

Agenda Item No.: 3-C-7

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: January 10, 2017	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Workshop	<input type="checkbox"/> Public Hearing
Department: Engineering & Public Works Department		
Submitted By: Engineering & Public Works Department		
Submitted For: Roadway Production Division		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) a contract with Alan Gerwig & Associates, Inc. (AGA), to provide the necessary professional services for structural engineering on a task order basis, for Palm Beach County (County) projects, as required; and
- B) a contract with R.J. Behar & Company, Inc. (RJB), to provide the necessary professional services for structural engineering on a task order basis, for County projects, as required.

SUMMARY: Approval of these contracts will provide the necessary professional services for structural engineering throughout the County for all user departments. At the option of the County, these contracts may be renewed annually for a period of one year, with a maximum of two renewals. AGA and RJB are Palm Beach County companies. AGA is a certified Small Business Enterprise company. The Small Business Enterprise (SBE) goal for the contracts is 15%. The SBE participation committed for this contract by AGA is 100% and for RJB, it is 17%. Anne Gerwig, owner of 1% of AGA, is a member of the Citizen's Advisory Committee on Health and Human Services. Simon Coleman, employee of AGA, serves on the Environmental Appeals Board. These boards provide no regulation, oversight, management, or policy-setting recommendations regarding the necessary professional services for structural engineering described above. Disclosure of these contractual relationships at a noticed public meeting are being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics.

Countywide (PM)

Background and Justification: On October 19, 2016, the Consultant's Competitive Negotiations Act Selection Committee selected AGA and RJB and, in accordance with PPM No. CW-O-048, the Board of County Commissioners (BCC) was notified of the selection on October 21, 2016.

After reviewing the attached contracts and finding them in proper order, staff recommends BCC approval. Approval of these contracts will allow the continuous process of professional services required by the County, on a task order basis.

Attachments:

- 1. Contract with AGA includes Exhibits "A", "B", "C", "D" and Certificate of Insurance (2)
- 2. Contract with RJB includes Exhibits "A", "B", "C", "D" and Certificate of Insurance (2)

Recommended by: *[Signature]* Department Director 12/29/16 Date

Approved By: *[Signature]* Assistant County Administrator 01/3/17 Date

