

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

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Meeting Date: June 6, 2017

Department  
Submitted By: Community Services  
Advisory Board: Homeless Advisory Board  
=====

I. EXECUTIVE BRIEF

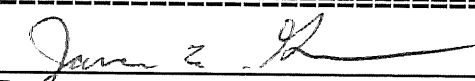
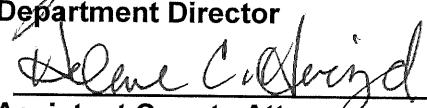
**Motion and Title:** Staff recommends motion to approve: Appointments to the Homeless Advisory Board (HAB), effective June 6, 2017:

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Nominated By</u>	<u>Term Ending</u>
6	Donna Katen-Bahensky	Veterans Administration Medical Center Representative	Veterans Administration Medical Center	9/30/2020
8	Uwe K. Naujak	Homeless Services Provider Representative	Executive Committee of the Homeless and Housing Alliance	9/30/2020
10	Sophia Eccleston	Business Community Representative	Economic Development Council	9/30/2020
11	Joshua Butler	Formerly Homeless Individuals/Families Representative	Homeless and Housing Alliance	9/30/2021

**Summary:** On May 1, 2007, the Board of County Commissioners (BBC) established the HAB to achieve the objectives of the Ten-Year Plan to End Homelessness in Palm Beach County (Ten-Year Plan). The total membership for the HAB shall be no more than 14 at-large members, per Resolution No. R2016-0038, comprised of members representing government, business providers, law enforcement, advocates, education, the faith-based community, and the formerly homeless. Members representing the Palm Beach County Continuum of Care and the homeless community are essential to the work of this board. Mr. Uwe K. Naujak has disclosed that he is employed by The Homeless Coalition of Palm Beach County, Inc., which contracts with the County for services. Mr. Joshua Butler has disclosed that he is employed by Gulfstream Goodwill Industries, Inc., which contracts with the County for services. The HAB provides no regulation, oversight, management, or policy setting recommendations regarding contracts. Ms. Donna Katen-Bahensky will complete a term left vacant by Charleen R. Szabo, which expires on September 30, 2017, and will serve an additional three-year term, which will expire on September 30, 2020. Mr. Uwe K. Naujak will complete a term left vacant by Maite Reyes-Coles, which expires on September 30, 2017, and will serve an additional three-year term, which will expire on September 30, 2020. Mr. Joshua Butler will complete a term left vacant by Alan Bernstein, which expires on September 20, 2018, and will serve an additional three-year term, which will expire on September 30, 2021. The Board has 14 seats; 8 are currently filled with a diversity count of Caucasian: 5 (62.5%), African-American: 3 (37.5%). The gender ratio (female: male) is 3:5. The nominees are two African-Americans, each a male and female and two Caucasians, each a male and female. (Division of Human and Veteran Services) Countywide (HH)

**Background and Justification:** The BCC formally adopted the Ten-Year Plan and oversight in September 2008. The Homeless Advisory Board's focus is directed toward implementation of the Ten-Year Plan. The Division of Human and Veteran Services provides staff support. The authority for the HAB is provided by Resolution Number R2016-0038

- Attachments:**
- Boards/Committees Applications (4)
  - Proposed HAB Member Category and Seat Number
  - Resolution No. R2016-0038

=====  
Recommended By:  5-24-17  
Department Director Date  
Legal Sufficiency:  5-25-17  
Assistant County Attorney Date

## II. REVIEW COMMENTS

### A. Other Department Review:

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Department Director

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

Attachment   1  

*The information provided on this form will be used in considering your nomination. Please **COMPLETE SECTION II IN FULL**. Answer "none" or "not applicable" where appropriate. **Please attach a biography or résumé to this form.***

**Section I (Department):** (Please Print)

Board Name:   Homeless Advisory Board   Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment:   3.3   Years. From:   6/06/2017   To:   9/30/2020  

Seat Requirement:   Veterans Administration Medical Center Representative   Seat #:   6  

\*Reappointment or  New Appointment

or  to complete the term of   Charleen R. Szabo   Due to:  resignation  other

Completion of term to expire on:   9/30/2017  

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name:   Katen-Bahensky     Donna     M.    
Last First Middle

