

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures					
Operating Costs	\$35,000				
External Revenue					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$35,000				
No. ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Proposed Budget? Yes No X

Budget Account **Exp No:**
Fund 0001 Dept 154 Unit 7683 Obj 8201
Rev No:
Fund Dept Unit Obj

B. Recommended Sources of Funds/Summary of Fiscal Impact:

The fiscal impact associated with this Fourth Amendment shall be funded by 2017 ad valorem (Head Start Match reallocation).

Departmental Fiscal Review: *[Signature]*

II. REVIEW COMMENTS *ok 1/19/17*

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

[Signature] 1/24/17
OFMB 871/23 89/24

[Signature] 1/24/17
Contract Development & Control
1/24/17 TR

B. Legal Sufficiency:

[Signature] 1-25-17
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

**FOURTH AMENDMENT TO CONTRACT
FOR YOUTH EMPOWERMENT CENTER SERVICES**

THIS FOURTH AMENDMENT is made as of the _____ day of _____ 2017, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of County Commissioners (COUNTY) and For The Children Inc., a not-for-profit corporation authorized to do business in the State of Florida, (SERVICE PROVIDER), whose Federal I.D. is 65-0950530.

WITNESSETH:

WHEREAS, the parties entered into a Contract (Contract) dated December 16, 2014 (R2014-1978) in the amount of \$140,000, whereby the SERVICE PROVIDER agreed to provide services for the Youth Violence Prevention/Youth Empowerment Center (YEC) in Lake Worth from October 1, 2014 through September 30, 2015, with two (2) renewal options; and

WHEREAS, the parties entered into a First Amendment (R2015-0347) to increase the contract price by \$100,158, for a new total not to exceed amount of \$240,158; and

WHEREAS, the parties entered into a Second Amendment (R2015-1669) that extended the term one (1) year, October 1, 2015 through September 30, 2016, with additional funding in the amount of \$155,000, for a new total not to exceed amount of \$395,158; and

WHEREAS, the parties entered into a Third Amendment (R2016-1207) that extended the term for the remaining one (1) year extension, October 1, 2016 through September 30, 2017, with additional funding in the amount of \$155,000, for a new total not to exceed amount of \$550,158; and

WHEREAS, the parties desire to modify the scope of work to include LWYouth@Work, an entrepreneurship/skill building project, effective January 1, 2017, with additional funding in the amount of \$35,000, for a new total not to exceed amount of \$585,158; and

WHEREAS, a portion of the funding for the period October 1, 2016 through September 30, 2017, totaling \$50,000 (\$15,000 funded by the Third Amendment plus \$35,000 funded by this Fourth Amendment) must be allocated toward new evidence-based programming for at-risk youth attending the YEC, and shall not be allocated toward existing program expenditures.

NOW THEREFORE, the parties mutually agree that the Contract is amended as follows:

1. The foregoing recitals are true and correct and incorporated herein by reference.
2. **ARTICLE 1 – SERVICES - SCOPE OF WORK**, the COUNTY'S' representative is hereby replaced with the following:

The COUNTY'S representative/liaison during the performance of this Contract shall be Geeta Loach-Jacobson, Senior Program Specialist, or designee (561-233-5704).

3. **ARTICLE 3 – PAYMENTS TO THE SERVICE PROVIDER**, the first sentence of Paragraph A is hereby replaced with the following:

The total amount to be paid by the COUNTY under this Contract for all services and materials and shall not exceed a total amount of FIVE HUNDRED EIGHTY-FIVE THOUSAND, ONE HUNDRED FIFTY-EIGHT DOLLARS (\$585,158).

4. **ARTICLE 20 – SERVICE PROVIDER’S PROGRAMMATIC REQUIREMENTS**, is hereby amended to add the following:

K. Specifically for the LWYouth@Work program and notwithstanding the reports required in the preceding Paragraph F, SERVICE PROVIDER agrees to submit outcomes in the report format as included in **Exhibit C**. Reports will be provided on a quarterly basis, beginning March 2017 to include applicable data from the preceding quarter, so the COUNTY staff is able to determine performance of services being provided. The SERVICE PROVIDER agrees to submit final outcomes by October 15, 2017, in order to be in contract compliance and also to be able to determine SERVICE PROVIDER’S progress in attaining its goals as outlined in the attached Scope of Work. Failure to provide this information in a timely fashion and in the format required will be grounds for financial reimbursements to be withheld by COUNTY staff and/or will be considered when determining future funding.

5. **Exhibit A-1**, Scope of Work, is hereby replaced in its entirety with **Exhibit A-2**, attached hereto.
6. **Exhibit B-2.3**, the corresponding budget for the new LWYouth@Work program, is attached hereto, and any and all billing/invoicing requirements set forth in the Contract shall apply also to this new program budget.
7. All other provisions of the Contract not modified in this Fourth Amendment remain unchanged and in full force and effect.

(remainder of page intentionally left blank)

IN WITNESS WHEREOF, the parties hereto have caused this Fourth Amendment to be executed by their officials thereupon duly authorized.

