

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

Meeting Date: January 10, 2017
Department: Facilities Development & Operations
Advisory Board: Property Review Committee

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A) reappointment of Keith Williams, Esq., and

B) appointment of Angela Usher, AICP to the Property Review Committee (PRC) for a term of three (3) years commencing January 10, 2017:

Reappointment Member	Seat No.	Seat Requirement	Term	Nominated by:
Keith L. Williams, Esq.	5	Eminent Domain Attorney employed by a governmental agency with offices in PBC or in a private practice with an office in PBC.	January 10, 2017 – September 30, 2019	Vice Mayor McKinlay Comm. Valeché Comm. Abrams

Appointment Member	Seat No.	Seat Requirement	Term	Nominated by:
Angela Usher, AICP	4	A Representative with expertise in land planning employed by a governmental agency with an office in PBC or recommended by the PBC Planning Congress.	January 10, 2017 – September 30, 2019	Mayor Burdick Vice Mayor McKinlay Comm. Valeché Comm. Abrams

Summary: On October 22, 2013, the Board of County Commissioners (BCC) adopted Resolution No. 2013-1421, which re-established the PRC consisting of five (5) members appointed at-large by the BCC and the term limits. Each member is appointed to serve a term of three (3) years with a limit of three (3) consecutive terms served. Mr. Williams has served on the PRC for the duration of a three (3) year term for Seat No. 5 which expired on September 30, 2016. Mr. Williams has agreed, if reappointed, to continue to serve as the Seat No. 5 representative on the PRC. Kristin Garrison, AICP, CPF, has served on the PRC for the duration of a three (3) year term for Seat No. 4 which expired on September 30, 2016. Ms. Usher was nominated by Commissioner Burdick in substitution for Ms. Garrison and Ms. Garrison retracted her offer to serve on the PRC. Ms. Usher has agreed, if appointed, to serve as the Seat No. 4 representative on the PRC. Both seats are for a term commencing January 10, 2017, through September 30, 2019. The PRC has three (3) seats that are currently filled. When the reappointment and new appointments are made, all five seats will be filled with a diversity breakdown of: African-American: 1 (20%); Caucasian: 3 (60%) and Hispanic: 1 (20%). The gender ratio (female:male) is 3:2. Mr. Williams is an African-American male and Ms. Usher is an Hispanic female. (PREM) Countywide (HJF)

Background and Justification: The PRC is an Advisory Board that is charged with reviewing, evaluating and advising the BCC regarding certain real estate transactions involving the purchase (including eminent domain), sale or exchange of real property upon certain triggers being met or value thresholds exceeded.

(Continued on Page 2)

Attachments:

1. Advisory Board Nominee Information Form
2. Qualifications of Angela Usher, AICP and Keith Williams, Esq.
3. Current List of Board Members
4. Resolution No. 2013-1421
5. Nomination Request Memorandum dated August 26, 2016, and November 1, 2016 (without attachments)

Recommended by: Keith Williams 12/28/16
Department Director Date

Legal Sufficiency: Fuller 12/29/16
Assistant County Attorney Date

Background and Justification Continued: In an August 26, 2016, Nomination Request Memorandum to the BCC, Staff proposed the reappointment of Ms. Garrison and Mr. Williams to continue to serve as representatives for Seat Nos. 4 and 5, respectively, on the PRC. However, Commissioner Burdick nominated Ms. Usher in substitution for Ms. Garrison and as such, Ms. Garrison retracted her offer to serve on the PRC. On November 1, 2016, a subsequent Nomination Request Memorandum was circulated to the Board requesting support of Ms. Usher's appointment and Mr. Williams' reappointment or additional nominations. No additional nominations were received. Seat No. 4 must be filled by a representative with expertise in land planning employed by a governmental agency with an office in Palm Beach County or recommended by the Palm Beach County Planning Congress. Ms. Usher satisfies this requirement.

Although Resolution No. 2013-1421 states current members' terms shall begin on October 1st and expire on September 30th of the year in which their term expires, terms are not retroactive, therefore, these individuals will begin their three (3) year term on January 10, 2017, and expire on September 30, 2019. This is the final term for Mr. Williams as he has reached the term limits.

Attachment 1
(12 pages)

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or resume to this form.

Section I (Department) (Please Print)

Board Name: Palm Beach County Property Review Committee Advisory ☒ Not Advisory ☐

☐ At Large Appointment

or

☐ District Appointment / District #: _____

Term of Appointment: 3 Years From: 2016 To: 2019

Seat Requirement: _____ Seat #: _____

☒ Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other
Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant) (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Williams Keith L.
Last First Middle

Occupation/Affiliation: Attorney

Owner ☐ Employee ☐ Officer ☐

Business Name:

South Florida Water Management District

Business Address:

3301 Gun Club Road, MS 1410

City & State:

West Palm Beach, FL Zip Code: 33406

Residence Address:

101 Center Dr, Delte West

City & State:

Boca Raton, FL Zip Code: 33407

Home Phone:

(2) 114 Business Phone: 888-2791 ext. 2791

Cell Phone:

