

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

REVISED **2ND**

Meeting Date: December 20, 2016
Department: Criminal Justice Commission
Submitted For: Criminal Justice Commission

EXECUTIVE BRIEF

MOTION AND TITLE: Staff recommends motion to approve:

A) Appointment of one new member to the Criminal Justice Commission as follows:

<u>Appoint</u>	<u>Seat No.</u>	<u>Requirement</u>	<u>Nominated by</u>	<u>Term</u>
Rachel Docekal	29	Private Sector	Economic Council	01/01/2017 -12/31/2019

B) Reappointment of three members to the Criminal Justice Commission as follows:

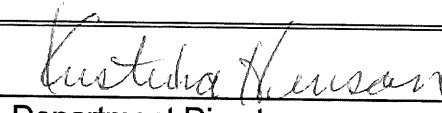

<u>Reappoint</u>	<u>Seat No.</u>	<u>Requirement</u>	<u>Nominated by</u>	<u>Term</u>
George Elmore	20	Private Sector	Economic Council	01/01/2017 -12/31/2019
Douglas Duncan	21	Private Sector	Economic Council	01/01/2017 -12/31/2019
Barbara Cheives	23	Private Sector	Economic Council	01/01/2017 -12/31/2019

SUMMARY: The CJC is comprised of 32 members including elected officials and representatives from private and public sectors. Ten private sector members are nominated for three-year terms by the Economic Council of Palm Beach County, Inc. (Council), and appointed by the Board. The Council has nominated Mr. George T. Elmore, Mr. Douglas Duncan, and Ms. Barbara Cheives to be reappointed. The Council has nominated Ms. Rachel Docekal as a new appointment. Mr. George Elmore has disclosed that he is employed by Hardrives of Delray, Inc., which frequently bids on County Engineering contracts. There is no current contract in place. The CJC provides no regulation, oversight, management, or policy setting recommendations regarding or related to the Hardrives of Delray, Inc., contracts. Disclosure of this potential contractual relationship is being provided in accordance with the provision of Section 2-443 of the Palm Beach County Code of Ethics. The Board has 32 seats, 31 seats currently filled and a diversity count of Caucasian: 22 (71%), African-American: 8 (26%) and Hispanic: 1 (3%). The gender ratio (female: male) is: 8: 23. The four nominees include two Caucasian males, one African-American female and one Caucasian female. Countywide (JB)

BACKGROUND AND JUSTIFICATION: The Board of County Commissioners approved the Criminal Justice Commission's Ordinance as codified in the Palm Beach County Code Chapter 2, Article V, Division 5. The Board created the 32-member Commission to study all aspects of the criminal justice and crime prevention systems within the federal, state, county, municipal and private agencies within the County.

ATTACHMENTS:

- 1. Nomination Letter from the Economic Council
- 2. PBC Code, Sections 2-216 – 2-221 (CJC)
- 3. 2016 CJC Membership list
- 4. Board/Committee Application and Biography of Mr. George T. Elmore
- 5. Board/Committee Application and Biography of Mr. Douglas Duncan
- 6. Board/Committee Application and Biography of Ms. Barbara Cheives
- 7. Board/Committee Application and Biography of Ms. Rachel Docekal

Recommended by:		12-12-16
	Department Director	Date
Legal Sufficiency:		12-12-16
	Assistant County Attorney	Date

II. REVIEW COMMENTS

A. Other Department Review:



November 15, 2016

Board of County Commissioners
Palm Beach County
Attn: Kristina Henson
301 N. Olive Avenue
West Palm Beach, FL 33401

Dear Ms. Henson,

The Economic Council would like to nominate the following people for the four designated seats on the Criminal Justice Commission, the term beginning on January 1, 2017 and running through December 31, 2019:

New Appointment to Seat 29, Ms. Rachel Docekal;
Re-Appointment to Seat 20, Mr. George Elmore;
Re-Appointment to Seat 21, Mr. Douglas Duncan; and
Re-Appointment to Seat 23, Ms. Barbara Cheives.

Should you have any questions regarding these appointments, please do not hesitate to contact the Economic Council at (561) 684-1551.