ATTEST:

COUNTY:

SHARON R. BOCK
CLERK AND COMPTROLLER

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

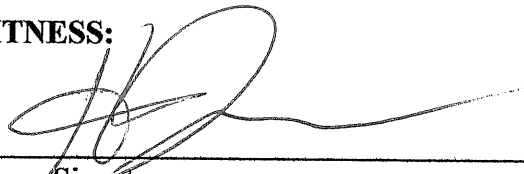
By: _____
Paulette Burdick, Mayor

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS
AND CONDITIONS

By: _____
County Attorney

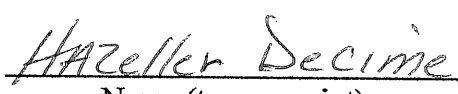
By:  _____
Tammy K. Fields, Director

WITNESS: 

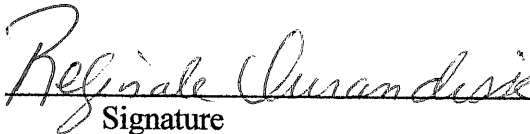
Signature

SERVICE PROVIDER:

For The Children Inc. _____
Company Name



Name (type or print)



Signature

Reginale Durandisse
Typed Name

Founder and Chief Executive Officer
Title

(corp. seal)

EXHIBIT A-2

For The Children Inc. Youth Empowerment Center Program	Responsibility
Youth Empowerment Facility	Service Provider
Youth/Teen Advisory Council Council or Board of youth from the target area meets every other month minimally to recommend programs and policies of the Youth Empowerment Center. Agendas and minutes are prepared and submitted as well as sign in sheets. Youth will review service proposals and make program decisions on behalf of the Center.	Service Provider
Teen Center -- ONE ONLY Provide educational and recreational programming 5 days a week (minimum) with 10 interest-based programs/pro-social activities per week (excluding recreation) . Maintain a clean safe and secure environment. Work with the youth council to identify new educational recreational programs, activities and special events. Provide a monthly calendar for public release no later than the 1 st day of the month.	Service Provider
Targeted Recruitment Recruitment should be targeted for at-risk youth. Sources are not limited to but should include: juvenile probation officers, youth court participants, participants of other diversion programs, school personnel and law enforcement. Targeted recruitment to High School youth is required.	
Courts Partner with Alternative Sanctions by participating in the Evening Reporting Center program.	Courts/Service Provider
After-school Activities Provide a variety of the latest recreational programs: martial arts, yoga, surfing, swimming, tennis hip hop dance, and organized athletics.	Service Provider
Tutoring Provide after-school tutoring, including assessment and or SAT skill building. Collect report cards and mid-semester reports to target youth's educational deficiencies.	Service Provider
Mentoring Provide mentors for youth to support and be positive role models. Staff to serve as adult mentors.	Service Provider
Job Training and Employment Services Partner with Career Source or other source to provide at-risk youth resources leading to graduation, additional workplace skills, and job placement. Allocate a minimum of \$15,000 for a summer internship program. Model will be developed during the year. Job readiness must be offered prior to paid internships.	Career Source/other providers
Case Management -- Informal Provide information on existing resources for youth including school programs, job training and employment opportunities, and services available.	Service Provider and MOU with collaborating agencies
Assessment Each youth is assessed for risk of offending or reoffending using the Domains Assessment or the Prevention Assessment Tool. Assessments are submitted monthly.	Service Provider
Transportation The youth surveyed indicated that a major issue to attending programs and activities is transportation. The Service Provider must provide transportation at multiple pick up and drop off sites and field trips, including at least one pick up at a high school.	Service Provider
Collaborative Partnerships Leadership participates in a minimum of ten (10) CJC or School District sponsored collaborative meetings throughout the year.	Service Provider-Youth Empowerment Administrative Staff
Life Skills Provide a variety of life skills in an environment conducive to learning and interesting to high school youth.	Service Provider

For The Children Inc. Youth Empowerment Center Program	Responsibility
Admission – Terminated Youth are admitted on the first day of participation and are terminated at request or after 120 days of non participation.	Service Provider
Risk Assessment A Brief Risk Assessment of each registrant shall be conducted and submitted with the new registration forms monthly, identifying all risk factors known to staff.	Service Provider
Programmatic Reporting Monthly programmatic reporting will be submitted on paper electronically until the new web-based data collection system is in place. The County will provide training on the new system.	City/County
LWYouth@Work 3-phase pilot program (Exhibit C – Logic Model) Entrepreneurship Education Collaboration with E-Roadmap, a mentoring program organization Phase I: Learning the basics of entrepreneurship Phase II: Practical job skills development Phase III: Implementation of business plan	Service Provider

For the Children Inc.
Lake Worth Youth Empowerment Center
LWYouth @ Work Program Budget
FY 2017