561 644-1881 Fax: 561 682-6276

Email Address:

KWilliams@sfwm.d.gov

Meeting Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒
If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Codes

☐ Native-American

☐ Male

☐ Hispanic-American

☐ Female

☐ Asian-American

☒ African-American

☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exceptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. The disclosure complies with the provisions, it is necessary that you, as a board member applying, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, as your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: BCC-XX/PO-XX	Public & Recreation	General Maintenance	1/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary) OR			
<input checked="" type="checkbox"/> NONE <input type="checkbox"/> NOT APPLICABLE/ (Governmental Entity)			

ETHICS TRAINING: All board members are required to read and complete training on Article XII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountytchics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CV-2-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understood, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner elected below):

X By watching the training program on the Web, DVD or VHS on June 2 2016
By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understood and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

* Applicant's Signature: [Signature] Printed Name: Kath L Williams Date: 6/3/16
Any questions and/or comments regarding Article XII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountytchics.com or contact us via email at ethics@palmbeachcountytchics.com or (561) 355-1915.

Return the FORM to:
(Insert Location Name Here), (Insert Department/Division Here)
(Insert Address Here)

Section III (Commissioner, if applicable)
Appointment to be made at BCC Meeting on:

Commissioner's Signature: Nelisse McNeil Date: 6/12/16
Pursuant to Florida's Public Records Law, this document may be reviewed and photographed by members of the public.

Revised 02/01/2016

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "None" or "not applicable" where appropriate. Please attach a photograph or return to this form.

Section I (Domestic) (Please Print)

Board Name: Palm Beach County Property Review Committee Advisory ☒ Not Advisory ☐

☐ At Large Appointment or ☐ District Appointment/District #: _____

Term of Appointment: 3 Years From: 2016 To: 2019

Seat Requirement: _____ Seat #: _____

☒ Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other
Completion of term to expire on: _____

"When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____"

**Section II (Applicant) (Please Print)
APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Williams Keith L.
Last First Middle

Occupation/Affiliations: Attorney

Owner ☐ Employee ☐ Officer ☐

Business Name:

South Florida Water Management District

Business Address:

3301 Gunch Club Road, N.S. 1410

City & State:

West Palm Beach, FL Zip Code: 33406

Residence Address:

101 Canterbury Drive West

City & State:

Boca Raton, FL Zip Code: 33407

Home Phone:

() 114 Business Phone: 866-882-2791 ext. 2791

Cell Phone:

561-644-1881 Fax: 561-682-6276

Email Address:

KWilliams@aol.com

Meeting Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No X

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Codes:

☐ Native-American ☐ Male ☐ Female
☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-4.3 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exceptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member signifying, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, as your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: 0800-XX/00-XX	Public & Recreation	General Maintenance	10/1/00-09/30/10
_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
<input checked="" type="checkbox"/> NONE <input type="checkbox"/> NOT APPLICABLE/ (Governmental Entity)			

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountygovethics.com/training.htm>. Ethics training is on-going, and pursuant to FPM CW-2-79 is required before appointment, and upon reappointment.

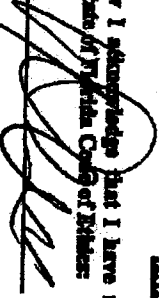
By signing below I acknowledge that I have read, understood, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on June 2 2016
☐ By attending a live presentation given on _____ 20____

AND

By signing below I acknowledge that I have read, understood and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: _____



Printed Name: Keith L. Williams Date: 6/3/16

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountygovethics.com or contact us via email at ethics@palmbeachcountygovethics.com or (561) 355-1915.

Return this FORM to:
(Present Location Name Here), (Present Department/Division Here)
(Present Address Here)

Section III (Commissioners, if applicable)

Appointment to be made at BCC Meeting on:

Commissioner's Signature: _____



Date: 8/30/16

Pursuant to Florida's Public Records Law, the document may be reviewed and photographed by members of the public.

Revised (2/01/2016

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or resume to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Property Review Committee Advisory ☒ Not Advisory ☐

☐ At Large Appointment or ☐ District Appointment / District #: _____

Term of Appointment: 3 Years. From: 2016 To: 2019

Seat Requirement: _____ Seat #: _____

☒ Reappointment or ☐ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

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Last First Middle

Occupation/Affiliation: Attorney

Owner ☐ Employee ☐ Officer ☐

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City & State: West Palm Beach, FL Zip Code: 33406

Residence Address: 101 Canterbury Drive West

City & State: Riviera Beach, FL Zip Code: 33407

Home Phone: (561) 644-1111 Business Phone: (561) 682-2791 ext. 2791

Cell Phone: (561) 644-1881 Fax: (561) 682-6276

Email Address: KWilliams@sfwmd.gov

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☒ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Except as to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exceptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
<u>Example: 0800-XX/PRO-XX</u>	<u>Public & Recreation</u>	<u>General Maintenance</u>	<u>10/01/04-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

NONE ☒ OR NOT APPLICABLE/ (Governmental Body) ☐

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By attending a live presentation given on 20

AND

By signing below I acknowledge that I have read, understood and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:



Printed Name: Keith L. Williams Date: 6/3/16

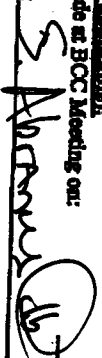
Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (361) 355-1915.