Sincerely,

Wendy Link
Chairperson
Economic Council of Palm Beach County

Footnotes:

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Editor's note—Ord. No. 88-16, adopted Aug. 16, 1988, effective Aug. 29, 1988, amended this Code by adding provisions designated by the editor as ch. 2, art. V, div. 5, §§ 2-216—2-221.

Sec. 2-216. - Created.

There is hereby established an advisory commission to be known as the "Palm Beach County Criminal Justice Commission," herein referred to as the "Criminal Justice Commission." The Criminal Justice Commission shall be comprised of twenty-one (21) public sector members and eleven (11) private sector members for a total commission of thirty-two (32) members in accordance with the policies and procedures established by the Board of County Commissioners for advisory commissions as follows:

(a) Public Sector Membership.

- (1) Mayor or Commission member of the Palm Beach County Board of County Commissioners.
- (2) Palm Beach County Sheriff.
- (3) State Attorney, 15th Judicial Circuit.
- (4) Public Defender, 15th Judicial Circuit.
- (5) Clerk of the Palm Beach County Circuit Court.
- (6) Chief Judge, 15th Judicial Circuit.
- (7) Administrative Judge, Juvenile Division, 15th Judicial Circuit.
- (8) Supervisory Special Agent, Federal Bureau of investigation, West Palm Beach.
- (9) Senior Agent, Drug Enforcement Administration, West Palm Beach.
- (10) Member, Palm Beach County School Board.
- (11) Member, Palm Beach County Legislative Delegation.
- (12) Member, Palm Beach County League of Cities.
- (13) District IX Juvenile Justice Manager, Florida Department of Juvenile Justice.
- (14) Representative of Police Chiefs Association.
- (15) Resident Agent in Charge, Bureau of Alcohol, Tobacco and Firearms (ATF), West Palm Beach Field Office, U.S. Treasury Department.
- (16) Chief, West Palm Beach Police Department.
- (17) Circuit Administrator, Florida Department of Corrections, 15th Judicial Circuit.
- (18) Supervisory Special Agent, Florida Department of Law Enforcement.
- (19) President, Crime Prevention Officers' Association.
- (20) United States Attorney, Southern District of Florida or Assistant U.S. Attorney, West Palm Beach.

(21) Member, Palm Beach Association of Criminal Defense Lawyers.

The term of membership for the Public Sector members will be for the duration of their position entitling them to sit as a member of the Criminal Justice Commission.

(b) Private Sector Membership.

- (1) Ten (10) persons will be nominated by the Palm Beach County Economic Council, but not necessarily members of the Economic Council, and said nominations will be submitted to the Board of County Commissioners of Palm Beach County, Florida for approval. These members shall be representative of all segments of Palm Beach County, Florida.
 - (2) One (1) at-large member of the local clergy nominated by the Criminal Justice Commission and approved by the Board of County Commissioners.
- (c) Maximum Number of Boards. The maximum number of Boards that an individual member appointed by the Board of County Commissioners may serve on at one (1) time shall be three (3), except that no individual may serve on more than one (1) board, if doing so would violate Article II, Section 5(a) of the Florida Constitution, which prohibits dual office holding.
- (d) Terms of Office. Private Sector members shall be appointed for a three-year term, with said term commencing on January 1 for the first year of appointment and expiring on December 31 of the third year. Beginning on or after March 1, 2013, no private sector member shall be appointed or reappointed to the Criminal Justice Commission for more than three (3) consecutive three-year terms. Existing members' terms shall end on December 31st of the year in which their term expires.
- (e) Vacancies. Vacancies occurring during a term shall be filled for the unexpired term, and shall not count toward the member's term limits.
- (f) Residency. All members of the Criminal Justice Commission must be residents of Palm Beach County at the time of appointment or nomination and while serving on the Criminal Justice Commission. Exemptions to this requirement are allowed when circumstances warrant outside technical/professional representation, or if statute or other rule specifies. Appointed members of the Criminal Justice Commission shall serve at the pleasure of the appointing body.
- (g) Qualification as a Candidate. Criminal Justice Commission members shall not be prohibited from qualifying as a candidate for elected office.
- (h) Sunshine Law and State Code of Ethics. Criminal Justice Commission members shall comply with the Sunshine Law and State Code of Ethics. However, that portion of a meeting of a duly constituted Criminal Justice Commission at which members of the Commission discuss active criminal intelligence information or active criminal investigative information that is currently being considered by, or which may foreseeably come before, the Commission is exempt from F.S. § 286.011, as amended or replaced and § 24(b), Art. I of the Florida State Constitution, as amended or replaced, provided that at any public meeting of the Criminal Justice Commission at which such matter is being considered, the Commission members publicly disclose the fact that the matter has been discussed. Reasonable public notice of all Criminal Justice Commission meetings shall be provided. All meetings of the Criminal Justice Commission shall be open to the public at all times and minutes shall be taken at each meeting.
- (i) Palm Beach County Code of Ethics. Criminal Justice Commission members appointed under subsection (b)(l) and (2) of this section are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Sections 2-441 through 2-448 of the Palm Beach County Code.
- (j) Annual Narrative Report. The Criminal Justice Commission shall submit an annual narrative report to the Board of County Commissioners.

