



# ROUTING INFORMATION – Tourist Development Council

## BOARD SERVICES – MINUTES DIVISION

DATE ROUTED: Wednesday, April 19, 2017

ROUTED TO: Vincent Amelio/Christine Sagers-Bautz

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council Contracts item 3A2

MEETING DATE: April 25, 2017

MEETING TYPE: BCC Workshop

DEADLINE TO COUNTY ADMINISTRATION: Friday, April 21, before 9:00 AM

Memorandum date	# of Contracts	Reviewed by	Date
April 4, 2017	1	<i>Sagers-Bautz</i>	4/19/17

**DO NOT PROCESS**

**TO THE AGENDA**

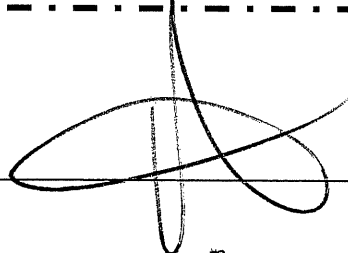
**COORDINATOR**

**WITHOUT**

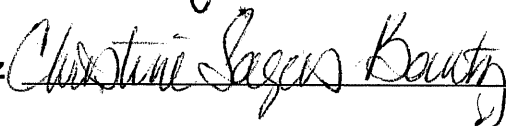
**THESE**

**SIGNATURES:**

Vincent Amelio



Christine Sagers-Bautz



**II. FISCAL IMPACT ANALYSIS**

**A. Five-Year Summary of Fiscal Impact:**

<b>Fiscal Years</b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>
<b>Capital</b>	_____	_____	_____	_____	_____
<b>Expenditures - Operating Costs</b>	_____	_____	_____	_____	_____
<b>External Revenues</b>	_____	_____	_____	_____	_____
<b>Program Income (County)</b>	_____	_____	_____	_____	_____
<b>In-Kind Match (County)</b>	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	_____	_____	_____	_____
<b>Number of additional FTE positions (Cumulative)</b>	_____	_____	_____	_____	_____
<b>Is Item Included In Current Budget?</b>	<b>Yes</b> _____	<b>No</b> _____			
<b>Budget Account Number:</b>	<b>Fund</b> _____	<b>Department</b> _____	<b>Unit</b> _____		
	<b>Object</b> _____	<b>Reporting Category</b> _____			

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review:**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

_____	_____
<b>OFMB</b>	<b>Contract Dev. and Control</b>

**B. Legal Sufficiency:**

\_\_\_\_\_  
**Assistant County Attorney**

**C. Other Department Review:**

\_\_\_\_\_  
**Department Director**

**April 25, 2017**

**REGULAR AGENDA**

**3.A.2. – CONTINUED**

**A)**

Renewal of term contract with Systems Integration and Maintenance Inc., for \$260,000 for preventative maintenance at lift stations, including inspection of electrical panel from July 12, 2017 through July 11, 2018.

**B)**

Renewal of term contract with PVS Technologies Inc., for \$339,276 for the purchase and delivery of ferric chloride solution 37%-42% from July 2, 2017 through July 1, 2018.

**C)**

Renewal of term contract with DLT Solutions LLC, for \$408,025 for the purchase of Oracle products, services and solutions from May 1, 2017 through April 30, 2019.

**D)**

One-time purchase with Graybar Electric Co., Inc., for \$581,988 for installation and retrofit of VFD controllers.

**E)**

Increase of term contract of \$50,000 with Gomez and Son Fence Corp.; Tropic Fence Inc.; Clipco Inc., d/b/a Anything in Fence for a total of \$315,000 for the purchase and installation of chain link fence from April 24, 2017 through April 23, 2018.

**F)**

Increase of term contract of \$300,000 with Eastman Aggregate Enterprises LLC; Rio-Bak Corporation; Palmwood Corporation Inc.; Treecycle Land Clearing Inc.; Aquatic Plant Management Inc.; John Brown and Sons Inc., for a total of \$1,665,324 for heavy equipment with operator from January 1, 2017 through December 31, 2017.

