

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

**Meeting Date:** March 14, 2017

Consent  
 Public Hearing

Regular  
 Workshop

**Department:**

**Submitted by:** Information Systems Services (ISS)

**Submitted for:** Information Systems Services

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** the Third Amendment to Agreement R2014-1071, as amended, for network services with The Raymond F. Kravis Center for the Performing Arts, Inc. (Kravis Center), to increase network service fees and expand their wireless network.

**Summary:** The Kravis Center has an existing network services Agreement, as amended, with Palm Beach County (R2014-1071) for an initial term of one (1) year with automatic one-year renewals unless notice is given by either party. This Third Amendment increases bandwidth network service fees, provides fiber optic cabling to their roof, and revises the wireless network service by adding two nodes within the ballroom. In addition, it includes a one-time installation estimate of \$125 for the wireless nodes and a fiber installation fee not-to-exceed \$5,000. Both rate changes are effective February 1, 2017. Fees for network handover service remain the same. The revised total annual service revenue is \$23,220 for FY 2017, a net increase of \$2,880. The Florida LambdaRail LLC has approved connection of the Kravis Center to the Florida LambdaRail network. District 7 (PFK)

**Background and Justification:** Palm Beach County ISS has been the network service provider to the Kravis Center since 2014. This is one of more than 40 agreements with government, education and non-profit organizations approved by the Board of County Commissioners since 2008. A majority of these agreements provide access to the Florida LambdaRail and commodity pricing for internet access, which reduces the costs and increases network bandwidth for the County and all interconnected organizations. Other services provided include document scanning, GIS hosting, server hosting, colocation and disaster recovery services. Such collaboration projects support the more efficient utilization of taxpayer-funded resources. A list of all existing ISS service agreements with external agencies is included as Attachment 3.

The Kravis Center is one of the premier performing arts centers in the southeastern United States with a growing national and international reputation. Established as a leading force in the arts and culture community, its many outreach programs are as broad and varied as the community itself is. To date, the Kravis Center has opened the door to the performing arts for more than 2 million school children as well as minorities and community groups.

**Attachments:**

1. Third Amendment with the Kravis Center (3 originals)
2. Copy of Agreement R2014-1071 dated 7/22/2014, First Amendment R2015-0586 dated 5/5/2015, and Second Amendment R2015-1723 dated 12/1/2015
3. ISS Service Agreements with External Agencies

Recommended by: Steve Borden 2-9-2017  
Department Director Date

Approved by: VPake 2/28/17  
County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact**

<b>Fiscal Years</b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>
Capital Expenditures	\$0	0	0	0	0
Operating Costs	\$5,125	0	0	0	0
External Revenues	<u>(\$8,005)</u>	<u>(\$4,320)</u>	<u>(\$4,320)</u>	<u>(\$4,320)</u>	<u>(\$4,320)</u>
Program Inc (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match (County)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>NET FISCAL IMPACT</b>	<b><u>(\$2,880)</u></b>	<b><u>(\$4,320)</u></b>	<b><u>(\$4,320)</u></b>	<b><u>(\$4,320)</u></b>	<b><u>(\$4,320)</u></b>
<b># Additional FTE Positions (Cumulative)</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
Is Item Included in Current Budget?		Yes <u>X</u>	No <u>  </u>		
Operating Budget Number:	Fund <u>3901</u>	Dept <u>491</u>	Unit <u>1255</u>	Object <u>4674</u>	
Revenue Budget Number:	Fund <u>0001</u>	Dept <u>490</u>	Unit <u>1300</u>	RevSrc <u>4900</u>	

\*Assumes a February 1, 2017 start date for the Third Amendment.

**B. Recommended Sources of Funds / Summary of Fiscal Impact**

The Agreement, as amended, provides for \$20,340 in FY 2017 revenues for network connection, wireless nodes and handover services. This Third Amendment includes a one-time estimated installation reimbursement of \$5,125, increases annual network services revenue by \$2,240 and increases the network wireless nodes revenue by \$640 in FY 2017 (February 2017 – September 2017); for a total net fiscal increase of \$2,880 in FY 2017 and \$4,320 for succeeding fiscal years. The combined total annual service revenue for network services is \$23,220 in FY 2017 and \$24,660 for succeeding fiscal years.

C. Department Fiscal Review: *Robert [Signature]* 2/10/17

**III. REVIEW COMMENTS**

A. OFMB Fiscal and/or Contract Development & Control Comments:

*[Signature]*  
OFMB 2/21/17

*[Signature]* 2/14/17  
Contract Administration

B. Legal Sufficiency:

*Paul Rye* 2/15/17  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

**THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.**

**THIRD AMENDMENT**

**To the Agreement with Palm Beach County and The Raymond F. Kravis Center  
for the Performing Arts, Inc. (R2014-1071)**

**THIS AMENDMENT** is made and entered into \_\_\_\_\_ 2017, by and between The Raymond F. Kravis Center for the Performing Arts, Inc., a Florida Non-Profit Corporation (“Kravis Center”) and Palm Beach County (“County”), a political subdivision of the State of Florida.

**WHEREAS**, the parties have entered into that certain Agreement **R2014-1071** dated July 22, 2014, as amended, hereinafter referred to as the “Agreement”, under which the County provided connectivity to the Palm Beach County Network, Wireless and Hand-Off Services as stated in that Agreement, to the Kravis Center. The County and the Kravis Center wish to amend that Agreement.

