



**BOARD SERVICES – MINUTES DIVISION**

**ROUTING INFORMATION – TDC/RISK MGMT**

DATE ROUTED: Wednesday, January 18, 2017

ROUTED TO: Vincent Amelio/Christine Sagers-Bautz

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council/Risk Management Contracts

MEETING DATE: January 24, 2017

MEETING TYPE: BCC Workshop

**DEADLINE TO COUNTY ADMINISTRATION: Friday, Jan. 20, before 9:00 AM**

Memorandum date	# of Contracts	Reviewed by	Date
January 9, 2017	1	<i>Christine Sagers-Bautz</i>	1/18/17
January 12, 2017	1	<i>Christine Sagers-Bautz</i>	1/18/17

**DO NOT PROCESS  
TO THE AGENDA  
COORDINATOR  
WITHOUT THESE  
SIGNATURES:**

Vincent Amelio 

Christine Sagers-Bautz 

**January 24, 2017**

**REGULAR AGENDA**

**3.A.2. – CONTINUED**

**A)**

Renewal of term contract with HD Supply Waterworks, LTD., for \$314,000 for meter boxes and covers from February 1, 2017 through January 31, 2018.

**B)**

Amend term contract to add vendor Tesco South, Inc., d/b/a Hector Turf; Flagler Construction Equipment, LLC, for grounds keeping, golf and sports field maintenance equipment from November 27, 2016 through November 26, 2017.

**C)**

Renewal of term contract with Penn Credit Corporation for routine and specialized debt collection services from February 1, 2017 through January 31, 2018.

**D)**

Extension and increase of term contract of \$850,000 with NAZTEC International Group, LLC; Radise International, L.C.; SRR International, Inc.; 22<sup>nd</sup> Century Staffing, Inc.; Elegant Enterprise-Wide Solutions, Inc.; TEKsystems, Inc.; Nu Info Systems, Inc., d/b/a Kyzen Government Services, Inc.; TRG, Inc., for a total of \$5,125,000 for pre-qualification of contractors for professional services staffing for ISS from August 1, 2015 through April 30, 2017.

**E)**

Tourist Development Council Category “G” grant agreement with the South Florida Rattlers’ Inc., for \$2,500 for the Knock & Roll Wheelchair Rugby Tournament.

**F)**

Tourist Development Council Category “G” grant agreement with CPI Horse Show Service, LLC, for \$2,500 for the College Preparatory Invitational Horse Show.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**01/24/2017**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b><u>EXHIBIT A</u></b>					
HD Supply Waterworks, LTD.	Renewal of term contract for meter boxes and covers for the period 02/01/2017 through 01/31/2018 per Master Agreement #13022D.	\$314,000.00 SBE: \$0	Water Utilities Department 4001-720-3333-4615	Scarlett	

The County has expended or encumbered \$371,770 (\$33,046/month) during the previous eleven and one quarter (11.25) months of the current twelve (12) month term contract. \$314,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has no renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

<b><u>EXHIBIT B</u></b>					
Tesco South, Inc. d/b/a Hector Turf; Flagler Construction Equipment, LLC	Amend term contract for grounds keeping, golf and sports field maintenance equipment for the period 11/27/2016 through 11/26/2017 per Master Agreement #900369C.	Amendment to add vendor only SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$245,792 (\$196,634/month) during the previous one and one quarter (1.25) months of the current twelve (12) month term contract. The Purchasing Department is requesting approval to add Flagler Construction Equipment, LLC as well as any existing vendor on City of Tucson, AZ Contract #120535 ("City of Tucson Contract") that may be needed by the County during the term of this contract. This purchase is off the City of Tucson Contract and has one (1) twelve (12) month renewal option remaining. Awardees are located outside Palm Beach County in the cities of Orlando and Deerfield Beach, Florida. There is no SBE currently certified for this commodity or service.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**01/24/2017**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u> Penn Credit Corporation	Renewal of term contract for routine and specialized debt collection services for the period 02/01/2017 through 01/31/2018 per Master Agreement #13003B.	\$531,570.00 (Est. Gross Revenue) SBE: \$0	Financial Management & Budget Department 4100-120-1110-3129 0001-600-6241-3129 1300-440-4215-3129 0001-760-7612-3129 4001-720-3334-3129 1180-320-3200-3129 1400-600-6107-3129 0001-600-6120-3129 0001-660-2200-3129	Scarlett	