Occupation/Affiliation:   Medical Center Director  

Owner  Employee  Officer

**Business Name:**   Department of Veterans Affairs  

**Business Address:**   7305 N Military Trail  

City & State   West Palm Beach, FL   Zip Code:   33410  

**Residence Address:**   805 N. Olive Avenue  

City & State   West Palm Beach, FL   Zip Code:   33401  

Home Phone:   (608) 216-5359   Business Phone:   (561) 422-8602   Ext. \_\_\_\_\_

Cell Phone:   (561) 657-1285   Fax:   (561) 422-8613  

Email Address:   Donna.katen-bahensky@va.gov  

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No   X  

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:**  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

Section II Continued:

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
Example: (R#XX-XX/PO XX)	Parks & Recreation	General Maintenance	10/01/00-09/30/2100
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

- By watching the training program on the Web, DVD or VHS on 4/10 2017
- By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: *Donna Kates Bahasky* Printed Name: DONNA KATES BAHASKY Date: 4/10/17

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

# Donna Katen-Bahensky

Director, VA Medical Center

Vero Beach, Florida

Hospital & Health Care

- Current      Veteran's Administration Medical Center in West Palm Beach, Florida,  
DKB Consulting, LLC,  
University of Wisconsin-Madison School of Medicine and Public Health
- Previous      University of Wisconsin Hospital and Clinics,  
University of Iowa School of Public Health,  
University of Iowa Hospitals and Clinics
- Education    University of Missouri-Columbia

## Summary

Donna Katen-Bahensky has spent over 30 years in senior leadership positions in a number of large and prestigious academic medical centers. On February 21, 2017, Donna will be starting her new role as the Director of the VA Medical Center in West Palm Beach, Florida. Previously Donna developed her own consulting firm, DKB Consulting, LLC. She served on the Board of Directors for a variety of emerging health care technology organizations and advised several start-ups, and an executive search firm.

As a leader in health care, Ms. Katen-Bahensky has been active in many professional organizations. She served on the Board of Trustees for the American Hospital Association from 2012 - 2015. She served on the Administrative Board of the Council of Teaching Hospitals of the Association of American Medical Colleges and on the Board of Directors of the University Healthsystem Consortium.

In addition to her leadership roles in health care, Ms. Katen-Bahensky is actively involved in the community. These roles include the Board of Directors for United Way of Dane County and the American Heart Association. She is currently a member of the Women Business Leaders in US Healthcare and TEMPO Madison. Previously she served on the Health Council of United Way, Greater Madison Area Chamber of Commerce and had a nearly 30-year relationship with the American Heart Association including Chair of the Board for the Midwest Affiliate.

Ms. Katen-Bahensky's recognitions have been numerous over the years. She has been named to the 24 Leading Women to Know in Health Care by Becker's Hospital Review and was selected to receive the 2013 Top 30 Becker's Healthcare Leadership Award. She was named as one of Brava Magazine's Women to Watch and received the Arthritis Foundation Community Impact Leadership Award in 2013.

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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**Section I (Department):** (Please Print)

Board Name: Homeless Advisory Board      **Advisory**       **Not Advisory**

At Large Appointment      **or**       District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3.3 Years.      From: 6/06/2017      To: 9/30/2020

Seat Requirement: Homeless Services Provider Representative      Seat #: Eight (8)

\*Reappointment      **or**       New Appointment

or  to complete the term of Maite Reyes-Coles      Due to:  resignation       other

Completion of term to expire on: 9/30/2017

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Naujak      Uwe      Kurt  
Last      First      Middle

Occupation/Affiliation: Resource Coordinator with the Homeless Coalition of Palm Beach County, Inc.

Owner       Employee       Officer

**Business Name:** Homeless Coalition of Palm Beach County, Inc.

**Business Address:** Donation Center 1000 45th Street

City & State: West Palm Beach, FL      Zip Code: 33407

**Residence Address:** 423 8th Street #D

City & State: West Palm Beach, FL      Zip Code: 33401

Home Phone: ( 561 ) 351-1662      Business Phone: (561 ) 904-7937      **Ext.** \_\_\_\_\_

Cell Phone: ( 561 ) 351-1662      Fax: ( ) \_\_\_\_\_

Email Address: unaujak@pbcgov.org

Mailing Address Preference:  Business       Residence

Have you ever been convicted of a felony: Yes       No \_\_\_\_\_

**If Yes, state the court, nature of offense, disposition of case and date:** Federal Court Southern District of Florida West Palm Beach

Wire Fraud 2010 Sentenced to 3 years, released May 2013, 3 years probation completed May 2016

