AGENDA ITEM 3.B.3.

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: July	11, 2017	(X () Consent) Workshop) Regular) Public Hearing
Department:					
Submitted By: <u>Cle</u>	rk & Comptrolle	r, Palm	Beach Count	Y	
Submitted For: Sha	aron R. Bock, Cl	erk & C	omptroller		
	l. <u>E</u>	(ECUTI	VE BRIEF		
Motion and Title:					
Motion to ap various depares \$3,851,333.26	rtments to the C	icts and Clerk &	l claims settle Comptroller's	ments' Office,	list as submitted by cumulatively totaling
Summary:					
and each co	ate County staff ontract will be rs (BCC) unless	effective	e on approva	l of the	for the attached lists he Board of County nced.
Background and Ju	ıstification:				
contracts exe	ach County Purc cution to appropr I before becomin	iate coυ	inty staff. How	d R-94 ever, th	-702 delegate certain nese contracts require
Attachments:					
Lists identifyir	ng contracts:				
1) Purcha	sing – Consent			\$	3,762,333.28
2) TDC C	ontracts			\$	16,500.00
3) Risk M	anagement			<u>\$</u>	72,500.00
			TOTAL	\$	3,851,333.28
Recommended by:		eiss, Di	rector - Finan	ce Ser	7-7-17 vices Date
Approved by:	\\rightarrow\rightarro	N/A			
	Assistant Co		lministrator		Date

ROUTING INFORMATION – Tourist Development Council

BOARD SERVICES – MINUTES DIVISION

DATE ROUTED: Thursday, June 29, 2017

ROUTED TO:

Vincent Amelio/Melissa Corrales

ROUTED FROM: Tim Montiglio, Board Services - Minutes 355-2958

ITEM DESCRIPTION: Tourist Development Council Contracts

MEETING DATE: July 11, 2017

MEETING TYPE: BCC Regular

DEADLINE TO COUNTY ADMINISTRATION: Friday, July 7, before 9:00 AM

Memorandum date	# of Agreements	Reviewed by	Date
June 23, 2017	1		

DO NOT PROCESS		
TO THE AGENDA		
. COORDINATOR	Vincent Amelio	
. WITHOUT		1 10
THESE	Melissa Corrales	
SIGNATURES:	moneca corraics	

II. FISCAL IMPACT ANALYSIS

A.	Five-Year Summary	of Fiscal Im	pact:			
Fisca	l Years	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Capit	al					
-	nditures - ating Costs					
Exter						
Progr	ram Income (County)	-				
In-Kir	nd Match (County)					
NET F	FISCAL IMPACT					
	per of additional FTE ions (Cumulative)					mmaaataan ee ah maa ah aa a
ls Iter	n Included In Current	t Budget?	Yes	No		
Budg	et Account Number:	Fund	Dep	artment	Uni	t
	C	Object	_ Rep	orting Cate	gory	
В.	Recommended Sou	rces of Fun	ds/Summa	ary of Fiscal	Impact:	
C.	Departmental Fiscal					
		III. <u>REVIE</u>	W COMM	<u>ENTS</u>		
A.	OFMB Fiscal and/or	Contract Do	evelopme	nt and Cont	rol Comme	nts:
	OFMB			Contract I	Dev. and Co	ontrol
В.	Legal Sufficiency:					
	Assistant County	/ Attorney				
C.	Other Department R	eview:				
	Department Direc	ctor	_			

July 11, 2017

CONSENT AGENDA

3.B.3. - CONTINUED

A)

New term contract with Thyssenkrupp Elevator for \$250,744 for elevator maintenance and repair from July 11, 2017 through July 10, 2018.

B)

New term contract with Universal Cabling Systems, Inc. for \$523,660 for installation and repair of cabling systems from August 1, 2017 through July 31, 2018.

C)

New term contract with Vulcan Materials Company; Stewart Materials, LLC for \$1,781,850 for the supply and loading of beach and dune sand from July 11, 2017 through July 10, 2018.

D)

Time extension of term contract with Newspaper Printing; Applied Advertising Solutions, Inc.; American Business Forms, Inc. d/b/a American Solutions for Business; Prison Rehabilitative Industries and Diversified Enterprises, Inc. d/b/a PRIDE Enterprises for pre-qualification of vendors for printing Palm Tran's Riders' Guide Books from April 25, 2012 through October 24, 2017.

E)

Increase of term contract of \$139,068 with All Florida Tree & Landscape, Inc. for a total of \$743,668 for tree trimming and pruning services from December 17, 2016 through December 16, 2017.

F)

Increase of term contract of \$125,000 with Glasgow Equipment Service, Inc.; Delta Petroleum & Industrial, Inc.; Cherokee Enterprises, Inc.; Florida Metro Construction Co., Inc.; Lutz Petroleum Equipment Installations, Inc. for a total of \$324,999.29 for pre-qualification of vendors for repair of fuel systems equipment from August 10, 2014 through August 9, 2019.

G)

One-time purchase from Intergraph Corporation, d/b/a Hexagon Safety & Infrastructure of software maintenance for Palm Beach County's CAD System for 242,011.28.

