

7A-1

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
SITTING AS THE
CHILD CARE FACILITIES BOARD

BOARD APPOINTMENT SUMMARY

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Meeting Date: March 14, 2017
Department: Florida Department of Health-Palm Beach County
Submitted by: Division of Environmental Public Health
Advisory Board Name: Child Care Advisory Council
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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the reappointment of one (1) member to the **Child Care Advisory Council** to fill the position that requires representation by a family day care provider for the term March 14, 2017, to September 30, 2019.

<u>NOMINEE:</u> Mary L. Morris	<u>SEAT #:</u> 2	<u>REQUIREMENT:</u> Represents and operates a family child care home as a private enterprise	<u>NOMINATED BY:</u> Mayor Burdick Comm. Valeche Comm. Abrams
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Summary: The Child Care Advisory Council is comprised of seven members who serve at the pleasure of the Board of County Commissioners. Members must consist of two members who represent and operate private child care facilities in Palm Beach County one of whom operates a family day care home or large family child care home; one member who represents and operates a parochial child care facility in Palm Beach County; one consumer protection enforcement official; one member for fire protection, engineering or technology; and one member who, at the time of appointment, was the parent of a child attending a child care facility in Palm Beach County; and one representative from applicant, Mary L. Morris, has been a licensed family child care operator in Palm Beach County for the past 14 years and has served on the Child Care Advisory Council since January 2013. With this approval the Council will consist of six members: 1 African-American male (17%); 4 Caucasian female (66%); and 1 African-American female (17%). Countywide (HH)

Background and Justification: Chapter 2010-249, Laws of Florida, provides for the organization of the Child Care Advisory Council. This law and Palm Beach County Codes, Appendix D, Chapter 1, Article IV.A.2 set forth the required composition of the Child Care Advisory Council (see p. 3, Section 7, attached).

Attachments:

1. Completed Board Appointment Form
2. Summary of Qualifications for Ms. Morris
3. Chapter 2010-249, Laws of Florida
4. Child Care Advisory Council Members List
5. Child Care Advisory Council meeting schedule

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Recommended by:  3/2/17
Assistant County Administrator Date

Legal Sufficiency:  3-3-17
Assistant County Attorney Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director



MEMORANDUM

TO: Mayor Paulette Burdick and Members of the Board of County Commissioners

FROM: Todd J. Bonlarron, Assistant County Administrator
TJB

DATE: January 24, 2017

RE: Child Care Advisory Council

County Administration

P.O. Box 1989

West Palm Beach, FL 33402-1989

(561) 355-2030

FAX: (561) 355-3982

www.pbcgov.com

Palm Beach County Board of County Commissioners

Paulette Burdick, Mayor

Melissa McKinlay, Vice Mayor

Hal R. Valeche

Dave Kerner

Steven L. Abrams

Mary Lou Berger

Mack Bernard

County Administrator

Verdenia C. Baker

Pursuant to Chapter 2010-249, Laws of Florida, the Child Care Advisory Council is comprised of seven members: two from private child care or family day care facilities; one from a parochial child care facility; one consumer protection enforcement official; one fire protection, engineering or technology professional; a parent with a child in a care facility; and a representative from the Department of Children and Family Services. The purpose of the Council is to make recommendations on the issuance and revocation of licenses, rules and regulations needed to protect those in child care facilities, large-family child care homes, and family child care homes. The Council meets at 9:00 a.m., the second Wednesday of the month at 800 Clematis Street, West Palm Beach.

Ms. Mary Morris is an experienced family child care operator and has served on the Council for the past four years. She is eligible and well suited for reappointment because of her professional experience and willingness to serve.

The diversity of the six sitting members of the Council, including Ms. Morris is: one African-American female, one African-American male, and four Caucasian females.

If you are willing to support the reappointment of Ms. Morris, please sign Section III on the enclosed application and return to me no later than February 10, 2017. Staff would like to agenda the reappointment for our March 14, 2017 Meeting.

In addition to the reappointment of Ms. Morris, there is one opening on the Council for a private child care facility operator. If you have a nominee who would be interested in serving and meets the seat requirement, please forward the nominee's contact information and staff will work with them to complete the Application.

If you have any questions, please contact Patty Hindle at 355-3229 or me at 355-4019.

TJB:pah
Enclosures
Boards/Committees Application
Chapter 2010-249, Laws of Florida
Current Membership Listing

"An Equal Opportunity Affirmative Action Employer"

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: CHILD CARE ADVISORY COUNCIL Advisory Not Advisory

At Large Appointment or District Appointment / District #: _____

Term of Appointment: Three (3) Years. From: October 1, 2016 To: September 30, 2019

Seat Requirement: Member who operates a family child care home as a private enterprise Seat #: 2

*Reappointment or New Appointment

or to complete the term of _____ Due to: resignation other

Completion of term to expire on: _____

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: 0

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: MORRIS MARY
Last First Middle

Occupation/Affiliation: Family Child Care Operator
Owner Employee Officer

Business Name: Mary Morris [Family Child Care Home].

