

AGENDA ITEM 3.A.2.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: November 29, 2016 (X) Consent () Regular
 () Workshop () Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$4,038,424.00**

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

Attachments:

Lists identifying contracts:

1)	Purchasing – Consent	\$ 4,038,424.00
2)	TDC Contracts	\$ 0.00
3)	Risk Management	<u>\$ 0.00</u>
	TOTAL	\$ 4,038,424.00

Recommended by: _____ 11-23-16
Stephen I. Weiss, Director - Finance Services Date

Approved by: _____ N/A _____
County Administrator Date

BOARD SERVICES – MINUTES DIVISION

ROUTING INFORMATION - PURCHASING

DATE ROUTED: Tuesday, November 22, 2016

ROUTED TO: Carol Richmond/Cathy Anderson

ROUTED FROM: Tim Montiglio, Board Services. 355-2958

DESCRIPTION: Purchasing Contract List

MEETING DATE: November 29, 2016

MEETING TYPE: BCC Workshop

DEADLINE TO COUNTY ADMINISTRATION: Wed., November 23, before 3:00 PM.

REQUESTED ACTION:

Review & Signature

Review & Information

Other: _____

**DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT THESE
SIGNATURES:**

DARLENE MALONEY
Carol Richmond *Darlene Maloney*
Cathy Anderson *Anderson*

PROCESSING INSTRUCTIONS:

Return to Originator

Forward for Additional Processing to:

Other: _____

November 29, 2016

REGULAR AGENDA

3.A.2. – CONTINUED

A)

Increase of term contract of \$1,147,100 with SHI International Corp. for a total of \$1,327,100 for Microsoft license maintenance and services from February 12, 2016 through January 13, 2019.

B)

Term contract with Tropic Fence Inc. for \$900,000 to furnish and install post and rail fencing from November 29, 2016 through November 28, 2017.

C)

Renewal of term contract with Eastman Aggregate Enterprises LLC, Rio-Bak Corporation, Palmwood Corporation Inc., Treecycle Land Clearing Inc., Aquatic Plant Management Inc., and John Brown & Sons Inc. for \$1,365,324 for rental of heavy equipment with operator from January 1, 2017 through December 31, 2017.

D)

Renewal of term contract with Designlab Inc. for \$626,000 for the uniform program for Fire-Rescue and Animal Care & Control from December 1, 2016 through November 30, 2017.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/29/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT A					
SHI International Corp.	Increase of term contract for Microsoft license maintenance and services for the period 02/12/2016 01/13/2019 per Master Agreement #950569.	Increased Amount: \$1,147,100.00 Total with Increase: \$1,327,100.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$154,303 (\$17,145/month) during the previous nine (9) months of the current thirty-five and one half (35.5) month term contract. ISS requests an increase of \$1,147,100 over the previously authorized amount of \$180,000 for Microsoft license maintenance and services during the remaining twenty-six and one half (26.5) months of the term contract. This increased amount is for the purchase of five thousand (5,000) Microsoft Office Standard 2016 licenses for the enterprise rollout off of the Microsoft Select Agreement. This purchase is off the State of Florida Contract #43230000-15-02. This term contract has one (1) thirty-six (36) month renewal option remaining. Awardee is located out of State. There is no SBE currently certified for this commodity or service.

EXHIBIT B					
Tropic Fence, Inc.	Term contract to furnish and install post and rail fencing for the period 11/29/2016 through 11/28/2017 per Master Agreement #17003.	\$900,000.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$95,317 (\$7,625/month) during the previous ten and one half (10.5) months of the previous fifteen (15) month term contract. Due to the addition of the furnishing and installation of gates and removal of existing fences to the new solicitation, \$900,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This contract has four (4) twelve (12) month renewal options. Awardee is located in Palm Beach County. No responsive SBE vendor bid within ten percent (10%) of the low bidder.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
11/29/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u> Eastman Aggregate Enterprises, LLC; Rio-Bak Corporation; Palmwood Corporation, Inc.; Treecycle Land Clearing, Inc.; Aquatic Plant Management, Inc.; John Brown & Sons, Inc.	Renewal of term contract for rental of heavy equipment with operator for the period 01/01/2017 through 12/31/2017 per Master Agreement #13102C and 13102C-1.	\$1,365,324.00 SBE: Amount dependent upon usage	Countywide	Scarlett	

The County has expended or encumbered \$1,194,661 (\$113,285/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. Based upon historical usage, \$1,365,324 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. Five (5) Awardees are located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Vero Beach, Florida. The original bid was established by a competitive selection process.

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Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT D</u> Designlab, Inc.	Renewal of term contract for the uniform program for Fire-Rescue and Animal Care & Control for the period 12/01/2016 through 11/30/2017 per Master Agreement #12084R-B.	\$626,000.00 SBE: \$0	Fire-Rescue Department (\$620,000.00) 1300-440-Various-5248 Animal Care & Control Department (\$6,000.00) 001-660-2220-5248	Scarlett	

The County has expended or encumbered \$337,346 (\$29,334/month) during the previous eleven and one half (11.5) months of the current twelve (12) month term contract. Due to uniform stipulations in the Fire-Rescue's Collective Bargaining Agreement, \$626,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. The original contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

TOTAL AMOUNT OF ALL AWARDS \$ 4,038,424.00