(Ord. No. 88-16, § 1, 8-16-88; Ord. No. 89-3, § 1, 3-21-89; Ord. No. 90-38, § 1, 10-16-90; Ord. No. 92-14, § 1, 5-28-92; Ord. No. 92-25, § 1, 9-15-92; Ord. No. 93-1, § 1, 2-1-93; Ord. No. 93-

35, § 1, 12-21-93; Ord. No. 95-6, § 1, 3-21-95; Ord. No. 2014-003, § 1, 3-11-14; Ord. No. 2016-017, § 1, 3-1-16)

Sec. 2-217. - Objectives.

The Criminal Justice Commission is established to study all aspects of the criminal justice and crime prevention systems within the federal, state, county, municipal and private agencies within the County. This purpose shall include the study of the health and human services and educational systems, among others, as they pertain to criminal justice or crime prevention. The Criminal Justice Commission shall make recommendations to the Board of County Commissioners on policies and programs designed to accomplish the following objectives:

- (a) To provide overall coordination to law enforcement and crime prevention efforts in the County;
- (b) To provide an efficient, cost effective and timely criminal justice system in the County; and
- (c) To effect the reduction of crime in the County on a permanent basis.

(Ord. No. 88-16, § 2, 8-16-88)

Sec. 2-218. - Authority.

The Criminal Justice Commission shall have the following authority and powers:

- (a) To review, research and evaluate existing systems and programs within the scope of the Criminal Justice Commission;
- (b) To establish task forces or subcommittees to study in detail key aspects of programs and systems within the scope of the Criminal Justice Commission;
- (c) To adopt from time to time rules and bylaws providing for the governance of the Criminal Justice Commission, which rules and bylaws will be adopted by a majority vote of the members of the Criminal Justice Commission;
- (d) To establish an executive committee by the majority vote of the members of the Criminal Justice Commission, which executive committee will have such powers and authority as delegated by the Criminal Justice Commission;
- (e) To review and comment on all grant requests for programs and systems within the scope of the Criminal Justice Commission;
- (f) To make recommendations on modifying, creating or abolishing public and private systems and programs within the scope of the Criminal Justice Commission;
- (g) To make recommendations on modifying, creating or abolishing legislation, ordinances or regional or county-wide comprehensive plans dealing with systems and programs within the scope of the Criminal Justice Commission;
- (h) To assist the consolidation of systems and programs within the scope of the Criminal Justice Commission when approved by the Board of County Commissioners;
- (i) To request members of all agencies within the auspices of the Board of County Commissioners, to provide the Criminal Justice Commission in a timely manner with all data and information requested by the Criminal Justice Commission, to appear at any meeting or hearing requested by the Criminal Justice Commission, and to otherwise work in cooperation and good faith with the Criminal Justice Commission in pursuing the Criminal Justice Commission's objectives;
- (j) To enter contracts and hire personnel as required to pursue the objectives of the Criminal Justice Commission, subject to approval by the Board of County Commissioners; and

- (k) To take all acts reasonably required by the Criminal Justice Commission in the exercise of the authority set forth above and the pursuit of the Criminal Justice Commission's objectives.

