

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: June 20, 2017 Consent [X] Regular []
Public Hearing []

Department: Water Utilities Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Contracts for Engineering/Professional Consulting Services for three (3) year terms with the following firms:

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| A) Brown and Caldwell | Wastewater Engineering Services (26% SBE) |
| B) JLA Geosciences, Inc. | Utility Hydrogeologic Engineering Services (70% SBE) |
| C) Baxter & Woodman, Inc. | Utility, Architectural & Value Engineering Services (26% SBE) |
| D) Chen Moore and Associates, Inc. | Utility Distribution & Collection System Engineering Services (100% SBE) |
| E) Keshavarz & Associates, Inc. | Utility Distribution & Collection System Engineering Services (90% SBE) |
| F) Mock, Roos & Associates, Inc. | Utility Distribution & Collection System Engineering Services (98% SBE) |
| G) Hillers Electrical Engineering, Inc. | Electrical Instrumentation & Telemetry Engineering Services (100% SBE) |
| H) Smith Engineering Consultants, Inc. | Electrical Instrumentation & Telemetry Engineering Services (100% SBE) |

Summary: The selected engineering firms were procured under the provisions of Florida Statutes, Section 287.055 (Consultant Competitive Negotiation Act). Assignment of tasks to the engineering firms will be at the sole discretion of the County, and the County may choose to select another firm or use in-house staff to perform any task. Task scope and fee negotiation will be performed on a task by task basis. These Continuing Contracts will be used by the Water Utilities Department to obtain Engineering/Professional Services for utility related projects. Consultant Service Authorizations (CSA) will be negotiated and issued against these contracts on a task basis at the sole discretion of the County. Each contract has a term of three (3) years, subject to annual performance review. All of the firms are Palm Beach County companies and have agreed to meet or exceed a 15% Small Business Enterprise (SBE) participation goal. Each consultant has included a list of certified SBE sub-consultants, which they intend to use to meet their goal. Countywide (MJ)

Background and Justification: The ongoing operation, maintenance and administration of the Water Utilities Department require consulting engineering services to supplement staff availability and expertise.

Attachments:

- A. 17-002 - Two (2) Original Contracts – Brown and Caldwell
- B. 17-003 - Two (2) Original Contracts – JLA Geosciences, Inc.
- C. 17-004 - Two (2) Original Contracts – Baxter & Woodman, Inc.
- D. 17-005 - Two (2) Original Contracts – Chen Moore and Associates, Inc.
- E. 17-005 - Two (2) Original Contracts – Keshavarz & Associates, Inc.
- F. 17-005 - Two (2) Original Contracts – Mock, Roos & Associates, Inc.
- G. 17-006 - Two (2) Original Contracts – Hillers Electrical Engineering, Inc.
- H. 17-006 - Two (2) Original Contracts – Smith Engineering Consultants, Inc.

Recommended By: Jim Stiles 5-23-17
Department Director Date

Approved By: [Signature] 6/15/17
Deputy County Administrator Date

