PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date:

June 20, 2017

Consent [X]
Public Hearing []

Regular []

Department:

Water Utilities Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Contracts for Engineering/Professional Consulting Services for three (3) year terms with the following firms:

A) Brown and Caldwell

B) JLA Geosciences, Inc.

C) Baxter & Woodman, Inc.

D) Chen Moore and Associates, Inc. E) Keshavarz & Associates, Inc.

F) Mock, Roos & Associates, Inc. **G)** Hillers Electrical Engineering, Inc.

H) Smith Engineering Consultants, Inc.

Wastewater Engineering Services (26% SBE)

Utility Hydrogeologic Engineering Services (70% SBE)

Utility, Architectural & Value Engineering Services (26% SBE)

Utility Distribution & Collection System Engineering Services (100% SBE)

Utility Distribution & Collection System Engineering Services (90% SBE)

Utility Distribution & Collection System Engineering Services (98% SBE)

Electrical Instrumentation & Telemetry Engineering Services (100% SBE)

Electrical Instrumentation & Telemetry Engineering Services (100%SBE)

Summary: The selected engineering firms were procured under the provisions of Florida Statutes, Section 287.055 (Consultant Competitive Negotiation Act). Assignment of tasks to the engineering firms will be at the sole discretion of the County, and the County may choose to select another firm or use inhouse staff to perform any task. Task scope and fee negotiation will be performed on a task by task basis. These Continuing Contracts will be used by the Water Utilities Department to obtain Engineering/Professional Services for utility related projects. Consultant Service Authorizations (CSA) will be negotiated and issued against these contracts on a task basis at the sole discretion of the County. Each contract has a term of three (3) years, subject to annual performance review. All of the firms are Palm Beach County companies and have agreed to meet or exceed a 15% Small Business Enterprise (SBE) participation goal. Each consultant has included a list of certified SBE subconsultants, which they intend to use to meet their goal. Countywide (MJ)

Background and Justification: The ongoing operation, maintenance and administration of the Water Utilities Department require consulting engineering services to supplement staff availability and expertise.

Attachments:

- A. 17-002 Two (2) Original Contracts Brown and Caldwell
- B. 17-003 Two (2) Original Contracts JLA Geosciences, Inc.
- C. 17-004 Two (2) Original Contracts Baxter & Woodman, Inc.
- D. 17-005 Two (2) Original Contracts Chen Moore and Associates, Inc.
- E. 17-005 Two (2) Original Contracts Keshavarz & Associates, Inc.
- F. 17-005 Two (2) Original Contracts Mock, Roos & Associates, Inc.
- G. 17-006 Two (2) Original Contracts Hillers Electrical Engineering, Inc.

H. 17-006 - Two (2) Original Contracts - Smith Engineering Consultants, Inc.

Recommended By:	Jim Stiles	5-23-17		
·	Department Director	Date		
Approved By:		6/15/17		
	Deputy County Administrator	Date		

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021		
Capital Expenditures External Revenues Program Income (County) In-Kind Match County	<u>0</u> <u>0</u> <u>0</u>	<u>0</u> <u>0</u> <u>0</u>	0 0 0 0	<u>0</u> <u>0</u> <u>0</u> <u>0</u>	<u>0</u> <u>0</u> <u>0</u>		
NET FISCAL IMPACT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
# ADDITIONAL FTE POSITIONS (Cumulative)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
Budget Account No.: Fund 4011 Agency 721 Org. Various Object Various							
Is Item Included in Current Budget? Yes X No Reporting Category N/A							
B. Recommended Sources of Funds/Summary of Fiscal Impact:							
These Contracts do not encumber any funds. CSA's will be issued under a task by task basis.							

III. REVIEW COMMENTS

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A. OFMB Fiscal and/or Contract Development and Control Comments:

B. Legal Sufficiency:

C.

Assistant County Attorney

Department Fiscal Review:

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.