

3H-1

AGENDA ITEM  
CONTAINS MORE THAN 50 PAGES  
IT MAY BE VIEWED IN BOARD OF COUNTY COMMISSIONERS  
COUNTY ADMINISTRATION AGENDA ITEM SUMMARY  
PALM BEACH COUNTY

Meeting Date: March 14, 2017

Consent       Regular  
 Ordinance    Public Hearing

Department: Facilities Development & Operations

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to receive and file:**

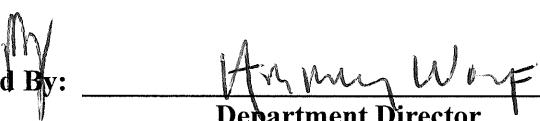
- A) Standard Equipment Use Agreement dated November 1, 2016, with the Palm Beach County Sports Commission, Inc. (NAIA Men’s Soccer Championship);
- B) Standard Equipment Use Agreement dated November 16, 2016, with Ric L. Bradshaw, Sheriff of Palm Beach County;
- C) Standard License Agreement for Use of County Owned Property dated December 1, 2016, with Wellington Chamber of Commerce, Inc. (Parking lot at Wellington Library);
- D) Standard License Agreement for Use of County-Owned Property dated December 8, 2016, with Elizabeth L. Dennis (North County Senior Center);
- E) Standard License Agreement for Use of County-Owned Property dated January 3, 2017, with AARP (North and Mid County Senior Center); and
- F) Standard License Agreement for Use of County-Owned Property dated January 18, 2017, with Gloria Raya (Mid County Senior Center).

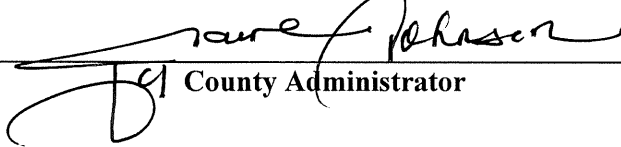
**Summary:** In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached standard Agreements, dated from November 1, 2016 to January 18, 2017, have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator or her designee. The Standard License Agreements were approved in accordance with R2010-0333, as amended and approved by the Board on October 1, 2013 (the “Resolution”). These executed documents are now being submitted to the Board to receive and file. **(FDO Admin) Countywide (LDC)**

**Background & Justification:** The Resolution which provided authority for the County Administrator or her designee to execute standard license agreements was designed to expedite and streamline the process for commercial use of county owned property after submission of an application for use and after determination of whether a license fee should be charged for the use. There is no license fee if the applicant demonstrates that (i) the activity is for the purpose of promoting community interest and welfare and (ii) the applicant will not realize a profit based on the use.

**Attachments:**

- A. Standard Equipment Use Agreement dated November 1, 2016, with the Palm Beach County Sports Commission, Inc. (NAIA Men’s Soccer Championship);
- B. Standard Equipment Use Agreement dated November 16, 2016, with Ric L. Bradshaw, Sheriff of Palm Beach County;
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Recommended By:       2/7/17  
Department Director      Date

Approved By:       3/7/17  
County Administrator      Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	<u>\$ 0</u>	<u>0.</u>	<u>0.</u>	<u>0.</u>	<u>0.</u>
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

**Is Item Included in Current Budget:** Yes \_\_\_\_\_ No \_\_\_\_\_

Budget Account No:

Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_ Revenue Source \_\_\_\_\_  
 Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_ Revenue Source \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:** \_\_\_\_\_

*W 2-14-17*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development Comments:**

\* No Fiscal Impact.

*[Signature]*  
 OFMB 2/14

*[Signature]* (3/6/17)  
 Contract Development and Control  
 3/6/17

**B. Legal Sufficiency:**

*[Signature]*  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

**This summary is not to be used as a basis for payment.**