**G)**

Ratification of increase for \$20,000 for contract pre-qualifying vendors with Tuff Coat Paint and Body Inc.; Direct Hit Inc.; Alvin Matthews Paint and Body; Auto Glass and Auto Sales; A1 Body and Glass; Anthony's Auto Body Inc.; Al Packer Inc.; Murphy's Paint and Body Shop LLC; National Collision and Truck Center; Southeast Truck Specialist Inc.; Palm Truck Centers; A1 Body and Glass of West Palm Beach LLC, for a total of \$1,228,900 for auto body repairs and painting on an as needed basis from April 1, 2012 through March 31, 2017.

**H)**

Extension and increase of term contract of \$200,500 with Ingram Library Services Inc.; Baker and Taylor LLC; Cox Subscriptions d/b/a WT Cox Information Services; Cengage Learning for a total of \$1,730,525.20 for library materials from March 10, 2015 through August 28, 2017.

**I)**

Extension and increase of term contract of \$23,355 with SWE Inc., d/b/a Southwest Engineers for a total of \$118,355 for water treatment for air conditioning systems from March 1, 2016 through July 31, 2017.

**J)**

Extension and increase of term contract of \$1,233,990 with Sunshine Cleaning Systems Inc., for a total of \$4,734,411 for janitorial services for Palm Beach International Airport from November 1, 2015 through October 31, 2017.

**K)**

Increase of term contract of \$145,000 with Independent Hardware Inc.; Southern Lock and Supply Co.; Accredited Lock Supply Co.; Clark Security Products, A Division of Anixter for a total of \$645,000 for locks and OEM repair parts from October 11, 2013 through October 10, 2018.

**L)**

Term contract with B. Ellis Enterprises Inc., for \$259,576 for repair services for irrigation systems from May 1, 2017 through April 30, 2018.

**M)**

Term contract with James F. Schnelle Jr., d/b/a Environmental Management and Engineering LLC, for \$1,038,475 for exotic vegetation control and removal, and native and littoral plant installation from May 1, 2017 through April 30, 2018.

**N)**

Term contract with Precision Staffing Inc., d/b/a AP Recruiters and Associates; Cochhbha Enterprises Inc., d/b/a CEI Staffing for \$640,000 for clerical temporary personnel from April 25, 2017 through April 23, 2018.

**O)**

Tourist Development Council Category "G" grant agreement with American Junior Golf Association Inc., for \$7,500 for the AJGA Tournament Series.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/25/2017**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b>					
Systems Integration & Maintenance, Inc.	Renewal of term contract for preventative maintenance at lift stations, including inspection of electrical panel for the period 07/12/2017 through 07/11/2018 per Master Agreement #16031A.	\$260,000.00 SBE: 100%	Water Utilities Department 4001-720-6GUA-4615	Scarlett	

The County has expended or encumbered \$89,050 (\$9,894/month) during the previous nine (9) months of the current twelve (12) month term contract. \$260,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The original amount of the contract was \$260,000. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process.

<b>EXHIBIT B</b>					
PVS Technologies, Inc.	Renewal of term contract for the purchase and delivery of ferric chloride solution 37%-42% for the period 07/02/2017 through 07/01/2018 per Master Agreement #14035RC.	\$339,276.00 SBE: \$0	Water Utilities Department 4001-720-2531-4615	Scarlett	

The County has expended or encumbered \$215,279 (\$23,273/month) during the previous nine and one quarter (9.25) months of the current twelve (12) month term contract. \$339,276 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The original amount of the contract was \$339,276. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located out of State. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/25/2017**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b><u>EXHIBIT C</u></b>					
DLT Solutions LLC	Renewal of term contract for the purchase of Oracle products, services and solutions for the period 05/01/2017 through 04/30/2019 per Master Agreement #950580A.	\$408,025.00 SBE: \$0	Information Systems Services 0001-490-1310-4674	Scarlett	

The County has expended or encumbered \$ 537,784 (\$53,778/month) during the previous ten (10) months of the current ten and one half (10.5) month term contract. The original amount of the contract is \$435,000; however, due to an estimated decrease in usage, \$408,025 is needed to meet the County's requirements through the expiration of this new twenty-four (24) month renewal term contract. This purchase is off Maricopa County, AZ Contract #13120-RFP and has no renewal options remaining. Awardee is located out of State. There is no SBE currently certified for this commodity or service.

