

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**BOARD APPOINTMENT SUMMARY**

**Meeting Date:** May 16, 2017

**Department:** PUBLIC SAFETY

**Advisory Board:** Emergency Medical Services Advisory Council

**I. EXECUTIVE BRIEF**

**Motion & Title: Staff recommends motion to approve:** one (1) At Large appointment of the following individual to the Emergency Medical Services Advisory Council (EMS Council) for the term from May 16, 2017 to September 30, 2020.

<u>Nominee</u>	<u>Seat#</u>	<u>Seat Requirement</u>	<u>Recommended by:</u>
Dr. Belma Andric	#4	Health Care District of PBC	Mayor Paulette Burdick Commissioner Hal Valeche

**Summary:** Per Resolution R2014-0100, the Board of County Commissioners approved a representative make-up of the Emergency Medical Services Council to include twenty (20) members. Thirteen (13) members are representatives of the various components of the EMS system with specific requirements and seven (7) members are Commission District Consumer appointments. A memo was sent to all Board members on January 31, 2017, seeking a nomination for the above at-large seat. The EMS Council has twenty (20) seats, sixteen (16) are currently filled. Thirteen (13) members are appointed at-large and seven (7) are District appointments. The diversity of the current board members is as follows: Caucasians: 15 (94%); African American: 0 (0%); and Hispanic: 1 (6%). The gender ratio (female: male) is 4:12. This nominee is Caucasian female. The Health Care District's first nomination was a Caucasian male, of which we asked them to see if they could modify their selection and we also addressed with them the need for diversity. Their second nomination is a Caucasian female. Countywide (LDC)

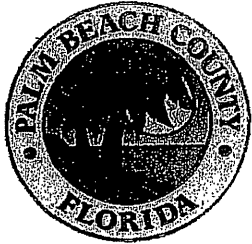
**Background and Justification:** The purpose of the EMS Council is to provide recommendations for improving Emergency Medical Services in Palm Beach County.

**Attachments:**

1. Memo to BCC requesting nominations
2. Board/Committee Application, Ethics Acknowledgements, and Resume of nominee
3. Letter from affiliated organization recommending a reappointment
4. List of current members
5. Resolution R2014-0100

**Recommended by:** Stephanie Semioke 3/9/17  
 Department Director Date

**Legal Sufficiency:** [Signature] 3/21/17  
 Assistant County Attorney Date



Department of Public Safety  
Division of Emergency Management  
20 S. Military Trail  
West Palm Beach, FL 33412  
(561) 712-6400  
Fax: (561) 712-6464  
[www.pbcgov.com](http://www.pbcgov.com)



Palm Beach County  
Board of County  
Commissioners  
Paulette Burdick, Mayor  
Melissa McKinlay, Vice Mayor  
Hal R. Valeche  
Dave Kerner  
Steven L. Abrams  
Mary Lou Berger  
Mack Bernard

County Administrator  
Verdenia C. Baker

"An Equal Opportunity  
Affirmative Action Employer"

**MEMORANDUM**

TO: The Honorable Mayor Paulette Burdick  
and Members of the Board of County Commissioners

FROM: Stephanie Sejnoha, Director  
Public Safety Department *ssjsej*

THRU: Jon Van Arnam, Deputy County Administrator  
Palm Beach County Administration

DATE: January 31, 2017

RE: Palm Beach County Emergency Medical Services Council  
Seat #4 "At Large" Health Care District of PBC

The purpose of this memo is to request an appointment for the "At Large" seat on the Emergency Medical Services Advisory Council (EMS Council).

- Seat #4 "At Large" Health Care District of PBC
  - Currently open

This "At Large" seat expired September 30, 2016. The purpose of the Council is to advise and make recommendations to the Board of County Commissioners regarding Emergency Medical Services.

The EMS Council has twenty (20) seats, sixteen (16) are currently filled. Thirteen (13) members are appointed at-large and seven (7) are District appointments. The diversity of the current board members is as follows: Caucasians: 15 (94%); African American: 0 (0%); and Hispanic: 1 (6%). The gender ratio (female: male) is 4:16. This nominee is a Caucasian female.

Per Resolution No. R-2014-0100, there are specific requirements for these seats which includes affiliation with these organizations. There is one (1) nominee chosen from the affiliated organization and Commissioners can either support the current nominee or submit an alternative name, provided the nominee meets the specific seat requirement.