Business Address: 504 Clear Lake Avenue

City & State: West Palm Beach, Florida Zip Code: 33401

Residence Address: 504 Clear Lake Avenue

City & State: West Palm Beach, Florida Zip Code: 33401

Home Phone: (561) 832-0472 Business Phone: (561) 832-0472 Ext.

Cell Phone: (561) 386-3567 Fax: (561) 659-1854

Email Address: Msm1m57@msn.com

Mailing Address Preference: Business Residence

Have you ever been convicted of a felony: Yes _____ No x _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: Male Female
 Native-American Hispanic-American Asian-American African-American Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)
OR

NONE NOT APPLICABLE/
(Governmental Entity)

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, **Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>.** Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- ___ By watching the training program on the Web, DVD or VHS on 11/2/2016
- ___ By attending a live presentation given on _____, 20__

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

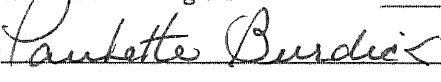
*Applicant's Signature:  Printed Name: Mary L Morris Date: 11/2/2016

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Courtney Shippey
Florida Department of Health Palm Beach County
800 Clematis Street, West Palm Beach, FL 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature:  Date: 1-25-2017

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
(Attach Additional Sheet(s), if necessary) OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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By watching the training program on the Web, DVD or VHS on 11/2/2016
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature:  Printed Name: Mary L Morris Date: 11/2/2016

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Courtney Shippey
 Florida Department of Health Palm Beach County
 800 Clematis Street, West Palm Beach, FL 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature:  Date: 2/7/17

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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- By watching the training program on the Web, DVD or VHS on 11/2/2016
 By attending a live presentation given on _____, 20____

AND

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: Mary L Morris Printed Name: Mary L Morris Date: 11/2/2016

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Courtney Shippey
 Florida Department of Health Palm Beach County
 800 Clematis Street, West Palm Beach, FL 33401

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abrams (16) Date: 1/26/17

Mary L Morris

504 Clear Lake Ave

West Palm Beach, FL 33401

Phone: 561-832-0472

Fax: 561-659-1854

Email: Msm1m57@msn.com

Education

J. W. Holly High School 1964

Teller Academy 1978

Palm Beach State College 2008

Associates of Science: Early Childhood Education

Work History

Solitron Device Inc. (Tester) 19 Years

Childcare Provider 14 Years

Palm Beach County Early Head Start Program 3 Years

Affiliations

Palm Beach County Family Childcare Association (President)

DOH Palm Beach County Child Care Advisory Council Board

National Accreditation

For Family Childcare (NAFFCC)

National CDA Child Development

Quality Counts 5 Star Associations

Phi Theta Kappa Society

City Wide Mission of the Palm Beaches (Finance Secretary)

Hilltop Missionary Society (Vice President)

Early Head Start Child Care Educator

Licenses

Gold Seal Accreditations

Family Child Care

Reference

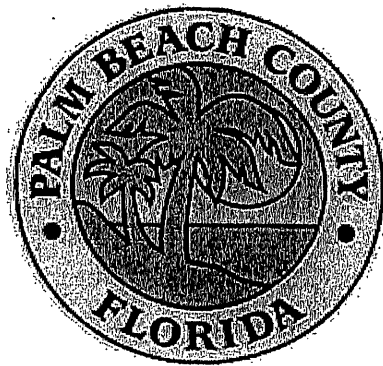
Nathania Boatwright-561-842-3671

Edna Pertilla- 561-687-4705

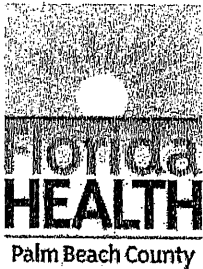
Ruth Walker 561-410-5786

Trinnette Morris 407-312-7145

Zipporah Scott 561-201-5746



**CHAPTER 59-1698, SPECIAL ACTS, LAWS OF
FLORIDA, AS AMENDED BY CHAPTER 2010-249,
SPECIAL ACTS, LAWS OF FLORIDA**



**FLORIDA DEPARTMENT OF HEALTH
PALM BEACH COUNTY**

This copy has been modified for easy reading. For an official copy, refer to the Florida Laws. You can access the Florida Laws at <http://laws.flrules.org/>

REVISED 4/2013

Attachment # _____

3

chairman of the Child Care Facilities Board and the Board shall meet at least once every 3 months at a time and place designated by the Board.

