

Agenda Item No. 3CC-1

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: June 6, 2017 Consent Regular

 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to: **A) Receive and File:** State of Florida Drug Recognition Expert Call-Out Overtime Reimbursement Agreement, dated April 20, 2017, with the Florida Department of Transportation for the Drug Recognition Expert (DRE) Project to provide an additional \$2,500 in grant funds for the period of April 21, 2017 through August 31, 2017; and **B) Approve** a budget amendment of \$2,500 in the Sheriff's Grant Fund.


Summary: The Board of County Commissioners (BOCC) accepted this grant award for \$2,500 on January 10, 2017(R-2017-0111). This Overtime Reimbursement Agreement will provide an additional \$2,500 in reimbursable funding to support FDOT's efforts to reduce Driving Under the Influence (DUI) traffic offenses. There is **no match requirement** associated with this award. Countywide (LDC)

Background and Justification: The Florida Department of Transportation receives federal funding from the National Highway Traffic Safety Administration to support statewide Highway Safety projects. The Catalog of Federal Domestic Assistance (CFDA) number is 20.616, the project number is M5X 17-06-02, and the DOT Contract number is #GOF77.

Attachments:

- 1. Budget Amendment
- 2. State of Florida Drug Recognition Expert Call-Out Overtime Reimbursement Agreement
- 3. R-2017-0111

=====

RECOMMENDED BY:  5/12/17
DEPARTMENT DIRECTOR DATE

APPROVED BY:  5/23/17
COUNTY ADMINISTRATOR DATE

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2017 | 2018 | 2019 | 2020 | 2021 |
|---|-----------|------|------|------|------|
| Capital Expenditures | \$0 | | | | |
| Operating Costs | \$2,500 | | | | |
| External Revenues | (\$2,500) | | | | |
| Program Income (County) | | | | | |
| In-Kind Match (County) | 0 | | | | |
| Net Fiscal Impact | 0 | | | | |
| # Additional FTE Positions (Cumulative) | 0 | | | | |

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2310 Object 3129

Reporting Category _____

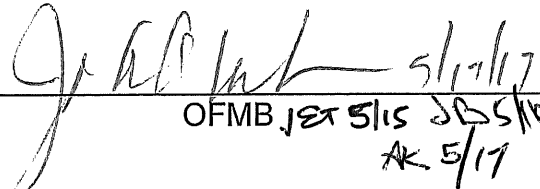
B. Recommended Sources of Funds / Summary of Fiscal Impact:

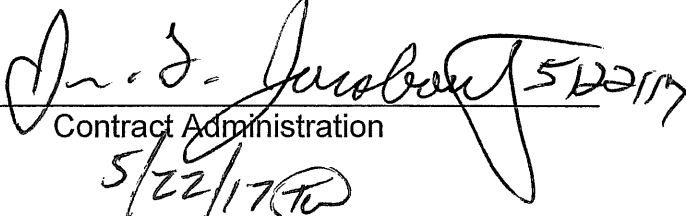
The grant is funded through the National Highway Traffic and Safety Administration and is administered by the Florida Department of Transportation. There is no match requirement associated with this award.

| | |
|--|----------------|
| Palm Beach County Sheriff's Office DRE Project | \$2,500 |
| Supplemental Award | <u>\$2,500</u> |
| Total Program Budget | \$5,000 |

III REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:


 OFMB JET 5/15 2055/10
 AK 5/17


 Contract Administration
 5/22/17 RW

B. Legal Sufficiency:


 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

| ACCT.NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | CURRENT BUDGET | INCREASE | DECREASE | ADJUSTED BUDGET | EXPENDED/ ENCUMBERED | REMAINING BALANCE |
|---|-------------------------------------|-----------------|--------------------|----------------|------------|------------------|----------------------|-------------------|
| Revenues | | | | | | | | |
| State of Florida Drug Recognition Expert FY17 | | | | | | | | |
| 160-2310-3129 | Federal Grant - Other Public Safety | 0 | 2,500 | 2,500 | 0 | 5,000 | | |
| TOTAL REVENUES | | 874,780 | \$7,073,400 | \$2,500 | \$0 | 7,075,900 | | |
| Expenditures | | | | | | | | |
| State of Florida Drug Recognition Expert FY17 | | | | | | | | |
| 160-2310-9498 | Transfer to Sheriff's Fund 1902 | 0 | 2,500 | 2,500 | 0 | 5,000 | | |
| TOTAL EXPENDITURES | | 874,780 | \$7,073,400 | \$2,500 | \$0 | 7,075,900 | | |