**WHEREAS**, the parties agree to amend the Agreement as follows:

**Item #1:**

**Exhibit A, Section N: Fees and Charges for Network Connectivity and Related Services. To increase network bandwidth, install fiber to roof and add two additional wireless nodes for network services; and replace the billing matrix with the following, effective February 1,2017.**

<b>Kravis Center Network Service and Billing Matrix</b>						
<b>Location</b>	<b>Service Start Date</b>	<b>Band-width</b>	<b>Installation Charges</b>	<b>Monthly County Charges</b>	<b>Monthly FL LambdaRail Charges</b>	<b>Yearly Charges (excl. Install)</b>
701 Okeechobee Blvd, West Palm Beach, FL 33401 (Internet 10Mb)	2/23/2010	250Mb	NTE \$5,000*	\$680***	\$75	\$9,060
	8/17/2010	wireless nodes (30)	\$563 \$125**	\$1,200***	\$0	\$14,400
	6/1/2014	Lee County hand-off	\$0	\$100	\$0	\$1,200
<b>TOTALS</b>			<b>\$5,688</b>	<b>\$1,980</b>	<b>\$75</b>	<b>\$24,660</b>
<b>Explanation of Charges:</b>						
<b>Installation Charges</b> – *This is an agreed upon not-to-exceed cost for the new fiber installation to roof of Kravis Center. **This is an estimated cost for the installation of 2 additional WiFi nodes. The actual						

final cost for these installations will be billed to the Kravis Center as a one-time invoice based on (1) the billing statement from the vendor for this work and (2) the actual cost to County of the equipment installed and labor (not-to exceed \$5,000 for the fiber installation). The previous installation cost of \$375 was paid in full under First Amendment R2015-0586 dated 5/5/2015. The previous installation cost of \$188 was paid in full under Second Amendment R2015-1723 dated 12/1/2015.

Monthly County Charges – \*\*The monthly charge paid by the Kravis Center based on the County Rate Sheet for network services and on the 2 additional WiFi nodes for network services. The effective date for these rate changes is 2/1/2017.

Monthly Florida LambdaRail (FLR) Charges – FLR charges the County this fee to connect the Kravis Center to the FLR via PBCnet. This fee is set by the agreement between the County and the FLR and is subject to change. This fee is a direct pass through cost to the Kravis Center (see **Sub-section N1. - Cost Components** below).

Yearly Charges – The total annual recurring charges, excluding installation charges, paid by the Kravis Center.

All other provisions of the aforementioned Agreement, as amended, are hereby confirmed and, except as provided herein, are not otherwise altered or amended and shall remain in full force and effect.

(The remainder of this page intentionally left blank.)

IN WITNESS WHEREOF, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.

ATTEST:

Sharon R. Bock, Clerk & Comptroller

Palm Beach County, By Its Board of County Commissioners

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Paulette Burdick, Mayor

(SEAL)

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND CONDITIONS

By: Paul F. J.  
County Attorney

By: Steve Bordelon  
Steve Bordelon, Director, ISS

For

The Raymond F. Kravis Center for the Performing Arts, Inc.

✓ By: Judith Mitchell  
Judith Mitchell, CEO

By: [Signature]  
Witness Signature  
Kyle Robert Rye  
(Print Name, Title)

Chief of Financial Affairs

*Agreement with Palm Beach County and The Raymond F. Kravis Center for the Performing Arts, Inc.*

*Re: Palm Beach County ISS Services*

R2014 #1071

**Agreement**

This Agreement ("Agreement") for Information Technology ("IT") services is entered into this \_\_\_\_\_ day of JUL 22 2014, 2014, by and between The Raymond F. Kravis Center for the Performing Arts, Inc., a Florida Non-Profit corporation, Federal Employer ID #592245054, ("Kravis Center"), and Palm Beach County ("County"), a political subdivision of the State of Florida.

This Agreement rescinds and replaces existing Agreements R2010-0278, dated 2/23/2010 and R2010-1313, dated 8/17/2010.

**WITNESSETH THAT:**

**WHEREAS**, the Board of County Commissioners, on behalf of the County, may enter into agreements in the common interest of the people of the County; and

**WHEREAS**, more effective, efficient, and reliable public services will result from the County and the Kravis Center sharing IT resources rather than duplicating facilities and increasing the cost burden borne by both the County taxpayers and Kravis Center funders; and

**WHEREAS**, in recognizing these facts, the Kravis Center and the County desire to enter into such an agreement which provides for the joint use of such IT resources and establishes policies for their use by each organization.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained and for other good and valuable consideration, the parties do mutually agree as follows:

**Section 1    Purpose**

The purpose of this Agreement is to provide IT services to the Kravis Center for the purposes described in the attached Exhibit A.

**Section 2    Approval**

The County approves of the Kravis Center's participation in the use of the County's IT resources and any other services as specified in the attached Exhibit A.

**Section 3    Exhibits**

The attached Exhibit A made a part hereof, delineates the services to be provided to the Kravis Center by the County through its Information Systems Services (ISS) Department, identifies the roles and responsibilities of The County and the Kravis Center in this regard, and sets forth an issue, communication, escalation and resolution process, as well as methodologies for billing and paying the service charges for IT services.

**Section 4    Term**

The term of this Agreement including Exhibit A, unless terminated as provided herein, is for a period of one (1) year. This Agreement and Exhibit A shall automatically be renewed annually unless either party gives written notice of termination as provided for in Section 6 herein. The effective date is the date of approval by the Board of County Commissioners.