**Minority Identification Code:**       Male       Female  
 Native-American       Hispanic-American       Asian-American       African-American       Caucasian

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<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>R2017-0392</u>	<u>Community Services</u>	<u>Homeless Prevention Services</u>	<u>02/01/17-06/30/2017</u>

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE  
(Governmental Entity)

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By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

XX\_ By watching the training program on the Web, DVD or VHS on March 15, 2017 \_\_\_\_\_  
\_\_\_\_ By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: Uwe Naujak Printed Name: Uwe Naujak Date: 03/15/17

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
{Insert Liaison Name Here}, {Insert Department/Division Here}  
{Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **Uwe Naujak**

423 8<sup>th</sup> Street Apt. D. • West Palm Beach, FL 33401  
Phone: (561) 351-1662 • e-mail: uwenaujak@outlook.com

### **OBJECTIVE**

I am a creative, high energy, results oriented business management professional with an entrepreneurial attitude, a proven track record of performance and committed to cost effective management of resources and quality performance. I am seeking a Voluntary Board position, which will allow me to apply my extensive, hands-on business management experience and background to the benefit of the organization.

### **SUMMARY OF QUALIFICATIONS**

- Effectively manage time and resources, organize people and material to achieve goals
- Objective listener with excellent communication, organizational and interpersonal skills
- Pro-active, systematic, detail oriented, prioritizing, multi-tasking, flexible, open-minded to change, independent, know how to delegate if required
- Establish positive rapport to develop loyal customer, vendor, employee, donor & volunteer base with a high satisfaction index
- Know how to aspire and support others to work at their highest possible levels
- Well versed in off-the-shelf and custom automated business management systems
- Wide range skill set to include short & long term financial planning, analysis, forecasting, decision making and internal controls
- Accounting professional who knows how to use numbers to influence a company's overall business plan and complement mathematical prowess for continued business improvement
- Know how to succeed within the "New economy" concept of the "modern" (post-depression) accountant having increased responsibilities while working with fewer resources
- Working knowledge & experience with United States and international business operations
- Fluent in English & German

### **WORK EXPERIENCE**

#### **January 2014 to current Homeless Coalition of Palm Beach County, Inc.**

Resource Coordinator managing the donation center, volunteer recruiting and management, grant writing, managing various projects like a feeding program for a temporary homeless housing facility, research project on affordable housing alternatives

#### **August 1998 to October 2010 S&A Consulting, Inc., Chicago, IL**

President and Chief Executive Officer of a consulting business providing consulting services to small to medium sized businesses in need of automated and accounting systems including Internet/e-commerce

#### **August 1997 to July 1998 CAC Consumer Action Center, L.L.C., Chicago, IL**

Chief Financial Officer/Chief Operating Officer of a \$50+ Million startup & turn-around employing 120 employees providing direct mail and telemarketing services for companies directed to the consumer product market industry

#### **January 1992 to July 1997 LeFebvre Intergraphics, Inc., Des Plaines, IL**

Chief Financial Officer at a commercial direct mail printing company with 450+ employees, revenues \$75+ Million, Top 100 US Industry listing

#### **July 1988 to December 1991 Windowways Inc., Chicago, IL**

President & CEO at an automotive oriented MIS Services and Consulting Company, included a 1-year period as a specifically trained Business Manager at one of the country's initial Infiniti dealerships

#### **May 1986 to June 1988 AMG of North America, Inc., Chicago, IL**

Chief Financial Officer at a distributor of automotive enhancement parts for Mercedes Benz automobiles

#### **December 1983 to April 1986 AMG, G.m.b.H, Stuttgart, Germany (A subsidiary of Daimler Benz AG)**

Executive Director of Finance & Administration at this manufacturer of automotive enhancements



**EDUCATION**

1983 FBD Private Business School of Business Administration & Information Systems, Stuttgart, Germany:

**Bachelor's Degree Science in Business, Major in Accounting**

1983 German Chamber of Industry & Commerce, Stuttgart, Germany: **CPA equivalent certification**

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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**Section I (Department):** (Please Print)

Board Name: Homeless Advisory Board Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3.3 Years. From: 6/06/2017 To: 9/30/2020

Seat Requirement: Business Community Representative Seat #: 10

\*Reappointment or  New Appointment

or  to complete the term of \_\_\_\_\_ Due to:  resignation  other  
Completion of term to expire on: \_\_\_\_\_