Palm Beach County Sheriff's Office

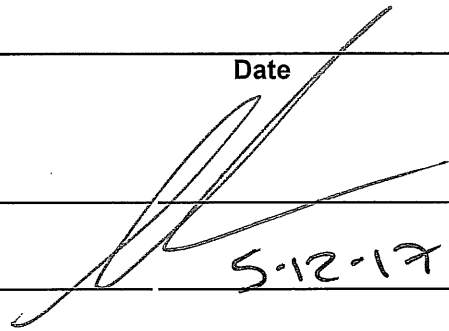
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

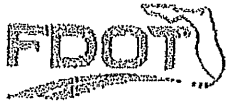
Signatures

Date



By Board of County Commissioners
At Meeting of June 6, 2017

Deputy Clerk to the
Board of County Commissioners



**State of Florida Drug Recognition Expert Call-Out
Overtime Reimbursement Agreement**

Project Number: **MSX 17-06-02** Contract Number: **G0F77**
Institute of Police Technology and Management
DRE Coordinator: **Darrell Edmonds**

This is an agreement to provide reimbursement for qualified overtime expenses incurred by a certified Drug Recognition Expert (DRE) as a result of conducting a drug influence evaluation for a violation of 316.193 Driving Under the Influence (DUI).

The parties to this contract shall be bound by all applicable sections of Part V: Acceptance and Agreement of Project no. MSX 17-06-02, FDOT contract # G0F77. All parties agree:

- (a) To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time
- (b) Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein
- (c) To permit access to its books, records, accounts, other sources of information, and its facilities as required by the FDOT State Safety Office, US DOT or NHTSA
- (d) That, in event a Subrecipient fails to comply with any nondiscrimination provisions in this subgrant, the FDOT State Safety Office will have the right to impose such subgrant sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the Subrecipient under the contract/agreement until the Subrecipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part
- (e) To insert this clause, including paragraphs a through e, in every subcontract and sub-agreement and in every solicitation for a subcontract or sub-agreement, which receives Federal funds under this program

A final invoice must be received by September 15, 2017 or payment will be forfeited.

The *Palm Beach County Sheriff's Office* will be reimbursed \$70.00 per hour up to a maximum of \$2500 for overtime expenses incurred as a result of a certified DRE employed by *Palm Beach County Sheriff's Office* conducting a qualified drug influence evaluation as part of an investigation of 316.193 (DUI). A "qualified drug influence evaluation" shall be one that is 1) reported by the DRE to the Florida DRE Coordinator by submitting a DRE Call-out notification (provided) and a copy of the

initial evaluation report (facesheet), and 2) entering the evaluation into the NHTSA DRE Database (dredata.nhtsa.gov). The *Palm Beach County Sheriff's Office* will submit an approved, signed Overtime Reimbursement Invoice (provided) for each DRE investigation resulting in overtime that meets this criteria within 14 calendar days from the date of the overtime. Failure to meet these criteria can result in non-payment of the claim. The following certified DREs are eligible for overtime reimbursement for *Palm Beach County Sheriff's Office* under this agreement:

1. Luis Blasco
2. Gregory Croucher
3. Christopher Doerr
4. Christopher Ficarra
5. Daniel Mercer
6. Kenneth Noel
7. Seth Perrin
8. Troy Snelgrove
9. Robert Stephan
10. Thomas Walton

All overtime that is billed to the grant must be completed prior to September 1, 2017. This agreement is subject to termination through notification by IPTM (including electronic notification) upon depletion of available grant funding.

Signature _____ Date 4/21/17
Approved Signatory (printed) Ric L. Bradshaw

Title Sheriff
Darrell B. Ell

Darrell Edmonds
Florida Drug Recognition Expert Coordinator
Institute of Police Technology and Management
Date 04-21-17

CONTRACTUAL SERVICES AGREEMENT
REVIEWED AND APPROVED

Chris Craig 04/20/17
TRAFFIC SAFETY ADMINISTRATOR DATE

Agenda Item No. **3CC-2**
MB/MCB 7-0
R-2017-0111

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: January 10, 2017 Consent Regular
 Ordinance Public Hearing

Department:
Submitted By: Palm Beach County Sheriff's Office
Submitted For: Palm Beach County Sheriff's Office

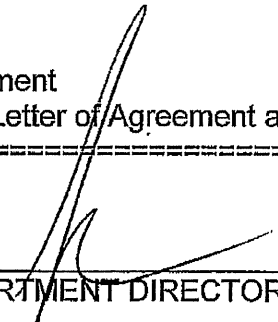
I. EXECUTIVE BRIEF


Motion and Title: Staff recommends motion to: (A) Accept on behalf of the Palm Beach County Sheriff's Office, a Letter of Agreement and Contract between the Palm Beach County Sheriff's Office and the Florida Department of Transportation, for the Drug Recognition Expert (DRE) Project in the amount of \$2,500, for the period of November 29, 2016, through August 31, 2017; and (B) Approve a budget amendment of \$2,500 in the Sheriff's Grants Fund.