**Section 5    Resale of IT Services**

The Kravis Center shall not share or resell any portion of the County's IT infrastructure or services in any manner not approved of in this Agreement or without explicit written consent from Palm Beach County, which consent shall not be unreasonably withheld.

**Section 6    Termination for Convenience**

Either party may terminate its participation in this Agreement upon sixty (60) days written notice to the other party. Notwithstanding the foregoing, each party shall endeavor to provide the other party with as much advance notice as practicable if it contemplates that it might desire to terminate this Agreement, so as to allow the non-terminating party the maximum amount of time to make alternative plans to replace the lost services/revenue. In such event, the terminating party shall pay all sums due through the effective date of the termination.

**Section 7 Indemnification and Hold Harmless**

The Kravis Center shall protect, defend, reimburse, indemnify and hold the County, its agents, employees and elected officers harmless from and against all claims, liability, expense, loss, cost, damages or causes of action of every kind or character, including attorney's fees and costs, whether at trial or appellate levels or otherwise, arising during and as a result of their performance of the terms of this Agreement or due to the acts or omissions of the Kravis Center.

The parties to this Agreement acknowledge the potential of unlawful hacking to gain surreptitious access into confidential systems. The County has deployed reasonable steps and safeguards as part of a Network security program, but these systems may not be able to defeat every attempt to gain unlawful access to applications or data. Each party is responsible for protecting its own applications, databases, and servers. Each party however shall review each other's security procedures and notify each other with reasonable promptness of concerns or issues regarding the same.

**Section 8 Insurance**

Insurance requirements are identified by the services obtained and are included in the Exhibit(s).

**Section 9 Damage Caused by Disasters**

Should the County's IT infrastructure be damaged or destroyed by a natural or man-made event to the extent that the cost to repair or replace these services becomes economically unfeasible, this Agreement is automatically terminated at the sole discretion of the County, unless the governing bodies of both the Kravis Center and the County authorize its continuation and associated funding to repair or restore the affected area(s).

**Section 10 Miscellaneous**

No provision in this Agreement shall provide to any person not a party to this Agreement any remedy, claim, or cause of action, or create any third-party beneficiary rights against either party. In the event that any one or more of the provisions in this Agreement shall for any reason be held to have no force and effect, this Agreement shall, if possible, be interpreted in a manner



so as to effectuate the intention of the parties. Provisions contained in this Agreement that, by their sense and context, are intended to survive the suspension or termination of this Agreement shall so survive. All disputes related to this Agreement shall in the first instance be referred to the appropriate executives of each party for resolution.

**Section 11 Notice**

Any notice, request, instruction, demand, consent, or other communication required or permitted to be given under this Agreement shall be in writing and shall be delivered either by hand or by certified mail, postage prepaid, and certified return receipt requested to the following addresses or such other addresses as the parties may provide to each other in writing:

To: **KRAVIS CENTER:**

**Attention:** The Raymond F. Kravis Center for the Performing Arts, Inc.  
Judith Mitchell, CEO  
701 Okeechobee Boulevard  
West Palm Beach, FL 33401  
(Telephone: 561-833-8300)

To: **COUNTY:** Robert Weisman, County Administrator  
c/o Steve Bordelon, Information Systems Services Director  
Palm Beach County Board of County Commissioners  
301 N. Olive Avenue, 8<sup>th</sup> floor  
West Palm Beach, FL 33401  
(Telephone: 561-355-2394)

With a copy to: County Attorney's Office  
Palm Beach County Board of County Commissioners  
301 N. Olive Avenue, Suite 601  
West Palm Beach, FL 33401  
(Telephone: 561-355-2225)

**Section 12 Entire Agreement**

This Agreement represents the entire agreement between the Kravis Center and the County and supersedes all prior agreements or representations, whether written or oral, with respect to the subject matter hereof. No provision of this Agreement may be changed or amended except by written agreement signed by both Agencies. This Agreement shall be binding upon the Kravis Center and the County and their respective successors and assigns.

**Section 13 [Omitted]**

**Section 14 Participation**

This Agreement shall not be construed against the party who drafted the same as all parties to this Agreement have participated in drafting the same.

**Section 15 Venue for Dispute Resolution**

This Agreement shall be construed in accordance with the laws of the State of Florida. Should any litigation arise from this Agreement, venue shall lie in Palm Beach County, Florida.

**Section 16 Binding Agreement**

This Agreement is binding upon the parties hereto, their heirs, successors, and assigns.

**Section 17 Subject to Funding**

The County's performance and obligation to pay under this Agreement for subsequent fiscal years are contingent upon annual appropriations for its purpose by the Board of County Commissioners.

**Section 18 Nondiscrimination**

Both parties warrant and represent that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity and expression, or genetic

information.

**Section 19 Access and Audits**

The Kravis Center shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing any work under this Agreement for at least three (3) years after completion or termination of this Agreement. The County shall have access to such books, records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the Kravis Center's place of business.

**Section 20 Inspector General**

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 – 2-440, as may be amended. The Inspector General's authority includes but is not limited to the power to review past, present and proposed County contracts/agreements, transactions, accounts and records, to require the production of such records, and to audit, investigate, monitor, and inspect the activities of the Kravis Center, its officers, agents, employees, and lobbyists in order to ensure compliance with contract/agreement requirements and detect corruption and fraud.

Failure to cooperate with the Inspector General or interference or impeding any investigation shall be in violation of Palm Beach County Code, Section 2-421 – 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

**Section 21 Regulations, Licensing Requirements**

The Kravis Center shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, to include those applicable to conflict of interest and collusion. The Kravis Center is presumed to be familiar with all federal, state and local laws, ordinances, codes and regulations that may in any way affect the services offered.

