

Approved by: N/A
Assistant County Administrator Date

BOARD SERVICES – MINUTES DIVISION

ROUTING INFORMATION – TDC/RISK MGMT

DATE ROUTED: Wednesday, January 4, 2017

ROUTED TO: Vincent Amelio/Christine Sagers-Bautz

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council/Risk Management Contracts

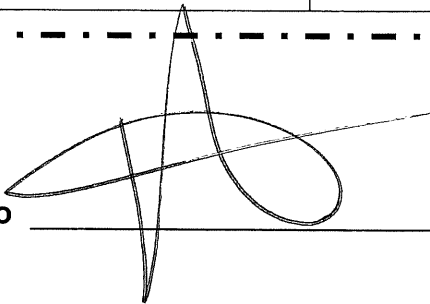
MEETING DATE: January 10, 2017 MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Thursday, Jan. 5, before 9:00 AM

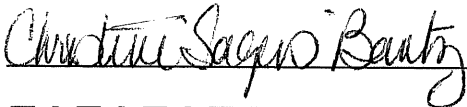
Memorandum date	# of Contracts	Reviewed by	Date
December 20, 2016	1		
December 29, 2016	1		

**DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT THESE
SIGNATURES:**

Vincent Amelio



Christine Sagers-Bautz



January 10, 2017

CONSENT AGENDA

3.B.3. – CONTINUED

A)

Increase of term contract of \$60,000 with Xylem Water Solutions USA, Inc., for a total of \$285,100 for Flygt products, OEM parts and service repair from March 9, 2016 through March 8, 2017.

B)

Increase of term contract of \$1,473,309 with Precision Contracting Services, Inc., for a total of \$2,263,500 for fiber optic engineering, design, material, supplies and installation from May 21, 2016 through May 20, 2017.

C)

Increase of term contract of \$100,000 with James F. Schnelle, Jr. d/b/a Environmental Management & Engineering, LLC; DGC Environmental Services, Inc., d/b/a Common Areas Maintenance for a total of \$502,500 for exotic vegetation control/removal and native and littoral plant installation from May 1, 2016 through April 30, 2017.

D)

Term contract with Duval Ford, LLC, for \$4,100,000 for motor vehicles from January 10, 2017 through November 16, 2017.

E)

Renewal of term contract with Fluid Control Specialties, Inc., for \$211,500 for Rosemount Measurement, Rosemount Analytical and Micro Motion products, OEM parts, and service and repairs from February 22, 2017 through February 21, 2018.

F)

Renewal of term contract with Austin Tupler Trucking, Inc., for \$875,000 for sludge hauling and disposal at Water Treatment Plant #2 and #8 from March 13, 2017 through March 12, 2018.

G)

Renewal of term contract with Trafficware Group, Inc., for \$450,000 for products, parts, repair and replacement services, field services and technical support from February 25, 2017 through February 24, 2018.

H)

Renewal of term contract with Odums Sod, Inc.; King Ranch, Inc., for \$545,400 for the pickup, delivery, installation and/or replacement of sod from February 11, 2017 through February 10, 2018.

I)

Renewal of term contract with Unique Management Services, Inc., for library collection agency services from January 8, 2017 through January 7, 2018.

J)

Emergency term contract with Advanced Data Processing, Inc., for consulting services to enroll Palm Beach County Fire Rescue in the Florida Certified Public Expenditure Program for Emergency Medical Transportation from October 20, 2016 through March 31, 2018.

K)

Tourist Development Council Category "G" grant agreement with the Palm Beach County Sports Commission for \$15,000 for the Holiday Basketball Classic of the Palm Beaches.

L)

Tourist Development Council Category "G" grant agreement with XPE, Inc., for \$7,500 for the XPE NFL Pre-Draft Combine.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
01/10/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT A</u>					
Xylem Water Solutions USA, Inc.	Increase of term contract for Flygt products, OEM parts and service repair for the period 03/09/2016 through 03/08/2017 per Master Agreement #SS555251D.	Increased Amount: \$ 60,000.00 Total with Increase: \$285,100.00 SBE: \$0	Water Utilities Department 4001-720-2460-4615 4001-720-2521-4615 4001-720-2470-4615 4001-720-2554-4615	Scarlett	

The County has expended or encumbered \$196,227 (\$21,214/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. Water Utilities Department requests an increase of \$60,000 over the previously authorized amount of \$225,100 for the purchase of Flygt products, OEM parts and service repair during the remaining two and three quarter (2.75) months of the term contract. This increased amount is due to unanticipated purchase of replacement parts and unanticipated repairs requested to maintain pump equipment for daily operations. This term contract has no renewal options remaining. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified SBE.