Return this FORM to:
(Insert Address Name Here), (Insert Department/Division Here)
(Insert Address Here)

Section III (Commissioner, If applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:



Date: 9/8/16

Pursuant to Florida's Public Records Law, this document may be reviewed and photographed by members of the public.

Revised 02/01/2016

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

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Section I (Department): (Please Print)

Board Name: Palm Beach County Property Review Committee Advisory ☒ Not Advisory ☐

☐ At Large Appointment or ☒ District Appointment /District # 4

Term of Appointment: 3 Years From: January 10, 2017 To: September 30, 2019

Seat Requirement: A representative with expertise in land planning employed by a governmental Seat #: 4
agency with an office in PBC or recommended by PBC Planning Congress

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: USHER ANGELA D.
Last First Middle

Occupation/Affiliation: Owner ☐ Employee ☒ Officer ☐

Business Name: SCHOOL DISTRICT OF PALM BEACH COUNTY

Business Address: 3300 FOREST HILL BLVD.

City & State: WEST PALM BEACH, FL Zip Code: 33406

Residence Address: 512-27th ST.

City & State: WEST PALM BEACH, FL Zip Code: 33407

Home Phone: () Business Phone: (561) 882-1937 Ext.

Cell Phone: (561) 307-0590 Fax: ()

Email Address: _____

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (RIMX-XXJP0 XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

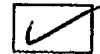
(Attach Additional Sheet(s), if necessary)

OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountvethics.com/trainine.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment and upon reappointment.

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By watching the training program on the Web, DVD or VHS on 10/25, 2016
By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Angela D. Usher Printed Name: ANGELA D. USHER Date: 10/25/16
Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountvethics.com or contact us via email at ethics@palmbeachcountvethics.com or (561) 355-1915.

Return this form to:
Ross C. Hering, Director
Property and Real Estate Management Division
2633 Vista Parkway, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Paula Burdick Date: 11/29/2016

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
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or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

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Last First Middle

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City & State: WEST PALM BEACH, FL Zip Code: 33406

Residence Address: 512-27th ST.

City & State: WEST PALM BEACH, FL Zip Code: 33407

Home Phone: () Business Phone: (561) 482-1937 Ext.

Cell Phone: (561) 307-0590 Fax: ()

Email Address: _____

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR

NONE



NOT APPLICABLE/
(Governmental Entity)



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AND

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*Applicant's Signature: Angela D. Usher Printed Name: ANGELA D. USHER Date: 10/25/16
Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountvethics.com or contact us via email at ethics@palmbeachcountvethics.com or (561) 355-1915.

Return this form to:
Ross C. Hering, Director
Property and Real Estate Management Division
2633 Vista Parkway, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: Melissa McKinley

Date: 11/1/16

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION

The information provided on this form will be used in considering your nomination. Please COMPLETE SECTION II IN FULL. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Palm Beach County Property Review Committee Advisory ☒ Not Advisory ☐

☐ At Large Appointment or ☒ District Appointment /District # 4

Term of Appointment: 3 Years From: January 10, 2017 To: September 30, 2019

Seat Requirement: A representative with expertise in land planning employed by a governmental Seat #: 4
agency with an office in PBC or recommended by PBC Planning Congress

☐ *Reappointment or ☒ New Appointment

or ☐ to complete the term of _____ Due to: ☐ resignation ☐ other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners:

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: USHER ANGELA D.
Last First Middle

Occupation/Affiliation: Owner ☐ Employee ☒ Officer ☐

Business Name: SCHOOL DISTRICT OF PALM BEACH COUNTY

Business Address: 3300 FOREST HILL BLVD.

City & State: WEST PALM BEACH, FL Zip Code: 33406

Residence Address: 512-27th ST.

City & State: WEST PALM BEACH, FL. Zip Code: 33407

Home Phone: () Business Phone: (561) 482-1937 Ext.

Cell Phone: (561) 307-0590 Fax: ()

Email Address: _____

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (RIMX-XXJP0 XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountylethics.com/trainline.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):



By watching the training program on the Web, DVD or VHS on 10/25, 2016
By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Angela D. Usher Printed Name: ANGELA D. USHER Date: 10/25/16
Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 355-1915.

Return this form to:
Ross C. Hering, Director
Property and Real Estate Management Division
2633 Vista Parkway, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature]

Date: 11/8/16

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
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Mailing Address Preference: ☐ Business ☒ Residence

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If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

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_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)

OR

NONE



NOT APPLICABLE/
(Governmental Entity)



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By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Angela D. Usher Printed Name: ANGELA D. USHER Date: 10/25/16
Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyetics.com or contact us via email at ethics@palmbeachcountyetics.com or (561) 355-1915.