R2014 1071 JUL 22 2014

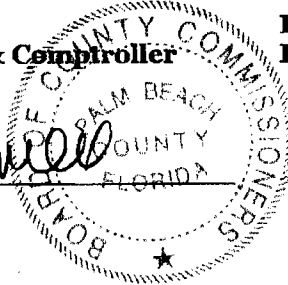
ATTEST:

Sharon R. Bock, Clerk & Comptroller

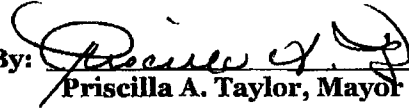
Palm Beach County, By Its  
Board of County Commissioners

By:

  
Deputy Clerk



By:

  
Priscilla A. Taylor, Mayor

(SEAL)

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND  
CONDITIONS

By:

  
County Attorney

By:

  
Steve Bordelon, Director, ISS

The Raymond F. Kravis Center for the Performing Arts, Inc.

By:   
Judith Mitchell, CEO

## **EXHIBIT A**

### **PALM BEACH COUNTY INFORMATION SYSTEMS SERVICES (County) NETWORK SERVICES**

The purpose of this Exhibit is to delineate the network services to be provided to The Raymond F. Kravis Center for the Performing Arts, Inc. ("Kravis Center") by Palm Beach County ISS ("County") to identify the roles and responsibilities of the County and the Kravis Center in this regard, to establish a problem resolution and issue escalation procedure, and to specify associated costs and payment requirements.

These network services originally commenced on 2/23/2010.

#### **Section A: General Requirements for Network Services**

Network services must be approved by both County and the Kravis Center if said connection affects the entire network. However, all network services must meet the agreed-upon technical specifications.

County shall provide the Kravis Center with access to the County's network on a best-effort basis and as otherwise provided for herein.

#### **Section B: Responsibilities for Network Management**

The County shall be responsible for the routine, day-to-day management of the County network. Each party shall be responsible for day-to-day administration of the network routers which they individually own.

The County shall be responsible for maintaining the primary network and all auxiliary components of the network which exclusively serve County facilities. The County shall also maintain auxiliary portions of the network which service both the County and Kravis Center owned facilities. The Kravis Center shall maintain that portion of its own network which exclusively serves its facilities.

The County shall monitor bandwidth utilization on any network link between the County and the Kravis Center.

Should the County perform repair and maintenance functions on behalf of the Kravis Center, it is with the understanding that the County's responsibility extends only to the Kravis Center "demarcation point." The demarcation point is the location which defines where issues of maintenance responsibilities begin and end, considered to be the County-owned network equipment inside each of the Kravis Center's buildings or facilities connected to the County network. The County will be responsible for maintaining all network infrastructures to the point of the network equipment connection to the Kravis Center demarcation point(s). Entrance facilities at Kravis Center owned locations from the road to demarcation point belong to the Kravis Center, whereas the fiber within may belong to the County.

Maintenance and restoration work provided by the County shall be limited to the fiber optic cable and service drops, the individual fibers within the cable and service drops, all 802.16 radio equipment, and the County routers installed at the Kravis Center. The County shall have no obligation or right to perform maintenance or restoration on any electronics or other equipment owned by the Kravis Center or any third party. Notwithstanding the foregoing, should the need arise for maintenance or restoration; the parties hereto may agree to an amendment to this Agreement permitting the County to perform maintenance or restoration on Kravis Center owned electronics or other equipment.

The County shall provide maintenance to the County owned and operated equipment on a 7-day/24-hour basis and may contract for repair services when deemed necessary. The County shall abide by agreed upon security requirements of the Kravis Center. In the event that an outside contractor is needed, the County shall select, supervise, and coordinate with the contractor to complete the repair.

**Section C: Network Equipment Ownership**

The County, as represented by the County, shall own all of its network equipment and assets. The Kravis Center shall continue to maintain ownership of its current network assets. Only the County is permitted to connect, expand, or otherwise routinely modify its network components. Furthermore, any and all technological changes relative to the network will be implemented at

the discretion of the County. Notwithstanding the foregoing, the County agrees to use its best efforts to keep pace with technological changes.

Should the Kravis Center receive grant funds to assist with the construction or maintenance of the network, any provisions, limitations, or restrictions associated with the grant(s) shall not affect or apply to the County, and vice versa.

**Section D: Network Connection**

The Kravis Center will be provided with a connection to the Palm Beach County fiber network to meet the network service requirements as specified in this Exhibit. The Kravis Center shall pay the installation charges and monthly charges as set forth in this Exhibit.

**Section E: Modifications to Network**

If the Kravis Center proposes a modification or connection of a new building to the network, it shall notify and submit any applicable construction documents to the County at least thirty (30) calendar days prior to the date construction activities are expected to commence. Should the planned activities of the Kravis Center require the network to be upgraded, the Kravis Center shall be solely responsible for payment of all costs associated with such modifications, unless there is prior agreement with the County to participate in a cost-sharing arrangement for the modification.

The County shall review the modification proposals as soon as practicable and will render recommendations with regard to the proposed modification. Any modifications or connections to the network that may cause disruption or interference of service to any network users shall be coordinated with the appropriate technical staff of both the Kravis Center and the County. The County agrees to perform such work at a time and in a manner to minimize disruption and interference to the network users.