<u>EXHIBIT B</u>					
Precision Contracting Services, Inc.	Increase of term contract for fiber optic engineering, design, material, supplies and installation for the period 05/21/2016 through 05/20/2017 per Master Agreement #13029C.	Increased Amount: \$1,473,309.00 Total with Increase: \$2,263,500.00 SBE: \$0	Information Systems Services 3901-491-1255-4674	Scarlett	

The County has expended or encumbered \$529,458 (\$75,637/month) during the previous seven (7) months of the current twelve (12) month term contract. Information Systems Services requests an increase of \$1,473,309 over the previously authorized amount of \$790,191, inclusive of the Purchasing Director's ten percent (10%) authority, for various upcoming fiber projects throughout Palm Beach County during the remaining five (5) months of the term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located in Palm Beach County. No responsive SBE vendor bid within 10% of the low bidder.

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01/10/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT C					
James F. Schnelle, Jr. d/b/a Environmental Management & Engineering, LLC; DGC Environmental Services, Inc. d/b/a Common Areas Maintenance	Increase of term contract for exotic vegetation control/removal and native and littoral plant installation for the period 05/01/2016 through 04/30/2017 per Master Agreement #12050D.	Increased Amount: \$100,000.00 Total with Increase: \$502,500.00 SBE: Amount dependent upon usage	Countywide	Scarlett	
<p>The County has expended or encumbered \$311,238 (\$40,160/month) during the previous seven and three quarter (7.75) months of the current twelve (12) month term contract. Water Utilities Department requests an increase of \$100,000 over the previously authorized amount of \$402,500 for the continual control/removal of exotic vegetation at all Water Utilities Department facilities during the remaining four and one quarter (4.25) months of the term contract. This term contract has no renewal options remaining. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Ft. Pierce, Florida.</p>					
EXHIBIT D					
Duval Ford, LLC	Term contract for motor vehicles for the period 01/10/2017 through 11/16/2017 per Master Agreement #650407	\$4,100,000.00 SBE: \$0	Facilities Development & Operations Department/Fleet Management Division 5000-410-7250-6401	Scarlett	

Fleet Management Division is requesting a new ten and one quarter (10.25) month term contract for the purchase of motor vehicles. \$4,100,000 is needed to meet the County's requirements through the expiration of this new ten and one quarter (10.25) month term contract. Approval is also requested to add vendors, as necessary, during the term of the contract. This purchase is off the State of Florida Contract #25100000-16-1. This term contract has one (1) thirty-six (36) month renewal option. Awardee is located outside Palm Beach County in the City of Jacksonville, Florida. There is no SBE currently certified for this commodity or service.

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01/10/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT E</u>					
Fluid Control Specialties, Inc.	Renewal of term contract for Rosemount Measurement, Rosemount Analytical and Micro Motion products, OEM parts, and service and repairs for the period 02/22/2017 through 02/21/2018 per Master Agreement #SS555295D.	\$211,500.00 SBE: \$0	Water Utilities Department 4001-720-2531-4615 4001-720-2532-4615 4001-720-2533-4615 4001-720-2582-4615 4001-720-3GUA-4615 4001-720-4GUA-4615	Scarlett	

The County has expended or encumbered \$122,594 (\$12,574/month) during the previous nine and three quarter (9.75) months of the current twelve (12) month term contract. Due to unanticipated repairs and parts, \$211,500 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located outside Palm Beach County in the City of Sanford, Florida. This is a sole source provider who is not a certified SBE.

