

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 10, 2017

[X] Consent [ ] Regular [ ] Ordinance [ ] Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the following original executed Sound and Light Production Services Contractor Agreements:

- A) Blackwood Productions, LLC, 311 concert, Sunset Cove Amphitheater, for the period July 27, 2016, through July 28, 2016; and
B) Blackwood Productions, LLC, Slightly Stoopid concert, Sunset Cove Amphitheater, for the period August 13, 2016, through August 14, 2016; and
C) Blackwood Productions, LLC, C3: Coastal Conservation & concert, Seabreeze Amphitheater, on September 24, 2016; and
D) Blackwood Productions, LLC, Sy Schatzberg and the Gold Coast Band, Canyon Town Center Amphitheater, November 12, 2016; and
E) Blackwood Productions, LLC, Rebelution concert, Sunset Cove Amphitheater, for the period June 24, 2016, through June 25, 2016; and
F) Blackwood Productions, LLC, Ninth Annual 4th of July Celebration, Sunset Cove Amphitheater, July 4, 2016.

Summary: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File agenda item. The Sound and Light Production Services Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the Director or Assistant Director of the Parks and Recreation Department in accordance with Resolution 2009-0592, amended by Resolutions 2010-0645 and 2014-0167, and are now being submitted to the Board to receive and file. Districts 1 and 5 (AH)

Background and Justification: The Sound and Light Production Services Contractor Agreement with sound and light companies, Resolution 2009-0592, amended by Resolutions 2010-0645 and 2014-0167, was adopted by the Board to streamline the process of hiring sound and light production contractors. The Board granted the Director/Assistant Director of the Parks and Recreation Department authority to execute Independent Contractor Agreements with sound and light production contractors up to \$10,000, with contracts between \$10,000 and \$50,000 requiring the County Administrator's approval and contracts over \$50,000 requiring Board approval.

Full production services were needed for the recent County sponsored events at Canyon Town Center, Seabreeze and Sunset Cove Amphitheaters to provide quality events by supplying additional sound equipment and providing expertise to protect County facilities and equipment inventory. Three Sunset Cove Amphitheater rental concerts required partial sound and lighting production support. The sound and lighting production support helps protect County facilities and equipment inventory.

The Agreements attached have been executed on behalf of the Board by the Director or Assistant Director of the Parks and Recreation Department in accordance with the authority delegated by the Board and are now being submitted to the Board to receive and file.

Attachments: Sound and Light Production Services Contractor Agreements (6)

Recommended by: [Signature] Department Director

12-13-16 Date

Approved by: [Signature] Deputy County Administrator

12-28-16 Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

| Fiscal Years                                   | 2017       | 2018       | 2019       | 2020       | 2021       |
|--|------------|------------|------------|------------|------------|
| Capital Expenditures                           | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| Operating Costs                                | <u>500</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| External Revenues                              | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| Program Income (County)                        | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| In-Kind Match (County)                         | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| <b>NET FISCAL IMPACT</b>                       | <u>500</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> | <u>-0-</u> |
| <b># ADDITIONAL FTE POSITIONS (Cumulative)</b> | <u>0</u>   |            |            |            |            |

Is Item Included in Current Budget? Yes x No \_\_\_\_\_  
 Budget Account No.: Fund 0001 Department 580 Unit 5206/5207  
 Revenue Source 6600 /Object \_\_\_\_\_ Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

| Contractor                    | FY2016         |                | FY2017     |              |
|-------------------------------|----------------|----------------|------------|--------------|
|                               | Revenue        | Expense        | Revenue    | Expense      |
| A Blackwood Productions LLC * | \$500          | \$500          |            |              |
| B Blackwood Productions LLC * | \$500          | \$500          |            |              |
| C Blackwood Productions LLC   |                | \$1000         |            |              |
| D Blackwood Productions LLC   |                |                |            | \$500        |
| E Blackwood Productions LLC * | \$500          | \$500          |            |              |
| F Blackwood Productions LLC * |                | \$3,000        |            |              |
| <b>Totals</b>                 | <b>\$1,500</b> | <b>\$5,500</b> | <b>\$0</b> | <b>\$500</b> |

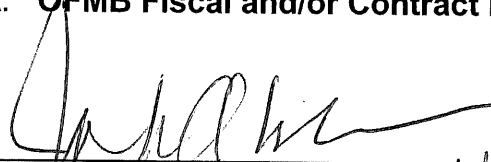
\* The cost of this service was reimbursed to the County by the event promoter (AEG Live SE, LLC) during the rental settlement.

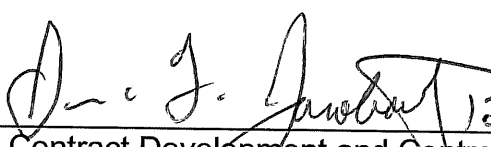
**C. Departmental Fiscal Review:**

  
\_\_\_\_\_

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

  
 OFMB <sup>12/13</sup> <sub>12/13</sub> <sub>12/19</sub>

 12/27/16  
 Contract Development and Control  
 12/22/16

**B. Legal Sufficiency:**

 12-28-16  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment