

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: December 6, 2016

Consent Regular
 Ordinance Public Hearing

Department

Submitted By: Youth Services Department

Submitted For: Residential Treatment & Family Counseling Division

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Afterschool Arts Outreach 2016/2018 Agreement with Norton Museum of Art, Inc. (Norton) for the period beginning October 1, 2016 through September 30, 2018, to provide afterschool arts community education to at-risk youth attending the Highridge Family Center (Highridge) at no cost to the County.

Summary: The Highridge Family Center has been selected by Norton to participate in the Norton Afterschool Arts Outreach program. The program, formerly known as Progressive After School Arts Community Education (P.A.C.E.), provides free weekly art classes to at-risk youth by a local professional artist fostering creativity and critical thinking skills for underserved youth in a supportive afterschool environment. Additionally, Norton will offer an expanded summer collaborative, a multi-site project that is still in development. There are no costs associated with this Agreement. Countywide (HH)

Background and Justification: Although, the Program's name was changed to help clarify what the Program offers, it has been successfully offered at Highridge for more than 10 years. The Program remains a community based partnership that offers creative arts activities to at-risk youth in underserved neighborhoods, at no charge to the partnering organizations. Norton performs a background check through FDLE prior to installing any instructor on site. Classes are held once per week for two hours throughout the year. The summer collaborative activities are still in development, but will provide expanded offerings such as trips to cultural institutions and artist workshops, as well as exhibition of the student's artwork in the community. Resolution number R2013-0309 authorizes the County Administrator, or designee, to execute agreements/minor amendments with Norton for the educational art classes/programs at Highridge on behalf of the Board of County Commissioners.

Attachment .: Agreement

Recommended by: _____


Department Director

11/4/16
Date

Approved by: _____


Assistant County Administrator

11/22/16
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures					
Operating Costs					
External Revenue					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$0				
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes _____ No _____

Budget Account Exp No:
Fund _____ Dept _____ Unit _____ Obj _____
Rev No:
Fund _____ Dept _____ Unit _____ Obj _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

There is no fiscal impact associated with this item.

Departmental Fiscal Review: *Michaela Toxra*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Don Pomeroy 11/16/16
OFMB 11/17/16

Ar. J. ... 11/16/16
Contract Development & Control
11/16/16

B. Legal Sufficiency:

Helene Cottrill
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

Norton Museum of Art

Afterschool Arts Outreach 2016/2018

This AGREEMENT dated this 3 day of Oct., 2016 is made by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners (hereinafter referred to as the "County/Partner Organization") and the Norton Museum of Art, Inc., a not for profit corporation, authorized to do business in the State of Florida, (hereinafter referred to as "Norton Museum of Arts/Museum").

In consideration of the mutual promises contained herein, the parties agree as follows:

Site: Highridge Family Center
4200 N. Australian Avenue, West Palm Beach, FL 33407

Partner Organization: Palm Beach County (Highridge Family Center)

Class day: Tuesday Average Class Size: 8 - 12

Time: 6:00 PM - 9:00 PM Student ages: 11-~~16~~¹⁷ *BT*

Instructor: Erika Cespedes

The term of this Agreement shall be for two (2) years, commencing on October 1, 2016 through September 30, 2018. Any summer dates/days/times will be determined and agreeable to the parties.

BACKGROUND

Norton Afterschool Arts Outreach (formerly known as P.A.C.E), developed in 1991, is a community-based partnership that offers creative arts activities to at-risk children in underserved neighborhoods in our area. Each year, the Norton serves approximately 1000 students through ongoing Afterschool Arts Outreach programs.

The goal of *Afterschool Arts Outreach* is to benefit children by:

- Fostering creativity and stimulating critical thinking skills for underserved youth in a safe, supportive afterschool environment;
- Offering students an in-depth exposure to the media and traditions of the visual arts through multicultural art projects and museum visits;
- Enriching afterschool program offerings for children considered underserved who live in disadvantaged neighborhoods in Palm Beach County.

Afterschool Arts Outreach classes are free and open to all children ages 5-18 who live in the neighborhoods served by each site. The program has thrived through the years, becoming a national model for arts outreach initiatives.

VISION

The vision of *Norton Afterschool Arts Outreach* is to provide a significant after school arts experience that affords a safe, consistent, and structured environment for children whose lives are often deprived of structure. The second component of the program is to present dynamic, caring role models to help children develop positive self-images through positive achievement. The program seeks to expand the students' world by exposing them to multicultural and arts-integrated history, music, and literature themes, and ideas as well as to the visual arts. It is the Norton Museum of Art/Museum's joy and responsibility as an arts institution to provide this service to the community.

MUSEUM RESPONSIBILITIES

- The Norton Museum of Art recruits trained professionals as *Norton Afterschool Arts Outreach* instructors, pays their salaries, and provides art materials and guidelines for all projects.
- The Norton Museum of Art will perform a formal and informal background check prior to installing any instructor or assistant in a site. The formal background check is limited to Florida state and criminal reports, with information obtained directly from the Florida Department of Law Enforcement (FDLE).
- The Norton Museum of Art provides a two-hour art class up to two days per week for participants between the ages of 6 to 12.
"BT" 16? (as on first sheet of contract?) 17 or 21?
- The Norton Museum of Art oversees and provides direction for the *Norton Afterschool Arts Outreach* instructors and assistant instructors.
- The Norton Museum of Art provides participants complimentary transportation, admission, and a tour of Norton Museum three times per year.
- *Norton Afterschool Arts Outreach* staff conducts interviews and site assessments at each of the facilities. Written assessments of instructors, visiting artists, site partners, parents and students enable the program to change and improve the learning/teaching environment.
- Norton Museum of Art warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression, or genetic information.

