Agenda Item No.: 3-C-7

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: January 10, 2017		[X] Consent [] Regular
		[] Workshop [] Public Hearing
Department:	Engineering & Pub	ic Works Department
Submitted By:	Engineering & Pub	ic Works Department
Submitted For:	Roadway Production	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) a contract with Alan Gerwig & Associates, Inc. (AGA), to provide the necessary professional services for structural engineering on a task order basis, for Palm Beach County (County) projects, as required; and
- B) a contract with R.J. Behar & Company, Inc. (RJB), to provide the necessary professional services for structural engineering on a task order basis, for County projects, as required.

SUMMARY: Approval of these contracts will provide the necessary professional services for structural engineering throughout the County for all user departments. At the option of the County, these contracts may be renewed annually for a period of one year, with a maximum of two renewals. AGA and RJB are Palm Beach County companies. AGA is a certified Small Business Enterprise company. The Small Business Enterprise (SBE) goal for the contracts is 15%. The SBE participation committed for this contract by AGA is 100% and for RJB, it is 17%. Anne Gerwig, owner of 1% of AGA, is a member of the Citizen's Advisory Committee on Health and Human Services. Simon Coleman, employee of AGA, serves on the Environmental Appeals Board. These boards provide no regulation, oversight, management, or policy-setting recommendations regarding the necessary professional services for structural engineering described above. Disclosure of these contractual relationships at a noticed public meeting are being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics.

Countywide (PM)

Background and Justification: On October 19, 2016, the Consultant's Competitive Negotiations Act Selection Committee selected AGA and RJB and, in accordance with PPM No. CW-O-048, the Board of County Commissioners (BCC) was notified of the selection on October 21, 2016.

After reviewing the attached contracts and finding them in proper order, staff recommends BCC approval. Approval of these contracts will allow the continuous process of professional services required by the County, on a task order basis.

Attachments:

- 1. Contract with AGA includes Exhibits "A", "B", "C", "D" and Certificate of Insurance (2)
- 2. Contract with RJB includes Exhibits "A", "B", "C", "D" and Certificate of Insurance (2)

Recommended by: Wh	12/29/16
Bepartment Director	Date
Approved By:ave that	01/3/17
Assistant County Administrator F:\ROADWAY\CCNA\Annuals\Structural\2017\Master AIS for Contract_AGA_RJB.doc	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years Capital Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County) NET FISCAL IMPACT # ADDITIONAL FTE	2017 <u>\$ -0-</u> -0- -0- -0- <u>\$ **</u>	2018 -0- -0- -0- -0- -0- -0-	2019 0- 0- -0- -0- -0- -0-	2020 0- 0- -0- -0- -0- -0- -0	2021 <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes No

Budget Acct No.: Fund___ Dept.___ Unit__ Object Program

Recommended Sources of Funds/Summary of Fiscal Impact:

** Fiscal impact is indeterminable at this time. These firms are authorized to provide services on a task order basis. Funding will be established by project as necessary.

amen C. Departmental Fiscal Review:

III. <u>REVIEW COMMENTS</u>

Contract Dev. and Control

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

OFMB 12/7

B. Approved as to Form and Legal Sufficiency:

nt Cou tv Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

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