Return this form to:
Ross C. Hering, Director
Property and Real Estate Management Division
2633 Vista Parkway, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: S. Abrams

Date: 11/19/16

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Attachment 2
(6 pages)

KEITH L. WILLIAMS, ESQ.

Phone: (561) 313-9030

LICENSES

Member, Florida Bar #135615

Admitted to practice before:

United States District Court, Northern District of Florida

United States District Court, Middle District of Florida

United States District Court, Southern District of Florida

EDUCATION

Juris Doctor

University of Florida College of Law

RijksUniversiteit at Leiden International Law Program

Leiden, Netherlands

B.A. in Political Science

University of Florida

AWARDS

South Florida Water Management District--2007 Team of the Year

**EMPLOYMENT
HISTORY**

SOUTH FLORIDA WATER MANAGEMENT DISTRICT

Senior Attorney, Office of Counsel 2002-present

Practice involving complex trial litigation of eminent domain, real property, environmental, construction, land use, and other commercial matters in state circuit court, federal district court and before the Florida Division of Administrative Hearings (DOAH).

**PALM BEACH COUNTY BOARD OF COUNTY
COMMISSIONERS**

Assistant County Attorney, Litigation Section 2001-2002

Practice involving complex trial litigation of tort, real property, eminent domain, land use, and bankruptcy issues in state circuit court and federal district court.

**STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL
PROTECTION**

Senior Assistant General Counsel, Office of General Counsel, Public Lands Litigation Department 1998-2001

Practice involving complex trial litigation of environmental, real property and land use issues in state circuit court, federal court and Division of Administrative Hearings (DOAH).

PROFESSIONAL AFFILIATIONS **Palm Beach County Bar Association**
Member, Environmental and Land Use Law CLE Committee;

Palm Beach County Property Review Committee
Member, 2010-present
Vice Chair, 2010-2011
Chair, 2011-2012

The Florida Bar
Member, Environmental and Land Use Law Section
Member, Trial Lawyers Section

Big Brothers/Big Sisters of Broward County, Inc. 2003-2010
Member, Board of Directors;
Co-Chair, Golf Tournament Fundraising Committee

Urban League of Palm Beach County 2007-2011
Member, Board of Directors
Chair, Strategic Planning Committee

PUBLICATIONS AND TEACHING **CLE International**
Continuing Legal Education Seminar
Regulatory Takings
Lecturer, 2006

South Florida Water Management District
Appraisal Seminar
Lecturer, 2006

PRO BONO **Legal Aid Society of Palm Beach County, Inc.**
Represented indigent students before the School Board of Palm Beach County during expulsion proceedings; Represented indigent clients in real property litigation matters.

References available upon request

Angela D. Usher, AICP



512 27th • WPB, FL 33407 • Main: 561-207-0590 • Cell: 561-207-0590 • E-Mail: usherangela10@gmail.com

SUMMARY

Accomplished, Certified Planner and Administrator with 30+ years experience and proven success in all aspects of Municipal, School and Governmental Planning Disciplines and management. Member of American Institute of Certified Planners (AICP), Florida Educational Facilities Planners, the Community Land Trust of Palm Beach County and the City of West Palm Beach Planning Board. Past member of Commission on Affordable Housing for Palm Beach County, PBC Housing Leadership Council, City of West Palm Beach Comprehensive Plan & Downtown Master Plan Update Committees, and Council of Educational Facilities Planners International (CEFPI). Expertise in Intergovernmental Coordination at the local, county and state levels; extensive knowledge of School, Local, State and Federal regulations; and Florida Supreme Court-certified Mediator.

QUALIFICATIONS

Proven ability to effectively lead, administer, and manage the activities of Growth Management / Development Services / Facilities Planning Department. Understands how to plan, develop, and implement planning and development policies; read and interpret a variety of information; Knowledgeable of State statutes for local government planning, State Requirements for Educational facilities, city ordinances, rules & regulations; make effective decisions using sound, independent judgment; follow oral and written instructions; communicate effectively both verbally and in writing including delivering effective presentations and preparing clear and comprehensive written reports. Proven ability to establish and maintain good internal and external working relationships; model and facilitate a working environment that encourages awareness and respect for differences among employees and citizens; can perform effectively as a member of a team in carrying out the organization's stated mission and philosophy; can deal effectively and courteously with a wide variety of individuals and groups including School Board members, various city councils and city management groups, community leaders, associates, government officials, boards, committees, state legislators, outside agencies and the general public; and presents an overall professional image.

EXPERIENCE

Manager of Intergovernmental Coordination, School Facilities Planning and Real Estate 1998 - Present Planning & Real Estate Services Department. Responsible for managing the Facilities Planning and Intergovernmental Coordination Section which includes the School Concurrency Process for Palm Beach County, Intergovernmental Coordination with the State, County, 38 different Municipalities and Special Districts.