When either the Kravis Center or the County enters into a contract with an outside contractor for network-related services which benefit only that party, the contracting party shall be individually responsible for remitting payment to the contractor performing work on the network, and the non-contracting party shall not be responsible or held liable for such payment.

However, proposed changes to the network must be communicated in writing to the County for review and approval. The parties however agree to comply with network security provisions.

**Section F: Network Interferences**

The County shall have no requirement to purchase, install, operate, or maintain any equipment on the premises of the Kravis Center. However, should any equipment owned by the Kravis Center render any harmful interference to the County's network equipment, The County may disconnect any or all Kravis Center owned network connections after informing the Kravis Center's designated technical Point of Contact (POC) of the underlying reasons for the planned action to disconnect network facilities. Immediate efforts will focus on attempting to resolve or remove the threat conditions. The County shall be the sole party to determine if harmful interference has impacted the County network. The County will utilize its best efforts to prevent any unanticipated network outages should interferences be noted.

**Section G: Damage Caused by Disasters**

Should the network sustain damage to an Auxiliary Route used only by either the Kravis Center or the County, the owning party shall determine if the cable will be repaired or replaced.

**Section H: Network Security**

The parties to this Exhibit acknowledge the potential of unlawful hacking to gain surreptitious access into confidential systems. The County has implemented reasonable steps and safeguards as part of a network security program, but these systems may not be able to defeat every attempt to gain unlawful access to applications or data. Each party is responsible for protecting its own applications, databases, and servers. Each party, however, shall review each other's security procedures and notify each other with reasonable promptness of concerns or issues regarding the same.

**Section I: Description of Services**

**A. Baseline services from the County will include:**

1. ongoing maintenance of connectivity to the demarcation point(s);



2. central network security at the County router port that feeds the Kravis Center network router connection;

If necessary, security may shut down the Kravis Center's entire building feed to protect the networked systems from computer worms and viruses.

3. network design;
4. acquisition and management of network assets;
5. installation or relocation of network connections, wiring upgrades, installation of bandwidth upgrades, or other specialized services;
6. network equipment installation and maintenance;
7. network security on the County side of the demarcation point;
8. monitoring of network performance;
9. trouble reporting and tracking;
10. maintenance of the environmental factors in the County's facilities and closets housing equipment crucial to the health and stability of the Network, including air conditioning, power conditioning, and UPS equipment; and
11. disaster recovery protection, system reliability, and stability during power outages.

**B. Kravis Center Responsibilities will include:**

1. all intra-building network maintenance and security ;
2. ensuring that back-door connectivity behind the building router is prohibited;
3. provisioning of its Dynamic Host Configuration Protocol (DHCP) services;
4. building infrastructure connectivity;
5. all grid (jack), wiring identification, and tracking for the Kravis Center owned facilities;
6. providing, where possible, network engineers or technicians to assist with all portions of network equipment attachments, from provisioning to troubleshooting;

Initial diagnostic actions will ideally be performed by the Kravis Center technical staff to evaluate whether the cause of any system problem is associated with factors under the control of the Kravis Center.

*Re: Palm Beach County Network Services*

7. ensuring that network security hardware and software is installed in order to minimize the risk of a virus and surreptitious or otherwise inappropriate network entry;

The Kravis Center will ensure that security procedures, hardware, and software are in place to prevent unauthorized access to the County network from the Kravis Center owned network property.

8. requesting changes in network equipment attachments services;

Requests for changes shall be submitted to ISS Director, or designee, for action. The Kravis Center shall be advised of the disposition of the request within thirty (30) calendar days of submission. Such request shall include extension of network services to additional sites identified by the Kravis Center. The Kravis Center shall be responsible for all reasonable costs associated with requested changes to network services approved by the County, which approval shall not be unreasonably withheld.

9. providing, at its expense, the following equipment and facilities at each Kravis Center owned building (if required):

- an environmentally stable and secure area large enough to accommodate a 19"-wide rack with a height up to 7 feet; and

This area shall contain two (2) dedicated electrical circuits for providing power to the switching equipment.

- air conditioning units which deliver a capacity of BTUs to the equipment room as specified by the manufacturer of equipment installed at the Kravis Center's site.

The Kravis Center shall periodically monitor the air conditioning units to ensure temperatures are within acceptable limits.

10. adhering to a documented plan of security strategies deployed to prevent unauthorized access into the physical location(s) where network access could be gained, and ensuring that it has robust and efficient security software and procedures in place to prevent unauthorized access to the network; and

11. promptly paying for the County's charges, such charges being set out in Section N of this Exhibit, which charges will be invoiced quarterly.

**Section J: Availability of County Network Service**

The County will provide the Kravis Center with access to the County network on a best-effort basis. The County's goal will be to provide 99.9% availability. The County reserves the right to prioritize its maintenance and recovery efforts, while at the same time providing availability to the Kravis Center.

In the event that Network availability is documented by the County and declared by the Kravis Center to be less than 99.9% for two (2) consecutive months, the Kravis Center shall not be liable for service charges beyond the date of said declaration of non-performance until service is satisfactorily restored. The reduction of previously paid or dismissal of unpaid service fees will be calculated on a pro-rata basis.

**Section K: Protocol for Reporting Network Service Problems**

All service issues should first be reported to the Kravis Center's IT support staff. If the Kravis Center's initial diagnosis of the reported problem indicates that it is related to network connectivity (e.g., connection lost, slow response time) rather than a problem at the application, server, or desktop computer level, the IT technician should immediately report the service problem to the County Network Operations Center at 561-355-HELP (4357). All service problems reported by the Kravis Center will be recorded and tracked in the County's Automated Help Desk System until problem resolution and service restoration. Response time service levels are established at the time the call is reported based on the severity of the issue. The service level target for problem diagnosis and response to the Kravis Center is within one (1) hour of the reported problem. The County also employs an escalation process for problems which are not resolved according to the established standards.