(Ord. No. 88-16, § 3, 8-16-88)

Sec. 2-219. - Operation.

- (a) Travel Expenses, Reimbursement and Approval Authority. Members of the Criminal Justice Commission shall serve without compensation, but may be eligible for travel reimbursement for only those expenses which are incurred for travel outside Palm Beach County which is necessary to fulfill Criminal Justice Commission member responsibilities provided sufficient funds have been budgeted and are available as set forth in PPM CW-O-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County Department. Any approved travel reimbursement shall be subject to those actual expenses at the rate or rates established by State law and County travel policy. Approval authority for pre-authorized Criminal Justice Commission member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with County wide Policy and Procedures memoranda (PPM) CW-F-009.
- (b) The Criminal Justice Commission shall operate with such funding and staffing as the Board of County Commissioners shall approve from time to time. Without prior approval, the Criminal Justice Commission shall have no authority to incur expenses for which Palm Beach County, Florida, would become liable.

(Ord. No. 88-16, § 4, 8-16-88; Ord. No. 2014-003, § 2, 3-11-14)

Sec. 2-220. - Staff cooperation and support.

The staff of the Board of County Commissioners, including but not limited to the County Administrator, the County Attorney and the Public Safety Department of the County, are hereby charged with the responsibility to furnish to the Criminal Justice Commission such records, documents, reports and other data on criminal justice matters which, in the opinion of the Criminal Justice Commission, are reasonably necessary in order that the Criminal Justice Commission may fulfill the duties required of it hereunder. Support services for the Criminal Justice Commission shall be made available by the Public Safety Department.

(Ord. No. 88-16, § 5, 8-16-88)

Sec. 2-221. - Administration.

The Criminal Justice Commission shall employ an executive director who shall hire such other administrative, professional and clerical assistance as necessary to carry out its duties authorized by this article, and as provided for in the Criminal Justice Commission's budget, reviewed and approved by the Board of County Commissioners. The County Administrator shall have oversight of the executive director who will be selected by the Criminal Justice Commission and County Administrator and approved by the Board of County Commissioners. The goals and performance evaluations of the executive director shall be accomplished jointly by the County Administrator and the Criminal Justice Commission. The Public Safety Department will be responsible for providing financial oversight in managing agreements, contracts, revenues and expenditures for the Criminal Justice Commission.

(Ord. No. 88-16, § 6, 8-16-88; Ord. No. 2016-017, § 2, 3-1-16)

Sec. 2-222. - Compliance with uniform policy for advisory boards and commissions.

Except as provided for herein, the Criminal Justice Commission is expressly subject to all uniform policies for advisory boards and commissions as established by the Board of County Commissioners pursuant to Resolution 2013-0193, as may be amended.

(Ord. No. 2014-003, § 3, 3-11-14)

Secs. 2-223—2-230. - Reserved.

Attachment # 2
Page 5 of 5

PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION (CJC)
MEMBERSHIP LIST – 2016
(Revised 11/2016)

Chairman

Mr. Lee Waring
Client Advisor
Seaside National Bank & Trust

Vice-Chairman

Mr. Gerald Richman
Richman, Greer P. A.

Treasurer

Mr. Barry Krischer
Retired – former State Attorney

Secretary

Ms. Rosalyn Baker
Circuit Administrator
Florida Department of Corrections

Public Sector Members

Honorable Dave Aronberg
State Attorney
15th Judicial Circuit

Honorable Carey Haughwout
Public Defender
15th Judicial Circuit

Honorable Jeffrey Colbath
Chief Judge
15th Judicial Circuit

Honorable Sharon R. Bock
Clerk & Comptroller
Palm Beach County

Honorable Ric Bradshaw
Sheriff, Palm Beach County

To Be Announced
Palm Beach County
Board of County Commissioners

Honorable Dr. Debra Robinson
Palm Beach County School Board

Honorable Judge Kathleen Kroll
Administrative Judge Juvenile Division
15th Judicial Circuit

