Agenda Item #: 3Q-1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS <u>AGENDA ITEM SUMMARY</u>

		======				
Meeting Date: Fe	bruary 7, 2017	[X] []	Consent Ordinance	[]	Regular Public Hearing	
Department: CRIMINAL JUSTICE COMMISSION Submitted For: CRIMINAL JUSTICE COMMISSION						
				====	=======================================	

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file one Grant Adjustment Notice (GAN) for the MacArthur Grant number 16-16019150543-CJ reallocating budget lines with no change in the grant amount of \$150,000 for the term of May 1, 2016 through November 30, 2017.

Summary: Palm Beach County was awarded \$150,000 from the John D. and Catherine T. MacArthur Foundation's Safety and Justice Challenge (SJC) Grant Program. The grant will continue Palm Beach County's participation in the MacArthur Challenge Network of 20 national sites in order to continue the criminal justice system reform work started in 2015 to reduce the reliance on jail for appropriate individuals. The grant award agreement was approved by the Board of County Commissioners on May 3, 2016 (R2016-0577). GAN 2 adjusts the budget to allocate \$3,600.00 for personnel services to hire a temporary intern from Florida Atlantic University to assist with data collection and analysis. GAN 2 was executed on December 6, 2016 on behalf of the Board of County Commissioners by the Executive Director of the Criminal Justice Commission, Kristina Henson, in accordance with R2016-0577. <u>Countywide</u> (DC)

Background and Justification: In May of 2015, Palm Beach County was one of 20 jurisdictions chosen by the MacArthur Foundation for initial grants and expert counsel to develop plans for reform after a highly competitive selection process that drew applications from nearly 200 jurisdictions in 45 states. During this initial grant period in 2015, the Criminal Justice Commission (CJC) led the effort to develop a reform plan focused on reforming the First Appearance Hearing process and diverting from jail those with mental illness, minor outstanding warrants, misdemeanor technical probation violations, and those charged with driving with suspended licenses. In 2016 the County will receive an additional \$150,000 to continue participation in the Challenge Network of 20 sites to continue to implement the strategies identified in 2015. In accordance with County PPM CW-O-051, all delegated grant adjustments and signatures must be submitted by the initiating department as a receive and file agenda item.

Attachments:

- 1) MacArthur Grant Adjustment Notice 2
- 2) Signature designation authority pursuant to R2016-0577

Recommended by:	fustula Kenson	12-19-16
	Department Director	Date
		Date
Approved By:		1-17-17
	Deputy County Administrator	Date
		Duit

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Capital Expenditures					
Operating Costs					
External Revenues					
Program Income (County)					
In-Kind Match (County)					
Net Fiscal Impact	*	×			
# ADDITIONAL FTE	5				
POSITIONS (Cumulative)	0	<u> </u>	0	0	0
Is Item included in Current	Budget? Y	'es' <u>X</u> No			

Budget Account Exp No: Fund 1507 Department 762 Unit 7706 Object Various Rev No: Fund 1507 Department 762 Unit 7706 RevSc 6694

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fund: Criminal Justice Grant Fund

Unit: MacArthur Foundation Safety and Justice Challenge

Grant: MacArthur Foundation's Safety and Justice Challenge (SJC) Grant Program *The net fiscal impact is zero. Budget amendment realigns expenses within total previously approved budget amount.

Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

OFN

dministration Contract

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

Jacquelyn Esposito

Subject:

FW: Request for Grant Adjustment

Attachment #__/____ Page __/__ of _____

From: Garduque, Laurie [mailto:LGarduqu@MACFOUND.ORG] Sent: Tuesday, December 06, 2016 11:30 AM To: Kristina Henson M. <<u>KHenson@pbcgov.org</u>> Cc: McClanahan Thiel, Mary <<u>MMcClana@MACFOUND.ORG</u>> Subject: RE: Request for Grant Adjustment

Hi Kristina,

I approve your request.

Best, Laurie

From: Kristina Henson M. [mailto:KHenson@pbcgov.org] Sent: Tuesday, December 06, 2016 10:02 AM To: Garduque, Laurie Cc: McClanahan Thiel, Mary Subject: Request for Grant Adjustment

Hi Laurie,

I am requesting an adjustment to our grant budget to create a Personnel line item, which currently does not exist, in order to hire a temporary university intern from Florida Atlantic University to assist with data collection and analysis. Details below:

- Internship program term is January 9, 2017 through April 24, 2017 (15 weeks)
- 16 hours per week (Mondays and Wednesdays for a total of 240 hours)
- Hourly rate is \$15
- 15 weeks X 8 hours per week = 240 hours X \$15 per hour = \$3,600.00 total cost

The position will report to the CJC's Research and Planning Manager and work with the Research and Planning Unit to complete specific tasks associated with the following MacArthur Foundation initiatives.

1. Work with FSU and CJC's Research and Planning Manager on the development of an evaluation framework to review the implementation of the county's pilot program concerning the implementation of the Virginia Pre-Trial Risk Assessment Instrument (VPRAI). This will include data collection, court observations, data cleaning, data computations, data analysis and report writing.

2. Data collection and formatting of data required for the MacArthur Foundation's Safety and Justice Challenge data dashboard.

3. Research support to inform the development of the Frequent User System Engagement (FUSE) model/program for Palm Beach County.

4. Review of data maintained by the Clerk of Court table views used to inform the data requirements associated with the Data User Agreement (DUA) prepared by City University New York (CUNY). This will focus on data quality and completeness.

Your consideration is appreciated.

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Kristina Henson

Executive Director Palm Beach County Criminal Justice Commission (561) 355-2314 | <u>KHenson@pbcgov.org</u>





Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.



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County Administration P.O. Box 1989 West Palm Beach, FL 33402-1989 (561) 355-2030 FAX: (561) 355-3982 www.pbcgov.com

Palm Beach County Board of County Commissioners

Mary Lou Berger, Mayor

Hal R. Valeche, Vice Mayor Paulette Burdick

Shelley Vana

Steven L. Abrams

Melissa McKinlay

Priscilla A. Taylor

County Administrator

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer"

A printed on recycled paper

May 5, 2016

John D. and Catherine T. MacArthur Foundation Office of Grants Management 140 S. Dearborn Street, Chicago, IL 60603

Re: MacArthur Foundation's Safety and Justice Challenge Grant No. 16-1601-150543-CJ

To Whom It May Concern:

I am writing to extend signature authority to Mrs. Kristina Henson, Executive Director of the Palm Beach County Criminal Justice Commission, to execute all documents for the MacArthur Foundations' Safety and Justice Challenge grant. This authorization includes submitting grant applications, grant adjustments and reports electronically. This also includes the authority to executive all necessary forms and documents related to this grant project.

If you have any questions, please feel free to call Mrs. Henson at (561) 355-4943.

Thank you for your cooperation and attention to this matter.

Sincerely,

Indenea C. paker Verdenia C. Baker

County Administrator

cc: Kristina Henson, Executive Director, CJC