

BOARD SERVICES – MINUTES DIVISION

ROUTING INFORMATION – TDC/RISK MGMT

DATE ROUTED: Wednesday, November 30, 2016

ROUTED TO: Vincent Amelio/Christine Sagers-Bautz

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council/Risk Management Contracts

MEETING DATE: December 6, 2016

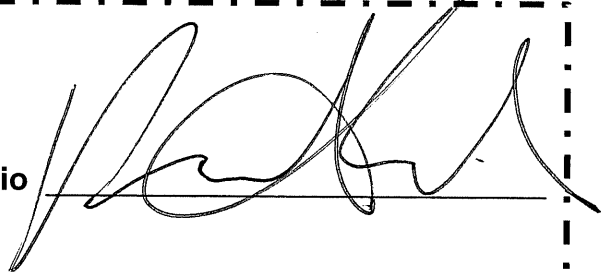
MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Thursday, Dec. 1, before 9:00 AM

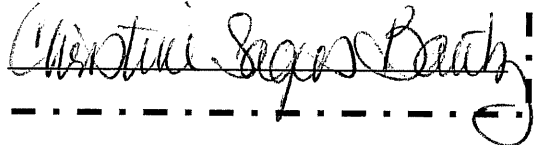
Memorandum date	# of Contracts	Reviewed by	Date
November 28, 2016	3	Christine Sagers-Bautz	12/1/16
Current Certificate of Liability Insurance requested. One submitted that doesn't cover event dates.			

**DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT THESE
SIGNATURES:**

Vincent Amelio



Christine Sagers-Bautz



December 6, 2016

CONSENT AGENDA

3.B.3. – CONTINUED

A)

Term contract with ERMC IV, L.P., for \$720,000 for maintenance of airport facilities and systems from December 6, 2016 through December 5, 2017.

B)

Term contract with Ascent Aviation Group, Inc., for \$400,000 for the purchase and transport delivery of Jet "A" fuel from February 4, 2017 through February 3, 2018.

C)

Increase of term contract of \$116,000 with Ten-8 Fire Equipment, Inc.; Municipal Equipment Company LLC, for a total of \$229,000 for fire equipment and supplies from July 1, 2016 through June 30, 2017.

D)

Renewal of term contract with Ol'Man & Sons, Inc., for \$300,000 for various Palm Beach County streetscape locations from February 1, 2017 through January 31, 2018.

E)

Tourist Development Council Category "G" grant agreement with Equestrian Sports Production LLC, for \$15,000 for the 2016 Holiday and Horses event.

F)

Tourist Development Council Category "G" grant agreement with Equestrian Sports Production LLC, for \$120,000 for the Winter Equestrian Festival.

G)

Tourist Development Council Category "G" grant agreement with Boca Raton Champions Golf Charities, Inc., dba Allianz Championship for \$30,000 for the Allianz Championship.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
12/06/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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<u>EXHIBIT A</u> ERMC IV, L.P.	Term contract for maintenance of airport facilities and systems for the period 12/06/2016 through 12/05/2017 per Master Agreement #16071.	\$720,000.00 SBE: \$0	Department of Airports 4100-120-2540-4620	Scarlett	
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The County has expended or encumbered \$924,327 (\$68,469/month) during the previous thirteen and one half (13.5) months of the previous term contract. \$720,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract for maintenance of airport facilities and systems inclusive of loading bridges, cabin air systems, and the 400 Hertz system. This contract has four (4) twelve (12) month renewal options. Awardee is located out of State. Awarded to non SBE vendor utilizing an SBE subcontractor.

<u>EXHIBIT B</u> Ascent Aviation Group, Inc.	Term contract for the purchase and transport delivery of Jet "A" fuel for the period 02/04/2017 through 02/03/2018 per Master Agreement #17004.	\$400,000.00 SBE: \$0	Facilities Management & Operations/Fleet Division 5000-410-72220-5217	Scarlett	
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The County has expended or encumbered \$181,802 (\$14,841/month) during the previous twelve and one quarter (12.25) months of the current fifteen (15) month term contract. \$400,000 is needed to meet the County's requirements on behalf of the Sheriff's Office and Health Care District through the expiration of this new twelve (12) month term contract for the purchase and transport delivery of Jet "A" fuel. This contract has four (4) twelve (12) month renewal options. Awardee is located out of State. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
12/06/2016

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT C					
Ten-8 Fire Equipment, Inc.; Municipal Equipment Company LLC	Increase of term contract for fire equipment and supplies for the period 07/01/2016 through 06/30/2017 per Master Agreement #950527B.	Increased Amount: \$116,000.00 Total with Increase: \$229,000.00 SBE: \$0	Fire-Rescue Department 1300-440-4211-5201 1300-440-4230-6401	Scarlett	

The County has expended or encumbered \$9,589 (\$2,131/month) during the previous four and one half (4.5) months of the current twelve (12) month term contract. Fire-Rescue Department requests an increase of \$116,000 over the previously authorized amount of \$113,000 for fire equipment and supplies during the remaining seven and one half (7.5) months of the term contract. This increased amount is for the purchase of twenty-two (22) Bullard thermal imaging cameras for rescue trucks for search and rescue efforts. This purchase is off the Lake County, Florida ITB #12-0806. This term contract has no renewal options remaining. Awardees are located outside Palm Beach County in the cities of Bradenton and Orlando, Florida. There is no SBE currently certified for this commodity or service.

EXHIBIT D					
O'Man & Sons, Inc.	Renewal of term contract for various Palm Beach County streetscape locations for the period 02/01/2017 through 01/31/2018 per Master Agreement #14090B.	\$300,000.00 SBE: 100%	Engineering & Public Works 1201-363-R025-3401	Scarlett	

The County has expended or encumbered \$128,703 (\$13,548/month) during the previous nine and one half (9.5) months of the current twelve (12) month term contract. Based upon fixed fees per location (\$299,360) and estimated additional tasks (\$640), \$300,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process.

TOTAL AMOUNT OF ALL AWARDS \$1,536,000.00



INTEROFFICE MEMORANDUM

DATE: November 28, 2016
TO: Janel Larvin
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

- Equestrian Sports Production, LLC for the 2016 Holiday and Horses \$15,000
 - Equestrian Sports Production, LLC for the Winter Equestrian Festival \$120,000
 - Boca Raton Champions Golf Charities, Inc., dba Allianz Championship for the Allianz Championship \$30,000
- Total Amount \$165,000

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM
Enclosures
cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2017/minutes.sports.Holiday&Horses.WinterEquestrian.Allianz

Tourist Development Council of Palm Beach County
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