<b><u>EXHIBIT D</u></b>					
Graybar Electric Co., Inc.	One-time purchase, installation and retrofit of VFD controllers per Purchase Order Number ZG040717-40.	\$581,988.00 SBE: \$0	Water Utilities Department 4001-720-2533-4615	Scarlett	

Water Utilities Department requests a one-time purchase of six (6) new VFD controllers to be installed and retrofitted into existing VFD cabinets for Water Treatment Plant #3. This purchase is based upon additional quantities on Bid #17-022/ZG, Term and Condition #18-Additional Quantity, CPO ZG031417-29. Awardee is located in Palm Beach County.

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**04/25/2017**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT E</b>					
Gomez & Son Fence Corp.; Tropic Fence, Inc.; Clipco, Inc. d/b/a Anything in Fence	Increase of term contract for the purchase and installation of chain link fence for the period 04/24/2017 through 04/23/2018 per Master Agreement #12106RC.	Increased Amount: \$ 50,000.00 Total with Increase: \$315,000.00 SBE: Amount dependent on usage	Countywide	Scarlett	

The County has expended or encumbered \$381,601 (\$33,182/month) during the previous eleven and one half (11.5) months of the previous authorized amount. The Department of Engineering requests an increase of \$50,000 over the current authorized amount of \$265,000, for the remaining twelve (12) months of the term contract. The original amount of the contract is \$265,000. This increased amount is due to unanticipated installation of a fence in order to comply with a Code Compliance Warning issued by the Town of Lake Park. This term contract has no renewal options remaining. One (1) Awardee is located in Palm Beach County, and two (2) Awardees are located outside Palm Beach County in the cities of Miami and Pompano Beach, Florida.

<b>EXHIBIT F</b>					
Eastman Aggregate Enterprises, LLC; Rio-Bak Corporation; Palmwood Corporation, Inc.; Treecycle Land Clearing, Inc.; Aquatic Plant Management, Inc.; John Brown & Sons, Inc.	Increase of term contract for heavy equipment with operator for the period 01/01/2017 through 12/31/2017 per Master Agreement #13012C.	Increased Amount: \$ 300,000.00 Total with Increase: \$1,665,324.00 SBE: Amount dependent on usage	Countywide	Scarlett	

The County has expended or encumbered \$362,883 (\$111,656/month) during the previous three and one quarter (3.25) months of the current twelve (12) month term contract. The Department Environmental Resources Management requests an increase of \$300,000 over the previously authorized amount of \$1,365,324.00, for the remaining eight and three quarter (8.75) months of the term contract. The original amount of the contract is \$2,875,000 for a term of twenty-four (24) months. The increased amount is necessary for the mowing of the County's natural areas in order to reduce the threat of uncontrolled wildfires caused by the drier than normal weather conditions. This term contract has no renewal options. Five (5) Awardees are located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Vero Beach, FL.