H)

Extension and increase of term contract of \$700,000 with Baker & Taylor, LLC for a total of \$3,181,600 for cataloged adult/juvenile books collection from July 24, 2016 through October 23, 2017.

I)

Tourist Development Council Category "G" grant agreement with the Optimist International Youth Program Foundation Inc., for \$16,500 for the Optimist International Junior Golf Championships.

J)

Risk Management – Workers' Compensation Claim Settlement for John Rhodes for \$72,500.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 07/11/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor Minutes #
EXHIBIT A Thyssenkrupp Elevator	New term contract for elevator maintenance and repair for the period 07/11/2017 through 07/10/2018 per Master Agreement #17028R.	\$250,744.00 SBE: \$0	Facilities Development & Operations 0001-410-5210-4607 0001-410-5220-4607 0001-410-5240-4607 0001-410-5270-4607 0001-410-5290-4607	Scarlett

The County has expended or encumbered \$1,070,676 (\$16,222/month) during the previous sixty-six (66) months of the current sixty-seven (67) month term contract. \$250,744 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. Unanticipated repairs due to aging equipment in various County facilities have caused the increased amount for this new term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located in Palm Beach County. No responsive SBE vendor bid within 10% of the low bidder.

EXHIBIT B

Universal Cabling Systems, Inc.	New term contract for installation and repair of cabling systems for the period 08/01/2017 through 07/31/2018 per Master Agreement #17009.	\$523,660.00 SBE: 100%	Information Systems Services 3901-491-I316-4674 3901-491-I329-4674 3901-491-I349-4674	Scarlett
			0001 1011 1010 1011	

The County has expended or encumbered \$2,666,929 (\$39,510/month) during the previous sixty-seven and one half (67.5) months of the current sixty-eight and one half (68.5) month term contract. \$523,660 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. Awardee is located in Palm Beach County.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 07/11/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor Minutes #
EXHIBIT C Vulcan Materials Company; Stewart Materials, LLC	New term contract for the supply and loading of beach and dune sand for the period 07/11/2017 through 07/10/2018 per Master Agreement #17052.	\$1,781,850.00 SBE: \$0	Environmental Resources Management 3652-381-Various-4630	Scarlett
Environmental Reso	urces Management is requesting a new twelve (12) m	nonth term contract for the supply and	loading of beach and dune sand	d.

\$1,781,850 is needed to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has four (4) twelve (12) month renewal options. One (1) Awardee is located in Palm Beach County and one (1) Awardee is located outside Palm Beach County in the City of Fort Myers, Florida. No SBE vendor submitted a bid on this project.

EXHIBIT D

Enterprises

Newspaper Printing; **Applied Advertising** Solutions, Inc.; American Business Forms, Inc. d/b/a American Solutions for Business; Prison Rehabilitative Industries and Diversified Enterprises, Inc. d/b/a PRIDE

Extension of term contract for pre-qualification of vendors for printing Palm Tran's Riders' Guide Books SBE: \$0

for the period 04/25/2012 through 10/24/2017 per

Master Agreement #12051.

Palm Tran Time Extension Only

1340-540-5170-4701

Scarlett

The County has expended or encumbered \$278,096 (\$4,485/month) during the previous sixty-two (62) months of the current sixty-three (63) month term contract, which includes a three (3) month extension pursuant to the Director of Purchasing's authority. An additional three (3) month extension to the current contract is necessary to provide sufficient time to award a new contract and to avoid a lapse in service. Additionally, approval is requested to add vendors that may become pre-qualified during the term of the contract. This term contract has no renewal options. One (1) Awardee is located in Palm Beach County, one (1) Awardee is located out of State, and two (2) Awardees are located outside Palm Beach County in the cities of Tampa and Brandon, Florida. No SBE vendor submitted a bid on this project. Applied Advertising Solutions, Inc. is no longer a SBE vendor.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 07/11/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor Minutes #
EXHIBIT E All Florida Tree & Landscape, Inc.	Increase of term contract for tree trimming and pruning services for the period 12/17/2016 through	Increased Amount: \$139,068.00 Total with Increase: \$743,668.00	Countywide	Scarlett

SBE: \$0

The County has expended or encumbered \$597,280 (\$95,565/month) during the previous six and one quarter (6.25) months of the current twelve (12) month term contract. The Facilities Development & Operations Department and the Water Utilities Department have requested an increase of \$139,068 over the previous authorized amount of \$604,600, which is necessary due to hurricane preparations to improve resistance and minimize tree topplings from hurricane winds, remove low hanging limbs and those covering traffic signs; and to trim and prune trees at Green Cay and Water Treatment Plants #3, 8, and 9. The original amount of the contract is \$400,400. This term contract has no renewal options. Awardee is located outside Palm Beach County in the City of Coral Springs, Florida. Awardee is a non SBE vendor utilizing an SBE subcontractor.

EXHIBIT F

Equipment Installations, Inc.

Glasgow Equipment Service, Inc.; Delta Petroleum & Industrial, Inc.; Cherokee Enterprises, Inc.; Florida Metro Construction Co., Inc.; Lutz Petroleum Increase of term contract for pre-qualification of vendors for repair of fuel systems equipment for the period 08/10/2014 through 08/09/2019 per Master Agreement #14060.