To Be Appointed
Florida House of Representatives
Legislative Delegation

Commissioner Keith James
West Palm Beach City Council
League of Cities

Ms. Nellie L. King
Criminal Defense Lawyers Association

Chief Bryan Kummerlen
West Palm Beach Police Department

Chief Frank Kitzerow
Jupiter Police Department
Chiefs of Police Association

Deputy Karl Martin
Crime Prevention Officers Association

Mr. Frank Mercurio
Special Agent Supervisor
Florida Department of Law Enforcement

Mr. John McKenna
Resident Agent in Charge
Drug Enforcement Administration

Mr. Michael D'Alonzo
Asst. Supervisory Resident Agent in Charge
Federal Bureau of Investigation

Mr. Rolando Garcia
U.S. Attorney's Office

Mr. Robert Shirley
Resident Agent in Charge
Bureau of Alcohol, Tobacco, Firearms & Explosives

Mr. Gregory Starling
Chief Probation Officer
Florida Department of Juvenile Justice
15th Judicial Circuit

Private Sector – Clergy Member

Reverend Kevin L. Jones
Tabernacle Baptist Church

Ex-Officio Member

Mr. Robert Avossa, Superintendent
Palm Beach County School District

Private Sector Members – Economic Council

Ms. Barbara Cheives
President, Converge & Associates Consulting

Mr. Douglas Duncan
Roth and Duncan, P.A.

Mr. George T. Elmore
President Hardrives of Delray, Inc.

Mr. Joseph Ianno, Jr.
Carlton, Fields, Jorden, & Burt, P.A.

Mr. Randolph K. Johnson, Sr.
President, Communications by Johnson, Inc.

Ms. Christina Morrison
Carmel Real Estate & Management

Immediate Past Chair

Mr. William L. Kramer
Kramer Consulting, LLC

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Attachment # 4

Page 1 of 3

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Criminal Justice Commission

Advisory ☒ Net Advisory ☐

☒ At Large Appointment

or

☐ District Appointment /District #: _____

Term of Appointment: 3 Years.

From: January 1, 2017 To: December 31, 2019

Seat Requirement: Economic Council of Palm Beach County member, resident of Palm Beach County

Seat #: 20

☒ *Reappointment

or

☐ New Appointment

☐ to complete the term of _____

Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Elmore George T
Last First Middle

Occupation/Affiliation: Hardrives of Delray, Inc. Owner ☒ Employee ☐ Officer ☐

Business Name: Hardrives of Delray, Inc.

Business Address: 2101 S. Congress Avenue

City & State: Delray Beach, Florida

Zip Code: 33445

Residence Address: 1310 N OCEAN GULF STREAM FL 33483

City & State: _____

Zip Code: _____

Home Phone: 561-224-2116

Business Phone: 561-275-9456

Cell Phone: ()

Fax: ()

Email Address: _____

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code:

☒ Male

☐ Female

☐ Native-American

☐ Hispanic-American

☐ Asian-American

☐ African-American

☒ Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R/XX-XXPO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

<u>PURK BID</u>	<u>ENGINEERING</u>	<u>ROADWAY CONST</u>	
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(Attach Additional Sheet(s), if necessary)
OR

NONE ☐NOT APPLICABLE/
(Governmental Entity) ☐

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

X By watching the training program on the Web, DVD or VHS on January 14, 2014 *Next Training Date due:
By attending a live presentation given on _____, 20 _____ 1/14/2017

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: GEORGE ELMORE Date: 11-18-14

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Allison L. Orr, Criminal Justice Commission
301 N. Olive Avenue, Suite 1001
West Palm Beach, FL 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: December 20, 2016

Commissioner's Signature: _____ Date: _____

**GEORGE ELMORE, PRESIDENT
HARDRIVES OF DELRAY, INC.
2101 South Congress Avenue
Delray Beach, FL. 33445**

George T. Elmore came to Florida in 1947 from New Castle, Pennsylvania. He attended the University of Miami and later served in the Korean Conflict. He founded Hardrives, Inc. in 1953. Currently he serves as the President of this highway construction and land development company.