Attached is the Board Information form, along with a copy of Resolution No. R-2014-0100 for informational purposes. Please forward your recommendation to Lynette Schurter, Emergency Management, by February 12, 2017. Your recommendations will then be placed on the March 14, 2017 Board of County Commissioners meeting agenda.

Should you have questions, please contact Lynette Schurter at 561-712-6696.

cc: Bill Johnson, R.N., Director, Emergency Management  
Sally Waite, EM Program Coordinator, Emergency Management

Attachments: Board Appointment Form  
Nomination letter from organization  
Resume  
Resolution No. R-2014-010

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: BMS Advisory Council Advisory  Not Advisory

At Large Appointment or  District Appointment / District #: \_\_\_\_\_

Term of Appointment: 3 Years. From: \_\_\_\_\_ To: 9/29/19

Seat Requirement: PBC Health Care District Trauma Management Agency Seat #: 4

Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other

Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Andric Belma \_\_\_\_\_  
Last First Middle

Occupation/Affiliation: \_\_\_\_\_  
Owner  Employee  Officer

Business Name: Health Care District of PBC

Business Address: 2601 10<sup>th</sup> Ave, N #100

City & State: Palm Springs, FL Zip Code: 33461

Residence Address: 2017 TIGERS DR

City & State: WEST PALM BEACH Zip Code: 33411

Home Phone: (561) 254-7729 Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: (561) 681-9859 Fax: ( ) \_\_\_\_\_

Email Address: Bandric@hcdpbc.org

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No

If Yes, state the court; nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-143 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO.XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100

(Attach Additional Sheet(s), if necessary)  
OR

NONE



NOT APPLICABLE/  
(Governmental Entity)



**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on 1/9 2017  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: Belma Andric Date: 1/9/17

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
Lynette Schurter, Palm Beach County Emergency Management  
20 S. Military Trail, WPB, FL 33415

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: [Signature] Date: 2-17-2017

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. Please attach a biography or résumé to this form.

**Section I (Department):** (Please Print)

Board Name: EMS Advisory Council Advisory  Not Advisory   
 At Large Appointment or  District Appointment / District #: \_\_\_\_\_  
 Term of Appointment: 3 Years. From: \_\_\_\_\_ To: 9/29/19  
 Seat Requirement: PBC Health Care District Trauma Management Agency Seat #: 4  
 \*Reappointment or  New Appointment  
 or  to complete the term of \_\_\_\_\_ Due to:  resignation  other  
 Completion of term to expire on: \_\_\_\_\_

\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Andric Belma  
 Last First Middle  
 Occupation/Affiliation: \_\_\_\_\_  
 Owner  Employee  Officer   
 Business Name: Health Care District of PBC  
 Business Address: 2601 10<sup>th</sup> Ave, N #100  
 City & State: Palm Springs, FL Zip Code: 33461  
 Residence Address: 2017 TIGER DR  
 City & State: WEST PALM BEACH Zip Code: 33411  
 Home Phone: (561) 254-7729 Business Phone: ( ) Ext. \_\_\_\_\_  
 Cell Phone: (561) 681-9859 Fax: ( )  
 Email Address: Bandric@hcdpbc.org  
 Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No   
 If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

Minority Identification Code:  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE



NOT APPLICABLE/  
(Governmental Entity)



**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

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By watching the training program on the Web, DVD or VHS on 1/9 2017  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: [Signature] Printed Name: Belma Andric Date: 1/9/17

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
Lynette Schurter, Palm Beach County Emergency Management  
20 S. Military Trail, WPE, FL 33415

**Section III (Commissioner, if applicable)**

Appointment to be made at BCC Meeting on:

Commissioner's Signature: [Signature] Date: 2/23/17

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

**Belma Andric, MD, MPH**  
2017 Tigris Dr., West Palm Beach, FL 33411  
(561) 681-9859; (561) 254-7729  
bandric@hcdpbc.org

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**CHIEF MEDICAL OFFICER/ TRAUMA AGENCY MEDICAL DIRECTOR/  
ADMINISTRATIVE LEADER/ PREVENTIVE MEDICINE/ PUBLIC HEALTH DOCTOR**

Board certified physician with broad range of local, state and federal government healthcare operation and administration experience. Public health and preventive medicine delivery experience in clinic medical setting. Commitment to population health and evidence based medicine. Knowledge about best practice in quality improvement, practice transformation, and the changing healthcare landscape. Data driven and conversant with different EHRs and other relevant data systems. Continuously work to improve EHRs use and functionality to refine patient care delivery. Clinician with demonstrated entrepreneurial spirit. Genuine commitment to FQHC mission, to provide high-quality healthcare in underserved communities. Demonstrated networker able to reach beyond institutional walls to attract, recruit and inspire clinical team.