12/16/2017 per Master Agreement #12101D.

Increased Amount: \$125,000.00 Total with Increase: \$324,999.29 SBE: Dependent upon usage Countywide

Scarlett

The County has expended or encumbered \$139,754 (\$4,050/month) during the previous thirty-four and one half (34.5) months of the current sixty (60) month term contract. The Facilities Development & Operations Department requests an increase of \$125,000 over the previous authorized amount of \$199,999 for various projects and unforeseen circumstances requiring repairs to aging equipment on the infrastructure of fuel systems and the premature replacement of various components due to negative effects of ethanol (E10). The original amount of the contract is \$163,000. This term contract has no renewal options. Two (2) Awardees are located in Palm Beach County and three (3) Awardees are located outside Palm Beach County in the cities of Miami Lakes, Dania Beach and Deerfield Beach, Florida.

BOARD OF COUNTY COMMISSIONERS MEETING DATE OF 07/11/2017

Contractor(s)	Project	Contract Amount SBE Dollar Amount/Percentage of Participation	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
EXHIBIT G Intergraph Corporation, d/b/a Hexagon Safety & Infrastructure	One-time purchase of software maintenance for Palm Beach County's CAD System.	\$242,011.28 SBE: \$0	Fire Rescue Department 1300-440-4217-4674	Scarlett	

EXHIBIT H

Baker & Taylor, LLC Extend and increase of term contract for cataloged

adult/juvenile books collection for the period 07/24/2016 through 10/23/2017 per Master

Agreement #12059B.

Increased Amount: \$ 700,000.00 Total with Increase: \$3,181,600.00

SBE: \$0

Library Department 1180-320-3200-5401 1180-320-3200-6601 Scarlett

The County has expended or encumbered \$2,429,037 (\$220,822/month) during the previous eleven (11) months of the current twelve (12) month term contract. A three (3) month extension to the current contract is necessary to provide sufficient time to issue a new RFP and to avoid a lapse in ordering books. In addition, an increase of \$700,000 over the previously authorized amount of \$2,481,600, is required during the contract extension. The original amount of the contract is \$2,481,600. This term contract has no renewal options. Awardee is located out of State. No SBE vendor submitted a bid on this project. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the recommended awardee.

TOTAL AMOUNT OF ALL AWARDS

\$ 3,762,333.28



Tourist Development Council

INTEROFFICE MEMORANDUM

DATE:

June 23, 2017

TO:

Janel Larvin

Minutes

FROM:

Carol Meneel

TDC

RE:

CATEGÓRY "G" GRANT AGREEMENT

I have attached three (3) originals of the following Category "G" Grant Agreement:

 Optimist International Youth Program Foundation, Inc., for the Optimist International Junior Golf Championships

\$16,500

Will you please add this to the next "contract list" for BCC approval? Following approval, I am requesting 2 original copies of the Category "G" Grant be returned to this office. If you have any questions, please call me at 233-3131.

CM

Enclosures

cc:

Kris Pursell, Sports Commission

Jackie Chesney, TDC Glenn Jergensen, TDC

Tdc/tdcgrantagr2017/minutes.sports.OptimistJuniorGolf

Tourist Development Council of Palm Beach County

1555 Palm Beach Lakes Blvd., Suite 900 • West Palm Beach, FL 33401
TEL: (561) 233-3130 • FAX: (561) 233-3113 • www.pbcgov.com/touristdevelopment



Risk Management Department

100 Australian Avenue, Suite 200 West Palm Beach, FL 33406 (561) 233-5400

Fax: (561) 233-5420 www.pbcgov.com

Palm Beach County Board of County Commissioners

Paulette Burdick, Mayor

Melissa McKinlay, Vice Mayor

Hal R. Valeche

Dave Kerner

Steven L. Abrams

Mary Lou Berger

Mack Bernard

County Administrator

Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer"

Official Electronic Letterhead

Palm Beach County INTER-OFFICE COMMUNICATION

To:

Gretel Sarmiento

Minutes Department

From:

Scott Marting

Director - Risk Management

Date:

June 26, 2017

Subject:

Workers' Compensation Settlements for

Board Approval

Please add the attached schedule of Settlements for Approval to the list for BCC approval at the next meeting. Following Board approval, please return one copy of the approved agenda item summary and the schedule of settlements to my attention. Please call Harry George at 233-5417 if you have any questions regarding this matter.

Thank you.

Attachment(s)

c. Nancy Bolton, Assistant County Administrator David Ottey, Chief Assistant County Attorney

RISK MANAGEMENT DEPARTMENT SETTLEMENTS FOR APPROVAL BOARD OF COUNTY COMMISSIONERS MEETING 07/11/2017

Exhibits	Name	Type of Claim	Date of Claim	Amount
A.	John Rhodes	Workers' Compensation	03/21/2009 & 5/1/2016	\$72,500.00

CLAIM SETTLEMENTS TOTAL:

\$72,500.00

NOTE: Workers' Comp claims settlements must be reviewed and approved by a Judge of Compensation Claims prior to payment.