

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARD APPOINTMENT SUMMARY

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Meeting Date: May 2, 2017

Department: Planning, Zoning & Building

Submitted By: Zoning Division

Advisory Board Name: Land Development Regulation Advisory Board

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I. EXECUTIVE BRIEF

Motion and Title: Staff recommends a motion to approve: Appointment of one new member to the Land Development Regulation Advisory Board (LDRAB) to complete an unexpired term ending February 6, 2018.

<u>Appointment</u>	<u>Seat #</u>	<u>Seat Requirement</u>	<u>Nominated By</u>
Abraham Wien	At Large	Alternate	Commissioner Steven Abrams
Drew Martin	At Large	Alternate	Mayor Paulette Burdick
Winifred Said	At Large	Alternate	Mayor Paulette Burdick

SUMMARY: Abraham Wien, Environmental Architect, Drew Martin, Environmental Activist and Winifred Said, Environmental Scientist have been nominated to serve on the Land Development Regulation Advisory Board (the "Board"). This seat was held by Mr. Leo Plevy who resigned on December 30, 2016.

The Board is comprised of 18 members. The term of office for Board members is three years, with a limit of three consecutive three-year terms. Nine of the members shall be appointed by a majority of the Board of County Commissioners (BCC) upon a recommendation by the following organizations: Gold Coast Builders Association, League of Cities, Florida Engineering Society, American Institute of Architects, Environmental Organization, Realtors Association of the Palm Beaches, Florida Surveying and Mapping Society, Associated General Contractors of America and The Palm Beach County Planning Congress. Seven members will be appointed by the BCC; one from each commissioner as a district appointment, with consideration of expertise in Article 2. G.3. A.3.b.; The BCC shall also appoint two at-large alternate members, by a majority vote of the BCC with consideration of the expertise noted above. The at-large members are alternates and therefore the attendance rules are not applicable. The Board consists of 18 members, with 13 seats currently filled and a diversity count of African American: 1 (5.0%), Caucasian: 12 (95.00%). The gender ratio (male: female) is 12:1. Nominees Mr. Wien and Mr. Martin are Caucasian males and Ms. Said is a Caucasian female. Staff has addressed the need to increase diversity within our boards and will continue to encourage this in an effort to expand the Board's diversity. Unincorporated (LB)

Background and Justification: The LDRAB shall periodically review the provisions to the ULDC that are not reviewed by another advisory board established by BCC for that purpose, and to make recommendations to the BCC for those provisions reviewed; to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal governments; and to serve as Land Development Regulation Commission (LDRC) as provided by F.S. § 163.3164(22) and F.S. § 163.3194.

Attachments:

1. Boards/Committees Applications
2. Resume of Nominees
3. Unified Land Development Code, Article 2, Chapter G, Section 3.A

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Recommended By:

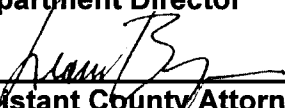


 Department Director

4/19/17

 Date

Legal Sufficiency:



 Assistant County Attorney

4/21/17

 Date

II. REVIEW COMMENTS

A. Other Department Review:

Department Director

REVISED 06/92
ADM FORM 03
(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

Section I (Department): (Please Print)

Board Name: Land Development Regulation Advisory Board (LDRAB) Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: _____

Term of Appointment: _____ Years. From: _____ To: _____

Seat Requirement: Resident of Palm Beach County Seat #: 18

☐ *Reappointment or ☐ New Appointment

or ☒ to complete the term of Leo Plevy Due to: ☒ resignation ☐ other

Completion of term to expire on: February 6, 2018

*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: _____

Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: WIEN ABRAHAM _____
Last First Middle

Occupation/Affiliation: ENVIRONMENTAL ARCHITECT, LEED AP.
Owner ☒ Employee ☐ Officer ☐