Mr. Elmore is currently serving as a Director on the Boards of United Way, Boy Scouts of America, WPBT-Channel 2, Kravis Center, Palm Beach County Council of the Arts, Economic Council of Palm Beach County, Palm Beach Community College Foundation, Palm Beach County Criminal Justice Commission, Palm Beach Historical Society, And Workforce Alliance, Inc. Mr. Elmore is past President and Director of the Florida East Coast Chapter of Associated General Contractors of America, past President of the FAU Foundation, and past President of Crisis Line Information and Referral Services, Inc. He is a Founding member and past Chairman of the Economic Council of Palm Beach County.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Attachment # 5
Page 1 of 3

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Criminal Justice Commission

Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: _____

Term of Appointment: 3 Years. From: January 1, 2017 To: December 31, 2019

Seat Requirement: Economic Council of Palm Beach County member, resident of Palm Beach County

Seat #: 21

☒ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Duncan Douglas
Last First Middle

Occupation/Affiliation: Roth & Duncan, P.A. Owner ☐ Employee ☐ Officer ☐

Business

Name: Roth & Duncan, P.A.

Business Address: 515 N. Flagler Drive, Suite 325

City & State West Palm Beach, Florida Zip Code: 33401

Residence Address:

1130 BULLWATER WEST BLVD WPB FLA 33411

City & State

Zip Code:

Home Phone: () _____

Business Phone: 214 655-5529

Cell Phone: () _____

Fax: () _____

Email Address: DND325 @ AOL.COM

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE ☒ NOT APPLICABLE/ (Governmental Entity) ☐

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

☒ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

x By watching the training program on the Web, DVD or VHS on January 9, 2014 *Next Training Date due: _____
By attending a live presentation given on _____, 20____ 1/9/2017

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: *Douglas Duncan* Printed Name: DOUGLAS DUNCAN Date: 11/14/2016

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 233-0724.

Return this FORM to:
Allison L. Orr, Criminal Justice Commission
301 N. Olive Avenue, Suite 1001
West Palm Beach, FL 33401

Section III (Commissioner, if applicable):
Appointment to be made at BCC Meeting on: December 20, 2016

Commissioner's Signature: _____ Date: _____

RESUME - DOUGLAS DUNCAN

Douglas Duncan was born in Chicago, Illinois on May 27, 1953. He received his B.A. from Ripon College where he graduated Cum Laude, and thereafter received his J.D. Cum Laude in 1980 from Hamline University. While in law school, he received the Silver Gavel Honor Society Award, and was a member of the Hamline University Law Review. Mr. Duncan was admitted to The Florida Bar in 1980 and in 1981 the U.S. District Court, Southern District of Florida, including the Trial Bar and the U.S. Court of Appeals, Fifth and Eleventh Circuits. In 1990, he was also admitted to the Bar for the U.S. Supreme Court. He is currently practicing in West Palm Beach in the areas of Criminal Defense, both trials and appeals.

Mr. Duncan has authored many works, including "Fourth Amendment Standing of an Automobile Passenger," "What Lawyers are Ethically Required to do when a Criminal Defendant Intends to Lie at Trial," "Defense Counsel's Ethical Obligation to Disclose or not to Disclose Prior to Sentencing that the Client has a Prior Conviction," "Caselaw Authority for Downward Departures from a Career Offender Enhancement under the Federal Sentencing Guidelines," Battered Woman Syndrome and Jury Instructions," "Proper Closing Arguments in Criminal Cases Manual."