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**EDUCATION AND CERTIFICATIONS**

**America's Essential Hospitals 2015 - 2016 Leadership Fellows Program Graduate**

**The American Board of Preventive Medicine**  
Certification in the Specialty of Public Health and General Preventive Medicine 2015-2025

**Masters of Public Health**  
School of Public Health, Florida International University, Miami, FL. Specialization in Epidemiology. April 2009

**Preventive Medicine/Public Health Residency**  
Palm Beach County Health Department/Nova Southeastern University, West Palm Beach, FL. June 2007 – June 2009. PGY-2, PGY-3

**Medical Resident in Surgery**  
Mount Sinai Medical Center, Miami Beach, FL. June 2006 – June 2007. PGY-1

**Educational Commission for Foreign Medical Graduates (ECFMG) Certification**  
Medical Examinations: Basic Science 2002, Clinical Science 2002, Clinical Skills Assessment 2003, English Examination 2002.

**Doctor of Medicine Degree**  
College of Medicine, University of Novi Sad, Yugoslavia, October 1996.

**General Rotating Internship**  
Clinical Center of Novi Sad, Novi Sad, Yugoslavia, October 1996 – October 1997.

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## EXPERIENCE

### **Chief Medical Officer**

*Health Care District Palm Beach County. August 2016-Present.*

### **Trauma Agency Medical Director**

*Health Care District Palm Beach County. November 2016-Present.*

### **C. L. Brumback Primary Care Clinics, FQHC Medical Director**

*Health Care District Palm Beach County. January 2013 – June 2016.*

### **Center Medical Director**

*Lantana Health Center, Palm Beach County Health Department. August 2009 – January 2013.*

### **Medical Doctor – Independent Contractor**

*Jerome Golden Center for Behavioral Health, Inc. January 2010 – October 2014.*

### **Medical Resident in Preventive Medicine/Public Health**

*Palm Beach County Health Department/Nova Southeastern University, West Palm Beach, FL. June 2007 – June 2009.*

### **Medical Resident in Surgery PGY-1**

*Mount Sinai Medical Center, Miami Beach, FL. June 2006 – June 2007.*

### **Clinical Coordinator**

*STD/ TB Clinic, Palm Beach County Health Department, West Palm Beach, FL. January 2006 – June 2006.*

### **Group Facilitator - Psycho Therapist**

*Oakwood Mental Health Center, West Palm Beach, FL. March 2003 – January 2006.*

### **Visiting Observer in the Department of Anesthesiology**

*Cleveland Clinic Florida, Weston, FL. October 2002 – December 2002.*

### **Medical Resident in Anesthesiology and Intensive Care**

*Clinical Center of Novi Sad, Novi Sad, Yugoslavia. November 1997 – March 1999.*

### **Primary Care Physician**

*Dom Zdravlja Novi Sad, Sports Medicine Institute, Novi Sad, Yugoslavia. October 1996 – October 1997.*

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## COMMUNITY INVOLVEMENT/ PUBLICATIONS

Palm Beach County Special Needs Shelter Medical Director

Palm Beach County Medical Reserve Corps Member

Red Cross Activist

Andric, Belma MD, MPH; Drowos, Joanna DO, MPH; Trepka, Mary Jo MD, MSPH; Suciu, Gabriel PhD; Alonso, Alina MD; Hennekens, Charles H. MD, DrPH:

High Frequencies of Negative Pretreatment Results Following Presumptive Antibiotic Treatment for Chlamydia and Gonorrhea.

Southern Medical Journal. 106(5):321-326, May 2013.



**Health Care District**  
PALM BEACH COUNTY

| DEDICATED TO THE HEALTH OF OUR COMMUNITY |

[www.hcdpbc.org](http://www.hcdpbc.org)

December 8, 2016

Lynette Schurter  
PBC EMS Advisory Council  
Palm Beach County Emergency Management  
20 South Military Trail  
West Palm Beach, FL 33406

Dear Ms. Schurter,

With regards to Dr. Sandra Schwemmer's recent transition from the Health Care District, I would like to replace her seat with Dr. Belma Andric as the District representative to the EMS Advisory Council through the open term of October 31, 2019.