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**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Eccleston Sophia E.  
Last First Middle

Occupation/Affiliation: External Affairs Manager

Owner  Employee  Officer

**Business Name:** Florida Power and Light Company

**Business Address:** 700 Universe Blvd

City & State Juno Beach, FL Zip Code: 33408

**Residence Address:** 9901 Woodworth Ct

City & State Wellington, FL Zip Code: 33414

Home Phone: ( ) Business Phone: (561) 691-7443 Ext. \_\_\_\_\_

Cell Phone: (561) 267-3760 Fax: ( )

Email Address: Sophia. Eccleston@fpl.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:**  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**Section II Continued:**

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. **To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business.** This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

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<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
_____	_____	_____	_____
_____	_____	_____	_____

(Attach Additional Sheet(s), if necessary)  
OR

NONE

NOT APPLICABLE/  
(Governmental Entity)


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By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

  X   By watching the training program on the Web, DVD or VHS on   May 9   2017         
       By attending a live presentation given on                                   , 20      

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature:  Printed Name: Sophia Eccleston Date:   5/9/17  

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
 {Insert Liaison Name Here}, {Insert Department/Division Here}  
 {Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016



## **Sophia E. Eccleston**

### **External Affairs Manager**

Army Veteran Sophia Eccleston joined Florida Power and Light Company (FPL) six years ago and is a member of the external affairs group.

As an External Affairs (EA) manager in Palm Beach County, Sophia is responsible for building and managing relationships with local elected officials and key community stakeholders on behalf of FPL. Prior to joining EA, she worked as a solar developer and developed three large-scale solar projects located in Desoto, Manatee and Charlotte Counties.

Along with her military experience, Sophia has also worked for Halliburton and KBR Inc., in Djibouti and Dubai. Two of her most notable roles were negotiating multimillion dollar contracts to build infrastructure in Iraq and Afghanistan for the United States military and starting up the first Regional Expediting Department located Dubai. She also managed offices in Jordan and Turkey. Sophia built a team that managed millions of dollars in equipment and supplies supporting the U.S. Military throughout the Middle East and Africa.

Sophia currently serves as a board member for Gulfstream Goodwill Industries, Homeless Coalition of Palm Beach County, Executive Women of The Palm Beaches Foundation, Florida Women's Business Center, Boynton Beach Chamber of Commerce and the Greater Delray Beach Chamber of Commerce. She is also a Trustee member with the Boca Raton Chamber of Commerce and a member of Impact 100 of Palm Beach County. She is a former board member for The National Society of Arts and Letters, Florida East Coast Chapter and the Wounded Veteran Relief Fund.

Sophia earned a bachelor's degree in Criminal Justice from Armstrong State University in Georgia and her MBA from American Intercontinental University in Illinois. She is also an active member of Leadership Palm Beach County Engage Class of 2016-2017. Sophia has a son who is a junior at George Mason University in Virginia.

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BOARD OF COUNTY COMMISSIONERS  
BOARDS/COMMITTEES APPLICATION**

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**Section I (Department):** (Please Print)

Board Name: Homeless Advisory Board Advisory  Not Advisory

At Large Appointment or  District Appointment /District #: \_\_\_\_\_

Term of Appointment: 3.3 Years. From: 6/06/2017 To: 9/20/2020

Seat Requirement: Formerly Homeless Individuals/Families Representative Seat #: 11

\*Reappointment or  New Appointment

or  to complete the term of Alan Bernstein Due to:  resignation  other

Completion of term to expire on: 9/30/2018

**\*When a person is being considered for reappointment, the number of previous disclosed voting conflicts during the previous term shall be considered by the Board of County Commissioners: \_\_\_\_\_**

**Section II (Applicant):** (Please Print)

**APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Butler Joshua James  
Last First Middle

Occupation/Affiliation: Engagement Tech

Owner  Employee  Officer

**Business Name:** Gulfstream Goodwill, Inc.

**Business Address:** 1000 45<sup>th</sup> Street

City & State West Palm Beach, FL Zip Code: 33407

**Residence Address:** 525 Revere Road

City & State West Palm Beach, FL Zip Code: 33405

Home Phone: (561) 310-8362 Business Phone: ( ) Ext. \_\_\_\_\_

Cell Phone: ( ) Fax: ( )

