

4A-2

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: December 6, 2016       Consent       Regular  
     Ordinance       Public Hearing

Department: Department of Economic Sustainability

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: the Third (3<sup>rd</sup>) Amendment to the Palm Beach County Action Plan (AP) for Fiscal Year (FY) 2016–2017.

**Summary:** On July 12, 2016, the Board of County Commissioners (BCC) approved the Palm Beach County AP for Fiscal Year 2016-2017 (R2016-0928) which included funding allocations for several Federal grant programs, including the Community Development Block Grant (CDBG) Program. Consistent with direction from the May 3, 2016 (Item #4E-1) BCC workshop, the AP allocated 75% of available CDBG Public Service funds, amounting to \$648,610, to support operations of the County's Philip D. Lewis Center which serves individuals and families. On August 16, 2016 (Item #5A-3), the BCC approved the County's acquisition of the Program REACH / transitional housing facility located at 1318-1320 Henrietta Avenue and 549-559 Palm Beach Lakes Boulevard, West Palm Beach. Adopt-A-Family of the Palm Beaches, Inc. currently operates the facility on behalf of the County through the Department of Community Services (DCS) Financially Assisted Agencies contract R2015-1436. During the past three years, the final amount of CDBG-eligible operational expenses at the Lewis Center was less than the amount of CDBG funds allocated. As a result, DCS has now requested that a portion of CDBG funds allocated to the Lewis Center be re-directed to support County-paid operational expenses at the transitional housing facility. The facility will serve at least 80 unduplicated families annually. The proposed 3rd Amendment to the AP for FY 2016-2017 will reduce CDBG funding for the Lewis Center activity by \$140,000 and will add a new activity for the Program REACH / transitional housing facility in the amount of \$140,000 in order to fund such expenses. **These are Federal CDBG funds which do not require a local match.**  
District 7 (JB)

**Background and Justification:** Palm Beach County receives an annual allocation of CDBG grant funds from the U.S. Department of Housing and Urban Development. CDBG regulations allow no more than 15% of the total annual grant to be allocated for eligible Public Service activities. For the past three (3) fiscal years, the BCC has directed that 75% of these CDBG Public Service funds be allocated to the Lewis Center, and that the remaining 25% of CDBG Public Service funds be allocated to a number of local non-profit social service partners to sustain services historically supported by the County. Approval of this agenda item will reprogram existing CDBG funding in order to provide emergency shelter to an estimated 80 families per year.

**Attachment(s):**

1. Proposed 3rd Amendment to Action Plan for FY 2016-2017

Recommended By:       11-23-16  
    Department Director      Date

Approved By:       11/23/16  
    Assistant County Administrator      Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT*	0				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Proposed Budget? Yes X No \_\_\_\_\_  
Budget Account No.:

Fund 1101 Dept 820 Unit 1431 Object 9000 Program Code/Period various/GY16

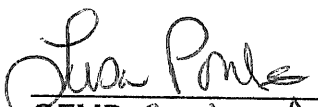
### B. Recommended Sources of Funds/Summary of Fiscal Impact:


Approval of this Agenda Item will reduce CDBG funding for the Senator Philip B. Lewis Center by \$140,000 from \$648,610 to \$508,610 and will reallocate the \$140,000 to the Program REACH/ transitional housing facility to fund County-paid CDBG eligible operational expenses.

C. Departmental Fiscal Review:   
Shairette Major, Fiscal Manager II

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

 11/15/16  
OFMB, ET 11/14/16  
11/15

 11/18/16  
Contract Development and Control

### B. Legal Sufficiency:

 11/21/16  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

**PALM BEACH COUNTY  
DEPARTMENT OF ECONOMIC SUSTAINABILITY**

Palm Beach County Department of Economic Sustainability (DES) proposes to amend its Action Plan for Fiscal Year 2016-2017, as follows:

**Proposed Third (3<sup>rd</sup>) Amendment to FY 2016-2017 Action Plan**

For FY 2016-2017, the total available Community Development Block Grant (CDBG) funding amount is \$5,765,423. The proposed 3<sup>rd</sup> Amendment includes:

**CDBG Activity to be Reduced in Funding:** This amendment will reduce CDBG funding to the Senator Philip D. Lewis Center facility located at 1000 45<sup>th</sup> Street, West Palm Beach, FL. Activity funding will be reduced by \$140,000 from \$648,610 to \$508,610. Funding will be reallocated to the Program REACH/ transitional housing facility.

**CDBG Activity To Be Added:** This amendment will allocate \$140,000 CDBG to the Program REACH/ transitional housing facility to support operational costs of the facility. The facility will provide emergency shelter and support services to an estimated 80 families annually from its location at 1318-1320 Henrietta Ave and 549-559 Palm Beach Lakes Blvd., West Palm Beach, FL. The source of funds is the \$140,000 reprogrammed from the Senator Philip D. Lewis Center CDBG activity.

The Amendment will be available for public inspection at DES, and will become final after a thirty (30) day period for public comment.