

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: March 14, 2017 [X] Consent [] Regular [] Ordinance [] Public Hearing

Department Submitted By: Community Services Submitted For: Division of Human and Veteran Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to:

A) receive and file 2016 Department of Children and Families (DCF) Homeless Prevention - Temporary Assistance for Needy Families (TANF) Grant Agreement No. IPZ06, for the period December 19, 2016, through June 30, 2017, in the amount of \$42,000 to provide rent and utility assistance to needy families;

B) receive and file Contract for Provision of Services with Farmworker Coordinating Council of Palm Beach County, Inc., for the period February 1, 2017, through June 30, 2017, in the amount of \$42,000, to provide rent and utility assistance to needy families; and

C) approve a downward Budget Amendment of \$16,118 in the General Fund, Human Services Division, to align the budget to the actual grant award.

Summary: In 2013, the Florida Legislature created the Homeless Prevention Grant Program to provide emergency financial assistance to families facing the loss of their housing due to a financial crisis. In accordance with Section 420.624, Florida Statutes, the grant application must be submitted by the Lead Agency for the Continuum of Care. The Division of Human and Veteran Services (DHS) serves in this capacity for Palm Beach County. Annie L. Monroe, an employee of Farmworker Coordinating Council of Palm Beach County, Inc. is a member of the Farmworker Program Advisory Board. This board provides no regulation, oversight, management, or policy-setting recommendations regarding the agency listed above. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443. of the Palm Beach County Code of Ethics. These items were executed by the County Administrator in accordance with Agenda Item 3E-7, dated August 16, 2016, which delegated signature authority to the County Administrator, or designee. These items are being submitted in accordance with Countywide PPM No. CW-O-051 to allow the Clerk's office to receive and file these items. All funds must be expended no later than June 30, 2017. Follow up services must be continued through June 30, 2018. No County match funds are required. (Division of Human and Veteran Services) Countywide (HH)

Background and Justification: Since 2006, the Human and Veteran Services Division has acted as the lead agency for the local Continuum of Care (CoC). The DCF Homeless Prevention Grant is funded through Temporary Assistance for Needy Families (TANF) funding. This is the third year since the Homeless Prevention Grant was created by the Florida Legislature. Palm Beach County serves as a pass thru entity for this grant.

Attachments:

- 1. DCF Grant Agreement No. IPZ06 with Walkthrough Memo
2. Contract for Provision of Services with Farmworker Coordinating Council of Palm Beach County, Inc. with Walkthrough Memo
3. Budget Amendment

Recommended By: [Signature] Department Director Date: 2/13/17

Approved By: Nancy J. Balch Assistant County Administrator Date: 2/14/17

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures					
Operating Costs	42,000				
External Revenue	(42,000)				
Program Income					
In-Kind Match (County)					
NET FISCAL IMPACT	0				

# ADDITIONAL FTE POSITIONS (Cumulative)					
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Is Item Included In Current Budget: Yes X No _____

Budget Account No.:

Fund 0001 Dept. 148 Unit 1355 Obj. 3401 Program Code HP13 Program Period: GY16

B. Recommended Sources of Funds/Summary of Fiscal Impact:

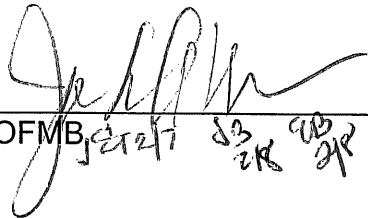
Source of funding is the Department of Children and Families (DCF)

C. Departmental Fiscal Review:


 Julie Dowe, Director of Finance

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:


 OFMB *2/13/17* *SS* *2/13* *OB* *2/13*


 Contract Development and Control
 2/13/17 *JD*

B. Legal Sufficiency:


 Assistant County Attorney
 2-13-17

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.