The County has received \$443,274 (\$49,253/month) during the previous nine (9) months of the current twelve (12) month term contract. It is anticipated that the County will receive \$531,570 through the expiration of this new twelve (12) month renewal term contract. Penn Credit Corporation will receive sixteen percent (16%) of the revenue collected as their fee. This term contract has no renewal options remaining. Awardee is located out of State. The original contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**01/24/2017**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT D</b>					
NAZTEC International Group, LLC; Radise International, L.C.; SRR International, Inc.; 22 <sup>nd</sup> Century Staffing, Inc.; Elegant Enterprise-Wide Solutions, Inc.; TEKsystems, Inc.; Nu Info Systems, Inc. d/b/a Kyzen Government Services, Inc.; TRG, Inc.	Extension and increase of term contract for pre- qualification of contractors for professional services staffing for ISS for the period 08/01/2015 through 04/30/2017 per Master Agreement 12013B.	Increased Amount: \$ 850,000.00 Total with Increase: \$5,125,000.00 SBE: NAZTEC International Group, LLC: 100% Radise International, L.C.: 100% SRR International, Inc.: 100% Nu Info Systems, Inc. d/b/a Kyzen Government Services, Inc.: 45% 22 <sup>nd</sup> Century Staffing, Inc.: 15% Elegant Enterprise-Wide Solutions, Inc.: 15% TEKsystems, Inc.: 15% TRG, Inc.: 15%	Information Systems Services 0001-490-1302-3404 0001-490-1303-3404 0001-490-1309-3404 0001-490-1311-3404 0001-490-1316-3404 0001-490-7647-3404 1434-660-9250-3404 3901-491-1247-3404 3901-490-1278-3404 3901-491-1267-3404 3901-491-1316-3404 3901-491-1321-3404	Scarlett	

The County has expended or encumbered \$4,099,567 (\$241,151/month) during the previous seventeen (17) months of the current eighteen (18) month term contract. Due to the County soliciting a new term contract for the pre-qualification of contractors for professional services staffing for ISS, the Purchasing Department is requesting an extension of the current contracts for a three (3) month period through April 30, 2017, or the award of the new contracts, whichever is earlier. ISS is requesting an increase of \$850,000 in order to provide funding for the current staffing positions during the extension period. The pre-qualified contractors provide professional IT Staffing services on an "as needed basis". This term contract has no renewal options remaining. Awarded to three (3) SBE vendors and to five (5) non SBE vendors each utilizing an SBE subcontractor.

**TOTAL AMOUNT OF ALL AWARDS      \$1,164,000.00**



**DISCOVER  
THE PALM BEACHES  
FLORIDA**  
Tourist Development Council  
**INTEROFFICE MEMORANDUM**

**DATE:** January 9, 2017  
**TO:** Janel Larvin  
Minutes  
**FROM:** Carol Meneely  
TDC  
**RE:** CATEGORY "G" GRANT AGREEMENT

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I have attached three (3) originals of the following Category "G" Grant Agreement:

- South Florida Rattlers, Inc., for the Knock & Roll Wheelchair Rugby Tournament \$2,500

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC  
Glenn Jergensen, TDC

Tdc/grantagr2017.minutes.sports.South FloirdaRattlers.Knock&RollWeelchair

**Tourist Development Council of Palm Beach County**  
1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401  
TEL: (561) 233-3130 • FAX: (561) 233-3113 • [www.pbcgov.com/touristdevelopment](http://www.pbcgov.com/touristdevelopment)



**DISCOVER  
THE PALM BEACHES  
FLORIDA**  
Tourist Development Council

**INTEROFFICE MEMORANDUM**

**DATE:** January 12, 2017  
**TO:** Janel Larvin  
Minutes  
**FROM:** Carol Meneely  
TDC  
**RE:** CATEGORY "G" GRANT AGREEMENT

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I have attached three (3) originals of the following Category "G" Grant Agreement:

- CPI Horse Show Service, LLC, for the College Preparatory Invitational Horse Show \$2,500

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

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Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC  
Glenn Jergensen, TDC

Tdc/grantagr2017.minutes.sports.CPIHorseShow

**Tourist Development Council of Palm Beach County**  
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