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**04/25/2017**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT G</b>					
Tuff Coat Paint & Body, Inc.; Direct Hit, Inc.; Alvin Matthews Paint & Body, Auto Glass & Auto Sales; A1 Body & Glass; Anthony's Auto Body, Inc.; Al Packer, Inc.; Murphy's Paint & Body Shop, LLC; National Collision & Truck Center; Southeast Truck Specialist, Inc.; Palm Truck Centers; A1 Body & Glass of West Palm Beach, LLC	Ratification of increase for contract pre-qualifying vendors for auto body repairs and painting on an as needed basis from 04/01/2012 through 03/31/2017 per Master Agreement #12039.	Increased Amount: \$ 20,000.00 Total with Increase: \$1,228,900.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$1,094,780 (\$18,246/month) during the previous sixty (60) months of the term contract. The Facilities Development & Operations Department requested an increase of \$20,000 over the previously authorized amount of \$1,208,900, for auto body repairs and painting. The increased amount is due to the unanticipated number of damages to County vehicles needing repairs and painting. Due to the necessity of repairing the vehicles prior to the expiration of the term contract, the Purchasing Director approved the increase and is seeking the Board's ratification of the increase. The original amount of the contract is \$995,000. There are no renewal options. Seven (7) Awardees are located in Palm Beach County and four (4) Awardees are located outside Palm Beach County in the cities of Ft. Lauderdale, Pompano Beach, and Deerfield Beach, Florida. No SBE vendor submitted a bid on this project.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
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Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT H</u> Ingram Library Services, Inc.; Baker & Taylor, LLC; Cox Subscriptions, d/b/a WT Cox Information Services; Cengage Learning	Extension and increase of term contract for library materials for the period 03/10/2015 through 08/28/2017 per Master Agreement #650363.	Increased Amount: \$ 200,500.00 Total with Increase: \$1,730,525.20 SBE: \$0	Library Department 1180-320-3200-5401 1180-320-3200-6601  Public Safety 0001-660-5200-5401	Scarlett	

The County has expended or encumbered \$1,164,744 (\$46,590/month) during the previous twenty-five (25) months of the current twenty-six and one half (26.5) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. A three (3) month extension to the current contract is necessary due to the extension of the State of Florida Contract, from which the County is purchasing. In addition, an increase of \$200,500 over the previously authorized amount of \$1,530,025.20, inclusive of the Purchasing Director's ten percent (10%) authority is required for purchases during the contract extension. The original amount of the contract is \$1,390,932. Approval is also requested to add vendors, as necessary, during the term of the contract. This purchase is off State of Florida Contract #715-001-07-1 and has no renewal options. Awardees are located out of State. There is no SBE currently certified for this commodity or service.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
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**04/25/2017**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b><u>EXHIBIT I</u></b>					
SWE, Inc. d/b/a Southwest Engineers	Extension and increase of term contract for water treatment for air conditioning systems for the period 03/01/2016 through 07/31/2017 per Master Agreement #12008C.	Increased Amount: \$ 23,355.00 Total with Increase: \$118,355.00 SBE: \$0	Facilities Development & Operations 0001-410-5250-4607 0001-410-5290-4607 0001-410-5260-4607 0001-410-5220-4607 0001-410-5240-4607 0001-410-5270-4607	Scarlett	
			Department of Airports 4100-120-2430-4620		

The County has expended or encumbered \$91,985 (\$6,455/month) during the previous fourteen and one quarter (14.25) months of the current fifteen (15) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional three (3) month extension to the current contract is necessary to avoid a lapse in service and to provide sufficient time to award a new contract. An increase of \$23,355 over the current authorized amount of \$95,000 is necessary to provide water treatment for air conditioning systems during the extension of the term contract. The original amount of the contract is \$145,992 for a twenty-four (24) month period. This term contract has no renewal options. Awardee is located out of State. No SBE vendor submitted a bid on this project.

<b><u>EXHIBIT J</u></b>					
Sunshine Cleaning Systems, Inc.	Extension and increase of term contract for janitorial services for Palm Beach International Airport for the period 11/01/2015 through 10/31/2017 per Master Agreement #11052C.	Increased Amount: \$1,233,990.00 Total with Increase: \$4,734,411.00 SBE: Amount dependent on usage	Department of Airports 4100-120-2430-3403	Scarlett	