I am pleased and proud of the important work that Dr. Andric has accomplished and have no doubt that she will be an extremely valuable and engaged participant.

Thank you,

A handwritten signature in cursive script that reads "Darcy J. Davis".

Darcy J. Davis  
Chief Executive Officer

# PALM BEACH COUNTY EMERGENCY MEDICAL SERVICES ADVISORY

AT #	NAME	Title/Position	REQUIREMENT	Current Appt. Date	Current Exp. Date
1	John Treanor	EMS Division Chief (EMS Educator - 8/15/07 -2/4/14)	Fire Chiefs Assoc. of PBC-FL, Inc.	10/1/16	9/30/19
2	Elissa Noyes	Registered Nurse/Dir. Of Emergency Serv.	ER Nurse's Forum	10/1/15	9/30/18
3	<b>Suspended position</b>		Ambulance Provider		
4	<b>Open Seat</b>	Medical Director/Physician	PBC Health Dist.		
5	<b>Open Seat</b>		Changing to EMS Provider		
6	Mark Nosacka	CEO	Economic Council of PBC, Inc.	10/21/14	9/30/17
7	Dr. Scott McFarland	ER Physician	ER Physician	12/2/14	9/30/17
8	Jamie Smith	EMS Program Director	EMS Educator	5/3/16	9/30/19
9	William Quinn	Dir. Southeast Fla Market	Consumer Distr. 1	10/1/15	9/30/18
10	Ruth Berman	Retired	Consumer Distr. 2	6/2/15	9/30/18
11	Robert Bean	Retired	Consumer Distr. 3	10/7/14	9/30/17
12	Ronald E. Giddens	Optometrist	Consumer Distr. 4	10/7/14	9/30/17
13	Lance Berkowitz	Retired	Consumer Distr. 5	1/13/15	9/30/17
14	Elizabeth Cayson	Community Relations Specialist	Consumer Distr. 6	10/7/14	9/30/17
15	<b>Open Seat</b>		Consumer Distr. 7		
16	Kenneth Schepcke	Dr./Medical Director/Physician	PBC EMS Medical Dir. Assn.	10/1/16	9/30/19
17	Jeffrey Teems	Assistant to President	Professional FF/	7/12/16	9/30/19
18	Roger Kirk	President & CEO	Palm Beach Cnty. Independent Hosp. CEO	5/16/14	9/30/17
19	Gina Melby	CEO	Palm Beach Cnty. HCA Hospital CEO	5/16/14	9/30/17
20	Jeffrey Welch (completing M. Bryans Term)	CEO	Palm Beach Cnty. Tenet Hospital CEO	02/09/16	9/30/17

RESOLUTION NO. 2014-0100

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING RESOLUTION R73-162; AMENDED BY RESOLUTIONS R73-341; R75-814; R77-1093; R77-1133; R85-1073; R89-1086; R90-549; R93-448; R93-876; R94-154; R99-1396; R2009-0248; R2012-0216; ESTABLISHING AND UPDATING THE UNIFORM POLICIES AND PROCEDURES FOR PALM BEACH COUNTY ADVISORY BOARDS, COMMITTEES, AND COMMISSIONS; PROVIDING FOR CREATION OF THE PALM BEACH COUNTY EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL.**

**WHEREAS** It is desirable to repeal Resolution R73-162; amended by Resolutions R73-341; R75-814; R77-1093; R77-1133; R85-1073; R89-1086; R90-549; R93-448; R93-876; R94-154; R99-1396; R2009-0248; R2012-0216; and reestablish up-to-date policies into one all encompassing document which includes specific procedures to ensure compliance with the Board of County Commissioners directives; and

**WHEREAS**, the Board of County Commissioners of Palm Beach County, Florida, established the Palm Beach County Emergency Medical Services Advisory Council ("Advisory Council") on March 27, 1973; and

**WHEREAS**, on February 5, 2013, the Board of County Commissioners ("Board") adopted Resolution 2013-0193, establishing uniform policies and procedures for Palm Beach County advisory boards, committees and commissions; and

**WHEREAS**, there is a need to bring Resolution R73-162, as amended into compliance with the Board of County Commissioners' uniform policies and procedures on advisory boards as provided in Resolution R2013-0193, as may be amended; and