Business Name: EMERALD SKYLINE CORPORATION

Business Address: 2141 NW 13th PLACE

City & State: BOCA RATON FL Zip Code: 33431

Residence Address: 260 SE MIZNER BLVD #605

City & State: BOCA RATON FL Zip Code: 33432

Home Phone: () Business Phone: 305-424-2704

Cell Phone: 305-609-9093 Fax: ()

Email Address: AWC@EMERALDSKYLINE.COM

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☒ Hispanic-American ☐ Asian-American ☐ African-American ☐ Caucasian

Section II Continued:

CONTRACTUAL RELATIONSHIPS: Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

Contract/Transaction No.	Department/Division	Description of Services	Term
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

(Attach Additional Sheet(s), if necessary)
OR

NONE



NOT APPLICABLE/
(Governmental Entity)



ETHICS TRAINING: All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below, I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

☒ By watching the training program on the Web, DVD or VHS on 4-5-2017
☐ By attending a live presentation given on _____, 20____

AND

By signing below, I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

*Applicant's Signature: [Signature] Printed Name: ABRAHAM WIEN Date: 2/23/2017

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
 Patricia Rice, Senior Secretary, Building, Planning & Zoning
 Zoning Division
 2300 North Jog Road, West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on:

Commissioner's Signature: S. Abrams (1h) Date: 3/13/17

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

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BOARD OF COUNTY COMMISSIONERS
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Section I (Department): (Please Print)

Board Name: LDRAB Advisory ☒ Not Advisory ☐

☒ At Large Appointment or ☐ District Appointment / District #: _____

Term of Appointment: _____ Years From: _____ To: _____

Seat Requirement: _____ Seat #: 18

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Completion of term to expire on: Feb 6, 2018

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Martin Drew A
Last First Middle

Occupation/Affiliation: Environmental Activist - Sierra Club

Owner ☐ Employee ☐ Officer ☒

Business Name: Loxahatchee Group, Sierra Club

Business Address: 720 Lucerne Ave. #1396

City & State Lake Worth Zip Code: 33460

Residence Address: 1015 North M

City & State Lake Worth Zip Code: 33460

Home Phone: (561) 533-6814 Business Phone: () Same Ext.

Cell Phone: (561) 352-4328 Fax: ()

Email Address: _____

Mailing Address Preference: ☒ Business ☐ Residence

Have you ever been convicted of a felony: Yes _____ No ☒

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☒ Male ☐ Female
☐ Native-American ☐ Hispanic-American ☐ Asian-American ☐ African-American ☒ Caucasian

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By attending a live presentation given on _____, 20____

AND

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*Applicant's Signature: [Signature] Printed Name: OREN MARTIN Date: 3/1/17

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountylethics.com or contact us via email at ethics@palmbeachcountylethics.com or (561) 233-0724.

Return this FORM to:
{Insert Liaison Name Here}, {Insert Department/Division Here}
{Insert Address Here}

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature: [Signature] Date: 3-10-2017

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 01-14-2014

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Section II (Applicant): (Please Print)

APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT

Name: Said Winifred Park
Last First Middle

Occupation/Affiliation: Environmental Scientist

Owner ☐ Employee ☐ Officer ☒

Business Name: Florida Native Plant Society (member Palm Beach County Chapter)

Business Address: PO Box 278

City & State Melbourne, FL Zip Code: 32902

Residence Address: 308 Clark Lane

City & State Jupiter, FL Zip Code: 33477

Home Phone: (561) 575-5194 Business Phone: () Ext. _____

Cell Phone: (561) 632-7723 Fax: ()

Email Address: winsail@bellsouth.net

Mailing Address Preference: ☐ Business ☒ Residence

Have you ever been convicted of a felony: Yes _____ No x _____

If Yes, state the court, nature of offense, disposition of case and date: _____

Minority Identification Code: ☐ Male ☒ Female
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_____	_____	_____	_____
_____	_____	_____	_____
(Attach Additional Sheet(s), if necessary)			
OR			
NONE	<input checked="" type="checkbox"/>	NOT APPLICABLE/ (Governmental Entity)	<input type="checkbox"/>

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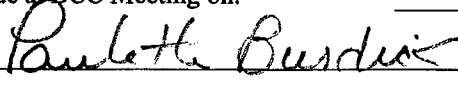
*Applicant's Signature:  Printed Name: Winifred P. Said Date: 03/23/2017

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website www.palmbeachcountyethics.com or contact us via email at ethics@palmbeachcountyethics.com or (561) 355-1915.