Summary: On November 29, 2016, the Florida Department of Transportation (FDOT) awarded a Drug Recognition Expert (DRE) grant to the Palm Beach County Sheriff's Office in the amount of \$2,500, to support FDOT's efforts to reduce Driving under the Influence (DUI) traffic offenses. These funds will be used to pay for overtime costs to conduct a DRE evaluation. There is **no match requirement** associated with this award. Countywide (LDC)

Background and Justification: The Florida Department of Transportation receives federal funding from the National Highway Traffic Safety Administration to support statewide Highway Safety projects. The Catalog of Federal Domestic Assistance (CFDA) number is 20.616, the project number is M5X 17-06-02, and the DOT Contract number is #GOF77.

- Attachments:**
1. Budget Amendment
 2. FDOT & IPTM Letter of Agreement and Contract

RECOMMENDED BY:  _____ DATE: 12-20-16
DEPARTMENT DIRECTOR

APPROVED BY:  _____ DATE: 12-29-16
COUNTY ADMINISTRATOR

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2017 | 2018 | 2019 | 2020 | 2021 |
|--|-------------|-------------|-------------|-------------|-------------|
| Capital Expenditures | 0 | | | | |
| Operating Costs | \$2,500 | | | | |
| External Revenues | (\$2,500) | | | | |
| Program Income (County) | | | | | |
| In-Kind Match (County) | 0 | | | | |
| Net Fiscal Impact | 0 | | | | |
| # Additional FTE Positions (Cumulative) | 0 | | | | |

Is Item Included in Current Budget: YES _____ NO X

Budget Account No.: Fund 1152 Agency 160 Org 2310 Object 3129

Reporting Category _____

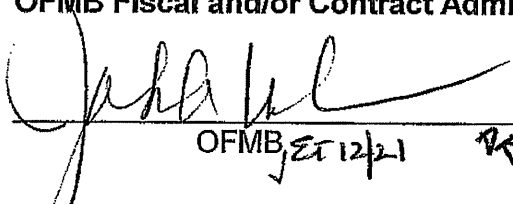
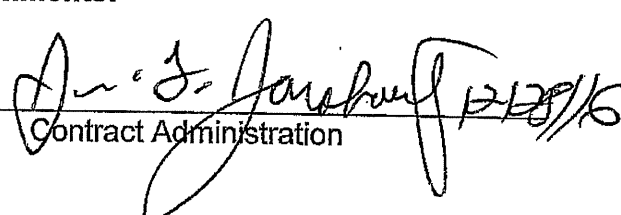
B. Recommended Sources of Funds / Summary of Fiscal Impact:

The grant is funded through the National Highway Traffic and Safety Administration and is administered by the Florida Department of Transportation. There is no match requirement associated with this award.

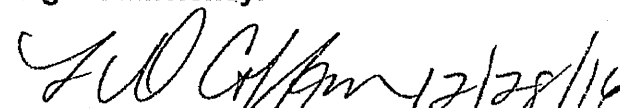
| | |
|--|---------|
| Palm Beach County Sheriff's Office DRE Project | \$2,500 |
| Total Program Budget | \$2,500 |

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

| | |
|--|--|
|  _____ OFMB, ET 12/21 |  _____ Contract Administration |
|--|--|

B. Legal Sufficiency:



 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

17-0283

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

FUND 1152 - Sheriff's Grants Fund

Use this form to provide budget for items not anticipated in the budget.

| ACCT.NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | CURRENT BUDGET | INCREASE | DECREASE | ADJUSTED BUDGET | EXPENDED/ ENCUMBERED | REMAINING BALANCE |
|---|-------------------------------------|-----------------|--------------------|----------------|------------|------------------|----------------------|-------------------|
| Revenues | | | | | | | | |
| State of Florida Drug Recognition Expert FY17 | | | | | | | | |
| 160-2310-3129 | Federal Grant - Other Public Safety | 0 | 0 | 2,500 | 0 | 2,500 | | |
| TOTAL REVENUES | | 874,780 | \$2,806,527 | \$2,500 | \$0 | 2,809,027 | | |
| Expenditures | | | | | | | | |
| State of Florida Drug Recognition Expert FY17 | | | | | | | | |
| 160-2310-9498 | Transfer to Sheriff's Fund 1902 | 0 | 0 | 2,500 | 0 | 2,500 | | |
| TOTAL EXPENDITURES | | 874,780 | \$2,805,527 | \$2,500 | \$0 | 2,808,027 | | |

Signatures

Date

Palm Beach County Sheriff's Office

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

[Signature] 12-20-16
[Signature] 12/22/16

By Board of County Commissioners
At Meeting of January 10, 2017

[Signature]
Deputy Clerk to the
Board of County Commissioners



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