

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

DATE ROUTED: Tuesday, June 13, 2017

ROUTED TO: Vincent Amelio/Melissa Corrales

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council Contracts

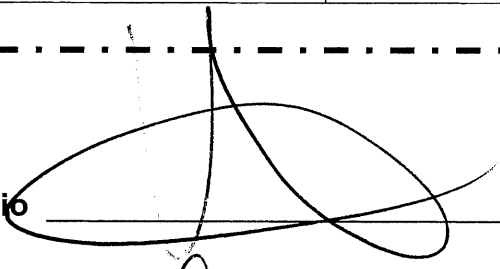
MEETING DATE: June 20, 2017


MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, June 16, before 9:00 AM

Memorandum date	# of Contracts	Reviewed by	Date
June 2, 2017	1		6/14/2017
June 12, 2017	2		6/14/2017

**DO NOT PROCESS
TO THE AGENDA
COORDINATOR
WITHOUT
THESE
SIGNATURES:**

Vincent Amelio 

Melissa Corrales 

II. FISCAL IMPACT ANALYSIS

A. Five-Year Summary of Fiscal Impact:

Fiscal Years	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Capital	_____	_____	_____	_____	_____
Expenditures - Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
Number of additional FTE positions (Cumulative)	_____	_____	_____	_____	_____
Is Item Included In Current Budget?	Yes _____	No _____			
Budget Account Number: Fund _____	Department _____	Unit _____			
	Object _____	Reporting Category _____			

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

_____	_____
OFMB	Contract Dev. and Control

B. Legal Sufficiency:

Assistant County Attorney

C. Other Department Review:

Department Director

June 20, 2017

CONSENT AGENDA

3.B.3. – CONTINUED

A)

Renewal of term contract with Municipal Equipment Company LLC, for \$985,182 for Lion Janesville bunker gear from July 4, 2017 through July 3, 2018.

B)

Renewal of term contract with Allied Universal Corporation; Odyssey Manufacturing Company for \$2,289,000 for the purchase and delivery of sodium hypochlorite from September 20, 2017 through September 19, 2018.

C)

Renewal of term contract with Rechten International Trucks Inc., for \$250,000 for International/Navistar OEM parts and services from July 16, 2017 through July 15, 2018.

D)

Increase of term contract of \$70,000 with Commercial Cooling Concepts Inc., for a total of \$441,478 for air conditioning repairs from October 22, 2016 through October 21, 2017.

E)

Increase of term contract of \$141,502.50 with James F. Schnelle Jr. PE, d/b/a Environmental Management and Engineering LLC; A Cut Above Landscape and Maintenance Inc., for a total of \$2,434,975 for landscape installation at various locations from February 7, 2017 through February 6, 2018.

F)

Increase of term contract of \$42,900 with PVS Technologies Inc., for a total of \$286,000 for the purchase and delivery of ferric chloride solution 37%-42% from July 2, 2016 through July 1, 2017.

G)

New term contract with North American Fire Equipment Co. Inc. (NAFECO); Bennett Fire Products Co. Inc.; Municipal Equipment Co. LLC for \$710,000 for fire equipment, parts, supplies and service from July 1, 2017 through June 30, 2018.

H)

Tourist Development Council Category "G" grant agreement with The Florida State Golf Association Inc., for \$3,500 for the Florida State Golf Association (FSGA) FL Amateur Championships.

I)

Tourist Development Council Category "G" grant agreement with PB Gardens Youth Athletic Association Inc., for \$7,500 for the Cal Ripken Baseball Rookie State Championships.

J)

Tourist Development Council Category "G" grant agreement with FL Half Century Amateur Softball Association Inc., for \$5,000 for the FL Half Century Amateur Summer Softball Classic.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
06/20/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT A					
Municipal Equipment Company, LLC	Renewal of term contract for Lion Janesville bunker gear for the period 07/04/2017 through 07/03/2018 per Master Agreement #14045C.	\$985,182.00 SBE: \$0	Fire Rescue Department 1300-440-4211-5212	Scarlett	

The County has expended or encumbered \$806,947 (\$76,852/month) during the previous ten and one half (10.5) months of the current twelve (12) month term contract. \$985,182, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has one (1) twelve (12) month renewal option remaining. Awardee is located outside Palm Beach County in the City of Orlando, Florida. The original bid was established by a competitive selection process. No SBE vendor submitted a bid on this project.

EXHIBIT B					
Allied Universal Corporation; Odyssey Manufacturing Company	Renewal of term contract for the purchase and delivery of sodium hypochlorite for the period 09/20/2017 through 09/19/2018 per Master Agreement #16053A.	\$2,289,000.00 SBE: \$0	Water Utilities Department 4001-720-2531-5205 4001-720-2532-5205 4001-720-2535-5205 4001-720-2582-5205 4001-720-2583-5205 4001-720-3GUA-5205 4001-720-4GUA-5205 4001-720-5GUA-5205	Scarlett	

The County has expended or encumbered \$1,764,223 (\$207,556/month) during the previous eight and one half (8.5) months of the current twelve (12) month term contract. \$2,289,000, which is the original amount of the contract, is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract. This term contract has three (3) twelve (12) month renewal options remaining. Awardees are located outside Palm Beach County in the cities of Miami and Tampa, Florida. The original bid was established by a competitive selection process. No responsive SBE vendor bid within 10% of the low bidder.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF

06/20/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT C</u>					
Rechtien International Trucks, Inc.	Renewal of term contract for International/Navistar OEM parts and services for the period 07/16/2017 through 07/15/2018 per Master Agreement #SS900380C.	\$250,000.00 SBE: \$0	Fire Rescue Department 1300-440-4211-4260 1300-440-4231-4260 1300-440-4232-4260 1300-440-4233-4260 1300-440-4234-4620 1300-440-4235-4620 1300-440-4236-4620 1300-440-4237-4620 Facilities Development & Operations Department (Fleet Management Division) 5000-410-7250-6401	Scarlett	

The County has expended or encumbered \$223,728 (\$22,373/month) during the previous ten (10) months of the current twelve (12) month term contract. The original amount of the contract was \$219,000; however, \$250,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month renewal term contract due to an increase in unanticipated repairs to Fire Rescue's aging trucks. This term contract has one (1) twelve (12) month renewal option. Awardee is located in Palm Beach County. This is a sole source provider who is not a certified SBE.