Section 3. APPLICATION FOR PERMIT: Application for a permit to operate a child care facility, large family child care home or family day care home shall be made to the Board in writing, and on a form, and under regulations prescribed by the Board. The application shall state the name and address of the applicant, his or her occupational history and qualifications, the type and location of proposed operation, the number of persons to be accommodated, and such other information the Board may require.

Section 4. ISSUANCE OF LICENSE:

1. The Director of the Palm Beach County Health Department shall be charged with the administrative and financial responsibility of carrying out the duties of the Board, and the Director or his or her representative shall inspect child care facilities, large family child care homes, and family day care homes as required by the Board. Said Board when satisfied that minimum standards are met, shall issue a license in writing on a form prescribed by the Board. Such license shall be valid for a period of 1 year unless revoked. It shall not be transferable or assignable.
2. The Board may issue a provisional license for child care facilities, large family child care homes, or family day care homes. A provisional license shall not be issued for a period that exceeds 6 months and may only be renewed by the Board one time for a period not to exceed 6 months.
3. A provisional license shall not be issued unless the child care facility, large family child care home, or family day care home is in compliance with the requirements for screening of child care personnel and the requirements for ensuring the health and safety of the children in care.

Section 5. REVOCATION OF LICENSE: The Board may revoke a license if it finds that the operator has failed to comply with any provisions of this Act or any rule or regulation issued hereunder.

Section 6. MINIMUM STANDARDS, REASONABLE RULES AND REGULATIONS TO BE PRESCRIBED BY THE BOARD:

1. The Board shall make, adopt, amend and repeal such rules and regulations as are necessary to protect the health and safety of persons in child care facilities, large family child care homes, or family day care homes; prescribing standards for living quarters, including provisions pertaining to sanitary conditions, light, air, safety, protection from fire hazards, equipment, operation, qualifications and number of staff, and such other matters as may be appropriate to protect the life and health of the occupants thereof. Standards established by rules and

Section 8. **RIGHT OF ENTRY:** Members of the Board and its representative may enter and inspect child care facilities, large family child care homes, or family day care homes at reasonable hours, and may question such persons and investigate such facts, conditions, and practices or matters as may be necessary or appropriate to determine whether any person has violated any provisions of the Act, or of any rule or regulation issued hereunder.

Section 9. **EXEMPTIONS:** The provisions of this Act shall not apply to any public or nonpublic school which is in compliance with the compulsory school attendance law, chapter 232, Florida Statutes, any summer camp having children in full time residence, summer day camp, or vacation Bible school, or any foster home, home for mentally retarded or handicapped children, juvenile detention facility, hospital, or other similar institution otherwise regulated for health standards by a governmental agency. However, this section shall not be deemed to exempt institutions or facilities otherwise regulated by the Department of Children and Family Services pursuant to s. 402.301, et seq., Florida Statutes, as it may from time to time be amended or transferred.

Section 10. **CIVIL ENFORCEMENT:** Any violation of this Act or the rules and regulations of the Board adopted pursuant hereto shall be subject to enforcement by the Palm Beach County Environmental Control Officer and the Palm Beach County Environmental Control Act, chapter 70-862, Laws of Florida, as amended, and as it may in the future be amended or reenacted.

Section 11. **CRIMINAL PENTALTY:** Any person failing to comply with the provisions of this act is guilty of a misdemeanor of the second degree punishable as provided by general law.

Section 12. **ADVERTISING BY FACILITIES:** It shall be unlawful for any person, persons, associations, partnerships, corporations, or institutions to offer or advertise to the public in any way or by any medium whatsoever, large family child care home, family day care home or child care facility service without first having secured a license under the provisions of this Act. All advertisements advertising any such services shall include the license number of the license issued pursuant to this Act.

Section 13. **SEVERABILITY:** If any provision of the Act, or the application thereof to any person or circumstances, is held invalid, such invalidity shall not affect other provisions or applications of this Act which can be given effect without the invalid provision or invalid application and to this end the provisions of the Act are declared severable.

Section. 14. **THIS ACT SHALL TAKE EFFECT UPON BECOMING A LAW.**



**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
CHILD CARE ADVISORY COUNCIL**

I. AUTHORITY :

Chapter 59-1698, Special Acts Laws of Florida, as amended by Chapters 77-620 and 2010-249, Special Act Laws of Florida; as amended by ORD. 2016-1421, adopted September 27, 2016.