Email Address: Joshuabutler405@gmail.com

Mailing Address Preference:  Business  Residence

Have you ever been convicted of a felony: Yes \_\_\_\_\_ No X

If Yes, state the court, nature of offense, disposition of case and date: \_\_\_\_\_

**Minority Identification Code:**  Male  Female  
 Native-American  Hispanic-American  Asian-American  African-American  Caucasian

**CONTRACTUAL RELATIONSHIPS:** Pursuant to Article XIII, Sec. 2-443 of the Palm Beach County Code of Ethics, advisory board members are prohibited from entering into any contract or other transaction for goods or services with Palm Beach County. Exceptions to this prohibition include awards made under sealed competitive bids, certain emergency and sole source purchases, and transactions that do not exceed \$500 per year in aggregate. These exemptions are described in the Code. This prohibition does not apply when the advisory board member's board provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract or transaction and the contract or transaction is disclosed at a public meeting of the Board of County Commissioners. To determine compliance with this provision, it is necessary that you, as a board member applicant, identify all contractual relationships between Palm Beach County government and you as an individual, directly or indirectly, or your employer or business. This information should be provided in the space below. If there are no contracts or transactions to report, please verify that none exist. Staff will review this information and determine if you are eligible to serve or if you may be eligible for an exception or waiver pursuant to the code.

<u>Contract/Transaction No.</u>	<u>Department/Division</u>	<u>Description of Services</u>	<u>Term</u>
<u>Example: (R#XX-XX/PO XX)</u>	<u>Parks &amp; Recreation</u>	<u>General Maintenance</u>	<u>10/01/00-09/30/2100</u>
<u>R2017-0399</u>	<u>COMMUNITY SERVICES</u>	<u>TRAINING SERVICES</u>	<u>04/01/17-09/30/2017</u>

(Attach Additional Sheet(s), if necessary)

OR

NONE

NOT APPLICABLE/  
(Governmental Entity)

**ETHICS TRAINING:** All board members are required to read and complete training on Article XIII, the Palm Beach County Code of Ethics, and read the State Guide to the Sunshine Amendment, Article XIII, and the training requirement can be found on the web at: <http://www.palmbeachcountyethics.com/training.htm>. Ethics training is on-going, and pursuant to PPM CW-P-79 is required before appointment, and upon reappointment.

By signing below I acknowledge that I have read, understand, and agree to abide by Article XIII, the Palm Beach County Code of Ethics, and I have received the required Ethics training (in the manner checked below):

By watching the training program on the Web, DVD or VHS on MAY 23 2017  
 By attending a live presentation given on \_\_\_\_\_, 20\_\_\_\_

**AND**

By signing below I acknowledge that I have read, understand and agree to abide by the Guide to the Sunshine Amendment & State of Florida Code of Ethics:

\*Applicant's Signature: eyB Printed Name: JOSILWA Butler Date: 5-16-2017

Any questions and/or concerns regarding Article XIII, the Palm Beach County Code of Ethics, please visit the Commission on Ethics website [www.palmbeachcountyethics.com](http://www.palmbeachcountyethics.com) or contact us via email at [ethics@palmbeachcountyethics.com](mailto:ethics@palmbeachcountyethics.com) or (561) 355-1915.

Return this FORM to:  
 {Insert Liaison Name Here}, {Insert Department/Division Here}  
 {Insert Address Here}

**Section III (Commissioner, if applicable):**

Appointment to be made at BCC Meeting on: \_\_\_\_\_

Commissioner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Pursuant to Florida's Public Records Law, this document may be reviewed and photocopied by members of the public.

Revised 02/01/2016

# Joshua Butler

## Experience

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03/2010 – 06/2012

Motivated Security

Lake Worth, FL

### Security Officer

- Guarded industrial and commercial properties against fire, theft, vandalism and illegal activities
  - Patrolled buildings and grounds of industrial and commercial establishments
  - Examined doors, windows and gates to ensure security
  - Sounded alarm and called police and fire department to report incidents and request assistance
  - Verified credentials to permit authorized personnel on property
  - Watched for and reported irregularities, such as fire hazards, leaking water pipes, and doors and windows unlocked
  - Recorded data such as property damage, unusual occurrences and malfunctioning gates and machinery
- 

01/2007 – 03/2010

Securitas Security

West Palm Beach, FL

### Security Officer

- Guarded industrial and commercial properties against fire, theft, vandalism and illegal activities
  - Patrolled buildings and grounds of industrial and commercial establishments
  - Responsible for other duties as assigned
- 