**Section L: Access for Network Service and Maintenance**

The County shall coordinate with and obtain prior written approval from the Kravis Center designee as to the time of any planned maintenance, repair, or installation work. However, the Kravis Center shall provide the County with access to its equipment on a 24-hour/7-day per week basis. During normal business hours, the County shall ensure that all County personnel or contractors representing the County sign in prior to commencing any work, and sign out prior to leaving the facility. On weekends, holidays, or after normal business hours, the County's representative shall call the Kravis Center to report any emergency that requires access to any

Kravis Center owned facility. The Kravis Center shall make reasonable efforts to arrange for access of the County's personnel as quickly as possible. The County shall supply the Kravis Center with a list of authorized County employees who will carry in their possession badges for identification purposes.

County represents that it has verified that neither the County nor the County's contractors, nor any of their respective employees, agents, or representatives who have been convicted or who are currently under investigation for a crime delineated in Florida Statutes §435.04 shall have access to Kravis Center owned buildings under the Agreement.

**Section M: Issue Escalation Contacts**

**Palm Beach County ISS**

Palm Beach County 24x7 Network Services Help Desk: 561-355-HELP (4357)

Michael Butler, Director of ISS Network Services  
561-355-4601 (office)  
561-722-0850 (cell)

Phil Davidson, Deputy Director of ISS  
561-355-3956 (office)  
561-722-3349 (cell)

Steve Bordelon, Director of ISS  
561-355-2394 (office)  
561-386-6239 (cell)

**Kravis Center Information Services**

Andrew J. Segaloff  
Senior Director, Information Technology & Analysis  
561-651-4250 (office)

**Section N: Fees and Charges for Network Connectivity and Related Services**

One of the goals of this Agreement is to establish the lowest competitive pricing for the County's network services provided to the Kravis Center.

The County will serve as project manager and incur all costs associated with the installation and connection of the network and network equipment at the Kravis Center's building. The Kravis

Center will be responsible for reimbursement to the County of said costs, as listed and described in the Table below under "Installation Charges".

Service charges, as listed and described in the Table below, will be assessed on a monthly basis, and the County will invoice the Kravis Center quarterly.

<b>Kravis Center Network Service and Billing Matrix</b>						
<b>Location</b>	<b>Service Start Date</b>	<b>Band-width</b>	<b>Installation Charges</b>	<b>Monthly County Charges</b>	<b>Monthly FL LambdaRail Charges</b>	<b>Yearly Charges (excl. Install)</b>
701 Okeechobee Blvd, West Palm Beach, FL 33401 (Internet 10Mb)	2/23/2010	100Mb	\$0	\$820*	\$100	\$11,040
	8/17/2010	wireless nodes	\$0	\$880	\$0	\$10,560
	6/1/2014**	Lee County hand-off	\$0	\$100	\$0	\$1,200
<b>TOTALS</b>			<b>\$0</b>	<b>\$1,800</b>	<b>\$100</b>	<b>\$22,800</b>

Explanation of Charges:

Installation Charges – No installation charges due from the Kravis Center.

Monthly County Charges – The monthly charge paid by the Kravis Center based on the County Rate Sheets for network services.

\* The effective date for this rate change is August 1, 2014.

\*\* This new service went into effect following termination date of May 31, 2014 for contract R2011-0546, dated 4/5/2011.

Monthly Florida LambdaRail (FLR) Charges – FLR charges the County this fee to connect the Kravis Center to the FLR via PBCnet. This fee is set by the agreement between the County and the FLR and is subject to change. This fee is a direct pass through cost to the Kravis Center (see **Sub-section N1. - Cost Components** below).

Yearly Charges – The total annual recurring charges, excluding installation charges, paid by the Kravis Center.

The County has received approvals from the FLR for the Kravis Center to be connected to the Palm Beach County fiber network and gain access to the FLR for either internet or transport purposes.

**N1. Cost Components**

The monthly FLR fee identified above includes direct costs incurred by the County to connect to the FLR. In the event the Board of Directors of the FLR implement a pricing change, the County agrees to review the financial impact and make appropriate rate adjustments.

**N2. Billing and Payment**

The County shall submit quarterly invoices to the Kravis Center which shall include a reference to this Agreement and identify the amount due and payable to the County. Payment will be made in accordance with the Florida Local Government Prompt Payment Act, as amended, which also establishes a process and remedies for non-compliance.

**Section O: Additional IT Services**

Upon request for assistance, the ISS Director may, at the Director's discretion, permit staff resources to assist the Kravis Center in the execution of certain information technology responsibilities. These additional services can be requested by submitting a Task Order (Attachment 1). These services will be charged at the rate of \$125/hour with a not-to-exceed cost of \$50,000 per Task Order. These services may also require the purchase of additional resources, including but not limited to hardware and software. The Kravis Center is responsible for all associated costs for these additional resources. An estimate for each Task Order will be available upon request by the Kravis Center. The Kravis Center agrees to fully reimburse the County for all costs associated with the rendering of the County staff assistance and/or information technology resources. If the cost of services exceeds \$50,000, the Task Order shall be approved by the Board of County Commissioners.