II. APPOINTING BODY :

III. COMPOSITION, QUALIFICATIONS, TERMS & REMOVAL :

This Council shall be comprised of seven members consisting of: two members who represent and operate as a private enterprise a facility regulated under the Act, one of whom operates a family child care home or a large family child care home; one member who represents and operates a parochial facility regulated under the Act; one member who represents a consumer protection enforcement official; one member for fire protection, engineering, or technology; one member, who at the time of appointment is a parent of a child in a facility regulated under the Act; and one member who represents the Department of Children & Families. Council members appointed by the Board of County Commissioners serve three-year terms, with a limit of three consecutive terms with the exception of the Department of Children & Families' representative. Members' terms shall begin October 1 and end on September 30. Any vacancy occurring during a term shall be filled for the unexpired portion of the term and shall not count toward the member's term limits. Council members must reside in the County at the time of appointment and while serving on the Council.

EXTENDED COMPOSITION :

IV. MEETINGS :

Currently meets at 9:00 a.m. the 2nd Wednesday of every month at 800 Clematis Street, West Palm Beach, FL.

V. FUNCTIONS :

The Council shall advise the BCC and make recommendations as to the issuance and revocation of license and as to rules and regulations necessary to protect the health and safety of persons in child care facilities, child care homes and a family day care facilities.

VI. LIAISON INFORMATION :

<u>LIAISON DEPARTMENT</u>	<u>CONTACT PERSON</u>	<u>ADDRESS</u>
Florida Dept. of Health - Palm Beach Coun	Courtney Shippey MPA REHP	800 Clematis St Fl 4 Palm Beach County Health West Palm Beach FL 33401 Phone # 561-837-5971

Attachment # 4

* indicates a member having an action pending



CHILD CARE ADVISORY COUNCIL

SEAT ID	CURRENT MEMBER	ROLE TYPE	RACE CODE	GENDER	BUSINESS / HOME PHONE	SEAT REQUIREMENT	APPOINT DATE	REAPPOINT DATE	EXPIRE DATE
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Appointed By : At-Large/Palm Beach County Board of County Commissioners

1	Vacant	Member				Private Child Care Facility Representative			
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NOMINATED BY :

2	* Mary L Morris	Member	AA	F	561-832-0472	Private Child Care Facility Representative	11/20/2012		09/30/2016
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504 Clear Lake Ave
West Palm Beach FL 33401

NOMINATED BY :

3	Louise K. Mancini Summit Christian School	Member	CA	F	561-686-8081 X326	Represents/Operates Parochial Facility	06/06/2000		09/30/2017
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4900 Summit Blvd
West Palm Beach FL 33415

NOMINATED BY :

4	Terry D. Newton Palm Beach County/Consumer Affairs 50 S Military Tr West Palm Beach FL 33415	Member	AA	M	561-712-6600	Consumer Protection Enforcement Official	11/22/2016		09/30/2017
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NOMINATED BY :

* indicates a member having an action pending

Appointed By : At-Large/Palm Beach County Board of County Commissioners

5	Elyse W. Brown Palm Beach County/Fire Rescue 405 Pike Rd West Palm Beach FL 33411	Member	CA	F	--	Fire Protection, Engineer or Technology Rep	02/01/2014	09/30/2018
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NOMINATED BY :

6	Kendra Barnes Palm Beach County School District 3330 Forest Hill C206 West Palm Beach FL 33406	Member	CA	F	561-714-2155	Parent of a Child in Day Care	12/05/2006	09/30/2018
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NOMINATED BY :

7	Patricia D. Tilford Florida Department of Children & Families 111 S Sapodilla Ave West Palm Beach FL 33401	Member	CA	F	561-837-5840	Florida Department of Children & Families Rep.	12/18/2007	
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NOMINATED BY :

* indicates a member having an action pending

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick Scott
Governor

Celeste Philip, MD, MPH
State Surgeon General & Secretary

Vision: To be the Healthiest State in the Nation

PALM BEACH COUNTY CHILD CARE ADVISORY COUNCIL MEETING DATES AND DEADLINES FOR SUBMITTING LICENSE APPLICATION PACKETS 2017

Child Care Advisory Council Meeting Date	License Application Packet Submittal Deadline
Wednesday, January 11, 2017,	December 21, 2016
Wednesday, February 8, 2017	January 18, 2017
Wednesday, March 8, 2017	February 15, 2017
Wednesday, April 12, 2017	March 22, 2017
Wednesday, May 10, 2017	April 19, 2017
Wednesday, June 14, 2017	May 24, 2017
Wednesday, July 12, 2017	June 21, 2017
Wednesday, August 9, 2017	July 19, 2017
Wednesday, September 13, 2017	August 23, 2017
Wednesday, October 11, 2017	September 20, 2017
Wednesday, November 8, 2017	October 18, 2017
Wednesday, December 13, 2017	November 22, 2017

Child Care Advisory Council meetings are public meetings, which are held on the second Wednesday of each month starting at 9.00 AM, at 800 Clematis Street, West Palm Beach, FL33401, unless otherwise published.