2002 - 2006

Gulfstream Goodwill Industries

West Palm Beach, FL

### Cashier/Store Sales Clerk

- Totaled purchases on register, accepted payments, and made change for customers
  - Answered customer inquiries in prompt and professional manner
- 

2003 – 2006

Regal Cinemas

Royal Palm Beach, FL

### Cashier/Customer Service Representative

- Sold movie tickets accepted payments, and made change for customers
  - Answered customer inquiries in prompt and professional manner
- 

2012 - Present

Phillip D. Lewis Center

West Palm Beach, FL

### Engagement Tech

- Intake paperwork for client
  - Apply for food stamps for clients
  - Oversee guests as they sleep throughout the night
- 

2013

Palm Beach State College

Lake Worth, FL

### Bachelor's in Supervision and Management

561.371.3238•joshuabutler4056@gmail.com

**Joshua Butler**

## **References**

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References are available on request.



**PROPOSED Homeless Advisory Board Member Category and Seat Number**

<b>Seat Number</b>	<b>Seat Requirement</b>	<b>Name of Member</b>	<b>Term of Appointment</b>
1	Palm Beach County Commissioner	<i>Mack Bernard</i> <i>PBC Commissioner</i>	
2	Palm Beach County Law Enforcement Official (recommended by LEPC)	<i>Javaro Sims</i> <i>Assistant Chief Delray</i>	5/5/15 - 9/30/18
3	Palm Beach County School District Board Member or Senior Staff	<i>Erica Whitfield</i> <i>School Board Member</i>	5/5/15 - 9/30/17
4	Florida Department of Children and Families Administrator	<i>Clay Walker</i> <i>Circuit Administrator</i>	11/18/14 - 9/30/17
5	League of Cities recommended member	<i>Vacant</i>	8/16/16 - 9/30/19
6	VA Medical Center Director	<i>Donna Katen-Bahensky</i> <i>VA Medical Center</i>	6/6/17 - 9/30/20
7	Homeless Coalition Board President	<i>Pamela Goodman</i> <i>Board President</i>	11/18/14 - 9/30/17
8	Homeless and Housing Alliance Executive Committee Officer	<i>Uwe K. Naujak</i> <i>HHA Chair Person</i>	6/6/17 - 9/30/20
9	Business Executive (recommended by Economic Development Council)	<i>Vacant</i>	
10	Business Executive (recommended by Economic Development Council)	<i>Sophia Eccleston</i> <i>Business Representative</i>	6/6/17 - 9/30/20
11	Formerly Homeless Individual or Family Representative (recommended by HHA)	<i>Joshua Butler</i> <i>Formerly Homeless Individual</i>	6/6/17 - 9/30/20
12	Housing Authority Director (recommended by Community Service)	<i>Van Johnson</i> <i>Executive Dir, PBC Housing Authority</i>	5/5/17 - 9/30/17
13	Faith-Based Community Senior Manager (recommended by Community Service)	<i>Leo Abdella</i> <i>Pastor of Christ Fellowship</i>	11/18/14 - 9/30/17
14	Southeast Florida Behavioral Health Network, Inc. (recommended by Community Service)	<i>Linda Kane</i>	Pending

## RESOLUTION NO. R2016 - 0038

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, REPEALING AND REPLACING RESOLUTION R2014-1638; PROVIDING FOR THE ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD; PROVIDING FOR COMPOSITION; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the U.S. Department of Housing and Urban Development (HUD) recommends that recipients of Continuum of Care funds comply with the The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), and with 24 CFR Part 578; and

**WHEREAS**, the Continuum of Care Program provides funds for the operation and maintenance of Safe Havens, transitional housing, permanent supportive housing and permanent housing; and

**WHEREAS**, Palm Beach County, through the Department of Community Services, Division of Human Services wishes to comply with HUD recommendations regarding the Homeless Advisory Board; and

**WHEREAS**, HUD has adopted a Continuum of Care Program that allocates HUD homeless assistance grants to organizations that participate in local homeless assistance program planning networks, and each of these networks is called a Continuum of Care; and

**WHEREAS**, the Board of County Commissioners of Palm Beach County, Florida, established a Homeless Advisory Board on May 1, 2007 to create a Ten-Year Plan to End Homelessness in Palm Beach County pursuant to Resolution R2007-0720, and such Resolution was amended by Resolution R2007-1693, on October 2, 2007 and such Resolution was repealed and replaced by Resolution R2011-1233, on August 23, 2011; and such Resolution R2014-1638 was repealed and replaced on October 21, 2014 and

