

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	May 2, 2017	Consent	<input checked="" type="checkbox"/> [X]	Regular	<input type="checkbox"/> []
		Public Hearing	<input type="checkbox"/> []		
Department:	Water Utilities Department				

I. EXECUTIVE BRIEF


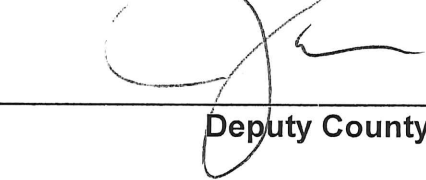
Motion and Title: Staff recommends motion to approve: Contract with Hinterland Group, Inc. (Contract) for the 2017 Telemetry Information Management Systems (TIMS) Upgrade Project (Project) in the amount of \$1,196,008.

Summary: On January 11, 2017, one (1) bid was received to provide and install new Remote Telemetry Units (RTUs) at 38 lift stations and replace electrical panels at seven (7) lift stations. The Project is necessary to provide remote monitoring of lift stations, which will increase wastewater facility productivity and reduce response time in emergency situations. Upon initial advertisement, four (4) contractors expressed interest in the Project through the purchase of planning documents. Hinterland Group, Inc. was the only bid received and was determined to be the lowest responsive and responsible bidder in the amount of \$1,196,008. A second, non-responsive bid was received the day after bidding closed and was not considered. The bid amount received from Hinterland Group, Inc. is below the opinion of probable construction cost for the Project, and the bidder is experienced in providing similar work to the Water Utilities Department. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract provides for SBE participation of 15% overall. Hinterland Group Inc. is a Palm Beach County company. The Project is included in the FY 17/18 Capital Improvement Plan adopted by the BCC. (WUD Project No. 16-027) Districts 3, 5, and 6 (MJ)

Background and Justification: The Water Utilities Department (WUD) currently operates and maintains over 900 lift stations. The Project will install new RTUs with programmable logic controllers, antennas, level transducers, transformers, solar panels, and associated electrical components and instrumentation at 38 lift stations and replace electrical panels at 7 (seven) lift stations in order to meet the latest WUD standards. The TIMS allows remote monitoring of many of these lift stations from a central location utilizing an integrated radio telemetry and plant process control computer network. The Project will facilitate operating the wastewater facilities at minimum cost while at the same time minimizing response time to emergency situations.

Attachments:

- 1. Two (2) Original Contracts for Hinterland Group, Inc.
- 2. Location Map
- 3. Engineer’s Recommendation
- 4. Bid Tabulation Sheet
- 5. SBE Compliance Review
- 6. ITS Insurance Certificate

Recommended By:		APRIL 13, 2017
	FOR Department Director	Date
Approved By:		4-25-17
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures	<u>\$1,196,008</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
(County)					
In-Kind Match County	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
CCRT					
NET FISCAL IMPACT	<u>\$1,196,008</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
# ADDITIONAL FTE					
POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Budget Account No.: Fund 4011 Dept 721 Unit W014 Object 6502

Is Item Included in Current Budget? Yes X No

Reporting Category N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

One (1) time capital expenditure from user fees with balances brought forward.