**WHEREAS**, repealing and replacing Resolution R73-162; amended by Resolutions R73-341; R75-814; R77-1093; R77-1133; R85-1073; R89-1086; R90-549; R93-448; R93-876; R94-154; R99-1396; R2009-0248; R2012-0216, pertaining to the

Palm Beach County Emergency Medical Services Advisory Council ("Advisory Council"), will simplify future reference.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that**

**Section 1. Repeal and Replacement of Prior Resolutions.** Resolutions R73-162, R73-341, R75-814, R77-1093, R77-1133, R85-1073, R89 1086, R90-549, R93-448, R93-876, R94-154, R99-1396, R2009-0248, and R2012-0216 are repealed and replaced in their entirety.

**Section 2. Creation of the Palm Beach County Emergency Medical Services Advisory Council.** There is hereby re-established the Palm Beach County Emergency Medical Services Advisory Council, an Advisory Board, to be known as the "EMS Advisory Council" herein referred to as the "Advisory Council."

**Section 3. Advisory Board Membership.** The Advisory Council shall be composed of twenty (20) members, seven (7) of whom shall be termed "District" members, thirteen (13) of whom shall be termed "At-Large" members. All members must be residents of Palm Beach County at the time of appointment and while serving on the Advisory Council and shall have such qualifications for office as are hereinafter enumerated. At-Large members shall be appointed by the Board, as a whole, from nominations provided by individual agencies that the members are associated with as well as the County Commissioners. At-Large members shall also possess qualifications for office as hereinafter enumerated. All District members shall serve at the pleasure of the District Commissioner appointing them and may be removed without cause. Similarly, all At-Large members shall serve at the pleasure of the Board and may be removed without cause.

**Section 4. Qualifications of Members.** Each person nominated for and appointed to the Advisory Council shall possess a favorable reputation within Palm Beach County for experience and expertise in at least one of the following professions or fields:

1. Fire Chiefs Association of PBC-FL Inc.,

2. ER Nurse's Forum
3. Private Ambulance Provider, nominated by County Private Ambulance Services Providers.
4. PBC Health Care District - Trauma District
5. PBC Medical Society Inc.- Physician, Emergency Room experience
6. Economic Council of PBC Inc., not to include a hospital representative
7. Emergency Room Physician, open to all County Hospitals
8. EMS Educator from County EMS Training Facilities
9. Palm Beach County Medical Directors
10. Palm Beach County Council of Firefighters
11. Hospital CEO, to be selected by each Independent Hospital Representative and nominated by the BCC.
12. Hospital CEO, to be selected by HCA Hospitals Administrators
13. Hospital CEO, to be selected by TENET Hospitals Administrators
14. Seven (7) "District" members who receive direct services from the EMS Community.

**Section 5. Term of Office.** Terms of office for Advisory Council members shall be three (3) years. Terms shall begin on October 1st and end on September 30th. Existing member's terms shall end on September 30th of the year in which their term expires. Beginning on or after March 1, 2013, no member shall be appointed or reappointed to the Advisory Council for more than three (3) consecutive three (3) year terms.

**Section 6. Removal for lack of Attendance.** Members of boards shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three (3) consecutive meetings or a failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall be the same as failure to attend a meeting. Members removed

pursuant to this paragraph shall not continue to serve on the board and such removal shall create a vacancy, unless otherwise provided by statute or other binding rule.

**Section 7. Vacancies.** Vacancies occurring during a term shall be filled for the unexpired term, and shall not count toward the member's term limits.

**Section 8. Conduct of Meeting.** A quorum must be present for the conduct of all Advisory Council meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

**Section 9. Officers.** Officers of the Advisory Council shall consist of a Chair and a Vice Chair who shall be elected by a majority vote of the membership and shall serve for terms of one (1) year. No officer shall serve for more than two (2) consecutive terms and any officer may be removed before the expiration of his term by a two-thirds (2/3) vote of the Advisory Council. The Chair shall preside over the meetings and the Vice Chair shall preside in the absence of the Chair.

**Section 10. Meetings.** The Advisory Council may meet in regular session once every two (2) months, with the annual meeting for the selection of officers to be in the month of May, or as required, at times and places set by the Advisory Council or as determined by the Chair. Regular meetings shall be set by the Advisory Council at least one (1) calendar month in advance of each meeting. Special meetings of the Advisory Council may be held at the call of the Chair or the Director of Public Safety, provided, however, that forty-eight (48) hours advance notice is given to both the members of the Advisory Council and the public in accordance with Florida Statutes, so that reasonable public notice is provided for all meetings, with same being open to the public at all times.