Return this FORM to:
Patricia Rice, Senior Secretary
Palm Beach County
PZ&B Zoning Division
2300 North Jog Road
West Palm Beach, FL 33411

Section III (Commissioner, if applicable):

Appointment to be made at BCC Meeting on: _____

Commissioner's Signature:  Date: 4-4-2017



Abraham Wien

B.Arch., B.EnvD, LEED AP O + M, *Director, Environmental Architecture*

With over 35 years of success in architectural design, environmental design, construction and real estate development, Mr. Wien has developed unique and creative design and development solutions. In addition to his extensive real estate development and professional services experience, he holds many patents in a variety of fields including: engineering and building systems, energy and water saving devices, sustainable waste disposal products, new product packaging for perishable and pharmaceutical products, medical and dental devices.

Drew Martin Bio

Drew Martin served as a member of the board of the Palm Beach Soil and Water Conservation District. He left the board after eight years. He was elected to the Soil and Water Conservation District Board of Palm Beach County twice, Vice Chair for four years. Began as a Supervisor, then Secretary/Treasurer followed as selection to Vice Chair. As a board member and Secretary/Treasurer reviewed the budget and board minutes. Also Served as the Area Deputy Vice President for the Association of Soil and Conservation Districts for the state of Florida.

Activities included presentations with staff members of Palm Beach County's Soil and Conservation District, Environthon Contests sponsored by the Soil and Water Conservation District of Palm Beach (These contests teach students about the environment, water and soil conservation. Top teams go to state and national contests and receive scholarships as prizes).

2007 – 2008 Co-Chair Everglades Coalition, a coalition of over 60 environmental groups nationwide dedicated to restoring and preserving the Everglades. As Co-Chair Hosted annual conference attended by the Governor, US Senators and high ranking administration officials.

Volunteer for the Sierra Club for the Everglades, Water Quality and Waste Minimization as well as the Conservation Chair of the Loxahatchee Group of the Sierra Club representing Palm Beach, Martin and St. Lucie counties. Selected to appear in the 2010 National Sierra Club Calendar.


Served as Everglades Chair for the National Sierra Club. Attendee at meetings to develop a Everglades Strategy. Prepared plans and attended focus groups. Provided plans intended as a model to restore the Everglades Ecosystem.

Attendee at numerous public meetings including the South Florida Water Management District, the Palm Beach County Commission, the Lake Worth Lagoon Initiative and Palm Beach County Water Resources Task Force.

Awarded degrees in History and Business. Additional study in Business Data Processing. Worked in finance, computer and engineering.

Presented with the prestigious Kabler Award from the Everglades Coalition for volunteer work on preserving the Everglades in 2012 and Environmental Champion Award from John T. McArthur State Park in 2010.

Contact Information:
DMandCH@aol.com
561-533-6814



Winifred (Winnie) Park Said

308 Clark Lane ▪ Jupiter, FL 33477 ▪ (561) 632-7723 ▪ winsail@bellsouth.net

Professional Summary

Environmental scientist with experience in field research, ecological analysis, plan formulation, natural systems characterization, and model implementation for natural area and water resource management and ecosystem restoration. Produces ecological publications and technical documentation. Experienced project manager and supervisor of technical staff. Proficient in essential computer skills including GIS. Certified in Environmental Policy and Management. Co-author: *Landscapes and Hydrology of the Predrainage Everglades*
Associate Editor: *Everglades: the Ecosystem and its Restoration*

Employment History

Consulting Ecologist *July 2011 to present*

Director at Large, Florida Native Plant Society (elected position)