- Represents school district at meetings and public hearings regarding schools and regional planning issues.
 - Serves as school district representative on Local Planning Agencies for Municipalities.
 - Oversees site plan approvals for new and modernized schools in the Capital Plan and work with consultants.
-



- **Manages preparation of School District's annual Five-Year Capital Plan to include sufficient capacity to maintain the adopted Level of Service for Schools while maintaining a financially feasible plan.**
 - **Responsible for the preparation of the State required Five-Year Work Plan, which has to be approved the School Board as well as the Department of Education on an annual basis.**
 - **Work closely with Program Management staff (Construction) to ensure capital projects remain on schedule**
 - **Coordinate with Service providers for provision of adequate infrastructure to support Schools**
 - **Serve as the District's representative on the Metropolitan Planning Organization to ensure roadway projects to benefit school are in the Roadway Construction Plan. Serve on the County's Pathway Committee to prioritize the construction of sidewalks to benefit Schools.**
 - **Work closely with the Transportation department on safe path to school and adherence to Statutes**
 - **Responsible for obtaining Recreation Assistance monies and Bond monies from the County for School Recreation Infrastructure Improvements.**
 - **Coordinates with the County and other local governments for traffic and roadway improvements to benefit existing and new schools.**
 - **Prepares and obtains approvals for Interlocal Agreements with municipalities for joint use of facilities and cost sharing.**
 - **Serves as the School Board's representative and contact person for Housing and Neighborhood Redevelopment.**
 - **Manages Educational Facilities Planning for the School District, which includes overseeing spot surveys, reviewing Castaldi reports, Florida Inventory of School House (FISH) data and interfacing with the Florida Department of Education.**
 - **Responsible for all the functions and responsibilities of the Planning and Real Estate Services Department as Assistant Director**
 - **Initiated the Safe Routes to School coalition and successfully obtained FDOT Infrastructure and non-infrastructure grants.**
 - **Manages professional and support staff in the Planning & Real Estate Services Department Office and coordinates programs with staff in Program Management, Building and Support Operations Departments.**
-



Principal Planner for the City of Greenacres Planning Dept. 1995 - 1998
Managed and supervised City of Greenacres Planning Functions:

- Oversaw the Planning functions for the City, which included the Comprehensive Planning process, Land Development review and Zoning functions, including working closely with City Engineer, Building Official and Code Enforcement Officer.
- Chaired the Land Development Review Committee reviewing all developments processed for development order approval.
- Prepared plan amendment, rezoning, conditional uses, variances staff reports and presented the reports to City Council, Planning Commission and various other City Boards.
- Successfully completed the Evaluation and Appraisal Report (EAR) and subsequent Comprehensive Plan Amendments, which involved approval by the Regional Planning Council and the State Department of Community Affairs.
- Worked professionally with the developers and investors, providing accurate development information.
- Coordinated with the County and the State in forecasting growth and population projections.
- Chaired the Intergovernmental Plan Amendment Review Committee (IPARC) School siting committee, which developed school siting language that was incorporated into local governments' comprehensive plans.
- Reviewed building permits for compliance with the zoning code.
- Worked closely with code enforcement officers to cite any violations against City code or non-adherence to City's conditions of approvals.
- Managed and supervised planners, technical staff and secretarial pool.

Palm Beach County Planning and Zoning Divisions

1990 - 1995

Served as Adequate Public Facilities Concurrency Manager/Senior Planner - Implemented Mandatory Concurrency for the first time in PBC which included review of 8 required services to ensure adequate capacity prior to the issuance of a development order. This function included coordination with the County's engineering department to ensure the sufficient capacity existing for 8 services; water, sewer, drainage, transit, traffic, parks, solid waste, and including traffic to meet the needs of new developments countywide since the County has a countywide performance standard ordinance. Supervised the On-Call functions and prepared a report defining all legal lots of record in the County.



- Belize Urban Development Corporation (UDC), Belize City, Central America 1988 - 1990

Served as CEO for UDC establishing the first Planning Office in Belize planning for redevelopment & the establishment of a new City to accommodate the growing population. This included serving as staff to the Board of Directors and the steering committee, establishing a planning office, employing staff and supervising volunteers from the Peace Corps and VSO in coming up with a Master Plan. Coordination with the Police Traffic Department, Public Work and Road Ministry was also major in putting this master plan together which is still used today to guide growth and development in Belize.

City of Lake Charles, Louisiana Planning Department

1983 - 1988

Served as Assistant Director of Planning - Land Development, Zoning Transportation, Recreation, Historic Preservation, Flood Controls. Responsibilities included supervising staff, presenting land development staff reports to the Planning and City Commissions, applying and receiving millions of dollars from the Urban Mass Transportation department through grants for Mass Transit, establishing transportation routes for the City's transit system, preparing Comprehensive Transportation and Recreation Plans for the City, responsible for the FEMA and Flood Control regulations for the City to the District, prepared the regulations that incorporated the "Charpentier" (Historic District) in the City. Implemented the Community Development Block Grant program to restore homes and neighborhoods.

