide (JB)

**Background and Justification:** Palm Beach County receives an annual allocation of HOME Program funds from HUD. The purpose of the HOME Program is to leverage resources to provide affordable housing opportunities to low and moderate income households. Recently, HUD revised the County's HOME Program entitlement amount from \$1,637,604 to \$1,646,340, necessitating a revision to the form to reflect the funding increase.

**Attachments:**

1. SF-424 for the Fiscal Year 2016-2017 HOME Program
2. Budget Amendment

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<b>Recommended By:</b>		
	<b>Department Director</b>	<b>Date</b>
<b>Approved By:</b>		
	<b>Assistant County Administrator</b>	<b>Date</b>

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures					
Operating Costs	\$8,736				
External Revenues	(\$8,736)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-				

# ADDITIONAL FTE POSITIONS (Cumulative)	-0-				
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Is Item Included In Current Budget? Yes \_\_\_\_\_ No   X    
Budget Account No.:

Fund 1103 Dept 143 Unit 1434 Object 8201 Program Code/Period various/GY16

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

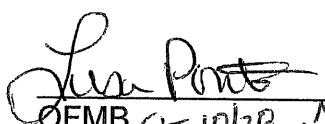
Approval of this agenda item will appropriate \$8,736 to the Palm Beach County Department of Economic Sustainability for the HOME Investment Partnership Program for Fiscal Year 2016-2017 via a letter of credit with the U.S. Treasury.

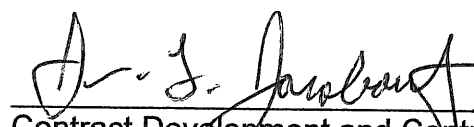
### C. Departmental Fiscal Review:

  
Shairette Major, Fiscal Manager II


## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

  
OFMB et 10/28/15 11/2/16  
10/28/15 11/2/16

  
Contract Development and Control 11/7/16  
11/7/16

### B. Legal Sufficiency:

  
Assistant County Attorney 11/8/16

### C. Other Department Review:

\_\_\_\_\_  
Department Director

R 2016 09 31

OMB Number: 4040-0004

Expiration Date: 8/31/2016

## Application for Federal Assistance SF-424

JUL 12 2016

## \* 1. Type of Submission:

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

## \* 2. Type of Application:

- ☐ New  
☒ Continuation  
☐ Revision

## \* If Revision, select appropriate letter(s):

## \* Other (Specify):

## \* 3. Date Received:

## 4. Applicant Identifier:

M-16-UC-12-0215

## 5a. Federal Entity Identifier:

## 5b. Federal Award Identifier:

## State Use Only:

## 6. Date Received by State:

## 7. State Application Identifier:

## 8. APPLICANT INFORMATION:

## \* a. Legal Name:

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

## \* b. Employer/Taxpayer Identification Number (EIN/TIN):

59-600785

## \* c. Organizational DUNS:

0784704810000

## d. Address:

## \* Street1:

100 Australian Avenue

## Street2:

Suite 500

## \* City:

West Palm Beach

## County/Parish:

Palm Beach

## \* State:

FL: Florida

## Province:

## \* Country:

USA: UNITED STATES

## \* Zip / Postal Code:

33406-1485

## e. Organizational Unit:

## Department Name:

Economic Sustainability

## Division Name:

## f. Name and contact information of person to be contacted on matters involving this application:

## Prefix:

Mr.

## \* First Name:

Edward

## Middle Name:

W.

## \* Last Name:

Lowery

## Suffix:

## Title:

Director

## Organizational Affiliation:

## \* Telephone Number:

561-233-3602

## Fax Number:

## \* Email:

elowery@pbcgov.org

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Housing and Urban Development

### 11. Catalog of Federal Domestic Assistance Number:

14-239

CFDA Title:

HOME Investment Partnership Program

### \* 12. Funding Opportunity Number:

\* Title:

### 13. Competition Identification Number:

Title:

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

PALM BEACH COUNTY (COUNTYWIDE)

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

Palm Beach County's HOME Program activities include community housing development organization (CHDO) activities, financial assistance to developers of affordable rental housing, tenant-based rental assistance, and program administration

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments



R201610931

## Application for Federal Assistance SF-424

## 16. Congressional Districts Of:

\* a. Applicant 18,20,21,22

\* b. Program/Project 18,20,21,22

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

## 17. Proposed Project:

\* a. Start Date: 10/01/2016

\* b. End Date: 09/30/2017

## 18. Estimated Funding (\$):

* a. Federal	1,646,340.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	1,646,340.00

## \* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

## \* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

## Authorized Representative:

Prefix: Ms. \* First Name: Mary Lou

Middle Name:

\* Last Name: Berger

Suffix:

\* Title: Mayor

\* Telephone Number: 561-355-2205

Fax Number:

\* Email: mberger@pbcgov.org

\* Signature of Authorized Representative:

\* Date Signed: JUL 12 2016

By Sharon R. Bock, Clerk & Controller  
Palm Beach County  
Deputy Clerk

APPROVED AS TO  
AND LEGAL SUFFICIENCY

COUNTY ATTORNEY

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BUDGET AMENDMENT

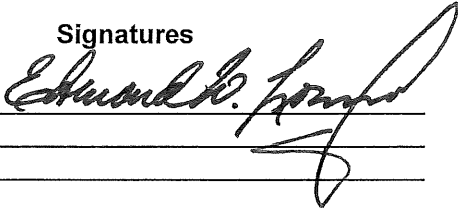
Page 1 of 1  
BGEX-143-1020160000000135  
BGRV-143-1021160000000015

FUND 1103 -HOME Investment Partnership Act

Use this form to provide budget for items not anticipated in the budget.

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 10/20/2016	REMAINING BALANCE
<b>REVENUE</b>								
143-1434-3154	Community Development Block Grant	5,762,627	5,762,627	8,736	0	5,771,363		
	<b>TOTAL REVENUE</b>	6,082,627	6,082,627	8,736	0	6,091,363		
<b>EXPENDITURES</b>								
143-1434-8201	Contributions Non Governmental Agency	2,430,713	2,430,713	8,736	0	2,439,449	0	2,439,449
	<b>TOTAL EXPENDITURES</b>	6,082,627	6,082,627	8,736	0	6,091,363		

Department of Economic Sustainability  
INITIATING DEPARTMENT/DIVISION  
Administration/Budget Department Approval  
OFMB Department - Posted

Signatures  
  
\_\_\_\_\_  
\_\_\_\_\_  
Date  
10/28/2016  
\_\_\_\_\_  
\_\_\_\_\_

By Board of County Commissioners  
At Meeting of :  
November 22, 2016  
Deputy Clerk to the  
Board of County Commissioners