- Supports FNPS mission at state level

SFWMD Natural Systems Model Support

- Produced technical documentation
- Supported model performance analysis

South Florida Water Management District *1989 to July 2011*

Listed in chronological order beginning with most recent position

Lead Environmental Scientist / Supervisor, Hydrologic and Environmental Modeling

- Supervised model application unit
- Produced technical documentation
- Performed ecological analysis
- Project manager for natural system model implementation
- Participant in climate change studies

Senior Environmental Scientist, Water Resource Planning Department

- Assisted in development of Minimum Flows and Levels criteria for designated water resources
- Participant in Everglades restoration plan analysis for the C&SF Project Restudy and Comprehensive Everglades Restoration Plan (CERP)
- Co-authored book on pre-drainage Everglades landscapes and hydrology

Staff Environmental Scientist, Planning Department

- Contract manager for historical vegetation mapping project
- Conducted ecological analysis and produced technical documentation for Water Preservation Areas Suitability Study
- Participant in Everglades and Florida Bay Adaptive Environmental Assessment workshops

Winifred (Winnie) Park Said

308 Clark Lane ▪ Jupiter, FL 33477 ▪ (561) 632-7723 ▪ winsail@bellsouth.net

Employment History (cont.)

South Florida Water Management District (cont.)

Sr. Scientific Technician, Ecosystem Research Department

- Provided GIS support for researchers and modelers
- Supported applied technology research for Nutrient Threshold Studies
- Assistant editor for interagency scientific publication; *Everglades: The Ecosystem and Its Restoration*
- Supported ecosystem research for Everglades Nutrient Removal Project, WCA Impact and Monitoring Project, and Holeyland Study
- Provided coordination assistance for Everglades Symposium
- Published Environmental Sciences Division newsletter

Environmental Technician, Department of Research and Evaluation

- Provided field support and data analysis assistance for Everglades Cattail Expansion Study and Boney Marsh Vegetation Sampling Project

Florida Atlantic University 1987-1988

Research Assistant, Department of Biological Sciences

- Assisted with natural systems inventory of Palm Beach County
- Cataloged herbarium specimens

Education

Certificate in Environmental Policy and Management, University of Florida College of Engineering, 2005

B.S. Biology (Botany emphasis), Florida Atlantic University, 1994

Advanced GIS training, Environmental Systems Research Institute, 1992-1996

Volunteer Activities

Palm Beach County Environmental Resources Department Natural Areas Steward

Editor, *The Dagoon* – newsletter for the Palm Beach Chapter of the Florida Native Plant Society

FNPS State Policy Committee active member

Alternate Representative Everglades Coalition

2. Provisions Related to Conflict of Interest

To implement this policy, members are directed to:

- a. be governed by the applicable provisions of state and local law;
- b. not accept any gift, favor or service that might reasonably tend to improperly influence the discharge of official duties;
- c. make known by written or oral disclosure, on the record at a meeting, any interest which the member has in any pending matter before that board, before any deliberation on that matter;
- d. abstain from using membership on the board to secure special privileges or exemptions;
- e. refrain from engaging in any business or professional activity which might reasonably be expected to require disclosure of information acquired by membership on the board not available to members of the general public, and to refrain from using such information for personal gain or benefit;
- f. refrain from accepting employment which might impair independent judgment in the performance of responsibilities as a member of the board; and
- g. refrain from participation in any matter in which the member has a personal investment which will create a substantial conflict between private and public interests.

3. Board Action

Willful violation of this Section which affects a vote of a board member shall render that action voidable by the BCC.

D. Officers**1. Chair and Vice-Chair**

At an annual organizational meeting, each board shall elect a Chair and Vice-Chair from among the members. The term of the Chair and Vice-Chair's terms shall be one year. The Chair shall administer oaths, be in charge of all procedures before the board and shall take such action as shall be necessary to preserve the order and integrity of all proceedings before the board. In the absence of the chair, the vice-chair shall act as Chair and shall have all the powers of the Chair.