EDUCATION

Building Technology/Civil Engineering, 1978

Bachelor of Arts Degree in Urban and Regional Planning, 1981 - University of Southwestern Louisiana

Masters Degree in Urban and Regional Planning, 1983 - University of Southwestern Louisiana

Planning Administration, Government Accounting and Public Policy Graduate Courses - Barry University and Florida Atlantic University (1994-1997)

Certified County Mediator (Inactive)

Attachment 3
(2 pages)



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SPECIFIC BOARD MEMBERS
PROPERTY REVIEW COMMITTEE**

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINTED DATE	REAPPOINTED DATE	EXPIRATION DATE
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
1	Diane L. Pendleton 1256 Holly Cove Dr Jupiter FL 33458	Member	CA	F	561-746-5938	PBC Property Appraiser Rep.	10/01/2014		09/30/2017
NOMINATED BY : N/A									
2	Kathy W. Evans Evans Valuation Services 18286 River Oaks Dr Jupiter FL 33458	Member	CA	F	561-746-2475	Martin/Broward Cty Prop. Appraiser Rep or MAI Certified Appr	08/17/2010	10/01/2015	09/30/2018
NOMINATED BY : N/A									
3	Neil E. Merin Merin Hunter & Codman 1601 Forum Pl Ste 200 West Palm Beach FL 33401	Member	CA	M	561-471-8000	Licensed Real Estate Broker	08/17/2010	10/01/2015	09/30/2018
NOMINATED BY : N/A									
4	* Kristin K. Garrison School District of Palm Beach County-Building Division 3300 Forest Hill Blvd Ste C-1 West Palm Beach FL 33406	Member	CA	F	561-434-8935	Land Planning Expert	08/17/2013		09/30/2016
NOMINATED BY : N/A									

* indicates a member having an action pending



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SPECIFIC BOARD MEMBERS
PROPERTY REVIEW COMMITTEE**

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINTED DATE	REAPPOINTED DATE	EXPIRATION DATE
Appointed By : At-Large/Palm Beach County Board of County Commissioners									
5	* Keith L. Williams South Florida Water Mgmt District 3301 Gun Club Rd Stop 1410 West Palm Beach FL 33406	Member	AA	M	561-686-8800 X2791	Eminent Domain Attorney	08/17/2010	08/17/2013	09/30/2016

NOMINATED BY : N/A

* indicates a member having an action pending

Attachment 4
(5 pages)

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION R2010-0292; PROVIDING FOR THE PALM BEACH COUNTY PROPERTY REVIEW COMMITTEE; PROVIDING FOR MEMBERSHIP; PROVIDING FOR MEETINGS AND ORGANIZATION; PROVIDING FOR REMOVAL; PROVIDING FOR DUTIES AND FUNCTIONS; PROVIDING FOR BOARD ACTION ADVISORY ONLY; PROVIDING FOR ASSISTANCE TO THE COMMITTEE; PROVIDING FOR SEVERABILITY; PROVIDING FOR UNIFORM POLICIES AND PROCEDURES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Palm Beach County adopted Ordinance No. 2009-052 on December 15, 2009, which ordinance, among other things, requires the Board to create by resolution a committee to be named the "Property Review Committee" to review, evaluate and advise the Board regarding real estate transactions involving the purchase (including eminent domain), sale or exchange of fee simple title to real property if certain triggers or thresholds are met; and

WHEREAS, the Board established the Property Review Committee on February 23, 2010, pursuant to Resolution R-2010-0292; and

WHEREAS, there is a need to amend the resolution pertaining to the Property Review Committee to bring the resolution into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided for in Resolution R-2013-0193; and

WHEREAS, repealing and replacing Resolution R-2010-0292, pertaining to the Property Review Committee will simplify future reference.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

Section 1. Repeal and replacement of Prior Resolution. Resolution R2010-0292 is hereby repealed and replaced in its entirety.

Section 2. Creation. There is hereby established a committee to be known as the Palm Beach County Property Review Committee.

Section 3. Membership.

- a. The Property Review Committee shall consist of five (5) members. Appointments shall be based upon nominations from the following:
1. One (1) representative from the Palm Beach County Property Appraiser's Office;
 2. One (1) representative from the Broward County Property Appraiser's Office, the Martin County Property Appraiser's Office or an MAI certified appraiser with offices in Palm Beach County and expertise in the appraisal of Palm Beach County real estate.
 3. One (1) representative licensed as a real estate broker with an office in Palm Beach County and expertise in Palm Beach County commercial real estate.
 4. One (1) representative with expertise in land planning employed by a governmental agency with an office in Palm Beach County or recommended by the Palm Beach County Planning Congress;
 5. One (1) representative with expertise in eminent domain employed as an attorney by a governmental agency with offices in Palm Beach County or in private practice with expertise in eminent domain and an office in Palm Beach County.
- b. Appointment of new members to fill vacancies and reappointment of members whose terms have expired shall be made at large by the Board of County Commissioners. Should a vacancy occur among the five (5) member categories identified in 3.a. that cannot be filled by that group, that vacancy may be filled by a county resident having experience in real estate valuation or eminent domain. Vacancies occurring during a term shall be filled for the unexpired portion

of the term, and shall not count toward the member's term limits.

c. Members shall serve for staggered terms of three (3) years, with a limit of three (3) consecutive terms. Terms shall begin on October 1st and end on September 30th. Current members' terms shall expire on September 30th of the year in which their term expires. The property appraiser representatives appointed as members shall have discretion to delegate authority to other staff members of such property appraiser's office to represent such office on the Property Review Committee as such representatives deems appropriate.

d. No member may serve on more than three (3) boards at any one time, except that no member may serve on any other board if doing so would violate Article II, Section 5(a) of the Florida Constitution, which prohibits dual-office holding.