C. Department Fiscal Review: *Laura M. West*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB 4/14

Contract Development and Control

B. Legal Sufficiency:

Legal Sufficiency: _____ 4/24/17
Assistant County Attorney

C. Other Department Review:

Department Director

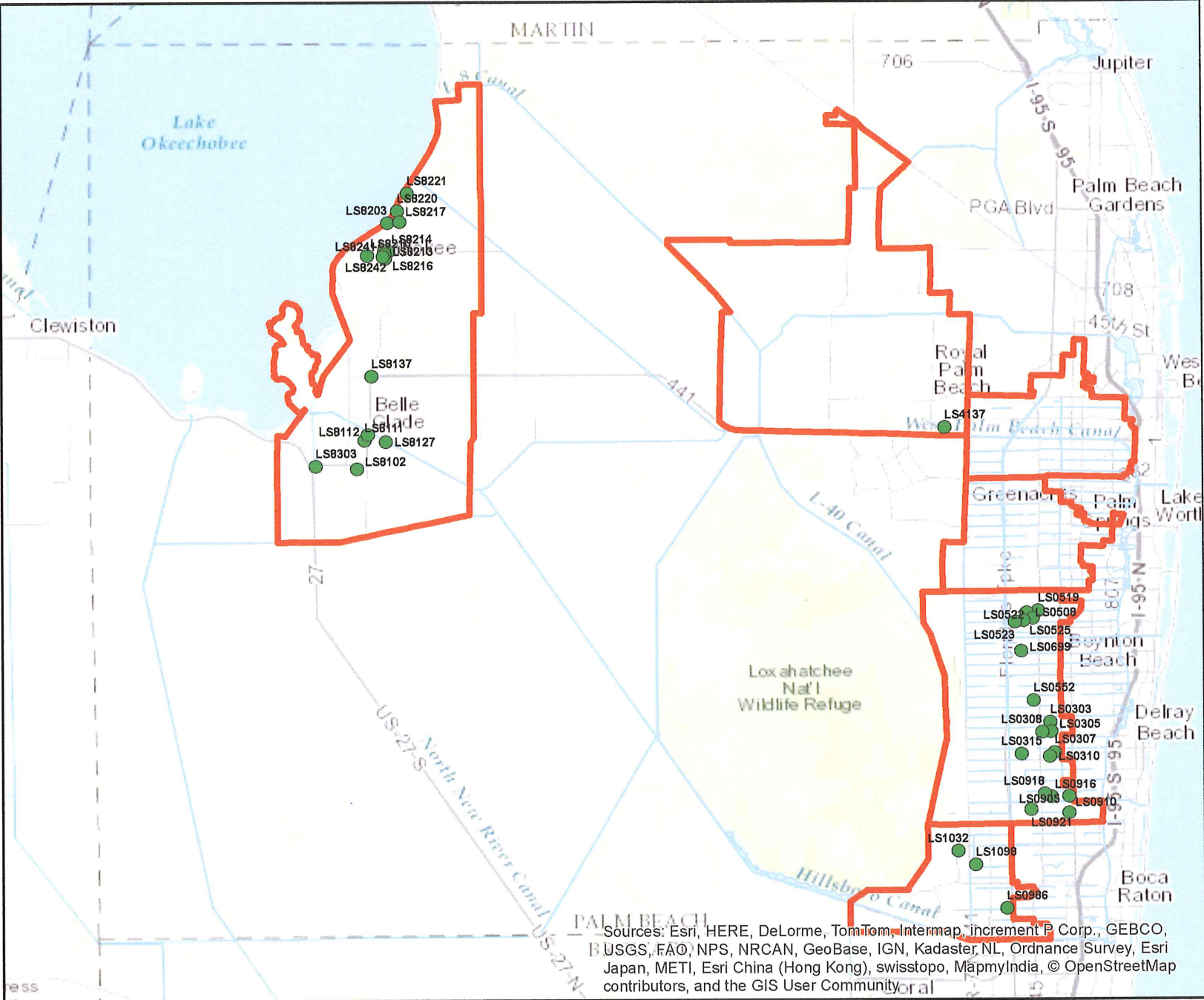
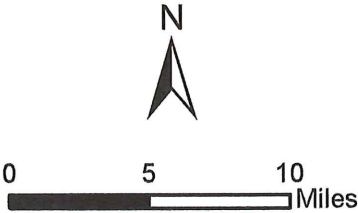
This summary is not to be used as a basis for payment.