Expenditures	County	Total Budget
Salaries and benefits		
(1) Part-time employee to support/oversee this program which is a career ready practice under Birth to 22	17,100.00	17,100.00
Total salaries and benefits	17,100.00	17,100.00
Entrepreneurship/career preparation program (as determined by Program Manager)		
youth multi-apprenticeship training	5,000.00	5,000.00
Total pre-apprenticeship program	5,000.00	5,000.00
Student multi-apprenticeship training stipends		
training stipends to be paid between 01/2017-09/2017 for up to 15 youth	7,500.00	7,500.00
Total multi-apprenticeship training stipends	7,500.00	7,500.00
Pre-apprenticeship program materials (as determined by Program Manager)		
apprenticeship program materials i.e. tools, books, safety equipment	5,400.00	-
Total pre-apprenticeship program materials	5,400.00	5,400.00
Total Budget	35,000.00	35,000.00

**Exhibit C
For the Children Inc.
LWYouth@Work**

Program:	Lake Worth Youth at Work Program	Outcome	Outcome/ Indicator	Actual results	Tool	Data Source	Data Collection
Identified Problem, Need, Situation	Service or Activity ID the timeframe, ID the # of clients served or the # of units offered	Outcome	Outcome/Indicator Projected # and % of clients who will achieve each outcome	Actual Results Actual # and % of clients who achieve each outcome. Or Actual # and % of units achieved.	Measurement Tool	Data Source, Collection Procedure, Personnel	Frequency of Data Collection or Reporting
Youths lack access to employment and training	15 low-income participants from the Lake Worth Youth Empowerment Center will receive training on the basics of entrepreneurship, develop practical job skills and implement a business plan by September 30, 2017	youths will increase knowledge on ways to increase employability and/ or create new job opportunities	12 out of 15 or 80% of participants will increase their knowledge on ways to increase employability and/ or create new job opportunities		Pre and Post test will be used as a measurement tool.	Case Record. Program Manager/designee will store pre and post test in participant case file.	Pre test will be given at the beginning of each module. The same test will be given at the end of each module. The Program Manager will generate a report at the conclusion of each phase.
Youths lack basic knowledge of entrepreneurship	15 youths will receive entrepreneurial training through some or all of the following: determining service needs; learning about business registration; completion of market analysis; creating a budget; developing a rough business plan and learning how to finance by September 30, 2017	youths will increase knowledge about the basics of entrepreneurship	12 of 15 or 80% of participants will show an increase of knowledge about the basics of entrepreneurship.		Pre and Post test will be used as a measurement tool. Participants will make a "pitch" on their business plan. Participants will create a draft budget to support their business plan.	Case Record. Program Manager/designee will store pre and post test in participant case file and email results to Youth Services Department Senior Program specialist.	Pre test will be given at the beginning of phase I. The same test will be given at the end of each phase. The Program Manager will generate a report upon completion of phase.
Youths lack practical job skills development	15 youths will receive training on the development of practical job skills to include: time management; office experience; resume writing; presentation at an interview/ business meeting; and effective communication by September 30, 2017	youths will increase practical job skills	12 of 15 or 80% of participants will increase knowledge about practical job skills		Pre and Post test will be used as a measurement tool. Participants will create a resume.	Case Record. Program Manager/designee will store pre and post test in participant case file and email results to Youth Services Department Senior Program specialist.	Pre test will be given at the beginning of phase II. The same test will be given at the end of each phase. The Program Manager will generate a report upon completion of phase.
Youths lack knowledge on developing a business plan	15 youths will create a business plan and begin search for implementation of a business idea through funding searches and generating manpower to support the business by September 30, 2017	youths will increase knowledge on developing a business plan	12 of 15 or 80% of participants will increase knowledge on the development of a business plan		Pre and Post test will be used as a measurement tool. Participants will complete their business plan to include funding opportunities and/ or manpower (as appropriate)	Case Record. Program Manager/designee will store pre and post test in participant case file and email results to Youth Services Department Senior Program Specialist.	Pre test will be given at the beginning of phase III. The same test will be given at the end of each phase. The Program Manager will generate a report upon completion of phase.
Mission Statement :	For The Children Inc. (FTC), a non-profit organization in existence since 1999, has been devoted to the improvement of children and youth's lives within the area of Lake Worth through the implementation of diverse programs. Home to the Lake Worth Youth Empowerment Center, FTC is proposing an expansion to this program by providing an entrepreneurship/skill building pilot project. This project "LWYouth@Work" has the goal to provide entrepreneurship trainings to youth in order to transform their ideas into viable small businesses in the City of Lake Worth.						

2017-

BGEX 150 0109170000000000613

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA

BUDGET TRANSFER
FUND 0001 General Fund

ACCOUNT NAME AND NUMBER	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 01/09/17	REMAINING BALANCE
<u>EXPENDITURES</u>							
0001-154-1451-3401 Other Contractual Services	1,526,186	1,391,186	0	35,000	1,356,186	0	1,356,186
0001-154-7683-8201 Contributions-Non-Govt Agencies	0	15,000	35,000	0	50,000	15,000	35,000
TOTALS			35,000	35,000			

Signatures & Dates

BY BOARD OF COUNTY COMMISSIONERS
AT MEETING OF 02/07/2017

YOUTH SERVICES DEPARTMENT
INITIATING DEPARTMENT/DIVISION
Administration/Budget Department Approval
OFMB Department - Posted

Unshelw D. Davis 1-19-17

Deputy Clerk to the
Board of County Commissioners