Section 4. Meetings and Organization. The Committee shall establish a time and place for holding meetings as may be necessary and shall adopt such rules of organization and procedure as may be required. A majority of members of the Committee shall constitute a quorum for the transaction of business and the concurrence of a majority of the members present and voting shall be required to take any official action. All meetings of the Committee and any of its subcommittees shall be open to the public, duly advertised and otherwise comply with all applicable requirements of Florida's "Sunshine" Law as set forth in Chapter 286 Florida Statutes. Minutes shall be taken at each meeting.

Section 5. Removal. All members serve at the pleasure of the Board of County Commissioners and may be removed without cause upon majority vote by the Board of County Commissioners. Any member that fails to attend three (3) consecutive meetings or that fails to attend more than one-half of the meetings scheduled during a calendar year shall be automatically removed for lack of attendance. Participation for less than three-fourths of a meeting shall be the same as failure to attend a meeting.

Section 6. Duties and Functions. The Committee shall have the following duties and functions:

- a. To review, evaluate and advise the Board of County Commissioners regarding real estate transactions required to be reviewed by the Property Review Committee pursuant to Palm Beach County Ordinance No. 2009-052, as may be amended, or which may otherwise be presented to the Property Review Committee by the County.

Section 7. Committee Action Advisory Only. The actions, decisions, and recommendations of the Property Review Committee shall not be final or binding on the Board of County Commissioners but shall be advisory only.

Section 8. Assistance to the Committee. The Property Review Committee may call upon any department or other agency of the County, regional, state, federal, or local governments for information or advice in the performance of its duties and function. County government will provide legal, administrative and consultant support and facilities as needed which is hereby declared to be a County purpose. Staff from the Property and Real Estate Management Division of the Facilities Development and Operations Department shall provide administrative support to the Committee. The County Attorney's office shall act as legal counsel to the Property Review Committee at all its meetings and shall provide such legal advice and assistance as may be requested by the Committee.

Section 9. Uniform Policies and Procedures of Advisory Boards. The Property Review Committee shall be subject to the uniform policies and procedures established by the Board of County Commissioners for Advisory Boards as currently set forth in Resolution No. 2013-0193, as may be amended by action of the Board of County Commissioners.

Section 10. Severability. If any section, sentence, clause, phrase, or word of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holdings shall in no way affect the validity of the remaining portions of this Resolution.

Section 11. Future Review. The Board shall review the effectiveness of the Property Review Committee on or about February 23, 2015 to determine whether a public need exists for the continuation of such Committee.

Section 12. Effective Date. This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution was offered by Commissioner Taylor who moved its adoption. The motion was seconded by Commissioner Burdick and upon being put to a vote, was as follows:

	ABSENT	AYE	NAY
Comm. Steven L. Abrams, Mayor	_____	<u>X</u>	_____
Comm. Priscilla A. Taylor, Vice Mayor	_____	<u>X</u>	_____
Comm. Hal R. Valeche	_____	<u>X</u>	_____
Comm. Paulette Burdick	_____	<u>X</u>	_____
Comm. Shelley Vana	_____	<u>X</u>	_____
Comm. Mary Lou Berger	_____	<u>X</u>	_____
Comm. Jess R. Santamaria	_____	<u>X</u>	_____

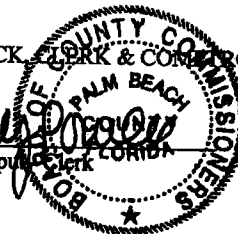
The Mayor thereupon declared the Resolution duly passed and adopted this 22nd day of October, 2013.

PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS

SHARON R. BOCK, CLERK & COMPTROLLER

By: [Signature]

Deputy Clerk



APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: [Signature]

Assistant County Attorney

Attachment 5
(4 pages)