Palm Beach County
Water Utilities Department
Service Area and Project Location

Legend

- Lift Stations Included in Project
- ▭ PBC WUD Service Area



Sources: Esri, HERE, DeLorme, TomTom, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Telemetry Information Management System Improvements, WUD 16-027
Project Location Map

ATTACHMENT 3

Inter-Office Memorandum

Palm Beach County



Water Utilities Department

RECEIVED
FEB 13 2017

DATE: February 03, 2017

TO: Jim Stiles *JCS*
PBCWUD Director

THRU: Hassan Hadjimiry, P.E. *[Signature]*
PBCWUD Assistant Director

FROM: Ali Bayat, P.E. *A13*
PBCWUD Engineering Director

FEB13 17 8:44AM

RE: Notice of Award Recommendation
2017 Telemetry Information Management System Upgrade
Project No. CD12 / WUD 16-027

*Ali
2/2/17*

The bid opening for the above referenced project was held on Wednesday, January 11, 2017. A proposals was received from one (1) contractor. The complete Bid Tabulation is attached. The Engineer's opinion of probable construction cost was \$1,406,238.00. The low bidder is Hinterland Group, Inc. with a construction cost of \$1,196,008.00 for the bid.

An evaluation of the low bid by Hinterland Group, Inc. is as follows:

1. The first low bidder, Hinterland Group, Inc., provided properly executed Bid Forms in the Contract Documents.
2. Bid security equal to 5% of the total base bid was enclosed with the bid.
3. SBE-M/WBE Schedules #1 and #2 were properly filled out. Hinterland Group, Inc. has met the 15% SBE goal established under the SBE Ordinance. The Compliance Review completed by the Office of Small Business Assistance states that Hinterland Group, Inc. has met the SBE goal with 15% SBE participation for this project (See attached review letter from Patricia Wilhelm dated January 30, 2017.).
4. The County Attorney (CAO) has reviewed the bid and Bid Review Comments for the low bidder. For Hinterland Group, Inc., no major irregularities were identified. (See attached Bid Review Comments and email from CAO's Michael Jones dated February 02, 2017.).
5. There was one addendum issued for this project. Hinterland Group, Inc. acknowledged the addendum.

6. Hinterland Group, Inc. holds valid general contractor and occupational licenses. Hinterland Group, Inc. had a valid Palm Beach County business tax receipt at the time of the bid submittal (See attached Palm Beach County Tax Collector receipt.).
7. The first low bidder, Hinterland Group, Inc., holds a principal place of business in Palm Beach County. The contractor holds a valid state contractor's license (See attached license information.).

Contract award is recommended to the lowest responsive bidder, Hinterland Group, Inc., in the amount not to exceed \$1,196,008.00 for the bid, subject to formal approval by the PBC Board of County Commissioners. A copy of this notice has been emailed to all bidders and posted at the bid opening location and will be left there for a minimum of five (5) business days.

AM/am

Attachments

1. Bid Tabulation Sheet
2. Compliance Review by OSBA
3. Bid Review Comments
4. CAO Bid Review Email
5. Palm Beach County Tax Collector Receipt
6. Contractor's License

cc: File

Craig C. Williams, PBCWUD Assistant Director of Finance & Administration
Ali Bayat, P.E., PBCWUD Engineering Director
Henry Melendez, PBCWUD Capital Improvements Program, Pipeline Manager
André McBarnette, PBCWUD Capital Improvements Program, MWH Project Manager

BID TABULATION SHEET

TITLE

2017 Telemetry Information Management System

BID#

16-027

PAGE 1 OF 1

	Hinterland Group, Inc.									
BASE BID	\$1,196,008.00		\$		\$		\$		\$	
Addendum #1	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #1 BID BOND	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #2 SBE-M/WBE Schedules	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #3 & 3A Certification of Business Location	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #4 List of Major Subcontractors	Y	(N)	Y	N	Y	N	Y	N	Y	N
Attachment #5 Trench Safety	(Y)	N	Y	N	Y	N	Y	N	Y	N

BIDS PICKED UP BY

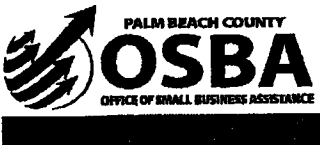
 ENGINEER

DATE

1/11/17



Office of
Small Business Assistance
50 South Military Trail, Suite 202
West Palm Beach, FL 33415
(561) 616-6840
Fax: (561) 616-6850
www.pbcgov.com/osba



**Palm Beach County
Board of County
Commissioners**

Paulette Burdick, Mayor
Melissa McKinlay, Vice Mayor

Hal R. Valeche

Dave Kerner

Steven L. Abrams

Mary Lou Berger

Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"



DATE: January 30, 2017

TO: Henry Melendez, P.E. Senior Professional
Engineer
WUD Engineering Division

THROUGH: Allen F. Gray, Manager
Office of Small Business Assistance

FROM: Patricia Wilhelm, Small Business Development
Specialist II

SUBJECT: Compliance Review on Project No. WUD 16-027
2017 Telemetry Information Management System
Upgrades

The following is a Compliance Review of SBE participation
on the above-mentioned project.