E. Rules of Procedure**1. Quorum and Voting**

The presence of a majority of the members of the board shall constitute a quorum necessary to take action and transact business. All actions shall require a simple majority of the quorum present and voting at the meeting. In the event of a tie vote, the motion shall fail. No member shall abstain from voting unless the member has a voting conflict pursuant to State of Florida law.

2. Robert's Rules of Order

All meetings shall be governed by Robert's Rules of Order. Each board may by majority vote of the entire membership adopt additional rules of procedure for the transaction of business and shall keep a record of meetings, resolutions, findings and determinations.

3. Meetings

- a. The location of all meetings shall be in PBC, Florida.
- b. If a matter is postponed due to lack of a quorum, the item shall be rescheduled to the next meeting.
- c. All meetings and public hearings shall be open to the public.
- d. All meetings shall be set for time certain after due public notice. Due public notice shall include notification that a record is required to appeal a final decision of the board pursuant to F.S. §286.0105.

4. County Attorney's Office

The County Attorney's Office shall provide counsel and interpretation on legal issues.

F. Compensation

Board members shall receive no compensation for their services with exception of Code Enforcement Special Master and Hearing Officers who may be compensated for their services at discretion of the BCC. Travel reimbursement for members shall be limited to expenses incurred only for travel outside PBC necessary to fulfill the responsibilities of membership on the particular board. Travel reimbursement shall be made only when sufficient funds have been budgeted and are available, and upon prior approval of the BCC. No other expenses are reimbursable except documented long distance telephone calls to PBC staff that are necessary to fulfill the responsibility of membership on the particular board. [Ord. 2006-036]

Section 3 APPOINTED BODIES**A. Land Development Regulation Advisory Board****1. Land Development Regulation Advisory Board**

There is hereby established a Land Development Regulation Advisory Board (LDRAB).

2. Powers and Duties

The LDRAB shall have the following powers and duties under the provisions of this Code:

- to periodically review the provisions to this Code that are not reviewed by another advisory board established by BCC for that purpose, and to make recommendations to the BCC for those provisions reviewed;
- to make its special knowledge and expertise available upon written request and authorization of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal governments; and
- to serve as Land Development Regulation Commission (LDRC) as provided by F.S. § 163.3164(22) and F.S. § 163.3194.

3. Board Membership

a. Appointment

- The LDRAB shall be composed of 17 members and two at-large alternate members.
- Ten of the members shall be appointed by a majority of the BCC upon a recommendation by the organizations listed in Table 2.G.3.A, LDRAB Expertise.
- Seven members shall be appointed by the BCC. Each PBC Commissioner shall appoint one member with consideration of the expertise in Article 2.G.3.A.3.b, Qualifications.
- The BCC shall appoint two at-large alternate members, by a majority vote of the BCC, with consideration of the expertise in Article 2.G.3.A.3.b, Qualifications.

b. Qualifications

- The Board shall be composed of members with the expertise recommended for appointment by the corresponding organization as outlined in Table 2.G.3.A, LDRAB Expertise.
- Each BCC appointment shall be with consideration in the following areas of expertise:
 - Landscape Architecture.
 - Redevelopment Expertise.
 - Fiscal Impact Analysis Expertise.
 - Land Use/Real Estate Law.
 - Natural Sciences.
 - Business Development.
- No more than two members of the LDRAB shall represent the same occupation or business.

[Ord. 2010-022]

Table 2.G.3.A - LDRAB Expertise

Occupations	Organizations
1. Residential Builder	Gold Coast Builders
2. Municipal Representative	League of Cities
3. Engineer	Florida Engineering Society
4. Architect	American Institute of Architects
5. Environmentalist	Environmental Organization
6. Realtor	PBC Board of Realtors
7. Surveyor	Florida Surveying and Mapping Society.
8. Citizen Representative	Condominium/HOA Assoc.
9. Commercial Builder	Assoc. General Contractors of America
10. AICP Planner	PBC Planning Congress

[Ord. 2010-022]

c. Terms of Office

Members of the LDRAB shall hold office until the first Tuesday after the first Monday in February of the year their term expires. Beginning on or after March 2, 2013, no person shall be appointed or reappointed to this Board for more than three consecutive terms. [Ord. 2014-001]

4. Staff

The Zoning Director of PZB shall serve as the Secretary and the professional staff of the LDRAB.