<u>EXHIBIT F</u>					
Austin Tupler Trucking, Inc.	Renewal of term contract for sludge hauling and disposal at Water Treatment Plant #2 and #8 for the period 03/13/2017 through 03/12/2018 per Master Agreement #13005D.	\$875,000.00 SBE: Amount dependent on usage	Water Utilities Department 4001-720-2531-4615 4001-720-2535-4615	Scarlett	

The County has expended or encumbered \$838,863 (\$93,207/month) during the previous nine (9) months of the current twelve (12) month term contract. \$875,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located outside Palm Beach County in the City of Davie, Florida. The original bid was established by a competitive selection process. Awarded to non SBE vendor utilizing an SBE subcontractor.

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Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT G</u>					
Trafficware Group, Inc.	Renewal of term contract for products, parts, repair and replacement services, field services, and technical support for the period 02/25/2017 through 02/24/2018 per Master Agreement #SS300464C.	\$450,000.00 SBE: \$0	Engineering & Public Works 1201-360-3220-5303	Scarlett	
<p>The County has expended or encumbered \$416,168 (\$41,617/month) during the previous ten (10) months of the current twelve (12) month term contract. 450,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. This is a sole source provider who is not a certified SBE.</p>					
<u>EXHIBIT H</u>					
Odums Sod, Inc.; King Ranch, Inc.	Renewal of term contract for the pickup, delivery, installation and/or replacement of sod for the period 02/11/2017 through 02/10/2018 per Master Agreement #16010A.	\$545,400.00 SBE: \$0	Countywide	Scarlett	
<p>The County has expended or encumbered \$366,286 (\$36,629/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon upcoming projects and unanticipated needs, \$545,450 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardees are located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.</p>					
<u>EXHIBIT I</u>					
Unique Management Services, Inc.	Renewal of term contract for library collection agency services for the period 01/08/2017 through 01/07/2018 per Master Agreement #SS800113B.	\$255,636.00 Est. Gross Revenue SBE: \$0	Financial Management & Budget Department 1180-320-3200-3129	Scarlett	

The County has received \$213,030 (\$21,303/month) in revenue during the previous ten (10) months of the current twelve (12) month term contract. It is anticipated that the County will receive \$255,636 through the expiration of this new twelve (12) month renewal term contract. Of this amount, Unique Management Services, Inc. will be paid twenty-two and one half percent (22.5%) of the revenue collected, which is estimated to be a total of \$57,518. This term contract is retroactive to January 8, 2017, and it has no renewal options remaining. Awardee is located out of State. This is a sole source provider who is not a certified SBE.

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Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT J					
Advanced Data Processing, Inc.	Emergency term contract for consulting services to enroll Palm Beach County Fire Rescue in the Florida Certified Public Expenditure Program for Emergency Medical Transportation for the period 10/20/2016 through 03/31/2018 per Master Agreement #200391/SC.	\$4,700,000.00 Est. Gross Revenue SBE: \$0	Fire Rescue Department 1300-440-4209-3401	Scarlett	

The Fire Rescue Department is requesting a new seventeen and one half (17.5) month emergency term contract for consulting services to enroll Palm Beach County Fire Rescue in the Florida Certified Public Expenditure Program for Emergency Medical Transportation. This revenue generating contract is anticipated to generate \$4,700,000 during this seventeen and one half (17.5) month term. Of this amount, Advanced Data Processing, Inc. will be paid twelve percent (12%) of the gross revenue received, which is estimated to be a total of \$560,000. This emergency revenue generating term contract is retroactive to October 20, 2016, and it has no renewal periods. Awardee is located outside Palm Beach County in the City of Ft. Lauderdale, Florida. This is an emergency term contract provider who is not a certified SBE.

TOTAL AMOUNT OF ALL AWARDS \$ 7,815,209.00



INTEROFFICE MEMORANDUM

DATE: December 20, 2016

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC

RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- Palm Beach County Sports Commission for the Holiday Basketball Classic of the Palm Beaches \$15,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2017.minutes.sports.HolidayBasketballClassic

Tourist Development Council of Palm Beach County

1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401

TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment



INTEROFFICE MEMORANDUM

DATE: December 29, 2016

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC

RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- XPE Inc., for the XPE NFL Pre-Draft Combine \$7,500

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2017/minutes.sports.XPE,Inc

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