<u>EXHIBIT D</u>					
Commercial Cooling Concepts, Inc.	Increase of term contract for air conditioning repairs for the period 10/22/2016 through 10/21/2017 per Master Agreement #13090C.	Increased Amount: \$ 70,000.00 Total with increase: \$ 441,478.00 SBE: \$0	Countywide	Scarlett	

The County has expended or encumbered \$246,133 (\$35,162/month) during the previous seven (7) months of the current twelve month term contract. Facilities Development & Operations Department requests an increase of \$70,000 over the previously authorized amount of \$371,478 for pending orders and air conditioning repairs during the remaining five (5) months of the term contract. The original amount of the contract was \$340,000. This term contract has one (1) twelve (12) month renewal option. Awardee is located in Palm Beach County. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
06/20/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT E					
James F. Schnelle, Jr. P E d/b/a Environmental Management & Engineering, LLC; A Cut Above Landscape and Maintenance, Inc.	Increase of term contract for landscape installation at various locations for the period 02/07/2017 through 02/06/2018 per Master Agreement #17005.	Increased Amount: \$ 141,502.50 Total with increase: \$2,434,975.00 SBE: 100%	Countywide	Scarlett	

The County has expended or encumbered \$544,830 (\$155,666/month) during the previous three and one half (3.5) months of the current twelve (12) month term contract. Facilities Development & Operations Department requests an increase of \$141,502.50 over the previously authorized amount of \$2,293,472.50, inclusive of the Purchasing Director's ten percent (10%) authority, for landscape installation and to bring properties back into compliance with the original landscape site plans during the remaining eight and one half (8.5) months of the term contract. The original amount of the contract was \$2,084,975. This term contract has four (4) twelve (12) renewal options. Awardees are located in Palm Beach County.

EXHIBIT F					
PVS Technologies, Inc.	Increase of term contract for the purchase and delivery of ferric chloride solution 37%-42% for the period 07/02/2016 through 07/01/2017 per Master Agreement #14035RB.	Increased Amount: \$ 42,900.00 Total with increase: \$286,000.00 SBE: \$0	Water Utilities Department 4001-720-2531-5205	Scarlett	

The County has expended or encumbered \$243,100 (\$22,100/month) during the previous eleven (11) months of the current twelve (12) month term contract. Water Utilities Department requests an increase of \$42,900 over the previously authorized amount of \$243,100, inclusive of the Purchasing Director's ten percent (10%) authority, in order to maintain water treatment plant operations through the remainder of this term contract. The original amount of the contract was \$339,276. This term contract has two (2) twelve (12) month renewal options. Awardee is located out of State. No SBE vendor submitted a bid on this project.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
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06/20/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT G</u>					
North American Fire Equipment Co., Inc. (NAFECO); Bennett Fire Products Co., Inc.; Municipal Equipment Co., LLC	New term contract for fire equipment, parts, supplies and service for the period 07/01/2017 through 06/30/2018 per Master Agreement #950606.	\$710,000.00 SBE: \$0	Fire Rescue Department 1300-440-4211-5201 1300-440-4211-5212 1300-440-4230-6401	Scarlett	

The County has expended or encumbered \$218,918 (\$19,902/month) during the previous eleven (11) months of the current twelve (12) month term contract. Due to the purchase of thirty-one (31) new and one (1) replacement thermal imaging cameras, \$710,000 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. Additionally, approval is requested to add vendors as necessary during the term of the contract. This term contract has four (4) twelve (12) month renewal options and is off the Lake County, Florida Contract #17-060. Two (2) Awardees are located out of State and one (1) Awardee is located outside Palm Beach County in the City of Orlando, Florida. There is no SBE currently certified for this commodity or service.

TOTAL AMOUNT OF ALL AWARDS \$4,488,584.50



**DISCOVER
THE PALM BEACHES
FLORIDA**

Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: June 2, 2017

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC

RE: CATEGORY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

- The Florida State Golf Association, Inc., for the FL State Golf Association (FSGA) FL Amateur Championships \$3,500

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2017/minutes.sports.FLState Golf Association(FSGA)

Tourist Development Council of Palm Beach County

1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401

TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment



**DISCOVER
THE PALM BEACHES
FLORIDA**
Tourist Development Council

INTEROFFICE MEMORANDUM

DATE: June 12th, 2017

TO: Janel Larvin
Minutes

FROM: Carol Meneely
TDC

RE: CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

- | | |
|---|----------------|
| • PB Gardens Youth Athletic Association, Inc., for the Cal Ripken Baseball Rookie State Championships | \$7,500 |
| • FL Half Century Amateur Softball Association Inc., for the FL Half Century Summer Softball Classic | <u>\$5,000</u> |
| Total Amount | \$12,500 |

Will you please add these to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grants be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc: Kris Pursell, Sports Commission
Jackie Chesney, TDC
Glenn Jergensen, TDC

Tdc/grantagr2017/minutes.sports.CalRipkenBaseball.FLHalfCentury

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