5. Meetings

a. General

General meetings of the LDRAB shall be held as needed to dispense of matters properly before the LDRAB. Special meetings may be called by the Chair or in writing by a majority of the members of the LDRAB. Staff shall provide 24-hour written notice to each LDRAB member before a special meeting is convened.

b. Subcommittees

The LDRAB shall consider recommendations from the Zoning Director and determine by majority vote to create subcommittees with the expertise necessary to make recommendations on specific Code amendments. Subcommittee appointments shall be made at a regular LDRAB meeting. [Ord. 2009-040]

B. Code Enforcement Special Master

1. Creation and Appointment

Code enforcement hearings pursuant to this Code shall be conducted by designated Special Master. Applications for Special Master positions shall be directed to County Administrator pursuant to a notice published in a newspaper of general circulation. The BCC shall select a pool of candidates from the applications filed with County Administrator on the basis of experience and qualifications. County Administrator shall appoint Special Master to conduct hearings from the pool of candidates selected by the BCC as necessary.

2. Qualification

Special Master shall have the following minimum qualifications:

- a. be a graduate of a law school accredited by the American Bar Association;
- b. demonstrate knowledge of administrative laws, land use law, and local government regulation and procedures;
- c. be a current member, in good standing, of the Florida Bar Association;
- d. have such other qualifications that may be established by resolution of the BCC; and
- e. in the event County Administrator does not receive a sufficient number of applications from qualified members of the Florida Bar Association, the BCC may select attorneys who are not members of the Florida Bar Association as candidates for Special Master. Among those attorneys who are not members of the Florida Bar Association, the BCC and County Administrator shall give preference to those attorneys who have prior experience in a judiciary capacity, or as a hearing officer, mediator or special master. No attorney, who has been disciplined by the Florida Bar Association or a bar association of any other jurisdiction, shall be appointed as a Special Master.

3. Powers and Duties

Special Master shall have the following powers and duties:

- a. to hold hearings and to make findings of fact and conclusions of law as are necessary to enforce the provisions of this Code and the building, electrical, fire, gas, landscape, plumbing, and other codes of PBC if there has been a failure to correct a violation within the time specified by the code inspector, if the violation has been repeated, or is of such as nature that it cannot be corrected;
- b. to issue subpoenas compelling the presence of persons at Special Master hearings. Subpoenas may be served by the PBC Sheriff's Department, or other authorized persons consistent with Florida Law;
- c. to issue subpoenas compelling the production of evidence at code enforcement hearings;
- d. to take testimony under oath;
- e. to issue orders having the force of law commanding whatever steps are necessary to achieve compliance with this Code and PBC's building, electrical, fire, gas, landscape, plumbing, and other codes of PBC;
- f. to assess fines pursuant to Article 10.B.3, Administrative Fines, Costs, Liens;
- g. to lien property; and
- h. to assess costs pursuant to Article 10.B.3, Administrative Fines, Costs, Liens.

4. Rules of Procedure

The BCC shall have the authority prescribe rules of procedure for the conduct of hearings before the Special Master by resolution

5. Term

Special Master shall serve a term of one year from the date of appointment by County Administrator. Special Master may be reappointed at the discretion of County Administrator. There shall be no limit on the number of terms a person may serve as a Special Master.

6. Removal

At any time during the appointment, County Administrator shall have the authority to remove a Special Master with or without cause upon ten days written notice.

7. Vacancy

If any Special Master resigns or is removed prior to expiration of his or her term or County Administrator determines that the Special Master should not be reappointed, County Administrator