

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

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Meeting Date: April 4, 2017 (X) Consent () Regular
() Workshop () Public Hearing

Department:
Submitted By: Environmental Resources Management
Submitted For: Environmental Resources Management

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: Task Assignment No. 12, to Contract No. GC680 (R2007-0882) with the Florida Department of Environmental Protection (FDEP) which provides for \$1,451 to purchase reference standards for FDEP Storage Tank Compliance Rules 62-761 and 62-762, Florida Administrative Code (FAC).

Summary: On June 5, 2007, the Board of County Commissioners (BCC) approved Contract No. GC680 with the FDEP. Delegated authority to sign all future time extensions, task assignments, certifications and other forms associated with the Contract was approved on September 11, 2012. Countywide (AH)

Background and Justification: On June 5, 2007, the BCC approved Contract No. GC680 with the FDEP for a period of ten (10) years providing for storage tank compliance inspection activities for underground and aboveground petroleum and chemical storage tank facilities. The purpose of these inspections is to ensure that the storage tanks at these facilities are constructed, maintained and operated according to State and County regulations, which were designed to prevent soil and groundwater contamination. Task Assignment No. 12 provides funding to the County for the purchase of reference standards for FDEP Storage Tank Compliance Rules 62-761 and 62-762, FAC. These reference standards are required to be maintained per the Contract.

- Attachments:**
1. FDEP Task Assignment No. 12
2. Delegation of Approval Authority Memo

Recommended by: *Robert Bellini* 3/15/17
Department Director Date
Approved by: *[Signature]* 3-15-17
Deputy County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u> 0 </u>	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No

Budget Account No.: Fund 1231 Department 380 Unit 3233 Object
 Program

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Department Fiscal Review: S. Neary

III. REVIEW COMMENTS

A. OFMB Fiscal and /or Contract Dev. and Control Comments:

Lisa Pina 3/10/17
 OFMB 2/3/8 AK 3/10/17

Dr. S. Jacobson 3/13/17
 Contract Development and Control
 3/13/17 TW

B. Legal Sufficiency:
Anne Delmont 3-14-17
 Assistant County Attorney

C. Other Department Review:

 Department Director

Attachment B

**Florida Department of Environmental Protection
Task Assignment Notification Form for PALM BEACH COUNTY**

Contract No. GC680 Task No. 12 Amendment No. Date February 1, 2017

Performance Period: Effective the date of execution of this Task Assignment or July 1, 2016, whichever is later, and shall remain in effect until June 30, 2017.

Description: (Additional Pages May Be Utilized)

The Contractor is authorized to acquire Reference Standard for Rules 62-761 and 62-762 FAC. Funding is provided for one copy of:



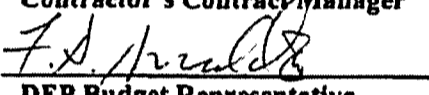
API STD653	PEI/RP200-13	STI SP001	NFPA30
API 1604	PEI/RP1200-12	STISP031	NFPA30A
API 1615	PEI/RP100-11		
API RP 1637			
API RP 2350			

Payment schedule: The contractor must submit a signed 'Contractual Services Invoice' and receipts for purchases.

Task Managers:

DEP Task Manager: Judy Dolan Phone: 561-681-6733
Contractor Task Manager: Robert Robbins Phone: 561-233-2454

Authorization:

	<u>2/8/17</u>
DEP Contract Manager	Date
	<u>2/4/17</u>
Contractor's Contract Manager	Date
	<u>2-8-17</u>
DEP Budget Representative	Date

Funding

ORGANIZATION CODE	EO	OBJECT CODE	MODULE	SPECIAL CATEGORY	YR	AMOUNT
37450305000	JD	132500	4562	IPTF 100029	16	\$1,451.00
					17	

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY


COUNTY ATTORNEY

Notes:

CC: DEP Contracts (MS 93)
Finance & Accounting, Contracts Disbursement Section (MS 78) - 1 copy
DEP Task Manager

ATTACHMENT 2



INTEROFFICE MEMORANDUM
Palm Beach County
Environmental Resources Management

- Director
- Deputy Director
- Other
- Director of Administration
- Director of Community Development
- Director of Economic Development
- Director of Environmental Services
- Director of Information Services
- Director of Public Works
- Director of Transportation
- Director of Utilities

DATE: June 11, 2007

TO: Robert Weisman
County Administrator

FROM: Richard E. Walesky, Director *REW*
Environmental Resources Management

SUBJECT: REQUEST FOR DELEGATION OF APPROVAL AUTHORITY

On June 5, 2007, the County Commission approved a Contract No. GC680 with the Florida Department of Environmental Protection for activities in the Pollutant Storage Tank Compliance Verification Program. A copy of the agenda item summary is attached for your reference. Included with the Board's approval was authorization for you, or your designee, to sign all future time extensions, task assignments, certifications and other forms associated with this Agreement, and necessary minor amendments that do not change the scope of work or terms and conditions of the Agreement.

This memorandum is my formal request for designation of me or Deputy Director Robert Robbins to sign such documents mentioned above which may be required to continue timely and efficient management of this Agreement. If you agree, please sign below and return this memorandum. I am available to answer any questions you may have concerning this request. Thank you in advance for your consideration.

APPROVED: *Robert Weisman* DATE: *6/14/07*
Robert Weisman, County Administrator

REW:si
Attachment

RECEIVED
JUN 18 2007

ENVIRONMENTAL RESOURCES MANAGEMENT