Low Bidder:	Hinterland Group, Inc.	
	992 W. 15th St.	
	Riviera Beach, FL 33404	
Phone:	561-640-3503	
Bid Opening:	January 11, 2017	
Bid Amount:	\$1,196,008.00	
Goal:	15% Overall	
Goal Achieved:	15%	
<u>SBE Participation:</u>		
(SB)Hinterland Group, Inc.	\$179,401.20	15%

EVALUATION:

The sole bidder, Hinterland Group, Inc. has met
the SBE requirement for this project.

c: Allen Gray, Manager OSBA
Helene Hvizd, Senior Assistant County Attorney

Bid Review Comments
Project No. WUD 16-027
2017 Telemetry Information Management System Upgrade

The one bid received for the **2017 Telemetry Information Management System Upgrade** project has been reviewed. The errors, omissions or irregularities found in the bid are noted below.

Hinterland Group, Inc.

No comments

Andre McBarnette

From: Michael W. Jones <MJones@pbcgov.org>
Sent: Thursday, February 02, 2017 10:35 AM
To: Andre McBarnette
Cc: Henry Melendez; Ali Bayat; Lisa Koeper
Subject: RE: SEEKING COUNTY ATTORNEY RECOMMENDATIONS FOR AWARD: WUD Project No. 16-027; 2017 TIMS

As there are no identified issues in the bid review comments there is nothing for me to review.

From: Andre McBarnette [mailto:AMcBarnette@pbcwater.com]
Sent: Wednesday, February 01, 2017 1:17 PM
To: Michael W. Jones <MJones@pbcgov.org>
Cc: Henry Melendez <hmelendez@pbcwater.com>; Ali Bayat <ABayat@pbcwater.com>; Lisa Koeper <LKoeper@pbcwater.com>
Subject: SEEKING COUNTY ATTORNEY RECOMMENDATIONS FOR AWARD: WUD Project No. 16-027; 2017 TIMS

Mike,

We have reviewed the one and only bid for the above referenced project. Please review the errors, omissions and/or irregularities that have been noted on the Formal Bid Checklist/Bid Review Comments and provide your recommendations.

Given the number and size of the available reference documents, I have posted the following items on our FTP site under the folder named "16-027_Docs for County Attorney" for you:

1. Formal Bid Checklist
2. Bid Review Comments
3. List of "Scrutinized Companies" Quarterly Report – December 06, 2016
4. Suspended Vendor List - Revised March 15, 2016
5. Bid Tabulation
6. Bid Documents for one and only bidder
7. Instructions to Bidders
8. Compliance Review Memo from OSBA

Please refer to the Attached PDF for guidance regarding retrieving files from our FTP site.

If you need additional information, please call me at (561) 493-6104 or e-mail me at amcBarnette@pbcwater.com.

Thanks in anticipation.

Sincerely,
André



André McBarnette, P.E., P.M.P.
MWH Program Project Manager
PBCWUD Capital Improvements Program

ANNE M. GANNON
CONSTITUTIONAL TAX COLLECTOR
Serving Palm Beach County

P.O. Box 3353, West Palm Beach, FL 33402-3353
www.pbctax.com Tel: (561) 355-2264

"LOCATED AT"

992 W 15TH ST
RIVIERA BEACH, FL 33404

Serving you.

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT DATE PAID	AMT PAID	BILL #
22-000 GENERAL CONTRACTOR	DIANE DANIEL ARLOS III	CDC162834	11/18/2016 - 07/18/17	\$16,000	240181267

This document is valid only when receipted by the Tax Collector's Office.

