

AGENDA ITEM 3.B.3.

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: May 2, 2017 **(X) Consent** **() Regular**
() Workshop **() Public Hearing**

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

I. EXECUTIVE BRIEF

Motion and Title:

Motion to approve the contracts and claims settlements' list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling **\$15,265,300.60**

Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective on approval of the Board of County Commissioners (BCC) unless a later effective date is referenced.

Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegate certain contracts execution to appropriate county staff. However, these contracts require BCC approval before becoming effective.

Attachments:

Lists identifying contracts:

1)	Purchasing – Consent	\$ 15,244,300.60
2)	TDC Contracts	\$ 21,000.00
3)	Risk Management	<u>\$ 0.00</u>
	TOTAL	\$ 15,265,300.60

Recommended by: Stephen I. Weiss, Director - Finance Services Date 3-2-17

Approved by: N/A
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____		No _____		
Budget Account Number: Fund	_____	Department	_____	Unit	_____
	Object	_____	Reporting Category	_____	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

May 2, 2017

CONSENT AGENDA

3.B.3. – CONTINUED

A)

Renewal of term contract with Alzheimer's Community Care Inc.; Faith Lutheran Church of North Palm Beach d/b/a New Day Adult Care Center for \$208,359 for adult day care/in-facility respite from June 7, 2017 through June 6, 2018.

B)

Renewal of term contract with Andritz Separation Inc., for \$525,000 for Andritz separation OEM parts and service from June 13, 2017 through June 12, 2018.

C)

Renewal of term contract with Hitech Coatings Inc., for \$470,000 for surface coating services from June 7, 2017 through June 6, 2018.

D)

Renewal of term contract with Baker and Taylor LLC, for \$200,100 for trade paperback, mass market, and pre-k-board books for the Palm Beach County Library system from August 1, 2017 through July 31, 2018.

E)

Extension and increase of term contract of \$141,997.60 with W W Grainger Inc., d/b/a W. W. Grainger d/b/a Grainger for a total of \$5,916,337.60 for facilities maintenance supplies from March 1, 2014 through June 30, 2017.

F)

Increase of term contract of \$1,455,850 with Hinterland Group Inc.; D.S. Eakins Construction Corporation for a total of \$3,041,500 for the rental of crews with equipment from September 1, 2016 through August 30, 2017.

G)

Term contract with Norred and Associates Inc., for \$11,342,994 for uniformed security guard services for judicial and general locations from July 12, 2017 through July 11, 2019.

H)

Term contract with Environmental Financial Group Inc., for \$900,000 for financial consulting services for the Water Utilities Department from June 1, 2017 through May 31, 2020.

I)

Tourist Development Council Category "G" grant agreement with NB Florida Lacrosse LLC for \$12,000 for the Florida Launch-Major League Lacrosse.

J)

Tourist Development Council Category "G" grant agreement with the Jupiter Tequesta Athletic Association Inc., for \$4,500 for the USAB Girls and Boxes Jupiter Jam.

K)

Tourist Development Council Category "G" grant agreement with The Briana Marie Cox Foundation for \$4,500 for the Briana Marie Cox Memorial NIT Tournament.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
05/02/2017 REVISED

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT A</u>					
Alzheimer's Community Care, Inc.; Faith Lutheran Church of North Palm Beach d/b/a New Day Adult Care Center	Renewal of term contract for adult day care/in-facility respite for the period 06/07/2017 through 06/06/2018 per Master Agreement #16028A.	\$208,359.00 SBE: \$0	Community Services 1006-144-1472-3401 1006-144-1461-3401 1006-144-1457-3401 1006-144-1443-3401	Scarlett	

The County has expended or encumbered \$58,394 (\$5,839/month) during the previous ten (10) months of the current twelve (12) month term contract. \$208,359 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. The original amount of the contract was \$208,359. This term contract has three (3) twelve (12) month renewal options remaining. Awardees are located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

<u>EXHIBIT B</u>					
Andritz Separation, Inc.	Renewal of term contract for Andritz separation OEM parts and service for the period 06/13/2017 through 06/12/2018 per Master Agreement #SS555396A.	\$525,000.00 SBE: \$0	Water Utilities Department 4001-720-2582-4615	Scarlett	

The County has expended or encumbered \$194,866 (\$19,986/month) during the previous nine and three quarter (9.75) months of the current twelve (12) month term contract. The original amount of the contract is \$22,000; however, \$525,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term due to the rebuilding of Press #1 (\$208,000); Press #2 (\$208,000) at Southern Region Waste Water Reclamation Facility and to cover the cost of normal maintenance and repair costs during the current term contract (\$109,000). This term contract has three (3) twelve (12) month renewal options remaining. This is a sole source provider who is not a certified SBE.

