

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: May 2, 2017

☒ [ X ] Consent☐ [ ] Regular☐ [ ] Workshop☐ [ ] Public Hearing

Department: Facilities Development &amp; Operations

**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to approve: Contract with Leo A. Daly Company to provide architectural/engineering design services (professional services) associated with Palm Beach Sheriff's Office (PBSO) Headquarters Renew/Replacement/Renovation Project (project) in the amount of \$1,149,931.

**Summary:** On November 23, 2016, and subsequent to the selection of Leo A. Daly, the Director of Facilities Development & Operations approved a contract in the amount of \$135,000 from previously approved ad valorem funding to complete a Master Plan for the Project after closely coordinating with PBSO. Professional Services for this Project include the design, construction documents and permitting for the multi-phased Project. This Project consists of the renewal and replacement of the HVAC components, lighting, roofing, interior finishes and a new exterior envelop including window systems. Several units have relocated to the Airport Center 2 Building and in early 2019, all of the Technical Services Division (Evidence, Impound, Crime Lab and Ballistics) will be relocating to the new Evidence building, vacating approximately 57,000 square feet of space. This will allow temporary reallocations of remaining units/staff to accommodate the current and future expansion requirements for the remaining divisions and those who will be relocated from leased and non-PBSO facilities (Off-Site Facilities). This will also allow for the replacement and renewal of aging building systems, much needed refurbishment of existing restrooms and creation of shared conference rooms and other support areas. PBSO units currently in Off-Site Facilities will not relocate to HQ until the Project is complete so that the 57,000 sf of vacated space can move throughout the facility to facilitate the Project but maintain continuity of operations. Due to the complexity of this work from a continuity of operations and permitting perspective, Leo A. Daly will need to work closely with the Construction Manager (CM) throughout the design. A separate contract with the CM for preconstruction services will be brought forward in the near future. The estimated construction cost for the Project is \$29,000,000. Funding for this project is from Infrastructure Sales Tax. The Small Business Enterprise (SBE/M/WBE) participation for this contract is 26.5%. Leo A. Daly Company is a national business with a Palm Beach County office and will be using all Palm Beach County sub-consultants. **(Capital Improvements Division) Countywide/District 2 (LDC)**

**Background and Justification:** Selection was performed under Board adopted procedures pursuant to the Consultant Competitive Negotiations Act (CCNA) and Florida Statute 287.055, on May 18, 2016, and the Director of Facilities Development & Operations signed a contract with Leo A. Daly Company on November 23, 2016, to provide a Master Plan. The Master Plan confirmed that all remaining and off site units could be accommodated and programmed within the space. Additional services are now required in order to provide design services for the project. Design services for site work associated with a parking reconfiguration and construction administration services will be authorized later as the design and construction phasing progresses.

**Attachments:**

1. Location Map
2. Budget Availability Statement
3. Disclosure of Ownership Interests
4. Contract

Recommended by: 

Department Director

4/10/17

Date

Approved by: 

County Administrator

4/27/17

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures	\$1,249,931	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$1,249,931	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes   X   No       

Is Item Included in Current Budget? Yes   X   No       

Budget Account No: Fund   3950   Dept   411   Unit B545 Object   4907    
Reporting Category                     

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding for this project is from Infrastructure Sales Tax. Funding for the Master Plan (\$135,000) was funded from ad valorem.

Design Services	\$1,149,931
Staff Charges	\$100,000
TOTAL	\$1,249,931

C. Departmental Fiscal Review:                     Kgr Lyles                    4/13/17                    

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

                    Michael C.                    4/17/17                      
4/17/17 OFMB

                    D. J. Garbary                    4/26/17                      
Contract Administrator

B. Legal Sufficiency:

                    JD Cullen                    4/27/17                      
Assistant County Attorney

C. Other Department Review:

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Department Director