The County has expended or encumbered \$3,496,309 (\$205,655/month) during the previous seventeen (17) months of the current eighteen (18), which includes a six (6) month extension by the Board. An additional six (6) month extension to the current contract is necessary to avoid a lapse in service and to provide sufficient time to award a new contract. An increase of \$1,233,990 over the previous authorized amount of \$3,500,421 is necessary for services required during the remaining seven (7) months of the term contract. The original amount of the contract is \$4,367,000. This term contract has no renewal options. Awardee is located in Palm Beach County. Awarded to non SBE vendor utilizing an SBE subcontract.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
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Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT K</u> Independent Hardware, Inc.; Southern Lock & Supply Co.; Accredited Lock Supply Co.; Clark Security Products, A Division of Anixter	Increase of term contract for locks and OEM repair parts for the period 10/11/13 through 10/10/2018 per Master Agreement #13104.	Increased Amount: \$145,000.00 Total with Increase: \$645,000.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$378,118 (\$9,003/month) during the previous forty-two (42) months of the current sixty (60) month term contract. An increase of \$145,000 over the previously authorized amount of \$500,000, is necessary for locks and OEM repair parts during the remaining eighteen (18) months of the term contract. \$130,000 of the increase is necessary in order for the Water Utilities Department to provide warehouse stock at SROC and CROC and to stock the new warehouse for water meter lockout and lift station locks; and \$15,000 of the increase is necessary for lock and repair parts required by the Department of Parks & Recreation. The original amount of the contract is \$500,000. This term contract has no renewal options. Three (3) Awardees are located out of State and one (1) Awardee is located outside Palm Beach County in the City of Largo, Florida. No SBE vendor submitted a bid on this project.

<u>EXHIBIT L</u> B. Ellis Enterprises, Inc.	Term contract for repair services for irrigation systems for the period 05/01/2017 through 04/30/2018 per Master Agreement #17043.	\$259,576.00 SBE: 100%	Countywide	Scarlett	
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The County has expended or encumbered \$158,173 (\$14,060/month) during the previous eleven and one quarter (11.25) months of the current twelve (12) month term contract. \$259,576 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. An hourly rate increase from the previous term contract has caused the increased amount for this new term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located in Palm Beach County.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**04/25/2017**

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT M</b>					
James F. Schnelle, Jr. d/b/a Environmental Management & Engineering, LLC	Term contract for exotic vegetation control and removal, and native and littoral plant installation for the period 05/01/2017 through 04/30/2018 per Master Agreement #17041.	\$1,038,475.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$374,373 (\$33,278/month) during the previous eleven and one quarter (11.25) months of the current twelve (12) month term contract. \$1,038,475 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. An hourly rate increase for labor and equipment rental from the previous contract and an increase of projects planned for the Water Utilities Department, Department of Environmental Resources Management, Parks & Recreation Department, and the Facilities Development & Operations Department, has caused the increased amount for this new term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located in Palm Beach County. No SBE vendor submitted a bid on this project.

<b>EXHIBIT N</b>					
Precision Staffing, Inc. d/b/a AP Recruiters & Associates; Cochhbha Enterprises, Inc. d/b/a CEI Staffing	Term contract for clerical temporary personnel for the period 04/25/2017 through 04/23/2018 per Master Agreement #17014.	\$640,000.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$627,300 (\$47,343/month) during the previous thirteen and one quarter (13.25) months of the current thirteen and three quarter (13.75) month term contract. \$640,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Sunrise, Florida. No responsive SBE vendor bid within 10% of the low bidder.

**TOTAL AMOUNT OF ALL AWARDS      \$ 5,500,185.00**



**INTEROFFICE MEMORANDUM**

**DATE:** April 4, 2017  
**TO:** Janel Larvin  
Minutes  
**FROM:** Carol Meneely  
TDC  
**RE:** CATEGORY "G" GRANT AGREEMENT

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I have attached three (3) originals of the following Category "G" Grant Agreement:

- American Junior Golf Association, Inc., for the  
AJGA Tournament Series \$7,500

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission  
Jackie Chesney, TDC  
Glenn Jergensen, TDC

Tdc/grantagr2017/minutes.sports.AmericanJuniorGolf

**Tourist Development Council of Palm Beach County**  
1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401  
TEL: (561) 233-3130 • FAX: (561) 233-3113 • [www.pbcgov.com/touristdevelopment](http://www.pbcgov.com/touristdevelopment)