Mr. Duncan served as Chairperson of The Florida Bar Criminal Law Section, 1995-1996; Chairperson of the Criminal Law Section of The Florida Academy of Trial Lawyers, 1988-1989; President of the Palm Beach Association of Criminal Defense Lawyers 2001. Mr. Duncan has also served as Chairperson for the Fourth District Court of Appeal Judicial Nominating Commission, as well as Chairperson of the Fifteenth Judicial Circuit, Judicial Nominating Commission. Locally, Mr. Duncan has served on many committees of the Palm Beach County Bar Association, including Chairperson of the Criminal Court Advisory Committee, Continuing Legal Education Committee and Professionalism Committee. In 2001, Mr. Duncan received the coveted Professionalism Award from the Palm Beach County Bar Association for excellence in practicing professionalism in Palm Beach County.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Attachment # 6
Page 1 of 3

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Criminal Justice Commission Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3 Years. From: January 1, 2017 To: December 31, 2019

Seat Requirement: Economic Council of Palm Beach County member, resident of Palm Beach County

Seat #: 23

☒ *Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Cheives Barbara I.
Last First Middle

Occupation/Affiliation: Converge & Associates Consulting Owner ☒ Employee ☐ Officer ☐

Business

Name: Converge & Associates Consulting

Business Address: 1977 Brandywine Road Suite 203

City & State West Palm Beach, Florida Zip Code: 33409

Residence Address: _____

City & State Zip Code: _____

Home Phone: (561) 689-2428 Business Phone: () Ext. _____

Cell Phone: (561) 351-6861 Fax: () _____

Email Address: barbara@CONVERGEANDASSOCIATES.com

Mailing Address Preference: ☐ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
NONE <input type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity) <input type="checkbox"/>		

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountylethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

☐ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

X By watching the training program on the Web, DVD or VHS on March 27, 2014 *Next Training Date due:
 _____ By attending a live presentation given on _____, 20____ 3/27/2017

AND

☒ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: Barbara I. C. IVES Date: 11/18/16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 233-0724.

Return this FORM to:
 Allison L. Orr, Criminal Justice Commission
 301 N. Olive Avenue, Suite 1001
 West Palm Beach, FL 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: December 20, 2016

Commissioner's Signature: _____ Date: _____

Barbara I. Cheives
Biographical Sketch

Barbara Cheives is the President and CEO of Converge & Associates Consulting. Converge specializes in race and ethnic relations consulting and Cultural Competency Training. Barbara's consulting expertise includes law enforcement and public safety; media; education; and corporations.

Barbara served as the first Executive Director of Toward A More Perfect Union in Palm Beach County. TMPU is a non-profit initiative that addresses the critical impact of race and ethnicity in a diverse community.

Current clients of Converge & Associates include International Speedway Corporation; Palm Beach County Sheriff's Office; Riviera Beach Police Department; Florida Department of Juvenile Justice; and AFL-CIO of the Treasure Coast.

She sits on a variety of community organization boards including the United Way of Palm Beach County, The Florida Network of Youth & Family Services, as well as Sun Fest. Barbara currently serves as Vice Chair of The Children's Campaign Incorporated Statewide Minority Issues Advisory Council. She is President of National Coalition of 100 Black Women, Inc. West Palm Beach Chapter and is the Co-Chair of The Tabernacle Missionary Baptist Church Social Justice Ministry. Barbara is an active alumnus of Leadership Palm Beach County from the Class of 2002.

Barbara's community appointments include Palm Beach County Personnel Appeals Board; and the West Palm Beach Mayor's Diversity Advisory Council. She was also appointed as a Commissioner to the statewide 2007 Blueprint Commission of the Florida Department of Juvenile Justice

She has received numerous honors and awards, most notably the March of Dimes Woman of Distinction Award, United Way of Palm Beach County Volunteer of the Year and the American Cancer Society Lifesaver Award. Barbara has also been honored by the Women's Chamber of Commerce, Wachovia Bank and the Junior League and as a nominee for the Chamber of Commerce of the Palm Beaches Athena Award, Executive Women of the Palm Beaches Women in Leadership Award and Leadership Palm Beach County's Leadership Excellence Award.

