### PALM BEACH COUNTY **BOARD OF COUNTY COMMISSIONERS**

#### AGENDA ITEM SUMMARY

Meeting Date: March 14, 2017		[X] [ ]		[]	Regular Public Hearing		
Department:	Cooperative Extension Service						
Submitted By:	<u>Cooperative</u>	Extens	ion Service				
	l. <u>EX</u>	ECUT	IVE BRIEF				

Motion and Title: Staff recommends motion to:

- A) accept the donation of \$5,000 from the Weinig Foundation for the Read a Recipe for Literacy Program; and
- B) approve a budget amendment of \$5,000 in the Special Revenue Fund to recognize the donation and appropriate it to the Read a Recipe Program.

Summary: The Parks and Recreation Department operated the Read a Recipe for Literacy Program from 2008 to 2015 and has transferred operation of the program to the Cooperative Extension Service Department. This donation of \$5,000 will continue to fund the program. District 7 (AH)

Background and Justification: In 2008, the Parks and Recreation Department was contacted by the Weinig Foundation, a fully-accredited 501c (3) organization, who promotes education and literacy, to start a Read a Recipe for Literacy Program (RRL) for children at the Westgate and West Jupiter Recreation Centers. RRL works to strengthen the community by empowering its members with communication skills and to use recipes, literally and figuratively, to build literacy. The Parks and Recreation Department and the Weinig Foundation have agreed that the program could better serve the community operated by the Cooperative Extension Service Department.

#### Attachments:

**Donation Acceptance Letter** 1.

2. **Budget Amendment** 

Recommended By	d By: Kinard h Kici	1/26/2017		
	Department Director	Date		
Approved By:	Tobl J. Bolann	2/1/17		
	Assistant County Administrator	Date		

## II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fisc	cal Impact:			
Fiscal Years	2017	<u>2018</u>	<u>2019</u> <u>2020</u>	<u>2021</u>
Capital Expenditures Operating Costs	\$ \$5,000		-	-
External Revenues Program Income In-Kind Match	<u>\$(5,000)</u> \$ \$			·
NET FISCAL IMPACT # ADDITIONAL FTE POSITIONS (Cumulative)	<u>\$</u> 0			
Is Item Included in Current Bu Budget Account No.: Fund _ Program	dget? Yes Dept U m	No <u>X</u> Jnit	Object	
B. Recommended Sources	of Funds/Summar	y of Fisc	al Impact:	
C. Departmental Fiscal Rev	/iew:	ean N.	MY	20
III. <u>R</u>	REVIEW COMMENT	S		
A. OFMB Budget and/or Co	ontract Dev. and Co	ontrol Co	mments:	
OFMB/Budget 2	Contract I	Developn	election nent and Con	1/3///>htroi
Assistant County Attorne	<i>3J-1</i> 7 <b>?y</b>			
C. Other Department Review	w:			
Department Director	-			



#### County Cooperative Extension Service

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#### Palm Beach County Board of County Commissioners

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Dave Kerner

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Mary Lou Berger

Mack Bernard

#### **County Administrator**

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer"

Official Electronic Letterhead

January 17, 2017

Mary Jo Meade Weinig Vice President Weinig Foundation 25 Sutton Place North, 9 New York, New York 10022

Dear Mary Jo:

I would like to take this opportunity to thank you for your generous contribution of \$5,000 on December 30, 2016 to help fund the Read a Recipe for Literacy Program.

Your donation for this program is greatly appreciated.

Sincerely,

Ronald Rice

County Extension Director

RR/ecb

# BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT

#### 1482 Cooperative Extension Rev Fund

BGRV 011117\*210 BGEX 011117\*648

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 01/11/2017	REMAINING BALANCE	
REVENUES									
310-1202-6600	Contrib/Dontns Frm Privt Srces	0	0	5,000	0	5,000	<u>-</u>		
	Total	343,365	351,035	5,000	0	356,035	5		
<b>EXPENDITURES</b>									
310-1202-5201	Materials/Supplies Operating	0	3,670	5,000	0	8,670	283	8,387	
	Total	343,365	351,035	5,000	0	356,035	5 283	355,752	
County Cooperative Extension			Signatures & Dates			By Board of County Commissioners At Meeting of 03/14/2017			
INITIA Administ	ATING DEPARTMENT/DIVISION ration/Budget Department Approval OFMB Department - Posted		ed h Kie			Во	Deputy Clerk to the		