**Section P: Annual Review of Fees and Charges**

The County reserves the right to review the fees and charges included in this Exhibit on a yearly basis and make appropriate rate adjustments. Should an adjustment be warranted, sixty (60) days notice will be provided. Any such rate adjustments shall be reduced to writing via an Amendment to be executed by all parties.

**Section Q: Insurance**

This section does not apply to Network Services.



Attachment 1  
Palm Beach County  
**Information Systems Services**  
Task Order < \$50,000

Task Order #:

Original Agreement #R:

Organization requesting services: The Raymond F. Kravis Center for the Performing Arts, Inc.

Type of Service:

Location of Service:

Contact Name:

Contact Phone:

Contact eMail:

Requested Date for Completion:

Description of Service/Deliverables +/-

Estimated Amount:

ISS Project Manager/Director: \_\_\_\_\_ Date: \_\_\_\_\_  
Name/Title

Project Office: \_\_\_\_\_ Date: \_\_\_\_\_  
Name/Title

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

By: Steve Bordelon, Director, ISS

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY

THE RAYMOND F. KRAVIS CENTER FOR  
THE PERFORMING ARTS, INC.

\_\_\_\_\_  
COUNTY ATTORNEY

\_\_\_\_\_  
Name, Title

R2015-1723

**SECOND AMENDMENT**

**To the Agreement with Palm Beach County and The Raymond F. Kravis Center for the Performing Arts, Inc. (R2014-1071)**

**THIS AMENDMENT** is made and entered into DEC 01 2015 2015, by and between The Raymond F. Kravis Center for the Performing Arts, Inc., a Florida Non-Profit Corporation ("Kravis Center") and Palm Beach County ("County"), a political subdivision of the State of Florida.

**WHEREAS**, the parties have entered into that certain Agreement **R2014-1071** dated July 22, 2014, as amended, hereinafter referred to as the "Agreement", under which the County provided connectivity to the Palm Beach County Network, Wireless and Hand-Off Services as stated in that Agreement, to the Kravis Center. The County and the Kravis Center wish to amend that Agreement.

**WHEREAS**, the parties agree to amend the Agreement as follows:

**Item #1:**

**Exhibit A, Section N: Fees and Charges for Network Connectivity and Related Services. To reduce network service fees and add three additional wireless nodes for network services; and replace the billing matrix with the following.**

<b>Kravis Center Network Service and Billing Matrix</b>						
<b>Location</b>	<b>Service Start Date</b>	<b>Band-width</b>	<b>Installation Charges</b>	<b>Monthly County Charges</b>	<b>Monthly FL LambdaRail Charges</b>	<b>Yearly Charges (excl. Install)</b>
701 Okeechobee Blvd, West Palm Beach, FL 33401 (Internet 10Mb)	2/23/2010	100Mb	\$0	\$400**	\$100	\$6,000
	8/17/2010	wireless nodes	\$375 \$150*	\$1,120***	\$0	\$13,440
	6/1/2014	Lee County hand-off	\$0	\$100	\$0	\$1,200
<b>TOTALS</b>			<b>\$525</b>	<b>\$1,620</b>	<b>\$100</b>	<b>\$20,640</b>
<b>Explanation of Charges:</b>						
<b>Installation Charges</b> – *This is an estimated cost for the installation of 3 additional WiFi nodes. The actual final cost for this installation will be billed to the Kravis Center as a one-time invoice based on						



(1) the billing statement from the vendor for this work and (2) the actual cost to County of the equipment installed and labor. The previous installation cost of \$375 has been paid in full under First Amendment R2015-0586 dated 5/5/2015.

Monthly County Charges – \*\*The monthly charge paid by the Kravis Center based on the County Rate Sheet for network services, the effective date for this rate change is October 1, 2015. \*\*\*The monthly charge paid by the Kravis Center based on the 3 additional WiFi nodes for network services, the effective date for this rate change is December 1, 2015.

Monthly Florida LambdaRail (FLR) Charges – FLR charges the County this fee to connect the Kravis Center to the FLR via PBCnet. This fee is set by the agreement between the County and the FLR and is subject to change. This fee is a direct pass through cost to the Kravis Center (see **Sub-section N1. - Cost Components** below).

Yearly Charges – The total annual recurring charges, excluding installation charges, paid by the Kravis Center.

All other provisions of the aforementioned Agreement, as amended, are hereby confirmed and, except as provided herein, are not otherwise altered or amended and shall remain in full force and effect.

(The remainder of this page intentionally left blank.)

IN WITNESS WHEREOF, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.

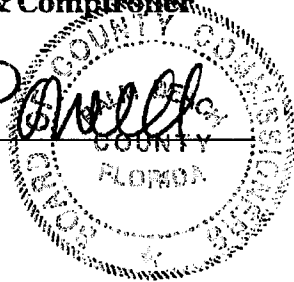
ATTEST:

R2015-1723 DEC 01 2015

Sharon R. Bock, Clerk & Comptroller

Palm Beach County, By Its Board of County Commissioners

By: Marcy Powell  
Deputy Clerk



By: Mary Lou Berger  
Mary Lou Berger, Mayor

(SEAL)

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND CONDITIONS

By: Paul F. [Signature]  
County Attorney

By: Steve Bordelon  
Steve Bordelon, Director, ISS

The Raymond F. Kravis Center for the Performing Arts, Inc.