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

Attachment # 7
Page 1 of 3

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Criminal Justice Commission

Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment /District #: _____

Term of Appointment: 3 Years. From: January 1, 2017 To: December 31, 2019

Seat Requirement: Economic Council of Palm Beach County member, resident of Palm Beach County

Seat #: 29 ☐ *Reappointment or ☒ New Appointment

☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Docekal Rachel P.
Last First Middle

Occupation/Affiliation: Owner ☐ Employee ☐ Officer ☐

Business Name: Lvrae Group, LLC

Business Address: 9835-16 Lake Worth Road, Suite 193

City & State Lake Worth, FL Zip Code: 33467

Residence Address: 4418 Hunting Trail

City & State Lake Worth, FL Zip Code: 33467

Home Phone: () Business Phone: () Ext.

Cell Phone: (561) 309-5325 Fax: ()

Email Address: _____

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No x

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks & Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="checked" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment. **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountylethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

☐ By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

 x By watching the training program on the Web, DVD or VHS on October 20, 2015
 By attending a live presentation given on _____, 20____

AND

☐ By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: - Printed Name: Rachel Docekal _____ Date: 11/17/16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyyethics.com or contact us via email at ethics@palmbeachcountyyethics.com or (561) 233-0724.

Return this FORM to:
Allison L. Orr, Criminal Justice Commission
301 N. Olive Avenue, Suite 1001
West Palm Beach, FL 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: December 20, 2016

Commissioner's Signature: _____ Date: _____



Rachel Pappert Docekal, MBA, Ed.D has extensive experience in enterprise building, governance, business and program development, fund development, customer and community relations, social media, and the creation, launch, and management of brands. Rachel is a seasoned leader with specialized knowledge in for-profit and nonprofit sectors.

As an accomplished writer, polished speaker, experienced leader, respected trainer and successful motivator with excellent facilitation and interpersonal skills, Rachel focuses on the improvement and acceleration of marketing and philanthropy programs. She has a gift for aligning organizational goals with core missions while ensuring sustainability, which led her to establish The Lyrae Group in 2015.

A dedicated wife and mother of two daughters, Rachel has found the delicate balance between enjoying personal fulfillment while achieving her professional passion. Named one of *South Florida Business Journal's 25 Most Influential Women of 2012*, Rachel also finds time to give back to her community and its surrounding areas through volunteering:

- Economic Council of Palm Beach County, Executive Committee Member
- Northern Palm Beach Chamber of Commerce, Chair-Elect
- Business Development Board of Palm Beach County, Trustee
- Executive Women of the Palm Beaches
- Forum Club of the Palm Beaches, Member
- Leadership Palm Beach County, Focus Class Member, 2013
- Trained Guardian Ad Litem for Palm Beach County
- Association of Fundraising Professionals (AFP), Member
- Frequent National FOX News Radio Contributor

Her education includes a Bachelor of Arts from Chatham College in three areas: communications, biology and secondary education. She went on to earn a Master of Business Administration with a concentration in marketing from The Katz Graduate School of Business at the University of Pittsburgh and a Doctor of Education in Organizational Leadership with a concentration in conflict resolutions from Nova Southeastern University.

Over the course of Dr. Docekal's more than 20-year career in branding, marketing and fund development, she has worked for a variety of for-profit and nonprofit organizations, including serving as the CEO of the Hanley Center Foundation; Nova Southeastern University, the University of Pittsburgh, and the South Florida Science Museum. As CEO of the Hanley Center Foundation, she was responsible for board and donor relations and creating fund development strategies to support Hanley's lifesaving programs and capital

expansion. During her time at the NSU, Dr. Docekal led advancement during the planning and construction of the campus's 110,000-square foot Jim & Jan Moran Family Center Village.

Rachel's passion for helping organizations is reflected in the intentional way she selected the name of her own firm. "Lyrae" is the possessive form of the word "Lyra," originating from the Latin term "lyre" referring to the musical instrument known as a harp.

A small constellation visible in the northern night sky is said to represent the lyre from the legend of the Greek god Orpheus. The harp-shaped constellation's most notable star, Alpha Lyrae, – better known as Vega -- just happens to be one of the brightest stars in the sky.

Much like the determined mythological character Orpheus, "Lyrae" individuals have a deep inner desire to use their abilities in leadership and exhibit great personal independence particularly when focusing on large, important issues. Rachel and her team are prepared to lend their stellar qualities to your organization's next project.