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EXHIBIT C					
Hitech Coatings, Inc.	Renewal of term contract for surface coating services for the period 06/07/2017 through 06/06/2018 per Master Agreement #16033A.	\$470,000.00 SBE: \$0	Water Utilities Department 4001-720-2532-4615 4001-750-2533-4615 4001-720-2535-4615 4001-720-2554-4615 4001-720-2582-4615	Scarlett	

The County has expended or encumbered \$330,763 (\$33,076/month) during the previous ten (10) months of the current twelve (12) month term contract. The original amount of the contract is \$400,000; however, \$470,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract to provide for the resurfacing of all Water Utilities Department plant floors. This term contract has three (3) twelve (12) month renewal options remaining. Awardee is located in Palm Beach County. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

EXHIBIT D					
Baker & Taylor, LLC	Renewal of term contract for trade paperback, mass market, and pre-k-board books for Palm Beach County Library system for the period 08/01/2017 through 07/31/2018 per Master Agreement #15040RB.	\$200,100.00 SBE: \$0	Library Department 1180-320-3200-5401 1180-320-3200-6601 Risk Management 5011-700-7244 -5401	Scarlett	

The County has expended or encumbered \$132,232 (\$14,692/month) during the previous nine (9) months of the current twelve (12) month term contract. The original amount of the contract is \$240,000; however, due to an estimated decrease in usage, \$200,100 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has two (2) twelve (12) month renewal options remaining. Awardee is located out of State. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

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<u>EXHIBIT E</u>					
W W Grainger, Inc. d/b/a W. W. Granger d/b/a Grainger	Extension and increase of term contract for facilities maintenance supplies for the period 03/01/2014 through 06/30/2017 per Master Agreement #351440A and 351440-1A.	Increased Amount: \$ 141,997.60 Total with Increase: \$5,916,337.60 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$5,253,911 (\$141,998/month) during the previous thirty-seven (37) months of the current thirty-nine (39) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. A one (1) month extension to the current contract is necessary due to the extension of the State of Florida Contract, from which the County is purchasing. In addition, an increase of \$141,997.60, based upon historical usage, over the previously authorized amount of \$5,774,340, inclusive of the Purchasing Director's ten percent (10%) authority is required for purchases during the contract extension. The original amount of the contract is \$575,000. This purchase is off State of Florida Contract Number 450-000-11-ACS and has no renewal options. Awardee is located in Palm Beach County. There is no SBE currently certified for this commodity or service.

<u>EXHIBIT F</u>					
Hinterland Group, Inc.; D.S. Eakins Construction Corporation	Increase of term contract for the rental of crews with equipment for the period 09/01/2016 through 08/30/2017 per Master Agreement #16041.	Increased Amount: \$1,455,850.00 Total with Increase: \$3,041,500.00 SBE: 100%	Countywide	Scarlett	

The County has expended or encumbered \$1,065,246 (\$142,033/month) during the previous seven and one half (7.5) months of the current twelve (12) month term contract. The Department of Engineering and Public Works requests an increase of \$1,455,850 over the previously authorized amount of \$1,585,650, inclusive of the Purchasing Director's ten percent (10%) authority for rental of crews with equipment. The original amount of the contract is \$1,441,500. The increased amount is necessary to complete projects for countywide drainage infrastructure repairs to aging drainage systems. This term contract has no renewal options. Awardees are located in Palm Beach County.

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<u>EXHIBIT G</u>					
Norred & Associates, Inc.	Term contract for uniformed security guard services for judicial and general locations for the period 07/12/2017 through 07/11/2019 per Master Agreement #17015R.	\$11,342,994.00 SBE: Amount dependent upon usage	Countywide	Scarlett	

The County has expended or encumbered \$4,400,901(\$678,474/month) collectively on two (2) separate contracts during the previous eight and three quarter (8.75) months of the current twelve (12) month term contract and the previous five and three quarter (5.75) months of the current nine (9) month term contract. Based upon consolidation of these two (2) contracts, \$11,342,994 is needed to meet the County's requirements through the expiration of this new twenty-four (24) month term contract. An hourly rate decrease for labor from the previous term contracts has caused the decreased amount for this new term contract. This term contract has three (3) twelve (12) month renewal options. Awardee is located out of State. Awarded to non SBE vendor utilizing an SBE subcontractor.

<u>EXHIBIT H</u>					
Environmental Financial Group, Inc.	Term contract for financial consulting services for Water Utilities Department for the period 06/01/2017 through 05/31/2020 per Master Agreement #17027.	\$900,000.00 SBE: Subcontractor 15%	Water Utilities Department 4001-720-3334-4406	Scarlett	

The County has expended or encumbered \$679,124 (\$19,685/month) during the previous thirty-four and one half (34.5) months of the current thirty-six (36) month term contract. \$900,000 is needed to meet the County's requirements through the expiration of this new thirty-six (36) month term contract. Additional financial consulting services for refinancing and issuance of bonds, detailed cost service requirements, revisions to the Capital Improvement Plan, and revisions of financial forecasting, has caused the increased amount for this new term contract. This term contract has no renewal options. Awardee is located out of State. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. Awarded to a non SBE vendor utilizing an SBE subcontractor.

TOTAL AMOUNT OF ALL AWARDS \$ 15,244,300.60



INTEROFFICE MEMORANDUM

DATE: April 19, 2017

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC

RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- NB Florida Lacrosse, LLC for the Florida Launch-Major League Lacrosse \$12,000

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2017/minutes.sports.NBFloridaLacrosse

Tourist Development Council of Palm Beach County

1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401

TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment



INTEROFFICE MEMORANDUM

DATE: April 24, 2017
TO: Janel Larvin
Minutes
FROM: Carol Meneely
TDC
RE: CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

- | | |
|--|----------------|
| • Jupiter Tequesta Athletic Association, Inc., for the
USAB Girls & Boxes Jupiter Jam | \$4,500 |
| • Briana Marie Cox Foundation for the Briana Maria
Cox Memorial NIT Tournament | <u>\$4,500</u> |
| Total | \$9,000 |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2017/minutes.sports.

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