**WHEREAS**, since the Ten-Year Plan to End Homelessness has now been adopted, there exists a need for the Homeless Advisory Board to work in conjunction with the Continuum of Care to assist the County in achieving the objectives of the Ten-Year Plan to End Homelessness.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, as follows:**

**REPEAL AND REPLACEMENT**

Resolution R2014-1638 is hereby repealed in its entirety and replaced with the following:

**SECTION 1: ESTABLISHMENT OF THE HOMELESS ADVISORY BOARD**

There is hereby established an advisory board to be known as the "Homeless Advisory Board," herein referred to as the "Advisory Board."

**SECTION 2: COMPOSITION**

The Advisory Board shall be comprised of fourteen members as follows:

- a. One (1) member shall be a Palm Beach County Commissioner;
- b. One (1) member shall be recommended by the Palm Beach County Law Enforcement Planning Council;
- c. One (1) member shall be recommended by the School District of Palm Beach County;
- d. One (1) member shall be recommended by the Florida Department of Children and Families;
- e. One (1) member shall be recommended by the League of Cities;
- f. One (1) member shall be recommended by the Veterans Administration Medical Center;
- g. One (1) member shall be recommended by the Homeless Coalition of Palm Beach County;
- h. One (1) member representing homeless services providers shall be recommended by the Executive Committee of the Homeless and Housing Alliance;
- i. Two (2) members representing business shall be recommended by the Economic Development Council;
- j. One (1) member representing Formerly Homeless individuals or families shall be recommended by the Homeless and Housing Alliance;
- k. One (1) member representing a Housing Authority shall be recommended by the Community Services Department;
- l. One (1) member representing the Faith-Based Community shall be recommended by the Community Services Department;
- m. One (1) member representing the Southeast Florida Behavioral Health Network, Inc. shall be recommended by the Community Services Department.

**SECTION 3: APPOINTMENTS, TERMS, AND VACANCIES**

- A. The maximum number of Boards and Commissions that an individual appointed by the Board of County Commissioners may serve on at one time shall be three.
- B. Terms of office for the Advisory Board members shall be three years and shall begin on October 1<sup>st</sup> and end on September 30<sup>th</sup>.
- C. There shall be a limit of three consecutive three year terms, unless dictated otherwise by statute or other binding rule.
- D. Appointments shall be made by the Board of County Commissioners. The Homeless Advisory Board may provide recommendations for appointments.

- E. A vacancy occurring during a term shall be filled for the unexpired term and in the manner prescribed above.
- F. Upon adoption of this resolution, those members with unexpired terms that were serving on the previous Homeless Advisory Board will have their terms adjusted to expire on September 30<sup>th</sup> of the year in which their term expires.
- G. Members shall be subject to the rules and to the overall authority of the Board of County Commissioners of Palm Beach County, Florida.
- H. Advisory Board members shall not be prohibited from qualifying as a candidate for elected office.

**SECTION 4: ROLES AND RESPONSIBILITIES**

The roles and responsibilities of the Homeless Advisory Board shall be to assist the County in reaching its Ten-Year Plan to End Homelessness goals and they shall have the authority and power to accomplish this through the following:

- A. Gather community input on homelessness.
- B. Oversee implementation of the Ten-Year Plan to End Homelessness by:
  - 1. Fostering and promoting cooperation among governmental agencies, community-based agencies, non-profit organizations and business interests in order to ensure the efficient and timely implementation of the Ten-Year Plan to End Homelessness;
  - 2. Review progress made in the County towards achieving the objectives identified in the Ten-Year Plan to End Homelessness and make recommendations to the Board of County Commissioners. The primary recommendations may include systematic changes, policy changes, and funding recommendations;
  - 3. Provide information regarding the needs and other factors affecting the smooth implementation of the Ten-Year Plan to End Homelessness within Palm Beach County; and
  - 4. Determine roadblocks affecting program implementation and recommend corrective measures to the Board of County Commissioners.
- C. Recruit private and public sector representatives to the membership of Advisory Board committees.

**SECTION 5: MEETINGS**

- A. The Advisory Board shall meet on a regular basis. The Chair or County staff shall have the authority to call emergency meetings, as is needed and appropriate.