STATE OF FLORIDA
PALM BEACH COUNTY

2016/2017 LOCAL BUSINESS TAX RECEIPT

LBTR Number: 2015082364
EXPIRES: SEPTEMBER 30, 2017

HINTERLAND GROUP INC
HINTERLAND GROUP INC
992 W 15TH ST
RIVIERA BEACH, FL 33404

|||||

This receipt grants the privilege of engaging in or managing any business, profession or occupation within its jurisdiction and MUST be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.

B1 - 346

ANNE M. GANNON
CONSTITUTIONAL TAX COLLECTOR
Serving Palm Beach County

P.O. Box 3353, West Palm Beach, FL 33402-3353
www.pbctax.com Tel: (561) 355-2264

"LOCATED AT"

992 W 15TH ST
RIVIERA BEACH, FL 33404

Serving you.

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT DATE PAID	AMT PAID	BILL #
23-000 UNDERGROUND UTILITY & EXCAVATION	DIANE DANIEL ARLOS III	CUD123454	11/18/2016 - 07/18/17	\$12,000	240183109

This document is valid only when receipted by the Tax Collector's Office.

STATE OF FLORIDA
PALM BEACH COUNTY

2016/2017 LOCAL BUSINESS TAX RECEIPT

LBTR Number: 201139576
EXPIRES: SEPTEMBER 30, 2017

HINTERLAND GROUP INC
HINTERLAND GROUP INC
992 W 15TH ST
RIVIERA BEACH, FL 33404

|||||

This receipt grants the privilege of engaging in or managing any business, profession or occupation within its jurisdiction and MUST be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.

B2 - 345

ANNE M. GANNON
CONSTITUTIONAL TAX COLLECTOR
Serving Palm Beach County

P.O. Box 3353, West Palm Beach, FL 33402-3353
www.pbctax.com Tel: (561) 355-2264

"LOCATED AT"

992 W 15TH ST
RIVIERA BEACH, FL 33404

Serving you.

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT DATE PAID	AMT PAID	BILL #
23-000 ELECTRICAL CONTRACTOR	BRUCE CHARLES I	EC1504815	11/18/2016 - 07/18/17	\$15,000	240181265

This document is valid only when receipted by the Tax Collector's Office.

STATE OF FLORIDA
PALM BEACH COUNTY

2016/2017 LOCAL BUSINESS TAX RECEIPT

LBTR Number: 2015082363
EXPIRES: SEPTEMBER 30, 2017

HINTERLAND GROUP INC
HINTERLAND GROUP INC
992 W 15TH ST
RIVIERA BEACH, FL 33404

|||||

This receipt grants the privilege of engaging in or managing any business, profession or occupation within its jurisdiction and MUST be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.

B3 - 345



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD
2601 BLAIR STONE ROAD
TALLAHASSEE FL 32399-0783

(850) 487-1395

DUKE, DANIEL AMOS III
HINTERLAND GROUP INC
992 W 15TH STREET
RIVIERA BEACH FL 33404

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from bakers to barbecue restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please go onto www.floridablizemak.com. There you can find more information about our divisions and the regulations that impact you; subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We continually strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CGC1520354 ISSUED 07/25/2016

CERTIFIED GENERAL CONTRACTOR
DUKE, DANIEL AMOS III
HINTERLAND GROUP INC

IS CERTIFIED under the provisions of CH 489 F.S.
Expiration date: AUG 31, 2018

DETACH HERE

RICK SCOTT, GOVERNOR

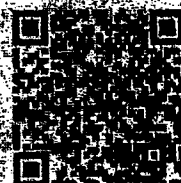
KEN LAWSON, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD

LICENSE NUMBER	CGC1520354
----------------	------------

The GENERAL CONTRACTOR
Named below IS CERTIFIED
Under the provisions of Chapter 489 F.S.
Expiration date: AUG 31, 2018

