

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: June 20, 2017

() Consent (X) Regular
() Ordinance () Public Hearing

Department

Submitted By: County Administration
Submitted For: County Administration

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to adopt: a Resolution of the Board of County Commissioners of Palm Beach County, Florida, amending the County Administrative Code to reflect the creation of the Office of Resilience and providing an effective date.

Summary: Amendments to the County Administrative Code require a resolution approved by a majority of the members of the Board. The attached resolution amends the County Administrative Code to create a new Office of Resilience (Office). The creation of this Office allows for increased efficiency through direct budgeting and focused leadership under the direction of the County Administrator. The Office of Resilience will be established with transfers of three existing positions, the Climate Change & Sustainability Coordinator position in Administration and two Environmental Analyst positions, currently assigned to the Department of Environmental Resources Management. The office will serve as a resource, catalyst and advocate for Palm Beach County's climate resilience planning, implementation activities, and sustainability efforts. The office will collaboratively translate ideas into practical application while communicating those efforts among local, state, and federal agencies, and public and private groups and individuals. Countywide (RPB)

Background and Justification: The specific change to the Administrative Code proposed by this resolution include amending Section 200.02 Separate Offices, to reflect the addition of the Office of Resilience. The Office of Resilience will prepare the County through collaboration with County agencies, business groups, nonprofit organizations, and other stakeholders to effectively integrate resilience into programs, operations and policies.

Attachments:
1. Resolution

Recommended by:	<u>Natalie B. Schmid</u>	<u>6-2-17</u>
	Climate Change & Sustainability Coordinator	Date
Approved by:	<u>[Signature]</u>	<u>6/12/17</u>
	Deputy County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2017	2018	2019	2020	2021
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____

ADDITIONAL FTE
POSITIONS (Cumulative) _____

Is Item Included in Proposed Budget? Yes X No _____

Budget Account No.: Fund 0001 Department 261 Unit 2101 Object: _____
Program _____

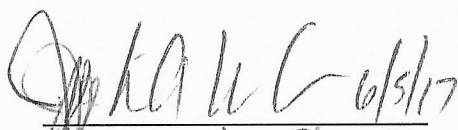
B. Recommended Sources of Funds/Summary of Fiscal Impact:

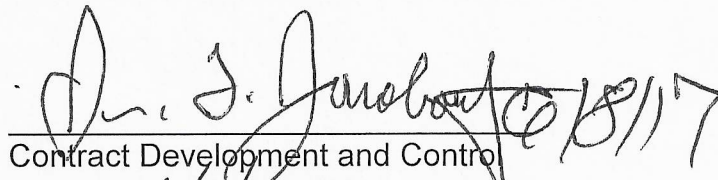
* There is no fiscal impact associated with this item. The Office of Resilience budget is included in the FY2018 County budget.

C. Department Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and /or Contract Dev. and Control Comments:


OFMB 6/2/17 @ 6:15


Contract Development and Control
6/2/17 TW

B. Legal Sufficiency:


Assistant County Attorney

C. Other Department Review:

Department Director

RESOLUTION NO. 2017-

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, AMENDING THE COUNTY ADMINISTRATIVE CODE TO REFLECT THE CREATION OF THE OFFICE OF RESILIENCE AND PROVIDING AN EFFECTIVE DATE.

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WHEREAS, Section 125.87 Florida Statutes, requires the County to adopt an Administrative Code; and

WHEREAS, the Board of County Commissioners (Board) has previously adopted an Administrative Code on April 25, 1989 which has, from time to time, been amended by resolutions; and

WHEREAS, the County Administrator desires to create an Office of Resilience and appoint a director with the advice and consent of the Board of County Commissioners; and

WHEREAS, the Board now desires to revise the Administrative Code by updating a Code section to reflect the creation of the Office of Resilience.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:

Section 1. Section 200.02 Separate Offices of the County Administrative Code, is amended by adding "Section 200.208 OFFICE OF RESILIENCE."

Section 2. The Office of Resilience will be established with transfers of three existing positions, the Climate Change & Sustainability Coordinator position in Administration and two Environmental Analyst positions, currently assigned to the Department of Environmental Resources Management. The office will serve as a resource, catalyst and advocate for Palm Beach County's climate resilience planning, implementation activities, and sustainability efforts. The Office will collaboratively translate ideas into practical application while communicating those efforts among local, state, and federal agencies, and public and private groups and individuals.

Section 3. The County Administrative Code is hereby approved as amended.

Section 4. This Resolution shall take effect upon adoption.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____, and upon being put to a vote, the vote was as follows:

COMM. PAULETTE BURDICK, Mayor _____
COMM. MELISSA MCKINLAY, Vice Mayor _____
COMM. HAL R. VALECHE _____

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COMM. DAVID KERNER _____
COMM. STEVEN L. ABRAMS _____
COMM. MARY LOU BERGER _____
COMM. MACK BERNARD _____

The Mayor thereupon declared the resolution duly passed and adopted this _____ day of _____, 2017.

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

PALM BEACH COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS
SHARON R. BOCK, CLERK

By: _____
County Attorney

By: _____
Deputy Clerk