**Section 11. Duties and Responsibilities.** It shall be the duty of the Advisory Council to review and make recommendations to the Board or the Director of the Department of Public Safety. Such review and recommendations shall be performed

in a timely manner. Moreover, the Advisory Council may review and make recommendations to the Board on any and all emergency medical services matters coming within the authority and purview of the Board.

**Section 12. Staff Cooperation and Support.** The staff of the County, including but not limited to, the County Administrator or his designee, the County Attorney or his designee, and the Director of Public Safety, are hereby charged with the responsibility to furnish to the Advisory Council; such records, documents, plans, reports and financial data on emergency services matters which, in the opinion of the Advisory Council, may fulfill the duties required of it hereunder. Secretarial and recording support for the Advisory Council shall be made available by the Department of Public Safety.

**Section 13. Appointment of Advisors.** The Advisory Council is authorized to seek and secure advice from those who might be of assistance to the Advisory Council; provided, however, that such advice must be obtained without compensation to the advisor.

**Section 14. Travel Expenses, Reimbursement and Approval Authority.** Members of the Advisory Council shall serve without compensation but may be eligible for travel reimbursement for only those expenses which are incurred for travel outside Palm Beach County which is necessary to fulfill Advisory Council member responsibilities provided sufficient funds have been budgeted and are available as set forth in PPM CW-0-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County department. Any approved travel reimbursement shall be subject to those actual expenses at the rate or rates established by State law and County travel policy. Approval authority for pre-authorized Council member travel is designated to the County Administrator and Deputy County Administrator and shall be in accordance with Countywide Policy and Procedures memoranda (PPM) CW-F-009.



**Section 15. Maximum Number of Boards.** The maximum number of Boards that an individual member appointed by the Board of County Commissioners may serve on at one time shall be three (3), except that no individual may serve on more than one (1) board, including if doing so would violate Article II, Section 5 (a) of the Florida Constitution which prohibits dual office holding.

**Section 16. Qualification as a Candidate.** Advisory Council members shall not be prohibited from qualifying as a candidate for elected office.

**Section 17. Sunshine Law and State Code of Ethics.** The Advisory Council shall comply with the Sunshine Law and State Code of Ethics. Reasonable public notice of all Advisory Council meetings shall be provided. All meetings of the Advisory Council shall be open to the public at all times and minutes shall be taken at each meeting.

**Section 18. Palm Beach County Code of Ethics.** Advisory Council members are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Section 2-254 through 2-260 of the Palm Beach County Code.

**Section 19. Annual Narrative Report.** The Advisory Council, and each board listed in PPM CW-O-60, may be amended from time to time and shall submit an annual narrative report to the Agenda Coordinator. The form, substance, and submittal dates for annual narrative reports are established by PPM CW-O-060. An Annual Narrative Report does not have to be submitted if the board is required to submit a report at least quarterly through ordinance, law, or some other legal document.

**Section 20. Compliance with Uniform Policy for Advisory Boards and Commissions.** This Resolution and the Advisory Council are expressly subject to all uniform policies for advisory boards and commissions as established by the Board pursuant to Resolution 2013-0193, as may be amended. In the event of any conflicts

between this Resolution and any amendments hereto, and the aforesaid Resolution 2013-0193, as may be amended, the latter shall prevail over the former.

**Section 21. Effective Date.** The provisions of this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by Commissioner Abrams who moved its adoption. The motion was seconded by Commissioner Vana and upon being put to a vote, the vote was as follows:

Commissioner Priscilla A. Taylor, Mayor	-	<u>Aye</u>
Commissioner Paulette Burdick, Vice Mayor	-	<u>Aye</u>
Commissioner Hal R. Valeche	-	<u>Aye</u>
Commissioner Shelley Vana	-	<u>Aye</u>
Commissioner Stephen A. Abrams	-	<u>Aye</u>
Commissioner Mary Lou Berger	-	<u>Aye</u>
Commissioner Jess R. Santamaria	-	<u>Aye</u>

The Mayor thereupon declared the Resolution duly passed and adopted this 14th day of January 2014.

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

Sharon R. Bock, Clerk & Comptroller

By:   
Deputy Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By:   
Assistant County Attorney