By: Judith Mitchell  
Judith Mitchell, CEO

By: [Signature]  
Witness Signature

Kyle Rye  
(Print Name, Title)  
Chief Financial Officer

**FIRST AMENDMENT**

**To the Agreement with Palm Beach County and The Raymond F. Kravis Center  
for the Performing Arts, Inc. (R2014-1071)**

**THIS AMENDMENT** is made and entered into   MAY 05 2015   2015, by and between The Raymond F. Kravis Center for the Performing Arts, Inc., a Florida Non-Profit Corporation ("Kravis Center") and Palm Beach County ("County"), a political subdivision of the State of Florida.

**WHEREAS**, the parties have entered into that certain Agreement **R2014-1071** dated July 22, 2014 hereinafter referred to as the "Agreement", under which the County provided connectivity to the Palm Beach County Network, Wireless and Hand-Off Services as stated in that Agreement, to the Kravis Center. The County and the Kravis Center wish to amend that Agreement.

**WHEREAS**, the parties agree to amend the Agreement as follows:

**Item #1:**

**Exhibit A, Section N: Fees and Charges for Network Connectivity and Related Services. To add three additional wireless nodes for network services and replace the billing matrix with the following effective June 1, 2015:**

<b>Kravis Center Network Service and Billing Matrix</b>						
<b>Location</b>	<b>Service Start Date</b>	<b>Band-width</b>	<b>Installation Charges</b>	<b>Monthly County Charges</b>	<b>Monthly FL LambdaRail Charges</b>	<b>Yearly Charges (excl. Install)</b>
701 Okeechobee Blvd, West Palm Beach, FL 33401 (Internet 10Mb)	2/23/2010	100Mb	\$0	\$820	\$100	\$11,040
	8/17/2010	wireless nodes	\$375	\$1,000*	\$0	\$12,000
	6/1/2014	Lee County hand-off	\$0	\$100	\$0	\$1,200
<b>TOTALS</b>			<b>\$375</b>	<b>\$1,920</b>	<b>\$100</b>	<b>\$24,240</b>
<b>Explanation of Charges:</b>						
<u>Installation Charges</u> -- This is an estimated cost. The actual final cost for this installation will be billed to the Town as a one-time invoice based on (1) the billing statement from the vendor for this work and (2) the actual cost to County of the equipment installed and labor.						

Monthly County Charges – The monthly charge paid by the Kravis Center based on the County Rate Sheets for network services. \* The effective date for this rate change is June 1, 2015.

Monthly Florida LambdaRail (FLR) Charges – FLR charges the County this fee to connect the Kravis Center to the FLR via PBCnet. This fee is set by the agreement between the County and the FLR and is subject to change. This fee is a direct pass through cost to the Kravis Center (see **Sub-section N1. - Cost Components** below).

Yearly Charges – The total annual recurring charges, excluding installation charges, paid by the Kravis Center.

All other provisions of the aforementioned Agreement, as amended, are hereby confirmed and, except as provided herein, are not otherwise altered or amended and shall remain in full force and effect.

(The remainder of this page intentionally left blank.)

IN WITNESS WHEREOF, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.

APPROVED  
MAY 05 2015

ATTEST:

Sharon R. Bock, Clerk & Comptroller

Palm Beach County, By Its Board of County Commissioners

By: *Nancy Powell*  
Deputy Clerk

By: *Shelley Vana*  
Shelley Vana, Mayor

(SEAL)

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND CONDITIONS

By: *Paul F. [Signature]*  
County Attorney

By: *Steve Bordelon*  
Steve Bordelon, Director, ISS

The Raymond F. Kravis Center for the Performing Arts, Inc.

By: *Judith Mitchell*  
Judith Mitchell, CEO 3/31/15

By: [Signature]  
Witness Signature  
*Kyle Rye* Chief Financial Officer  
(Print Name, Title)

**ISS Service Agreements with External Agencies**  
(January 2017)

**Municipalities**

- |                       |                                 |
|-----------------------|---------------------------------|
| 1. Atlantis           | 10. Lantana                     |
| 2. Boynton Beach      | 11. Orange County               |
| 3. Delray Beach       | 12. Palm Beach                  |
| 4. Greenacres         | 13. Palm Beach Gardens          |
| 5. Jacksonville       | 14. Palm Springs                |
| 6. Juno Beach         | 15. Riviera Beach               |
| 7. Jupiter            | 16. Village of Royal Palm Beach |
| 8. Lake Clarke Shores | 17. West Palm Beach             |
| 9. Lake Worth         |                                 |

**Educational Institutions**

1. Early Learning Coalition
2. Florida Atlantic University
3. Lake Worth Christian School
4. Learning Excellence (Imagine) School
5. Oxbridge Academy
6. Palm Beach State College
7. School Board of Palm Beach County

**Non-Profit Organizations**

- |   |                                    |
|---|------------------------------------|
| 1. Alzheimer's Community Care             | 8. Kravis Center                   |
| 2. ARC of Palm Beach County               | 9. Lupus Foundation of America     |
| 3. Boca Raton Regional Hospital           | 10. Lutheran Services Florida      |
| 4. Center for Family Services             | 11. Max Planck Florida Corporation |
| 5. Career Source (Workforce Alliance)     | 12. Nonprofits First               |
| 6. Families First of PBC                  | 13. Prime Time                     |
| 7. Jewish Federation of Palm Beach County | 14. South Florida Fair             |

**Other Taxing Authorities**

1. Children's Services Council
2. Health Care District
3. Lake Worth Drainage District
4. Loxahatchee River Environmental Control District
5. Seacoast Utility Authority
6. South Florida Water Management District
7. Government of U.S. Virgin Islands