

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

34-3

Meeting Date: June 20, 2017

Consent
 Ordinance

Regular
 Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Annual contracts for general building minor construction services on an "as-needed" basis for projects typically under \$100,000 each.

<u>Contractor</u>	<u>Palm Beach County Company</u>	<u>SBE or Non-SBE</u>
A) Newbold Construction, Inc.	Local	SBE

Summary: This continuing contract has an initial term until February 2, 2018, and is an indefinite-quantity contract with a cumulative maximum value of \$6,000,000 across all the minor contractors. This contractor now joins the list of 17 already prequalified contractors for a total of 18. The work consists of general construction services associated with repairs, improvements and renovations to County properties. Work is to be awarded as work orders on a lump-sum, competitively quoted basis among the pool of pre-qualified general contractors. Contracts will terminate when a total of \$6,000,000 in work orders are issued to any combination of all contractors or when the time frame has expired, whichever occurs first. These contracts provide for up to four one-year renewals, at the sole option of the County. Newbold Construction is a Palm Beach County business. The goal for Small Business Enterprise (SBE) participation is 15%. When bids are received from the pre-qualified contractors under this contract, local and SBE preferences will be evaluated and applied at that time. (Capital Improvements) Countywide (LDC)

Background and Justification: These contracts were first opened for pre-qualification in 2014 and eight (8) contractors were prequalified. The pre-qualification process was re-opened in September 2016, and nine (9) contractors were added. This contract is now open for pre-qualification on a continual basis and contractors may be added up to three times per year. These two (2) contractors submitted a pre-qualification package that met the established criteria and now join the list of seventeen (17) already prequalified for this contract. The contract is effective until February 2, 2018, or at the point where the total contract amount of \$6,000,000 is reached. Since February 2015, \$3,662,881 of work orders were awarded.

Attachments:

- A) Newbold Construction, Inc. Contract
- B) Randolph Construction Group, Inc. Contract

Contracts are more than 100 pages and may be viewed in minutes.

Recommended by: *[Signature]* Department Director 5/20/17 Date

Approved by: *[Signature]* County Administrator 6/13/17 Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Year	2017	2018	2019	2020	2021
Capital Expenditures	0	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	0	0	0	0	0
 # Additional FTE Positions (Cumulative)	 0	 0	 0	 0	 0

Is Item Included in Current Budget? Yes No

Budget Account No: **Not applicable**

Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

C. Departmental Fiscal Review: *Kon Lee 5/23/17*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:

J. P. [Signature] 5/26/17
OFMB 21 5/25 21 5/25

[Signature] (9) 9/13/17
Contract Administrator
6/9/17

B. Legal Sufficiency:

[Signature] 6/10/17
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.