Norton Museum of Art has submitted to County a copy of its non-discrimination policy which is consistent with the above paragraph, as contained in Resolution R-2014-1421, as amended, or in the alternative, if the Norton Museum of Art does not have a written non-discrimination policy or one that conforms to the County's policy, it has acknowledged through a signed statement provided to County that Norton Museum of Art will conform to the County's non-discrimination policy as provided in R-2014-1421, as amended.

PARTNER ORGANIZATION RESPONSIBILITIES

The Education Department at the Norton Museum of Art and the *Norton Afterschool Arts Outreach* instructors will work in conjunction with local established organizations within the community to maximize the program's effectiveness.

- The Partner Organization provides and operates a facility where the *Norton Afterschool Arts Outreach* classes are held, and is responsible for the general maintenance and cleaning of the facility.
- The Partner Organization provides an operating and easily accessible telephone and an on-site staff person during *Norton Afterschool Arts Outreach* class times.
- The Partner Organization provides access to a computer, copy machine and/or fax machine for *Norton Afterschool Arts Outreach* teaching artist to use during site hours.
- The Partner Organization provides a roster of students attending *Norton Afterschool Arts Outreach* classes. All students must be level 2 or above
- The Partner Organization provides a schedule of the facility's activities, including meetings by other groups using the site.
- The Partner Organization provides aid in the coordination of three ^{at least ?} tours of Norton Museum per year.
 ^ GT ~~1/1~~
- The Partner Organization provides aid in the coordination of the onsite *Afterschool Arts Outreach* exhibition. Exhibition Date (s): Tuesday, December 13 (on site)
 exhibitions = GT ~~1/1~~
- The Partner Organization will nominate one staff person to serve as primary contact between *Norton Afterschool Arts Outreach* staff and the partner organization. *Norton Afterschool Arts Outreach* will be notified about this contact prior to the opening of the *Afterschool Arts Outreach* class.

Main Contact:

Name: Heli M. Pandini
Tel.: (561) 625-2540

Title: Residential Counseling Coordinator;
Email: Hpandini@pbcbgov.org

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PROGRAM ADDENDUM

NORTON COLLABORATIVE

On behalf of the Partner Organization, which already partners with the Museum, through its *Afterschool Arts Outreach* Program, Partner Organization certifies its participation in the Museum's 2017 Collaborative, a multi-site PACE project taking place summer 2017, or subsequent years within the effective date of the parties' *Afterschool Arts Outreach* Agreement.

Partner Organization's responsibilities will include selecting highly motivated students to participate in every aspect of this project. Partner Organization understands that the programming is still in development, but is expected to include:

- Educational field trips to cultural institutions
- Visiting artist workshops
- Art projects using specialized materials
- Tour/ workshop at the Norton Museum
- An exhibition of the students' artwork in the community

This eight to ten week collaborative will consist of two classes a week begin in June – August. (Dates and times TBD)

Partner Organization will work with the Museum to ensure that the students involved participate in all aspects of the 2017 Collaborative to gain the most benefit from the program. Partner Organization will abide by a mutually agreed upon schedule for project activities and provide necessary facilities and support staff for aspects of the project occurring at our site. Partner Organization will also assist with the planning and implementation of any aspects of the project requiring the students to travel offsite. Partner Organization understands that the Norton will be responsible for the project's programming, providing *Afterschool Arts Outreach* instructors, project-specific teaching artists, project supplies, and travel support for offsite activities, and will be responsible for the expenses related to these items.

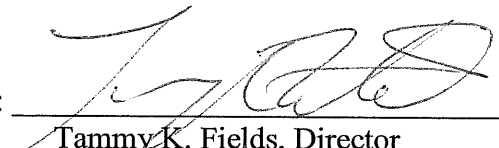
Partner Organization will continue to support all *Afterschool Arts Outreach* programming, including the Museum's 2017 Collaborative, according to the guidelines of the parties' *Afterschool Arts Outreach* Agreement.

Partner Organization has sufficient organizational capacity, including the required staff, facilities, and finances, to participate in the 2017 Collaborative as outlined above.

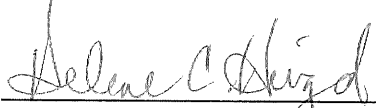
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IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Agreement on behalf of the COUNTY and Museum has hereunto set its hand the day and year above written.

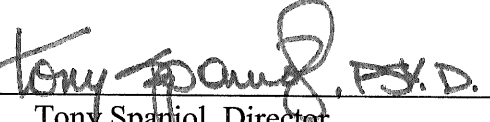
**PALM BEACH COUNTY, FLORIDA
BOARD OF COUNTY
COMMISSIONERS**

By: 
Tammy K. Fields, Director

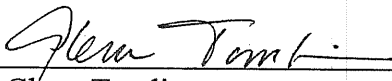
**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY**


BY: 
Assistant County Attorney

**APPROVED AS TO TERMS
AND CONDITIONS**

By: 
Tony Spatiol, Director
Residential Treatment & Family
Counseling

NORTON MUSEUM OF ART, INC.

By: 
Glenn Tomlinson,
William Randolph Hearst
Curator of Education

By: 
Wimarie Rivera,
Associate Curator of Education