

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: January 10, 2017 [X] Consent [ ] Regular [ ] Ordinance [ ] Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: the following original executed Entertainment Contractor Agreements for the Ninth Annual Fourth of July Celebration:

- A) Be the Show Events and Entertainment Inc., Ninth Annual Fourth of July Celebration, Sunset Cove Amphitheater, on July 4, 2016; and
B) Dan Salmasian Music, Inc., Ninth Annual Fourth of July Celebration, Sunset Cove Amphitheater, on July 4, 2016; and
C) Innovative Leisure, Inc., Ninth Annual Fourth of July Celebration, Sunset Cove Amphitheater, on July 4, 2016; and
D) Zambelli Fireworks Manufacturing Co., Ninth Annual Fourth of July Celebration, Sunset Cove Amphitheater, on July 4, 2016.

Summary: The Parks and Recreation Department produces cultural activities to promote the quality of life in the communities it serves. The Parks and Recreation Department produced a successful July 4th celebration at Sunset Cove Amphitheater. This event was attended by an estimated 7,000 people and generated positive support and goodwill for the County. A sponsorship from the West Boca Community Council offset the expense of the July 4th fireworks and orchestra. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File agenda item. The Entertainment Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the Director of the Parks and Recreation Department and County Administrator in accordance with Resolution 2008-1109, amended by Resolutions 2010-0644 and 2014-0168, and are now being submitted to the Board to receive and file.

District 5 (AH)

Background and Justification: The Entertainment Contractor Agreement, Resolution 2008-1109, amended by Resolutions 2010-0644 and R2014-0168, was adopted by the Board to streamline the process of hiring entertainment for County sponsored events. The Board granted the Director of Parks and Recreation authority to execute Entertainment Contractor Agreements for entertainment up to \$10,000, with contracts between \$10,000 and \$50,000 requiring the County Administrator's approval and contracts over \$50,000 requiring Board approval.

Attachments: Entertainment Contractor Agreements (4)

Recommended by: [Signature] Department Director 12-12-16 Date

Approved by: [Signature] Deputy County Administrator 12-28-16 Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>NET FISCAL IMPACT</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	<u>0</u>				

Is Item Included in Current Budget? Yes  No

Budget Account No.: Fund 0001 Department 580 Unit 5206/5207  
 Revenue Source 4729/6600 /Object 3401 Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

The revenue and expense totals for these agreements were recorded in FY2016.

Entertainment Contractor		FY 2016	
		Revenue	Expense
A	Be the Show Events and Entertainment, Inc.		\$2,100
B	Dan Salmasian Music, Inc.	\$27,000	\$27,000
C	Innovative Leisure, Inc.		\$999
D	Zambelli Fireworks Manufacturing Co.	\$15,000	\$15,000
<b>Totals</b>		<b>\$42,000</b>	<b>\$45,099</b>

C. Departmental Fiscal Review: \_\_\_\_\_

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

Susan Power 12/15/16  
 OFMB  
 12/13

D. S. J. [Signature] 12/27/16  
 Contract Development and Control  
 12/21/16 [Signature]

**B. Legal Sufficiency:**

Anne Delgard 12-28-16  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

This summary is not to be used as a basis for payment