MEMORANDUM

**Facilities Development &
Operations Department**

**Property & Real Estate
Management Division**

2633 Vista Parkway

West Palm Beach, FL 33411

Telephone - (561) 233-0217

Facsimile (561) 233-0210

www.pbcgov.com/fdo

**Palm Beach County
Board of County
Commissioners**

Mary Lou Berger, Mayor

Hal R. Valeche, Vice Mayor

Paulette Burdick

Shelley Vana

Steven L. Abrams

Melissa McKinlay


Priscilla A. Taylor

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

TO: Mary Lou Berger, Mayor
and Board of County Commissioners

THRU: Audrey Wolf, Director 
Facilities Development & Operations Department

FROM: Ross C. Hering, Director 
Property & Real Estate Management Division

DATE: August 26, 2016

RE: Property Review Committee (PRC)
Seat Nos. 4 and 5 At-Large Appointments

The PRC is an advisory board that is charged with reviewing, evaluating and advising the Board regarding certain real estate transactions involving the purchase (including eminent domain), sale or exchange of real property upon specific triggers being met or value thresholds exceeded. The PRC has five seats that are each appointed at-large by the Board for a term of three (3) years. The PRC currently has a diversity breakdown of: (i) 1 African-American male (eminent domain attorney); (ii) 3 Caucasian females (1 MAI certified appraiser, 1 representative of PBC Property Appraiser's Office and 1 land planning expert); and (iii) 1 Caucasian male (licensed real estate broker).

Kristin Garrison, AICP, CPF (land planning expert) was appointed to the PRC on August 17, 2013, to serve a three (3) year term for Seat No. 4 which term expires on September 30, 2016. Ms. Garrison has agreed, if reappointed, to continue to serve on the PRC for a second three (3) year term ending on September 30, 2019.

Keith Williams, Esq. (eminent domain attorney) was appointed to the PRC on August 17, 2010, to serve a three (3) year term for Seat No. 5 and was reappointed for a second three (3) year term which term expires on September 30, 2016. Mr. Williams has agreed, if reappointed, to continue to serve on the PRC for a final three (3) year term ending September 30, 2019.

Staff recommends the reappointment of both individuals on account of their fulfillment of seat-specific requirements, individual qualifications, beneficial contributions, perfect attendance record and continued interest in being of service. Additional information for each individual is attached for the Board's review and consideration.

The appointment of members to the PRC is within the discretion of the Board. In the event that the Board provides no alternative nominees that are qualified for PRC Seat Nos. 4 and/or 5 prior to September 2, 2016, FD&O/PREM staff will prepare an agenda item recommending the reappointment of Ms. Garrison and Mr. Williams at the September 27, 2016, Board Meeting.

Attachments

cc: Verdenia C. Baker, County Administrator
Howard J. Falcon III, Chief Assistant County Attorney
Margaret Jackson, Real Estate Contract Analyst
Shawn Bobo, Administrative Secretary
Patty Hindle, Agenda Coordinator

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MEMORANDUM

**Facilities Development &
Operations Department**

**Property & Real Estate
Management Division**

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**Palm Beach County
Board of County
Commissioners**

Mary Lou Berger, Mayor

Hal R. Valeche, Vice Mayor

Paulette Burdick

Shelley Vana

Steven L. Abrams

Melissa McKinlay

Priscilla A. Taylor

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

TO: Mary Lou Berger, Mayor
and Board of County Commissioners

THRU: Audrey Wolf, Director *A. Wolf*
Facilities Development & Operations Department

FROM: Ross C. Hering, Director *RCH*
Property & Real Estate Management Division

DATE: November 1, 2016

RE: **Property Review Committee (PRC)**
Seat Nos. 4 and 5 At-Large Appointments

This memo is a follow-up to our memo dated August 26, 2016, (attached) regarding reappointments for Seat Nos. 4 and 5 of the PRC. Nothing has changed with respect to Staff's recommendation to reappoint Keith Williams, Esq., to Seat No. 5 of the PRC. However, Commissioner Burdick has nominated Angela Usher, AICP, to be a PRC member in substitution for Kristin Garrison, (PRC Seat No. 4 representative). As such, Ms. Garrison has since retracted her offer to be reappointed.

Seat No. 4 must be filled by a representative with expertise in land planning employed by a governmental agency with an office in Palm Beach County or recommended by the Palm Beach County Planning Congress. Angela Usher, AICP, CPF, Manager of Intergovernmental Coordination of Planning and Real Estate Services for The School District of Palm Beach County, has years of practical experience, regulatory and procedural knowledge, the general understanding of real estate and land development issues, an interest in serving on the PRC, and has the ability to meaningfully contribute to PRC consideration and discussion of complex transactions.

Ms. Usher's resume is attached for the Board's review and consideration. Ms. Usher has agreed, if appointed by the Board, to serve as the Seat No. 4 representative on the PRC. Staff recommends the appointment of Ms. Usher.

The appointment of members to the PRC is within the discretion of the Board.

Advisory Board Nominee Information Forms for Seat No. 4 are also attached in the event that any Board member wishes to make a recommendation for Seat No. 4 for consideration. In the event that the Board provides no alternative nominees that are qualified for PRC Seat No. 4, FD&O/PREM will prepare an agenda item recommending the appointment of Angela Usher at the January 10, 2017, Board Meeting. The reappointment of Keith Williams, Esq. (Seat No. 5) will also be recommended at that time.

RCH/mj

Attachments

cc: Verdenia C. Baker, County Administrator
Howard J. Falcon III, Chief Assistant County Attorney
Margaret Jackson, Contract Analyst, PREM
Shawn Bobo, Administrative Secretary, FD&O
Patty Hindle, Agenda Coordinator

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