DUKE, DANIEL AMOS III
HINTERLAND GROUP INC
992 W 15TH STREET
RIVIERA BEACH FL 33404



ISSUED: 07/25/2016

RENEWAL & RENEWAL BY: 1/1/17

CGC 1520354

ATTACHMENT 4

BID TABULATION SHEET

TITLE

2017 Telemetry Information Management System

BID#

16-027

PAGE 1 OF 1

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BASE BID	\$1,196,008.00		\$		\$		\$		\$	
Addendum #1	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #1 BID BOND	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #2 SBE-M/WBE Schedules	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #3 & 3A Certification of Business Location	(Y)	N	Y	N	Y	N	Y	N	Y	N
Attachment #4 List of Major Subcontractors	Y	(N)	Y	N	Y	N	Y	N	Y	N
Attachment #5 Trench Safety	(Y)	N	Y	N	Y	N	Y	N	Y	N

BIDS PICKED UP BY



ENGINEER

DATE

1/11/17

ATTACHMENT 5



Office of
Small Business Assistance
50 South Military Trail, Suite 202
West Palm Beach, FL 33415
(561) 616-6840
Fax: (561) 616-6850
www.pbcgov.com/osba



Palm Beach County
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Mary Lou Berger
Mack Bernard

County Administrator
Verdenia C. Baker

"An Equal Opportunity
Affirmative Action Employer"



DATE: January 30, 2017

TO: Henry Melendez, P.E. Senior Professional
Engineer
WUD Engineering Division

THROUGH: Allen F. Gray, Manager
Office of Small Business Assistance

FROM: Patricia Wilhelm, Small Business Development
Specialist II

SUBJECT: Compliance Review on Project No. WUD 16-027
2017 Telemetry Information Management System
Upgrades

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Bid Opening: January 11, 2017
Bid Amount: \$1,196,008.00
Goal: 15% Overall
Goal Achieved: 15%
SBE Participation:
(SB)Hinterland Group, Inc. \$179,401.20 15%

EVALUATION:

The sole bidder, Hinterland Group, Inc. has met
the SBE requirement for this project.

c: Allen Gray, Manager OSBA
Helene Hvizd, Senior Assistant County Attorney

ATTACHMENT 6

Summary of Certificates

This report displays detailed Certificate of Insurance information for a selected Insured. Any items shown in red are deficient.

Friday, March 24, 2017

Simple View

Certificate Images

Documents

Insured: Hinterland Group, Inc. Insured ID: 16-027-PBC

Status: Compliant (with overrides)

ITS Account Number: PLC2545

Project(s): Palm Beach County - Water Utilities

Insurance Policy	Required	Provided	Override
<u>General Liability</u>			
Expiration: 1/31/2018			
General Aggregate:	\$1,000,000	\$2,000,000	
Products - Completed Operations Aggregate:	\$1,000,000	\$2,000,000	
Personal And Advertising Injury:	\$0	\$0	
Each Occurrence:	\$1,000,000	\$1,000,000	
Fire Damage:	\$0	\$0	
Medical Expense:	\$0	\$0	
<u>Automobile Liability</u>			
Expiration: 1/31/2018	All Owned Autos	Any Auto not provided	X
	Hired Autos	not provided	X
	Non-Owned Autos	not provided	X
Combined Single Limit:	\$1,000,000	\$1,000,000	
<u>Workers Compensation/Employers Liability</u>			
Expiration: 1/31/2018	WC Stat. Limits	WC Stat. Limits	
Each Accident:	\$100,000	\$1,000,000	
Disease - Policy Limit:	\$500,000	\$1,000,000	
Disease - Each Employee:	\$100,000	\$1,000,000	
<u>Builders Risk</u>			
Expiration: 3/23/2018	All Risk, Replacement Cost Completed Value Form	All Risk, Replacement Cost Completed Value Form	
	Loss Payee Endorsement	Loss Payee Endorsement	
<u>Inland Marine/Transit Insurance</u>			
Expiration: 1/31/2018	Additional Insured Endorsement	Additional Insured Endorsement	
	Loss Payee Endorsement	Loss Payee Endorsement	

Notifications

There were no deficiency letters issued.