**SECTION 6: OFFICERS**

- A. The Chair shall be a County Commissioner appointed by the Palm Beach County Board of County Commissioners.
  - 1. Duties of the Chair:
    - a. Call and set the agenda for Advisory Board meetings;

- b. Preside at Advisory Board meetings;
  - c. Establish committees, appoint committee chairs and charge committees with specific tasks; and
  - d. Perform other functions as the Advisory Board may assign by rule or order.
2. If a vacancy occurs in the office of the Chair, the Palm Beach County Board of County Commissioners shall appoint a replacement.
- B. The Vice Chair shall be elected by a majority vote of the Advisory Board and shall serve for a term of one year.
- 1. The Vice Chair shall perform the duties of the Chair in the Chair's absence, and such other duties as the Chair may assign.
  - 2. If a vacancy occurs in the office of the Vice Chair, the Advisory Board will elect another member to fill the unexpired term.

**SECTION 7: REMOVAL FOR LACK OF ATTENDANCE**

Members of the Advisory Board shall be automatically removed for lack of attendance. Lack of attendance is defined as failure to attend three consecutive meetings or failure to attend more than one-half of the meetings scheduled during a calendar year. Participation for less than three-fourths of a meeting shall constitute lack of attendance. Members removed under this paragraph shall not continue to serve until a new appointment is made and removal shall create a vacancy.

**SECTION 8: RESIDENCY REQUIREMENTS**

All board members must be residents of Palm Beach County at the time of appointment and while serving on the board.

**SECTION 9: ANNUAL NARRATIVE REPORT**

The Advisory Board shall submit an annual narrative report to the Agenda Coordinator. The form, substance, and submittal dates for annual narrative reports are established by PPM CW-O-060.

**SECTION 10: SUNSHINE LAW AND STATE CODE OF ETHICS**

Members of the Advisory Board are to comply with the Sunshine Law and State Code of Ethics. Reasonable public notice of all Advisory Board meetings shall be provided. All meetings of the Advisory Board shall be open to the public at all times and minutes shall be taken at each meeting.

**SECTION 11: PALM BEACH COUNTY CODE OF ETHICS**

Advisory Board members are to comply with the applicable provisions of the Palm Beach County Code of Ethics as codified in Section 2-254 through 2-260 of the Palm Beach County Code.

**SECTION 12: TRAVEL EXPENSES, REIMBURSEMENT AND APPROVAL AUTHORITY**

Travel reimbursement is limited to expenses incurred only for travel outside Palm Beach County necessary to fulfill board member responsibilities when sufficient funds have been budgeted and are available as set forth in PPM CW-O-038. No other expenses are reimbursable except documented long distance phone calls to the liaison County department. Approval authority for pre-authorized board member travel is designated to the County Administrator and Deputy Administrator and shall be in accordance with Countywide Policy and Procedures Memoranda (PPM) CW-F-009.

**SECTION 13: CONDUCT OF MEETING**

A quorum must be present for the conduct of all board meetings. A majority of the members appointed shall constitute a quorum. All meetings shall be governed by Robert's Rules of Order.

**SECTION 14: CONFLICT WITH FEDERAL OR STATE LAW OR COUNTY CHARTER**

Any statutory Federal or State or County Charter provisions in conflict with this Resolution shall prevail.

**SECTION 15: EFFECTIVE DATE**

This Resolution shall become effective upon approval by a majority vote of the Board of County Commissioners, Palm Beach County, Florida.

The foregoing Resolution was offered by Commissioner Vana, who moved its adoption. The motion was seconded by Commissioner Valeche, and upon being put to a vote, the vote was as follows:

Commissioner Mary Lou Berger, Mayor	— <u>Aye</u>
Commissioner Hal R. Valeche, Vice Mayor	— <u>Aye</u>
Commissioner Paulette Burdick	— <u>Aye</u>
Commissioner Shelley Vana	— <u>Aye</u>
Commissioner Steven L. Abrams	— <u>Aye</u>
Commissioner Melissa McKinlay	— <u>Aye</u>
Commissioner Priscilla A. Taylor	— <u>Aye</u>

The Mayor thereupon declared the Resolution duly passed and adopted this 26th day of January, 2016.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

BY: Helene C. Hvizd  
Helene C. Hvizd  
Assistant County Attorney

ATTEST:  
SHARON R. BOCK  
CLERK & COMPTROLLER  
BY: Sharon R. Bock  
Deputy Clerk

